



BERKELEY PUBLIC LIBRARY

PRESENTATION CALENDAR

October 20, 2009

TO: Board of Library Trustees

FROM: Donna Corbeil, Director of Library Services

SUBJECT: MEASURE FF NORTH BRANCH LIBRARY PROJECT UPDATE: REPORT ON CONCEPTUAL DESIGN PHASE PROCESS

INTRODUCTION

In November 2008 voters approved Measure FF, a Library bond to renovate, expand and make seismic and access improvements at the four neighborhood branch libraries. Since that time the board has overseen the selection of four design firms, one for each project. Architectural Resources Group is the selected design firm under contract to address the needs of the North Branch Library located at 1170 The Alameda, at the corner of Hopkins Street. Assisting in this effort is library consultant Kathy Page of Page + Moris, project consultant Rene Cardinaux AIA, Steve Dewan, KCEM and Library staff.

BACKGROUND

The physical and program needs of the four neighborhood branch libraries were addressed most recently in the two-volume *Branch Libraries Facilities Master Plan* (July 2008). The report recommends two options for the North Branch Library site. Due to the historical integrity of the building a third wing, reminiscent of the original design to the West is recommended, either a building mass close in size to the originally planned wing or a second option which maximizes building size and spans a larger area on the west or rear of the building.

The results of the *Branch Libraries Facilities Master Plan* provided the basis for the needs and cost analysis resulting in Measure FF, the Library bond program.

CURRENT SITUATION

Following approval to execute the contract with the design consultant, the project manager, Steve Dewan, KCEM, arranged a project team kick-off meeting to set the schedule for the North Branch project, identified any special testing or third party reports needed, reviewed existing conditions and established reporting relationships.

The North Branch project is in the conceptual design phase.

SUMMARY OF MEETINGS

The design team has met several times with staff and the library program consultant and they will continue to meet throughout the process to discuss options and possible layouts as they



relate to the branch program and functions. Suzanne Olawski is the library lead on the branch program discussions, coordinating and facilitating staff and design team meetings.

Staff, (KCEM) project manager, the project consultant and the design team have met with Planning Department staff to identify zoning and use issues. The consultants and staff attended an informational session with the City's Sustainability Office and representatives from Alameda County's *Stopwaste.org* to cover environmental issues and green initiatives that might benefit the program.

Two community meetings at the branch have occurred, September 23 and October 7, 2009. The agenda and notes from these meetings are included (Attachment A and B). There were good turnouts at the meetings, excluding library staff, project consultants, the design team and others working directly on the project, 40 members of the public attended the first meeting and 25 members of the public attended the second meeting, as well as robust discussions and sharing of ideas.

NEXT STEPS

Following board discussion and consensus on a conceptual scheme preference, the board will need to give direction to staff in order to move the project to the schematic design phase. The consultant's presentation and scale drawings have captured the relationship of project components, reflecting the functional and service needs of the program and desired adjacencies. Each scheme has a set of considerations, including preliminary cost estimates. Early during the next design phase staff will set up a meeting with the Landmarks Preservations Commission North Branch subcommittee. In the next phase of design staff will schedule a community meeting to continue discussion of drawings and documents illustrating project scale, layout, site issues, massing / elevations and functionality. Staff will bring more developed plans to the board during this phase for additional review and direction.

Following the board meeting staff will seek advice from the Planning Department on the next steps in the approval process.

ATTACHMENTS

- A. September 23, 2009 Community Meeting: Agenda, Meeting Notes & Summary of Comment / Survey forms
 - Design Goals for the North Branch Library
 - Site Plan for the North Branch Library
- B. October 7, 2009 Community Meeting: Agenda, Meeting Notes & Summary of Comment / Survey forms
 - North Branch – Preliminary Program
 - Berkeley North Branch Library Community Response

**North Branch Library Renovation
Community Meeting**
9/23/09 @ 6:30 – 8:00 PM

AGENDA

Welcome!

David Howd, Acting Branch Supervisor

Review the Agenda

(Donna Corbeil, Library Director)

Overview of Project

(Suzanne Olawski, Neighborhood Services Manager)

Discussion of Services and Functions

(Kathy Page, Library Consultant, Page + Moris Inc.)

Discussion of Design Considerations by the Architect Team

(Cathleen Malmstrom and Doug Tom)

Questions & Comments

Next Steps

Introduction of Library Foundation representative

**Thank you for coming, please complete a comment sheet
before you leave.**

All members of the team and library staff have name tags

Attendance:	Approximately 35-40
Council members:	Laurie Capitelli
Board members:	Terry Powell
Presenting design team members:	Cathleen Malmstrom / ARG, Doug Tom / TEF
Presenting library consultant:	Kathy Page
Presenting library staff:	Donna Corbeil, Suzanne Olawski, David Howd
Foundation representative:	Chris Adams

Programming

- Replace the lights – current ones compromise historic integrity
- Put noise compressors on walls to buffer noisiness
- When many branch programs (teens / children) are going on at the same time the noise makes it hard to read
- Teens want a larger space, especially for rainy days after school
- Teens want to be separated from adults
- Talk to teens
- Space for depositing FOL books so they're not in the way of staff
- The building supports the programs that go on but it's too crowded
- Adults are getting the *lowest* place
- Tell the teens to be quiet; staff don't
- Teens aren't using the library; they're just hanging out –not in tradition of the library
- Teens are disrespectful
- **Q:** Why isn't North getting as much if not more space as the other branches (higher circ, usage, etc)? **A:** Site constraints restrict additional square footage (space)
- Give consideration to adult user needs
- Keep same feel and look of library
- Private school buses and summer camps use library as drop-off point – needs to be a safer environment
- *Trashed-out* looking place (from outside)
- Cut out the (Dewey) divisions and special collections – not efficient for finding books
- Needs to be quieter between inside and outside –noisy inside all afternoon (from outside noise)
- Create an “*easier-to-use*” outside space – benches
- Neighborhood library are “*community centers*” (centers of the community), starting from outside bulletin board to inside the library
- Need larger outside bulletin board
- **Q:** Will there be a reference room? **A:** scheme 2 (2-story) retains the reference room wing
- Entrance is cumbersome
- More open at entry/lobby
- Congested check-out
- Sliding glass door separating children's
- Quiet space for adults
- Outside place for kids to play

Design

- FMP is the starting point; not where we're at anymore
- **Q:** Can some staff space go downstairs? **A:** No staff downstairs – all staff on same level as public service space
- **Q:** Do you legally have to have staff supervisor / program space? **A:?**
- **Q:** What's the SF difference between schemes? **A:** Do not know exactly yet, just approximations
- Looks like both schemes will lose landscape (clarification: 12' set back from curb – still some green space between lot line and curb)
- Prefer two-story because it leaves more of original wings; keeps windows (open)
- Two story foot print keeps windows and more ventilation; keeps more of the character of the original building
- Move teen area away from adults
- Put program room downstairs with separate entrance
- **Q:** Will second story exceed current roof height? **A:** Second story will be flush with current 1st floor and height can be accomplished w/o raising roof above existing roof line
- For one-story scheme the program room should be off children's not adult section
- **Q:** Will you have to excavate for two-story (lower level)? **A:** Will have to excavate some regardless of one or two story scheme because of foundation; one-story will be useless space below
- Parking / traffic on Josephine?
- **Q:** Can the walls be made warmer (cold in building during winter)? **A:** Engineers are looking into mechanical, plumbing, electrical systems
- **Q:** Can the fireplace be reused, made functional? **A:** Will have to look at current codes
- **Q:** There are competing needs with school bus drop off and outside space; can school drop off point be relocated? **A:** Working with City planning and other depts.; will address concerns with them

North Branch Community Meeting Survey Results 09/23/2009

1. What were three things that you heard today about the project that were most memorable?

- Community meeting room
- change of lighting
- Architects will preserve the historic nature of the building.
- Green and sustainable building
- Use of lower level for the program area.
- Well selected consultant (program) and architects good presentations
- Concerns about NOISE (teens)
- The design plan (1st shots)
- Preservation of library building is important
- The plans for the new addition.
- That the library is a drop-off place for groups
- That there will be an expanded teen room.
- Preserve & restore is important
- I'm so happy to see the lighting replaced.
- That the team wants to respect / preserve the architectural integrity + beauty of the building + the site - the park setting.
- I'm glad they are listening to branch staff.
- One vs. two levels.
- 2 "plan-not plan" ideas
- Keep the character of original building
- New program room in separate space
- Open up the entry space
- Trying to retain historic feel & look of library
- Concern for function of libraries & their health
- Keep light & natural ventilation - and outdoor space.

2. What three issues do you consider most important to the North Branch Library?

- Open up ceilings with proper lighting
- The "flow" that works for both staff and patrons.
- Keep within costs and hopefully be environmentally green.
- Accessibility to all ages.
- Less crowded feeling
- Improving the outside – less trash, less of the "bus terminal" feel.
- Put in new lights that are fashioned after originals.
- Highlight the fireplace with a gas heater fireplace.
- Clean up outside trash.
- Architectural integrity of building
- Maintaining park-like setting and ensuring neighbors are not heavily impacted who look out to building
- Deal w/outside issues: buses, kids, trash-develop policy,
- Historic preservation of the building.
- Maintaining community feel or library, staff and programs.

North Branch Community Meeting Survey Results 09/23/2009

- Clearing the lawn, stairs and entrance of people who are spending time there rather than actually using the library.
- Preserving the actual building to every extent possible.
- That the new wing not ruin the integrity of the building as a structure with 2 wings that it leave the windows in the wings as much as possible.
- Minimize elimination of existing windows.
- Addition must be compatible not necessarily mimicking existing building.
- Sound separation seems important to many.
- Congestion, Flow, Separate meeting space.
- Community room
- Staff space; office for librarian
- Comfort and ease of good service delivery
- More professional librarians needed.
- Clutter
- Adjacencies
- Noise
- The amount of noise at this branch makes it hard to read in the afternoon.
- That a great effort to preserve open space be observed. 2nd story plan does this better.
- That original design qualities be preserved
- That one story concept aims to provide too much in a confined space.
- Quiet in some areas, allow for chat in others – keep acoustically separate
- Outside access and bathrooms for program room.
- Less noise
- Less clutter
- More space.
- Retaining the look and feel of this historic site.
- Create separate spaces for teens, adults & children – with concern for sound.
- Create “program” space so no need to set-up in children’s section.

3. What did you like most about the community meeting?

- The attention and real love of this branch.
- Ability for neighbors and patrons to express their ideas about the new library.
- Informative
- Well attended.
- Good facilitation.
- Hearing the diverse opinions.
- Hearing from architects and library planner.
- It was informative and there was an opportunity for questions.
- Civil group providing constructive input.
- The presenters – Kathy Page & the 2 architects.
- I’m glad they haven’t finalized their design yet, so they are actually open to ideas.
- Acceptability and validation of all questions and comments.
- Presenters
- That we were asked for all of our comments.

North Branch Community Meeting Survey Results 09/23/2009

- Cookies in the library! Yeah!
- Called on everyone.
- Stayed after to chat.
- Very polite and professional and patient.
- Nice to hear the architects.
- Everyone who wished to speak could share ideas – some very important ones
- Pictures and diagrams were helpful.

4. What did you like least about the community meeting?

- Some participants seem to like to monopolize the comment periods with their prolonged feelings.
- Graphics and presentations materials way to hard to read. Use more paper and enlarge print or use PowerPoint.
- The things I like least are related to library usage and the architectural changes, not the meeting itself. The meeting was well-run.
- Hard to hear in the back.
- Some of the participants :)
- Agenda and informational boards were difficult to read – size of print and contrast.
- Members of public repeating themselves.
- Print on Flip charts is waaaay too small.
- I would have liked a drawing/picture of actual rooms, building-outside. Hard to visualize with “plan pictures.”

5. Is there anything you would like the project team to know that was not said at the meeting?

- Outside lighting that does spill light upward. There is a real problem with cities making it impossible for real darkness to see the night sky. No outside lighting that bothers neighbors.
- The windows should be retained and made more energy efficient.
- Important to preserve access to light in library wings.
- We need a diagram which shows the existing building and the proposed remodel on one diagram /perhaps different colors.
- The new wing/addition should be graceful, not just a box – echoing some of the features of the 1936 original.
- Put teens room in basement. They like dark spaces and dungeons.
- Mini-sales for Friends books:
- Lock box, people put \$ in.
- A few hundred books, self service.
- Very popular at neighboring library.
- Does require some room.
- Please contact pre-teens and teens ASAP to get their input because
- You need their direct input and
- It is a great civic act for them
- King Middle School has an elective class of 7th and 8th graders called “Leadership” These kids would be great for giving you direct pre-teen and teen input. Contact Jason Lustig, Principal and ask for Leadership Class contact. Give them your timeframe so they’d know to fit you in soon. Also you could go to 7th or 8th grade classes (~70 kids total) at the School of

North Branch Community Meeting Survey Results 09/23/2009

the Madeleine, another neighborhood school w/lots of kids coming by. Contact 8th Grade teacher. I don't know the name.

- Teens like basements (they like to hide.) Let's put the teen room downstairs – less noise.

North Branch Community Meeting #1 Patron Comments - 09/23/2009

Comments

- I think that "Teens" who are causing most of the problems in this library, are being catered to, to a shocking degree. Why can't teens use the adult wing for their books, which probably consist of a combination of adult material and teen material? Why can't all those books be combined and the teens be required to be quiet and stop blocking the entrance and the stairs? Or better yet, set up an entirely separate children's and teens library in another City building and re-route all the bus drop-offs and pick-ups to that location?
- I would like the library to stay exactly the same in all aspects other than necessary changes in the lobby to relocate the librarians and to have the new wing built in exactly the same style.
- The 2-story plan is far superior to the huge amorphous 1-story plan
- I favor the two-story concept for several reasons.
 - Makes better use of space available
 - Can have a separate entrance for program room – maybe even after hours.
 - Keep noise from programs away from the rest of library facilities.
- In 2-story model, put teen room next to children's room.
- It seems that the program consultant and architects are quite sensitive to neighborhood, customers, staff needs. The architects appear experienced and well suited to working on our beloved, beautiful historic building.
- Do not get rid of the original furniture as you did in the main library.
- Keep original windows operable.
- Make addition compatible with original NOT overtly modern.
- Meeting room needs a high-ish ceiling and windows unlike main library's horrid one. Keep opening off main entrance.
- Great process. I am the manager of the Kensington Library, We share many patrons. Would like to support you in any way I can. (Also live in N. Berkeley)
- I really like the two-story addition for many reasons
- I like the 2 story concept. Anything to keep the noise level down is much appreciated. Good lighting is very important to me; I am so happy to see the improvements.

DESIGN GOALS FOR THE NORTH BRANCH LIBRARY

Access an important and balanced set of resources

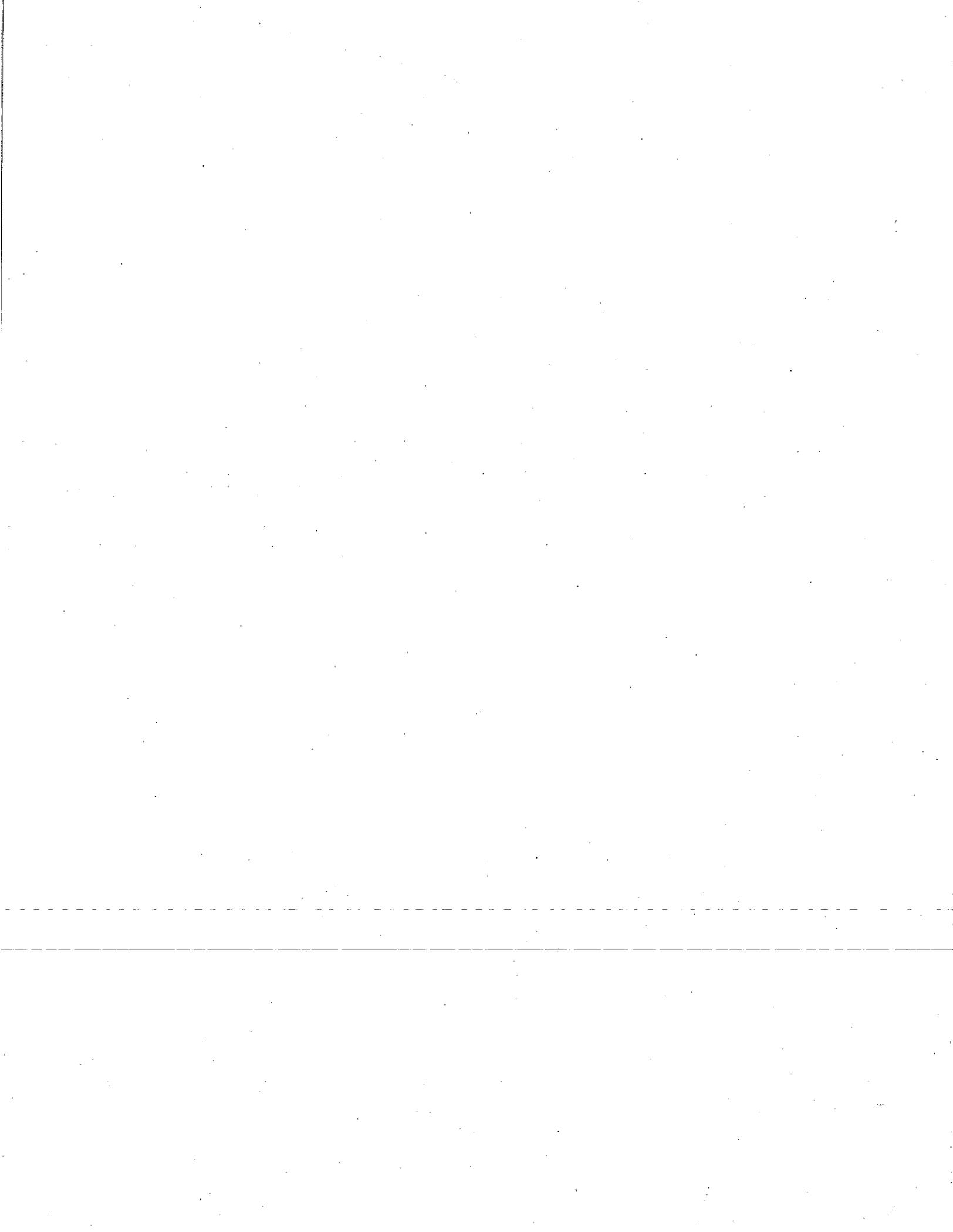
Criteria:

- 1. Recapture the historic character of the building
- 2. Remove non-historic features at main entrance & include new, better integrated access ramp
- 3. Design new addition to present a "friendly face" to the ground-level street (e.g. Westmore Street)
- 4. Provide easy, secure after-school access to new program rooms
- 5. Landscape addition to enhance park-like setting & create new amenities for the program

Program:

- 1. Recapture the historic character of the spaces
- 2. Use historic spaces for program functions that enhance or preserve significant features
- 3. Create new program room to allow westwing to be dedicated to children's library use
- 4. Locate staff work spaces (open library, program room & support functions) in new addition
- 5. Separate quiet & noisy functions
- 6. Improve indoor comfort (ergonomics, ventilation, natural & artificial lighting)
- 7. Improve working environment for staff (ergonomics, storage, work tables, equispace & privacy)

Sustainable design: LEED Silver Certification



**NORTH BRANCH LIBRARY RENOVATION
COMMUNITY MEETING
OCTOBER 7, 2009
6:30 – 8:00 PM**

AGENDA

Welcome!

David Howd, Acting Branch Supervisor

Review of the Agenda and Project

Donna Corbeil, Library Director

Library Program and Goals

Kathy Page, Library Consultant - Page + Moris Inc.

Previous Meeting Recap

Doug Tom, AIA - Tom Eliot Fisch

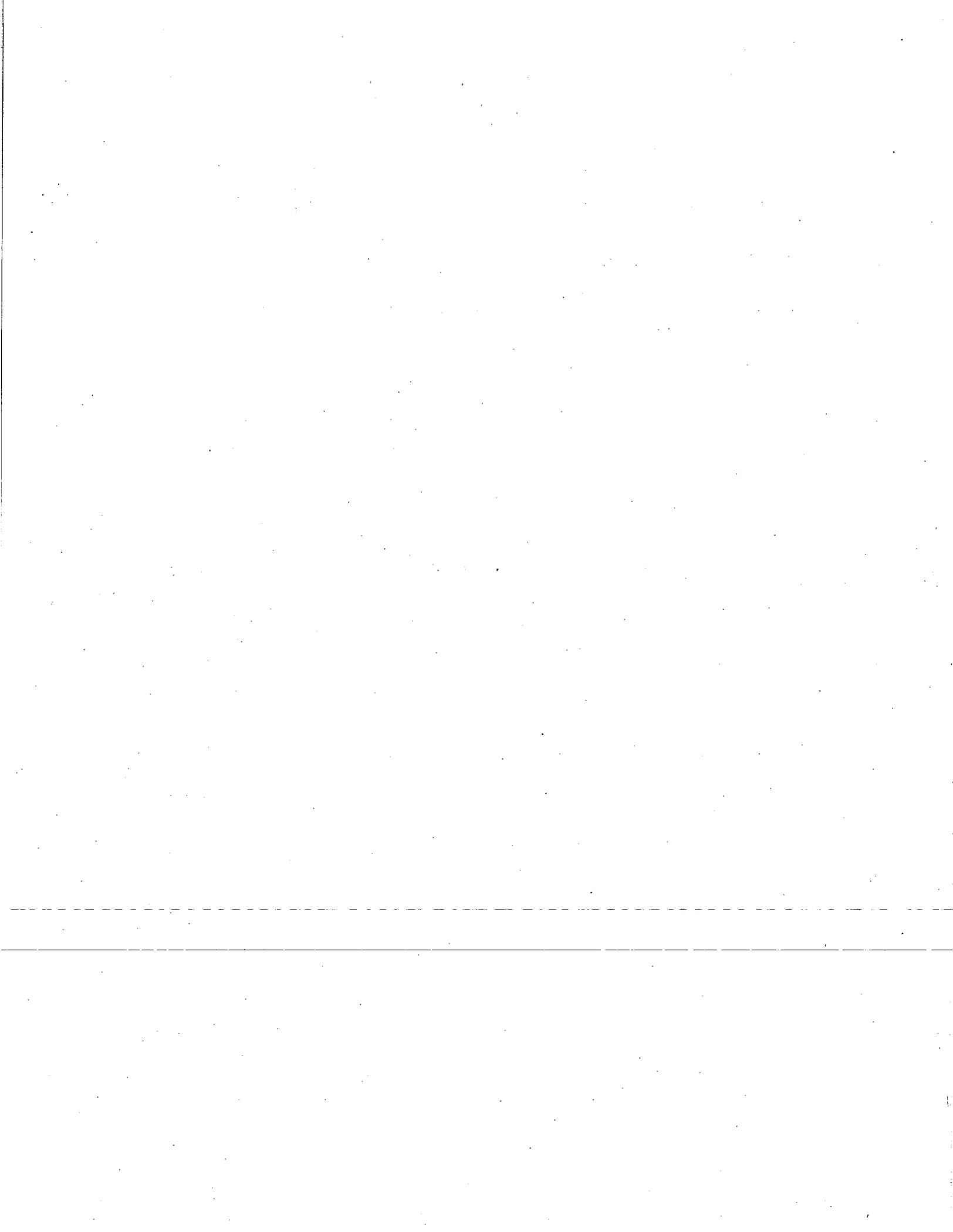
Design Considerations Discussion

Cathleen Malmstrom, AIA - Architectural Resources Group

Questions & Comments

Next Steps

Thank you for coming and please complete a comment sheet and survey before you leave.



Attendance: Approximately 25
Presenting design team members: Cathleen Malmstrom, AIA / ARG
Douglas Tom, AIA / TEF
Presenting library consultant: Kathy Page
Presenting library staff: Donna Corbeil, David Howd

Programming

Q: Will the meeting room have multimedia capabilities? **A:** Yes, including ceiling mounted projector, screen, and sound system.

Q: Why have an auditorium for 75 people? The library is being turned into a community center. **A:** There is a need for dedicated space for library programming, including summer reading programs where a large number of children and care givers attend.

R: Good and convenient to have a community room in the neighborhood

R: Very common for libraries to have program rooms

Q: Does anyone mind programming in the library (children's wing)? **A:** Noise and crowds overflow into the rest of the library and access to the children's wing is obstructed.

Q: How did you come up with program highlights? **A:** From a variety of sources, including community and staff input during the facility master plan process, current surveys and input, as well as speaking with library staff.

Q: Where is the reference collection going? I mainly want to raise the issue of reference being all together.

Q: What is Page + Moris – are you an architect? **A:** Kathy Page is a librarian and library consultant has worked on many library projects.

Q: Can there be a reference room? **A:** There will be a reference collection but there is not enough room for a separate reference room. **R:** it's more important to have a reference room than a meeting room **A:** there will be a distinct identifiable reference area

Q: Has there been any discussion about relieving the congestion around the book collections. The library primarily is a place for books. **A:** We're just now talking to staff about how to do this and looking at how to make the program more functional

Q: Is there a goal for the amount of shelving, extra shelving; will there be less? **A:** We'll try to retain as much as we can; we'll look at shelving heights for efficiencies **R:** shelving should be a major priority

Design Discussion

C: I don't see extra space for collections **A:** the design will respond to the program

Q: Can collections go downstairs **A:** there are staffing and security issues to be considered

Q: Can't the space be used for both a multipurpose room and collections? **A:** There is a possibility it may be used for more than programming

Q: Will computers have a dedicated space? **A:** Computers will go in lobby area as of now

Q: Will you have to remove the thicket? **A:** No, the bushes are on the higher elevation and not affected by the addition

Q: Will books be on the 2nd story? **A:** Probably not because the area will have to be staffed; goal is to keep all books on one floor **R:** put the multipurpose room on the same level as the books for dual use

C: a north side entrance will create a bottleneck and put a strain on Josephine Street with parents dropping of their children **A:** We'll be working with the Planning Dept

Q: Function-wise, what's the impact on the neighborhood? **A:** The impact is about how the community uses the library once they are inside it –more functional and efficient spaces. Improvements will be made to the exterior as well

Q: Why was the decision made to go above the current roof line? **A:** There was no formal decision made; however, it would not be too nice to look at from Josephine Street and the existing roof line is significant enough as to not want to block it with a new design

C: Concept C masks the wings that you're trying to preserve; it saves them but you can't see them

C: like the idea of making it more friendly on Josephine Street side

Q: Will that (park facing entrance on Sonoma Street) be a public entrance? **A:** It's up to the library how it will be used, perhaps for exiting library programs

C: It'll be convenient to have entrances on both sides of the library **A:** Possibly a book return can be added on that side

C: there needs to be a defined pathway through the thicket to the front of the building

C: Like concept A best even if lose wings

C: If adult shelving is too high, wouldn't that cut off light from windows

By show of hands, Concept A is the unanimous preference; no votes for concepts B or C

Q: Which one is the most expensive scheme? **A:** working with a cost estimator; A & B are close but there is added expenses to Concept A because of the elevator

Q: Will existing lower level storage space be lost? **A:** Scheme A lower level includes storage and the retention of the existing mechanical room

C: it's nice to have children's programming, especially storytimes, surrounded by books

C: It's important for the height of scheme A to (Josephine Street side) to be appropriate to style; don't see a problem with an entrance to the multipurpose room as long as it's used mainly as an exit

Q: Do all restrooms have to be handicap accessible or just need one per floor? **A:** We'll look into that

C: It will be cool to have an operating energy efficient fireplace for ambience and heat.

A: we'll look into that

North Branch Conceptual Design Community Meeting #2
Audience Comments / Survey Responses
10.07.09

Comments

- Increase size of collection and the area for the collection
- Carpet the floor (do not make the mistake Central renovation made)
- Generic bathrooms conserve space / are more efficient
- I like Concept A
- The plan sounds good to me
- Looking forward to renovation
- Please put the reference collection in one place in the adult room
- There is a need for activity rooms for boys, girls, teenagers, and adults with good lighting, furnished with tables and chairs, cabinets, etc., separate from the main level
- Preserve octagon clerestory with round and rectangular windows unblocked by new construction
- Include curved overhead links between rooms, as in intermediary spaces between octagon, adult and children's
- Cantilever upper floor over basement level in new space to reduce footprint on lot and increase upper floor area and extensions
- If possible, include rooms that are not square-cornered rectangles with flat horizontal ceilings; on upper floor, ceiling could follow roof line as it slopes from east to west and on north and south ends; non-show box interior rooms are much more interesting to be in –better feng shui, better acoustics, better air circulation, etc.
- The window placements, shapes and sizes on original building are very fine and should be a good guide to windows in new space

Survey Responses

1. **What were three things that you heard today about the project that were most memorable?**
 - Plan A seems pretty good
 - Exciting
 - The fact that we've employed Kathy Page, both a librarian and consultant
 - The gracious library-friendly daughter of the original architect
 - Memorial plaque
 - The historical and style awareness of the architects; their willingness to listen to patrons' concerns

2. **What three issues do you consider most important to the North Branch Library?**
 - Increased space for all clients & staff
 - More books
 - Increase size of collection
 - Carpet for quiet
 - Adequate shelving for books
 - Adequate staff space

North Branch Conceptual Design Community Meeting #2
Audience Comments / Survey Responses
10.07.09

- Children's, teens, and books
- Retain historic spaces
- Getting the most usable space and space that is as beautiful as that in the original building
- Getting the most space for the available money
- Preserving and extending the best qualities of the old building in the new addition

3. What did you like most about the community meeting?

- Politeness of Kathy and presenters
- Unanimous vote for Plan A
- The number of patrons who came and spoke

4. What did you like least about the community meeting?

- Too long on some points
- Irritating remarks from the audience –some remarks very naïve, implications that consultants and architects wouldn't consider some major points like shelving
- Inference that book space might even shrink –certainly there must be a creative solution
- People repeating themselves after their concerns have been thoroughly aired and noted

5. Is there anything you would like the project team to know that was not said at the meeting?

- No, they seem to be considering everything
- Don't make library worse –Central Library renovation with its hard floors and noisy chairs has created an acoustical nightmare- North Branch needs to be carpeted
- There are local facilities near by for community meetings that have large attendance –e.g. Northbrae Church

NORTH BRANCH - PRELIMINARY PROGRAM

Open, welcoming entrance + central space

Self checkout machines located on attractive, appropriately sized counter

Sufficient space for holds, on accessible, well organized shelving

Attractive, functional, strategically located service desk, with ergonomic design

Collections: Generous browsing area for new, popular books and AV media

Full-height shelving for adult fiction and nonfiction books

Spot displays of rotating titles at stack ends in all areas

Appropriate shelving for media collections

Computers: Defined area for computers for adults, with appropriate amount of work surface

Compact online catalog terminals at stack ends in adult + children's collections

Computers for children in children's space

Computers for teens in teen space

Plentiful electrical outlets in all seating areas for laptop users

Meeting room with seating for 75, acoustically enclosed, accessible from within library + directly from outside, with furniture + programming storage

Seating: Separate seating areas in children's space for younger + older children

Parent/child seating for toddlers + preschool kids

Quiet reading area for adults adjacent to fireplace

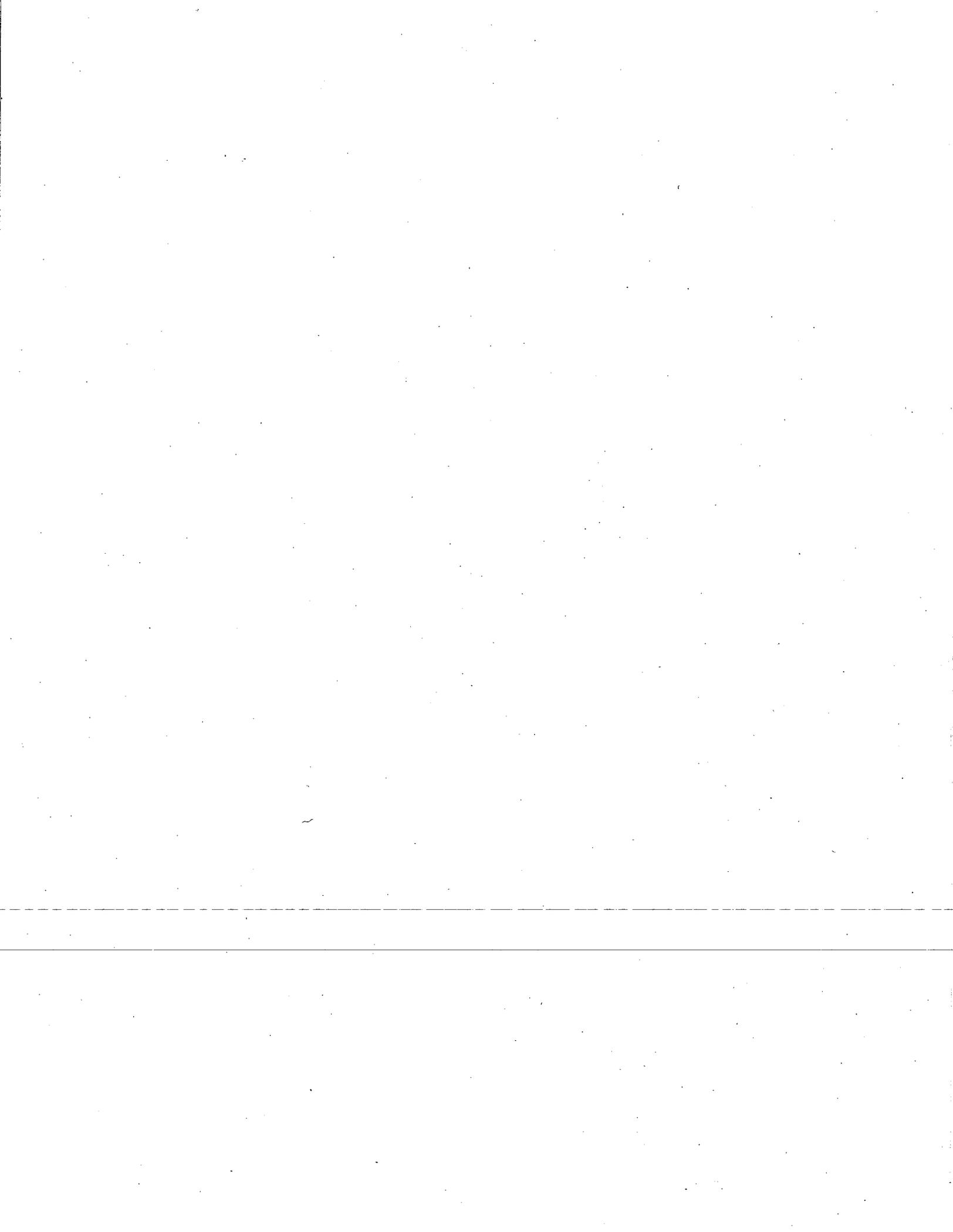
Teen seating along with teen collection + computers in acoustically separate space

Improved task lighting at table seats

Enclosed staff work room, with efficient, well organized workstations + common work space for returns sorting

Effective adjacency between public service areas, staffed service points + work spaces

Improved, accessible restrooms for public + staff



BERKELEY NORTH BRANCH LIBRARY COMMUNITY RESPONSE

TOPIC	WHAT WE HEARD	WHAT WE WILL DO
Historic Preservation	Preservation is a priority	All actions will be in accordance with the Secretary of the Interior's Standards for Rehabilitation of Historic Properties
	Addition should not be so big as to ruin the building's integrity	Addition will be sized to balance program requirements with some impact on historic fabric & integrity
	Maintain historic configuration of wings	Addition will be designed, to the greatest extent possible, to retain & not obscure the original 2-wing plan
	Preserve the historic 'feel' of the library spaces	Interior spaces will be rehabilitated, significant features restored & inappropriate later additions removed; new FF&E will be compatible
	Keep & restore original furniture	Original furniture will be restored and reused to the extent possible & where appropriate to the final layout
Crowding & Congestion	Make lobby more open	Expansion will allow removal of service functions & clutter from lobby; new functions & FF&E will be chosen to enhance its historic character
	Consider 'flow' for both patrons & staff	We will work with programming team & staff to determine adjacencies & best flow of staff, patrons & materials
	Need more space for check-out	Expansion will allow this; self-check stations will have a dedicated area in the lobby
	Move librarians' workspace out of the lobby	Expansion will allow this
	Consider having staff space on lower level (2-story scheme)	This will be considered if necessary; for # of staff required, efficiency, & security, having all staff work space on main library level is our goal
Noise Control	Separation of adults/children/teens	Noise separation & control is a priority
	Quiet space for adults should be a priority	Intent is to remove all non-adult functions from the adult wing & spaces adjacent to it; spaces will be organized in a hierarchical manner, from noisiest at lobby to quietest near fireplace
	Effect of outdoor noise, especially with windows open	Landscaping & location of outdoor gathering spaces will be planned to address this
	Consider sliding glass to separate children's wing	This will be considered; preference is to achieve acoustic control by appropriate location of noisy & quiet functions
	Building is cold in winter	Building will have a new heating system
Patron Comfort	Lighting is poor and historically inappropriate	The project will have new, historically appropriate, energy efficient lighting
	Keep operable windows; don't block light or cross ventilation	Windows will be restored to operable condition; we will retain as many windows, on both sides of wings, as possible
	Need a larger, separate space	An expanded teen library is part of the program; appropriately located for noise; multi-purpose room also available
Teens	Involve teens in planning for their space	Working with staff to talk to branch teens - possible meeting with chess club; we intend to hold a focus group with teens from King Middle School in future
	Locate teens away from adult spaces	Teens will have some separate space, but will also continue to use adult materials for reference & homework
	Locate teen library on lower level (2-story scheme)	All public areas require staff oversight while in use: this will guide our assignment of spaces
Staff Space	Locate teens adjacent to children's wing	We will consider this, depending on configuration of addition
	Teens share adult wing and learn to be quiet	Plan is to help all users find spaces that serve their needs, be it quiet or a place to converse in low tones
	Organization for good delivery of services	We will work with programming team & staff; most staff functions will be located in new, more flexible spaces in addition
	Adequate work space w/office for librarian	Current sub-standard work & support spaces will be expanded to about 3 times present area & will include librarian office