

MINUTES
BERKELEY PUBLIC LIBRARY
BOARD OF LIBRARY TRUSTEES REGULAR MEETING
Wednesday, September 11, 2013, 6:30 P.M.

SOUTH BRANCH LIBRARY – 1901 RUSSELL STREET

Board of Library Trustees:

Chair Winston Burton	Darryl Moore
Vice Chair Abigail Franklin	Julie Holcomb
	Jim Novosel

I. PRELIMINARY MATTERS

A copy of the agenda packet and a digital recording of the meeting is accessible at http://www.berkeleypubliclibrary.org/about_the_library/bolt/bolt.php

A. Call to Order: 6:36 P.M.

Present: Trustees Franklin, Holcomb, Moore and Novosel.

Absent: Trustees Burton.

Also Present: Donna Corbeil, Director of Library Services; Sarah Dentan, Children's and Neighborhood Services Manager; Eve Franklin, Administrative Secretary.

B. Public Comments: None.

C. Report from library employees and unions, discussion of staff issues: None.

D. Report from Board of Library Trustees:

1. Trustee Holcomb –Looking forward to the presentation tonight. Looking forward to our whole community learning about the wonderful services we offer and collaborating with community partners.
2. Trustee Novosel – reported he visited a very unusual library this summer where you don't have to return the books. Its located in Nevada and is called the California Library.

II. PRESENTATION CALENDAR

A. Children's and Youth Services Report

Sarah Dentan, Children's and Neighborhood Services Manager provided a presentation (Attachment #1.)
Board discussion followed.

III. CONSENT CALENDAR

Item A held to next meeting.
Item C moved to Action.

Action: M/S/C (Trustee Moore / Trustee Novosel to adopt Resolution # R13-049 to adopt the Consent Calendar except for items A & C..

Vote: Ayes: Trustees Franklin, Holcomb, Moore and Novosel. Noes: None. Absent: Trustee Burton.
Abstentions: None.

A. Approve minutes of July 10, 2013 Regular Meeting

From: Director of Library Services

Recommendation: Adopt a resolution to approve the minutes of the July 10, 2013 regular meeting as presented.

Financial Implications: None.

Contact: Donna Corbeil, Director of Library Services

Action: Held for next meeting.

B. California State Library FY 2014 Baseline Grant Funds from the California Library Literacy Services (CLLS) Program

From: Director of Library Services

Recommendation: Adopt a resolution authorizing the Director of Library Services to apply for and accept \$10,000 of FY 2014 CLLS baseline grant funds.

Financial Implications: see report.

Contact: Donna Corbeil, Director of Library Services

Action: Adopted Resolution # R13-050.

C. FY 2013 Annual Closing Budget Report and FY 2014 Budget Amendment

Moved to Action Calendar.

D. Amendment: Contract No. 9200 One Workplace L. Ferrari, LLC

From: Director of Library Services

Recommendation: Adopt a resolution authorizing the Director of Library Services to amend Contract No. 9200 with One Workplace L. Ferrari, LLC for the procurement of furniture and associated delivery, temporary storage, and installation services for the Measure FF new West Branch Library for a revised contracted value not-to-exceed \$237,500.

Financial Implications: see report.

Contact: Donna Corbeil, Director of Library Services

Action: Adopted Resolution # R13-051.

E. Amendment: Contract No. 8159, Harley Ellis Devereaux Architects

From: Director of Library Services

Recommendation: Adopt a resolution recommending to the City Council that the City Manager be authorized to amend Contract No. 8159 with Harley Ellis Devereaux, to provide additional services on the West Branch Improvement Project in an incremental amount of \$50,000 for a revised contracted value not-to-exceed \$838,194.

Financial Implications: see report.

Contact: Donna Corbeil, Director of Library Services

Action: Adopted Resolution # R13-052.

F. Annual Report To The Berkeley City Council

From: Director of Library Services

Recommendation: Adopt a resolution approving the Annual Report to the Berkeley City Council from the Board of Library Trustees for the period of July 2011 through June 2012.

Financial Implications: None.

Contact: Donna Corbeil, Director of Library Services

Action: Adopted Resolution # R13-053.

G. Accept Gift Funds from the Berkeley Public Library Foundation in the Amount of \$200,000 Constituting Payment toward the Foundation's Branch Library Capital Campaign Pledge.

From: Director of Library Services

Recommendation: Adopt a resolution authorizing the acceptance and allocation of gift funds from the Berkeley Public Library Foundation constituting payment toward the Foundation's Branch Library Capital Campaign pledge.

Financial Implications: None.

Contact: Donna Corbeil, Director of Library Services

Action: Adopted Resolution # R13-054.

H. Contract No. 7561 Amendment: Kitchell CEM, Inc.

From: Director of Library Services

Recommendation: Adopt a resolution recommending City Council amend the existing Contract No. 7961 with Kitchell CEM, Inc. by increasing expenditure authority in the amount of \$50,000 for a revised total contract amount not to exceed \$1,523,580 for the provision of construction / project management services and LEED commissioning agent services for the branch library bond program.

Financial Implications: see report.

Contact: Donna Corbeil, Director of Library Services

Action: Adopted Resolution # R13-055.

IV. ACTION CALENDAR

A. FY 2013 Annual Closing Budget Report and FY 2014 Budget Amendment

From: Administrative and Financial Services Manager

Recommendation: Adopt a resolution amending the FY 2014 Revised Budget for all Fund entities based upon recommended re-appropriation of committed prior year funding and other adjustments totaling \$2,245,523.

Financial Implications: see report.

Contact: Dennis Dang, Administrative and Financial Services Manager

Action: Adopted Resolution # R13-056.

Vote: Ayes: Trustees Franklin, Holcomb, Moore and Novosel. Noes: None. Absent: Trustee Burton.

Abstentions: None.

V. INFORMATION REPORTS

A. September 2013 Monthly Branch Improvement Report

From: Director of Library Services

Contact: Donna Corbeil, Library Director

Action: Received.

B. September 2013 Monthly Report from Library Director

From: Director of Library Services
Contact: Donna Corbeil, Library Director
Action: Received.

C. Library events

From: Director of Library Services
Contact: Donna Corbeil, Library Director
Action: None.

VI. AGENDA BUILDING

The next meeting will be a Regular Meeting held at 6:30 PM on Wednesday, October 9, 2013 at the South Branch Library, 1901 Russell Street, Berkeley.

Future agenda items:

- Reserve
- Project Labor Agreement
- Central Planning
- Website

VII. ADJOURNMENT

Adjourned at 7:40 P.M.

This is to certify that the foregoing is a true and correct copy of the minutes of the regular meeting of September 11, 2013 as approved by the Board of Library Trustees

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Donna Corbeil, Director of Library Services, acting as secretary to BOLT

COMMUNICATIONS: none.

SUPPLEMENTAL COMMUNICATIONS AND REPORTS:

1. Children's Services at Berkeley Public Library