AGENDA
BOARD OF LIBRARY TRUSTEES
Regular Meeting
Wednesday, October 7, 2026
6:30 pm
LOCATION:
WEST BRANCH – 1125 UNIVERSITY AVENUE, BERKELEY, CA 94702

Commission Members:
Beverly Greene, President; Tanir Ami, Vice President; Shoshana O'Keefe, and Amy Roth

To submit an e-mail comment during the meeting to be read aloud during public comment, email **BOLT@berkeleyca.gov** with the Subject Line in this format: "PUBLIC COMMENT ITEM ##." Please observe a 150-word limit. Time limits on public comments will apply. Written comments will be entered into the public record.

This meeting will be conducted in accordance with the Brown Act, Government Code Section 54953. Any member of the public may attend this meeting. Questions regarding this matter may be addressed to **Jacqui Rodriguez, Administrative Secretary**, **(510) 981-6102.** The Board of Library Trustees may take action related to any subject listed on the agenda.

I. PRELIMINARY MATTERS

A. Call to Order

B. Ceremonial Matters: *In addition to those items listed on the agenda, the President may add additional ceremonial matters.*

C. Public Comment
Speakers are allowed 3 minutes each for up to 10 speakers; if more than 10 individuals have filled out and submitted cards to speak, the *time for all speakers will be reduced to 2 minutes per person and if more than 20 individuals have submitted speaker's cards, the time per person will be reduced to one minute each, for a maximum of one hour of public comment.*

D. Comments from Library Unions
For regular meetings of the BOLT, representatives from the three unions representing Library employees may address BOLT, with a total time limit of 15 minutes. If all three (3) unions have representatives present and wish to speak, each union shall receive 5 minutes to address BOLT. If only two (2) unions have representatives present and wish to speak, each union shall receive 7.5 minutes to address BOLT, for a total of 15 minutes. If only one (1) union has representatives present and wishing to speak, that union shall receive 15 minutes to address BOLT. The Secretary shall, at the start of the Comment from Library Union item, ask union representatives who wish to speak to identify themselves and which union they represent.

The Secretary shall then determine the appropriate allocation of speaking time according to the rules stated herein.

i. SEIU, LOCAL 1021 (Maintenance and Clerical Units)
ii. SEIU, LOCAL 1021 (Community Services and PTRLA Units)
iii. Public Employees Union, LOCAL 1

E. Comments from Board of Library Trustees

I. Comment from President Greene

II. CONSENT CALENDAR

The Board will consider removal and addition of items to the Consent Calendar prior to voting on the Consent Calendar. All items remaining on the Consent Calendar will be approved in one motion.

A. Approval of the September 2, 2026, BOLT Regular Meeting Minutes
From: Rebecca Alcalá-Veraflor, Director of Library Services
Recommendation: Adopt a resolution approving the September 2, 2026, Regular BOLT meeting minutes as presented.

B. Approval to Close All Berkeley Public Library Locations on December 10, 2026, to host an Annual Staff Development Day
From: Rebecca Alcalá-Veraflor, Director of Library Services
Recommendation: Adopt a motion authorizing the closure of all Berkeley Public Library locations on Thursday, December 10, 2026, to allow all Library employees to participate in the Library's Annual Staff Development Day.

C. Authorization to Open the Central Library and all Branches One Hour Late to Allow Adequate Time for All-Staff Meetings in 2027
From: Rebecca Alcalá-Veraflor, Director of Library Services
Recommendation: Adopt a resolution to open the Central Library and all Branch Libraries one hour later for January 29, April 30, July 30, and October 29, 2027, to allow adequate time for the all-staff meeting.

D. 2027 Authors Dinner Event
From: Rebecca Alcalá-Veraflor, Director of Library Services
Recommendation: Adopt a resolution approving the arrangements in preparation for the 24th annual Authors Dinner to be held on Sunday, February 7, 2027, at the Central Library.

E. FY 2026 Annual Gift Report to Council
From: Nneka Gallaread, Fiscal and Administrative Services Manager
Recommendation: Adopt a resolution to approve the annual reporting to the City Council of gifts received in FY 2026 as mandated by CC Resolution No. 65,444-N.S.

F. Contract Amendment: Contract No. 32200222 with Konica Minolta Business Solutions U.S.A.
From: Alicia Abramson, Information Technology Manager
Recommendation: Adopt a resolution authorizing the Director of Library Services to amend Contract No. 32200222 with Konica Minolta Business Solutions USA, Inc. by adding an incremental not-to-exceed amount of $70,712, increasing the total contracted not-to-exceed amount to $206,306 for the continuing provision of public use copiers and printers at all Library locations and extending the term date to end on October 31, 2028.

III. ACTION CALENDAR

A. Election of the President

From: Rebecca Alcalá-Veraflor, Director of Library Services

Recommendation: Members of the Board of Library Trustees will elect a Trustee to sit as President, for the term commencing November 04, 2026, for a one-year term. Vice President Tanir Ami accepted the nomination for President at the September 2, 2026, regular meeting.

B. Election of the Vice President

From: Rebecca Alcalá-Veraflor, Director of Library Services

Recommendation: Members of the Board of Library Trustees will elect a Trustee to sit as Vice President, for the term commencing November 04, 2026, for a one-year term.

C. Appointment to Fill Trustee Vacancy 1

From: Rebecca Alcalá-Veraflor, Director of Library Services

Recommendation: Recommendation to the City Council regarding the appointment of two rustees to serve a four-year term. The initial seat to be filled will be to replace the vacancy that resulted from Trustee Villanueva's resignation on December 04, 2026.

D. Appointment to Fill Trustee Vacancy 2

From: Rebecca Alcalá-Veraflor, Director of Library Services

Recommendation: Recommendation to City Council on the appointment of two Trustees to serve a four-year term. The second seat to be filled will replace the vacancy created by the conclusion of Trustee Roth's term, which ended on January 3, 2026.

IV. INFORMATION REPORTS

All items for discussion only and no final action.

A. FYTD26 – 4th Quarter YTD Budget Report – Nneka Gallaread, Administrative and Fiscal Services Manager

B. Monthly Library Director's Report – Rebecca Alcalá-Veraflor, Director of Library Services

V. ITEMS FOR FUTURE AGENDAS

These items are not scheduled for discussion or action at this meeting. The Board of Library Trustees may schedule these items to the agenda of a future meeting.

A. Discussion of items to be added to future agendas

VI. ADJOURNMENT

This meeting will be conducted in accordance with the Brown Act, Government Code Section 54953. Any member of the public may attend this meeting. Questions regarding this matter may be addressed to Rebeca Alcalá-Veraflor, 510-981-6195, ralcalaveraflor@berkeleyca.gov.

Communications to Berkeley boards, commissions or committees are public record and will become part of the City's electronic records, which are accessible through the City's website. Please note: E-mail addresses, names, addresses, and other contact information are not required but, if included in any communication to a City board, commission, or committee, will become part of the public record. If you do not want your e-mail address or any other contact information to be made public, you may deliver communications via U.S. Postal Service or in person to the secretary of the relevant board, commission, or committee. If you do not want your contact information included in the public record, please do not include that information in your communication. Please contact the secretary to the relevant board, commission, or committee for further information.

Any writings or documents provided to a majority of the commission regarding any item on this agenda will be made available for public inspection at the Berkeley Public Library Administration Office located at 2090 Kittredge Street - 3rd Floor Admin Wing, Berkeley, CA 94704.

COMMUNICATION ACCESS INFORMATION:

This meeting is being held in a wheelchair-accessible location. To request disability-related accommodation(s) to participate in the meeting, including auxiliary aids or services, please contact the Disability Services specialist at 981-6418 (V) or 981-6347 (TDD) at least three business days before the meeting date. Please refrain from wearing scented products to this meeting.

I hereby certify that the agenda for this regular meeting of the Board of Library Trustees was posted at the display case located near the walkway in front of the Maudelle Shirek Building, 2134 Martin Luther King Jr. Way and in front of the Central Public Library at 2090 Kittredge Street as well as on the Berkeley Public Library's website, October 2, 2026.

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Rebecca Alcalá-Veraflor, Director of Library Services
Serving as Secretary to the Board of Library Trustees

Communications:

Date	Name	Subject
10/2/2026	Sydney Hemenway	Thank you
9/28/2026	I intend to identify myself and speak further on this issue at the upcoming BOLT meeting.	Subject: Formal Complaint: Verbal Abuse and Disruptive Behavior by Patron
9/25/2026	Robin Hubilla	Library Masters Student - Attendance and Observation for school assignment
9/23/2026	A group of patrons	Central Library - 2nd flr new guard station by elevator. EXCELLENT!
9/21/2026	Riya Muller	Re: May I send complete SEO proposal?
9/18/2026	Margaret	Malcolm gibson and sonya asked Berkeley if they coukd pretend they knew ....
9/4/2026	Margo Connolly	Please Add Book/Etc Dropbox with slot facing street: Claremont Branch