



AGENDA

BOARD OF LIBRARY TRUSTEES

Regular Meeting,

Wednesday, May 20, 2026

6:30 pm

LOCATION:

CLAREMONT BRANCH – 2940 BENVENUE AVE., BERKELEY, CA 94704

Commission Members:

Beverly Greene, President; Tanir Ami, Vice President; Shoshana O’Keefe, and Amy Roth

To submit an e-mail comment during the meeting to be read aloud during public comment, email BOLT@berkeleyca.gov with the Subject Line in this format: “PUBLIC COMMENT ITEM ##.” Please observe a 150-word limit. Time limits on public comments will apply. Written comments will be entered into the public record.

This meeting will be conducted in accordance with the Brown Act, Government Code Section 54953. Any member of the public may attend this meeting. Questions regarding this matter may be addressed to [Jacqui Rodriguez, Administrative Secretary, \(510\) 981-6102](mailto:Jacqui.Rodriguez@berkeleyca.gov). The Board of Library Trustees may take action related to any subject listed on the agenda.

I. PRELIMINARY MATTERS

A. Call to Order

B. Ceremonial Matters: *In addition to those items listed on the agenda, the President may add additional ceremonial matters.*

C. Public Comment

Speakers are allowed 3 minutes each for up to 10 speakers; if more than 10 individuals have filled out and submitted cards to speak, the time for all speakers will be reduced to 2 minutes per person and if more than 20 individuals have submitted speaker’s cards, the time per person will be reduced to one minute each, for a maximum of one hour of public comment.

D. Comments from Library Unions

For regular meetings of the BOLT, representatives from the three unions representing Library employees may address BOLT, with a total time limit of 15 minutes. If all three (3) unions have representatives present and wish to speak, each union shall receive 5 minutes to address BOLT. If only two (2) unions have representatives present and wishing to speak, each union shall receive 7.5 minutes to address BOLT, for a total of 15 minutes. If only one (1) union has representatives present and wishing to speak, that union shall receive 15 minutes to address BOLT. The Secretary shall, at the start of the Comment from Library Union item, ask union representatives who wish to speak to identify themselves and which union they represent. The Secretary shall then determine the appropriate allocation of speaking time according to the rules stated herein.

- i. SEIU, LOCAL 1021 (Maintenance and Clerical Units)
- ii. SEIU, LOCAL 1021 (Community Services and PTRLA Units)
- iii. Public Employees Union, LOCAL 1

E. Comments from Board of Library Trustees

II. PRESENTATION CALENDAR

- A. **Claremont Branch PowerPoint Presentation** – Shani Leonards, Claremont Branch Supervising Librarian

III. CONSENT CALENDAR

The Board will consider removal and addition of items to the Consent Calendar prior to voting on the Consent Calendar. All items remaining on the Consent Calendar will be approved in one motion.

- A. **Approve Minutes of the April 15, 2026, Board of Library Meeting**

From: Henry Bankhead, Acting Director of Library Services

Recommendation: Adopt a resolution approving the April 15, 2026, Regular BOLT meeting minutes as presented.

IV. ACTION CALENDAR

- A. **Recommendation to City Council on FY 2027 Library Tax Rate**

From: Nneka Gallaread, Administrative and Fiscal Services Manager

Recommendation: Adopt a resolution recommending that the Berkeley City Council set the FY 2027 tax rate for funding the provision of Library Services in the City of Berkeley at \$0.3127 (31.127 cents) per square foot for dwelling units and \$0.4729 (47.29 cents) per square foot for industrial, commercial, and institutional buildings.

- B. **Adoption to City Council on FY 2027 Library Relief Act of 2024 Tax Rate**

From: Nneka Gallaread, Administrative and Fiscal Services Manager

Recommendation: Adopt a resolution setting the FY2027 tax rate for the voter approved Library Relief Act of 2024 for funding the provision of Library Services in the City of Berkeley at \$0.0630 (6.30 cents) per square foot for dwelling units and \$0.0945 (9.45 cents) per square foot for industrial, commercial, and institutional buildings.

- C. **Proposed Budget FY 27-28 – All Library Funds**

From: Nneka Gallaread, Administrative and Fiscal Services Manager

Recommendation: Adopt a resolution approving the proposed revenue budgets for FY 2027 and FY 2028 of \$44,543,131/\$36,478,446 and the proposed expenditure budgets for FY 2027 and FY 2028 of \$43,179,371/\$31,336,718.

V. INFORMATION REPORTS

All items for discussion only and no final action.

- A. **Monthly Library Director's Report** – Henry Bankhead, Acting Director of Library Services

- B. **Library Recruitment Update (Oral Report)** – Beverly Greene, President, Board of Library Trustees

- C. **Board of Library Trustees Recruitment Update** – Amy Roth, Board of Library Trustees

VI. ITEMS FOR FUTURE AGENDAS

These items are not scheduled for discussion or action at this meeting. The Board of Library Trustees may schedule these items to the agenda of a future meeting.

- A. **Discussion of items to be added to future agendas**

VII. ADJOURNMENT

This meeting will be conducted in accordance with the Brown Act, Government Code Section 54953. Any member of the public may attend this meeting. Questions regarding this matter may be addressed to Henry Bankhead, 510-981-6195, hbankhead@berkeleyca.gov.

Communications to Berkeley boards, commissions or committees are public record and will become part of the City's electronic records, which are accessible through the City's website. Please note: E-mail addresses, names, addresses, and other contact information are not required but, if included in any communication to a City board, commission, or committee, will become part of the public record. If you do

not want your e-mail address or any other contact information to be made public, you may deliver communications via U.S. Postal Service or in person to the secretary of the relevant board, commission, or committee. If you do not want your contact information included in the public record, please do not include that information in your communication. Please contact the secretary to the relevant board, commission, or committee for further information.

Any writings or documents provided to a majority of the commission regarding any item on this agenda will be made available for public inspection at the Berkeley Public Library Administration Office located at 2090 Kittredge Street - 3rd Floor Admin Wing, Berkeley, CA 94704.

COMMUNICATION ACCESS INFORMATION:



This meeting is being held in a wheelchair-accessible location. To request disability-related accommodation(s) to participate in the meeting, including auxiliary aids or services, please contact the Disability Services specialist at 981-6418 (V) or 981-6347 (TDD) at least three business days before the meeting date. Please refrain from wearing scented products to this meeting.

I hereby certify that the agenda for this regular meeting of the Board of Library Trustees was posted at the display case located near the walkway in front of the Maudelle Shirek Building, 2134 Martin Luther King Jr. Way and in front of the Central Public Library at 2090 Kittredge Street as well as on the Berkeley Public Library's website, on 5/15/2026.

//s//

Henry Bankhead, Acting Director of Library Services
Serving as Secretary to the Board of Library Trustees

Communications:

Date	Name	Subject
05/14/2026	Hoopla Digital	Your one-stop shop for summer reading programming
05/13/2026	Hoopla Digital	Bonus Borrows start May 25!
05/12/2026	Brian Dean	California Public Records Act Request
05/05/2026	Carole Leita	May meeting agenda and date
05/04/2026	Jimme	Re: a) Property Maintenance app
05/04/2026	Carole Leita	May meeting date and agenda
05/04/2026	Diane Davenport	Date of the May BOLT meeting
05/04/2026	Hoopla Digital	Planned Hoopla Maintenance on May 6
04/30/2026	Beverly Greene	Response to 4/15/26 Communication
04/30/2026	Hoopla Digital	That's a wrap on PLA 2026! What's next?
04/29/2026	Hoopla Digital	Still time to register for tomorrow's webinar!
04/23/2026	Hoopla Digital	BingePass Bulletin: Unlimited poetry, just in time for National Poetry Month
04/17/2026	Julia Nelsen	Application update?
04/16/2026	Heather Cummins	Copy of staff petition presented on 4/16/26
04/16/2026	Hoopla Digital	Bonus Borrows start April 24!

(table continued)

04/15/2026	Dan Cottrell	PUBLIC COMMENT ITEM 1
04/15/2026	Hoopla Digital	Share these books before they hit the screen



MINUTES

Board of Library Trustees Regular Meeting Wednesday, April 15, 2026 6:30 pm

Tarea Hall Pittman South Branch - 1901 Russell Street
Berkeley, CA 94703

Commission Members:

Beverly Greene, President; Tanir Ami, Vice President; Shoshana O'Keefe, and Amy Roth

I. PRELIMINARY MATTERS

A copy of the agenda packet can be found at <http://www.berkeleypubliclibrary.org/about/board-library-trustees>

A. Call to order: 6:31 pm

Present: Trustee Ami, O'Keefe and Roth

Absent: Trustee Greene

Also Present: Henry Bankhead, Acting Director of Library Services; Amanda Myers, Acting Deputy Director; Aimee Reeder, Communications Manager; Dia Penning, Equity, Diversity and Inclusion Manager; Bill Kolb, Library Services Manager; Rudy Tapia, Circulation Services Manager; Jill Tokutomi, Supervising Librarian. Chin Keita, Library Specialist II, Juan Castille and Jacqui Rodriguez, Administrative Secretary

B. Ceremonial Matters: Acting Director of Library Services, Henry Bankhead, announced the untimely and unexpected passing of Berkeley Public Library staff member and friend, Robert Young. Robert worked for nearly 25 years at the Tool Lending Library, touching the countless lives of many members of the community. Vice President Ami added that tonight's meeting will be adjourned in honor of Robert Young.

C. Public Comments: 2 speakers

D. Comments from Library Unions:

1. SEIU, LOCAL 1021 (Community Services and PTRLA Units) – 3 speakers
2. SEIU, LOCAL 1021 (Maintenance and Clerical Units) – 0 speakers
3. Public Employees Union, LOCAL 1 – 0 speakers

E. Comments from Board of Library Trustees: None.

II. PRESENTATION CALENDAR

A. Tech Roadmap Update (PowerPoint Presentation) – Henry Bankhead, Acting Director of Library Services

Action: Received.

III. CONSENT CALENDAR

Action: M/S/C (Trustee O'Keefe/Trustee Roth) to adopt Resolution No. 26-014 to approve the consent calendar as presented.

Vote: Ayes: Trustee Ami, O'Keefe and Roth. Noes: None. Abstentions: None. Absent: Trustee Greene.

A. Approve Minutes of the March 4, 2026, Regular Meeting

From: Henry Bankhead, Acting Director of Library Services

Recommendation: Adopt a resolution to approve the minutes of the March 4, 2026, Regular Meeting of the Board of Library Trustees.

Contact: Henry Bankhead, Acting Director of Library Services

Action: Adopted Resolution No. 26-015 to approve the minutes of March 4, 2026, as submitted.

B. RFP For Branding Services: Accessible, Consistent and Community-Centered Outreach

From: Henry Bankhead, Acting Director of Library Services

Recommendation: Adopt the resolution to authorize the library to issue a Request for Proposals (RFP) to engage a vendor for branding services, in alignment with the library's 2024-2028 Strategic Plan and 2024 Technology Roadmap.

Contact: Henry Bankhead, Acting Director of Library Services

Action: Adopted Resolution No. 26-016.

C. Proposed Personnel Changes- Graphic Designer 1.0FTE – City of Berkeley Classification Code 9034

From: Aimee Reeder, Communications Manager

Recommendation: Adopt the resolution approving the addition of one 40 hour/week 1.0 FTE Graphic Designer, in alignment with the library's 2024-2028 Strategic Plan and 2024 Technology Roadmap.

Action: Adopted Resolution No. 26-017.

D. RFP for Automated Materials Handling System Replacement

From: Bill Kolb, Manager, Central Library Services Manager

Recommendation: Adopt the resolution to authorize the library to issue a Request for Proposals (RFP) to engage a vendor for the redesign and replacement of the library's existing Automated Materials Handling Systems (AMHS) across all five (5) BPL locations in alignment with the Technology Roadmap adopted by the library in 2024.

Action: Adopted Resolution No. 26-018.

IV. ACTION CALENDAR

A. Donor Recognition: Presentation of the Pittman Family Photo Collection from Dr. Thomas Arnold

From: Jill Tokutomi, Supervising Librarian; Chine Keita, Library Specialist II; and Juan Castille, Library Specialist II

Recommendation: Adopt a resolution accepting the donation of historic materials, the Pittman Family Photo Collection, relating to Tarea Hall Pittman South Branch from Dr. Thomas Arnold.

Contact: Henry Bankhead, Acting Director of Library Services

Action: M/S/C (Trustee O'Keefe/ Trustee Roth) to adopt Resolution No. 26-019

Vote: Ayes: Trustee Ami, O'Keefe and Roth. Noes: None. Abstentions: None. Absent: Trustee Greene.

V. INFORMATION REPORTS

A. Monthly Library Director's Report - Henry Bankhead, Acting Director of Library Services

Action: Received.

B. Director of Library Services Recruitment Update – Tanir Ami, Vice President, Board of Library Trustees

Action: Received.

C. Board of Library Trustees Recruitment Update Report (Oral Report) – Amy Roth, Board of Library

Trustees
Action: Received.

VI. AGENDA BUILDING

The next regular meeting will be held on Wednesday, April 15, 2026, at 6:30 PM. Future meeting topics identified include: Link Plus courier services and cost.

VII. ADJOURNMENT

Action: M/S/C (Trustee O’Keefe/Trustee Roth) to adjourn the meeting in honor and remembrance of Robert Young.

Vote: Ayes: Trustee Ami, O’Keefe and Roth. Noes: None. Abstentions: None. Absent: Trustee Greene.

Adjourned at 7:35 PM.

This is to certify that the foregoing is a true and correct copy of the minutes of the regular meeting of Wednesday, April 15, 2026 as approved by the Board of Library Trustees.

//s// _____

Henry Bankhead, Acting Director of Library Services, acting as secretary to BOLT

Attachments:

- 1. Tarea Hall Pittman Photo Collection (PowerPoint Presentation)
- 2. Tech Roadmap Update (PowerPoint Presentation)

Communications Received:

Date	Name	Subject
04/15/2026	SEIU 1021 CSU	Petition to the Board of Library Trustees

TAREA HALL PITTMAN PHOTO COLLECTION

Board of Library Trustees 4.15.26

Presented by Juan Castille, Chinyere Keita, and Jill Tokutomi



Who Was Tarea Hall Pittman?

1903-1991

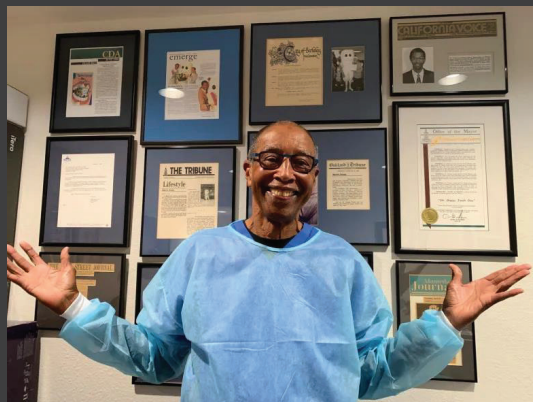
- Lifelong civil rights and racial justice advocate
 - Fair employment legislation
 - Helped to desegregate the Oakland Fire Department
- Regional Director of the West Coast chapter of the NAACP
- Held leadership positions in multiple orgs fighting for justice
- Hosted long-running radio show "Negros in the News"
 - Amplified Black achievement and community issues for decades





Tarea Hall Pittman Library

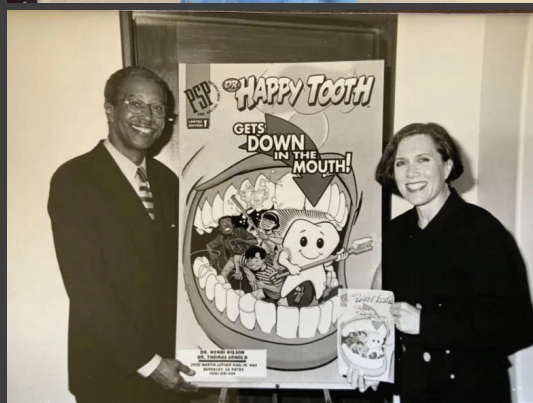
In 2015 the South Branch of the Berkeley Public Library was named in Tarea Hall Pittman's honor, thanks to the advocacy efforts of South Berkeley neighbors.



A Gift from Dr. Arnold

Dr. Thomas Arnold, (Dr. Happy Tooth) is a retired family dentist in South Berkeley, known for encouraging oral care through antics such as dressing up as a giant molar, and handing out his very own dental comic books to kids.

In the 1970s, Dr. Arnold took over his Grove Street dental practice from another prominent Black dentist in South Berkeley-- Dr. William R. Pittman, Tarea Hall Pittman's husband.



Dr. Arnold was the steward of a collection of historical photos and ephemera belonging to the Pittman family, which he unexpectedly donated to the Library in summer 2025.

The Tarea Hall Pittman Photo Collection

One archival box full of photos and ephemera spanning from the early 1920s to the late 1960s

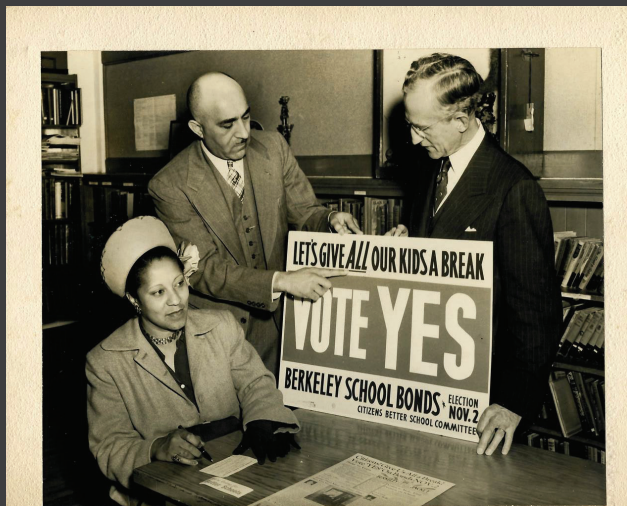


Tarea Hall, 1921



William and Tarea Pittman, circa the mid 1960s

Historical and Political Photos



Personal Ephemera

Graduated from Kern County
Union High School 1921

The Oracle 1921

Class Will

Tarea Hall has droped a note
From out her home on high
"I leave to all the world"
She wrote
"My fierce and wicked eye."

K CH H S JAIL

<u>Name</u>	<u>Alias</u>	<u>Crime</u>	<u>Sentence</u>
Tarea Hall	Ty	Too quiet	6 years with YWCA

VALLEJO
FERRY TO
SAN FRANCISCO
Passengers - Freight - Vehicles

Leave S. F. North end Ferry Bldg.	Crossing Time 1 hour 45 minutes	Leave Vallejo
7 30 AM	Foot Passengers	7 30 AM
9 45 AM	One Way \$.90	9 35 AM
11 40 AM	Round Trip \$1.20	1 45 PM
4 00 PM		5 00 PM
8 10 PM		10 15 PM

Connections at Vallejo with S. F. N. & C. Ry. (Electric) for Napa Valley and Lake County Points.
Connects at Vallejo with Pacific Greyhound Stages to and from Sacramento Valley Points.
All boats connect with stage to and from Benicia

LOW AUTO RATES

Automobile and driver	\$1.50
Automobile, driver and 1 passenger	1.65
Automobile, driver and 2 passengers	1.80
Automobile, driver and 3 passengers	1.95
Automobile, driver and 4 passengers	2.10
Additional Passengers 90c One Way - \$1.20 Round Trip.	

The large comfortable San Francisco-Vallejo direct fast steamers "City of Sacramento," "Calistoga" and "Napa Valley" carry automobiles, trucks, passengers, mail, express and freight and provide the shortest route between San Francisco and territory after which the boats are named. Start or end your trip at Vallejo and save driving.

Clarke Bros. Florist
1129 CLAY STREET
Phone LAkeside 8506

ROSEBURY
179 18th Ave.
San Leandro, Calif.
Phone Howard 5173

Oakland, Cal. 8/25 1934

M. *Mr. Mrs. Wells*

Address *2632 - Myrtle St*

Spray of Redwoods 2.00
50¢
2.05

Leafy Steeple Pedestals
with
colored Waxen Columns

60¢
1.10
1.50

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Thinking Ahead



Digitize

Library staff would like to eventually digitize the full collection using high quality scanning equipment, and host the collection online so the public can access the collection from anywhere.

Display

We would like to invest in some permanent display cases to install at Tarea Hall Pittman South, further honoring our namesake. We would also like to create an interactive digital display for patrons to explore the full collection.

Build

We plan to develop related programming hosted at THP South for the Berkeley community, with a focus on Black elders in South Berkeley and their descendants.

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5-Year Technology Roadmap April 2026 Update

Board of Library Trustees (BOLT)
Henry Bankhead, Acting Director of Library Services



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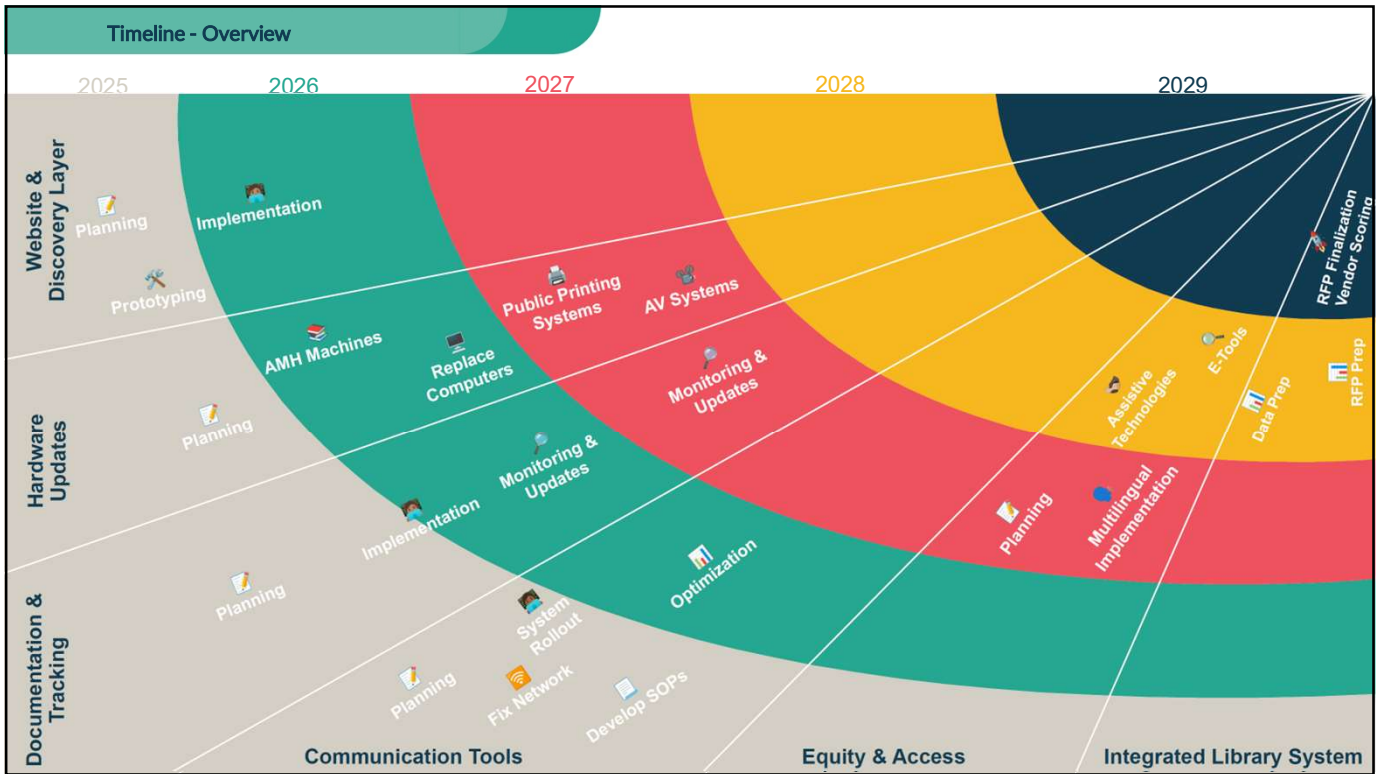
Roadmap Timeline Adopted by BOLT 2024



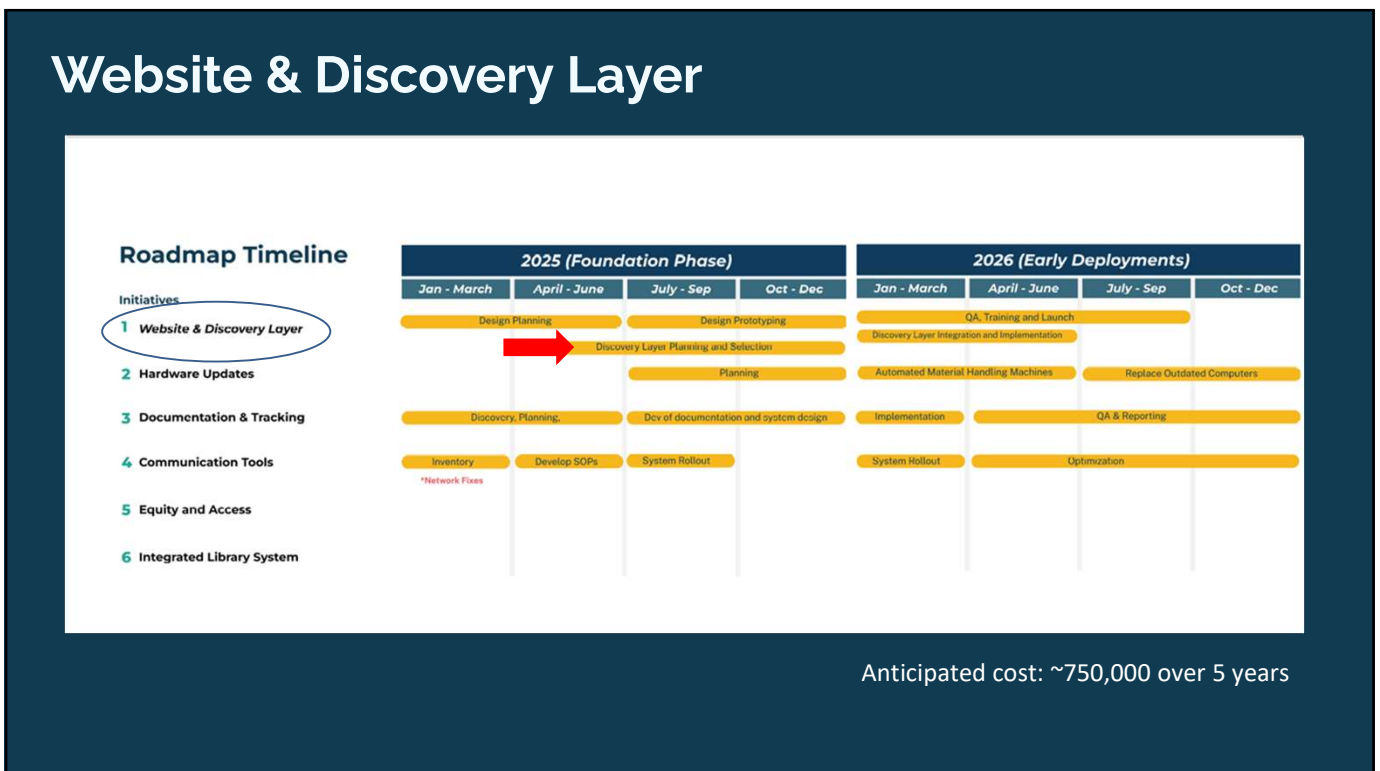
Roadmap Timeline



2



3



4

Website & Discovery Layer

Project Status Updates:

2025 :

- Project team established
- Project Charter developed
- Reviewed sample Requests for Proposals (RFPs) from peer libraries related to website redesign and discovery platforms
- Refined and prioritized the list of desired features and functionalities
- Drafted and finalized RFP titled "Digital Services Platform: Website Redesign and Discovery Layer Implementation"
- Posted RFP on September 15, 2025
- RFP closed on November 4, 2025. Due to inadequate responses, RFP was revised to clarify some requirements.
- Revised RFP reposted on December 12, 2025

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January 2026

- Revised RFP closed on January 20, 2026

February 2026

- Project team evaluated proposals

March 2026

- Project team met to share evaluations and develop list of finalists

April 2026

- Project team conducting interviews with finalists
- RFP for Rebranding in preparation of design phase for the website & discovery layer
- Scope of Graphic Design position developed – will work closely with IT for website visuals and compliance with ADA Title II WCAG standards

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HARDWARE UPDATES:

Automated Materials Handling System (AMHS)



Anticipated cost: ~1,500,000 over 5 years

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HARDWARE UPDATES:

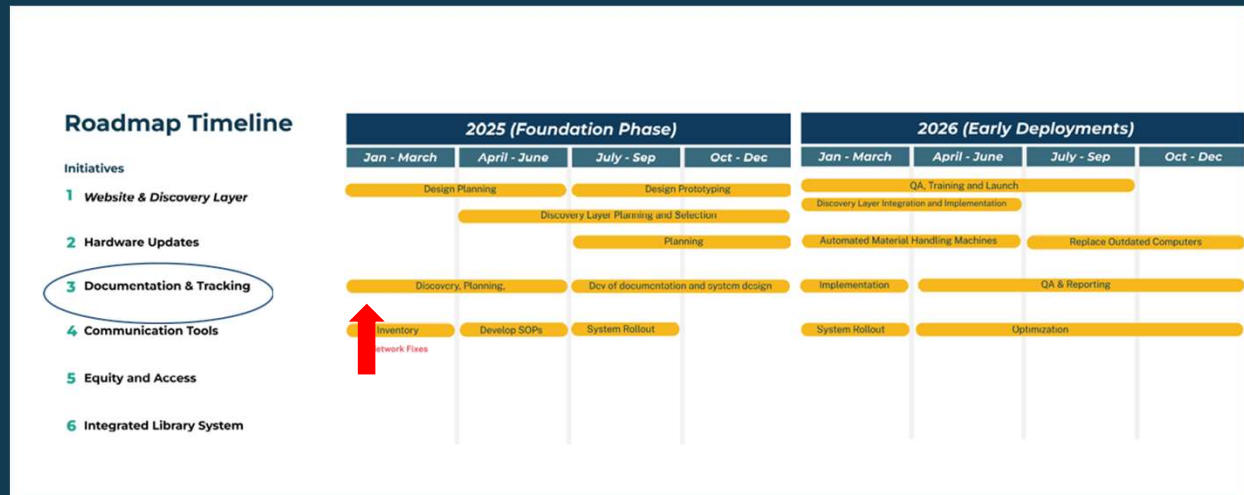
Automated Materials Handling System (AMHS)

Project Status Updates:

- 2025:
 - Formed Project Team
 - Began drafting project charter
 - Scanned the environment
 - Developed functional requirements & gathered staff feedback
- February 2026: Draft RFP developed, refined
- April 2026: Board report and Consent Calendar item
- May 2026 (proposed): Activate RFP, begin receiving proposals

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Documentation & Tracking



Anticipated cost: ~100,000 over 5 years

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COMMUNICATION TOOLS:

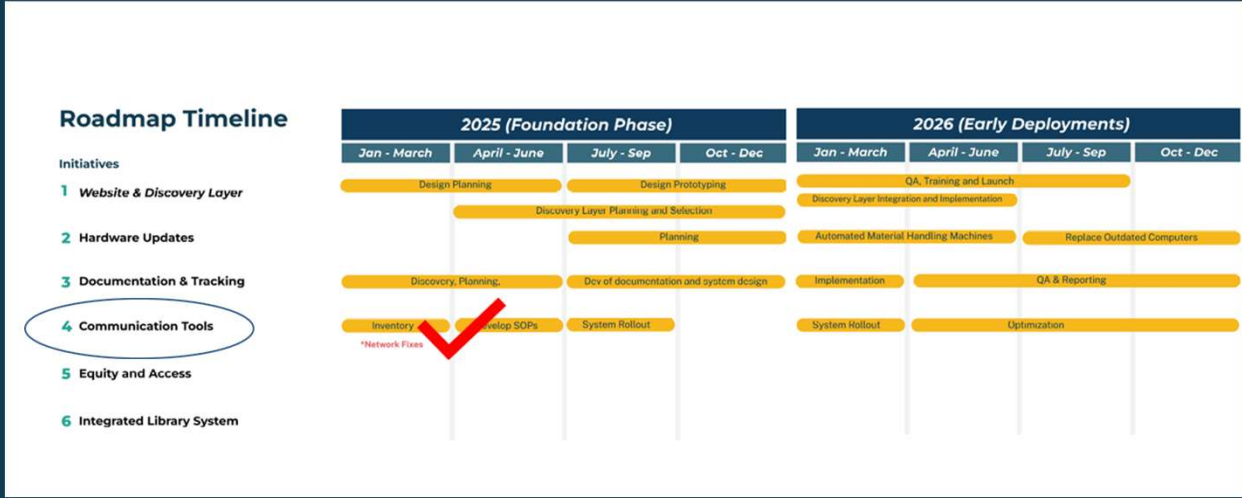
• Project Status Updates:

2025 activities:

- Established Project Steering Group, team roles and project charter – representatives from Library Administration, IT, Communications, Central Circulation, Branches, HR
- Evaluated current tools & technology
- Discovery meetings with City of Berkeley IT
- Began drafting Standard Operating Procedures for communication tools
- Began developing governance practices and structures for Teams/Channels in Teams
- Gather staff feedback for internal communications solutions
- Initiate network fixes project

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Communication Tools: Project #1: Network Fixes - Completed!



Cost: ~\$10,000

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Communication Tool Project #2: Internal Communications/MS Teams Pilot



Anticipated cost: \$0

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Internal Communications/MS Teams Pilot

Internal Communication Best Practices



3 month pilot to test a new way of delivering information to all staff that is timely, accurate, and easy-to-find.

Goals include streamlining and centralizing internal communication, reducing email volume, and ensuring staff across all library locations receive consistent, timely information in one centralized place.

A pilot allows the Library to test and refine the approach before making it a standard practice, to meet the diverse needs of library staff systemwide.

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Internal Communications/MS Teams Pilot

Project Status Updates:

- Fall 2025: Pilot development including staff input, project plan and Standard Operating Procedures (SOPs)
- January 2026: Staff training
- February 1, 2026: Pilot Launch
- March 15, 2026: Mid-way Point – staff survey
 - 78% of respondents found the channel effective, 88% easy to use, 100% timely
 - Staff suggestions on improvements being incorporated



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Communications Tools + Equity & Access: Project #3: Digital Accessibility



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Digital Accessibility:

Project Status Updates:

- Fall 2025: Pilot development including staff input, project plan and Standard Operating Procedures (SOPs)
- January 2026: Staff training
- February 1, 2026: Pilot Launch
- March 15, 2026: Mid-way Point – staff survey
 - 78% of respondents found the channel effective, 88% easy to use, 100% timely
 - Staff suggestions on improvements being incorporated

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Digital Accessibility:

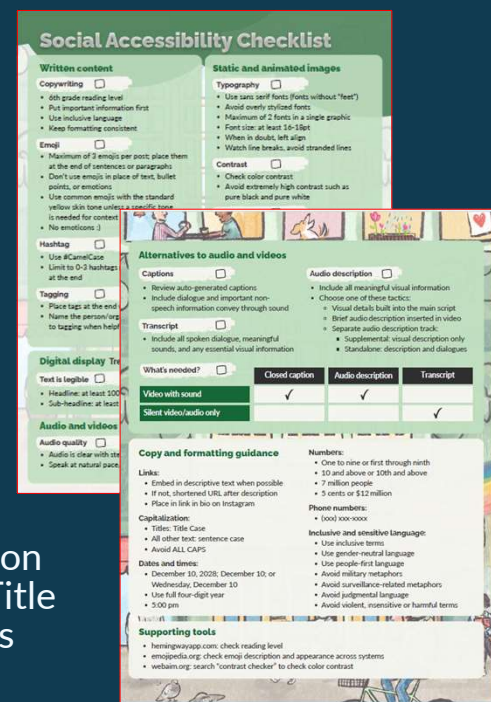
With the upcoming **digital ADA compliance deadline on April 24**, all digital content must meet accessibility requirements. This is a legal requirement, and failure to comply may expose the Library and the City to legal risk. Moreover, ensuring our content is accessible to all our Berkeley communities is fundamental to the Library's mission.

All staff – pdf compliance via City of Berkeley standards & trainings
 Website – IT staff
 Social Media & Digital Display – Communications Team

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Social Media Digital Accessibility: Project Status Updates:

- Communications Staff developed:
 - Guidelines
 - Checklist
 - Training
- Nov 2025 -March 2026: 7 staff trainings
- April 15 – internal deadline for compliance
- April 24 – deadline for large cities (population 50,000+) must comply with updated ADA Title II regulations WCAG 2.1 Level AA standards



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Technology Roadmap Additional Updates:

- Projects in infancy, in progress or not started yet:
 - MS Office 365 software updates (in progress)
 - Customer lifecycle management platform (2027)
 - OneDrive & SharePoint (2027)
 - Equity and Access (2027)
 - Meeting room AV updates (2027)
 - Firewall upgrade (2028)
 - New Integrated Library System (2029)

Total cost over 5 years all technology improvements:
~\$3,250,000

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**Comments? Questions?
Thank you!**

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ACTION CALENDAR
May 20, 2026

To: Board of Library Trustees
From: Nneka Gallaread, Administrative & Fiscal Services Manager
Subject: Recommendation to City Council on FY 2027 Library Tax Rate

RECOMMENDATION

Adopt the resolution to recommend that the Berkeley City Council set the FY 2027 tax rate for funding the provision of Library Services in the City of Berkeley at \$0.3127 (31.127 cents) per square foot for dwelling units and \$0.4729 (47.29 cents) per square foot for industrial, commercial, and institutional buildings.

FISCAL IMPACTS OF RECOMMENDATION

The total revenue generated by the Library Tax in FY 2027 is expected to be approximately \$29,463,772 (*net of Alameda County billing and collection fees*). It is estimated that the tax will cost residential taxpayers no more than the following average amounts during Fiscal Year 2027, as compared with amounts for FY 2026:

Square Feet	Annual Tax – Dwelling Units		Annual Tax – All Other Properties	
	FY27	FY26	FY27	FY26
1,200	\$375.30	\$357.60	\$567.48	\$540.72
1,500	469.12	447.00	709.35	675.89
1,900	594.22	566.20	898.51	856.13
3,000	938.25	894.00	1,418.70	1,351.79
3,900	1,219.72	1,162.20	1,844.31	1,757.32
10,000	3,127.50	2,979.99	4,729.00	4,505.96

BACKGROUND

The Central Library and neighborhood branch libraries will have received up to 98% of 2026 fiscal year funding through a citywide special tax (referred to as the Library Relief Act of 1980) of \$0.2980 per square foot on all improvements to residential real property in the City of Berkeley, and \$0.4506 per square foot on all improvements to industrial, commercial, and institutional real property. The purpose of this voter-approved tax is to provide a stable revenue source to ensure the provision of library services at the level which permits library operations seven days a week, and which permits the purchase of library materials at levels which are commensurate with the libraries' hours of service, staffing, and patron needs. Refer to Attachment 2. *Tax Rate Indices: PIG + CPI* for table of rates since 2008 and the Board's recommendation to the City Council.

CURRENT SITUATION

For the current fiscal year, Berkeley's Library Tax will raise around \$26.5 million. The tax rates, initiated by a recommendation from the Director of Library Services to the Board, may be adjusted annually by indexing

up to the greater of the Consumer Price Index in the immediate San Francisco Bay Area or the per capita Personal Income Growth factor in California.

The FY 2027 tax of \$0.3127 for dwelling units and \$0.4729 for all other property are recommended based on the Personal Income Growth Factor in California Area of 4.950%, as the voters approved the greater of that or the per capita Consumer Price Index in the immediate San Francisco Bay Area of 3.7975%. In addition, the Director of Library Services recommends that the Board of Library Trustees recommend that the City Council adjust the tax rate by 4.950%. The recommended library tax rates for FY 2027 are expected to yield total revenue of approximately \$29,463,772 (*net of Alameda County billing and collection fees*).

At a regular meeting of the Board of Library Trustees held on May 21, 2025, the Board of Library Trustees recommended via BOLT Resolution No.: R25-023 that the City Council increase tax rates for FY 2026.

RATIONALE FOR RECOMMENDATION

Adopting the Personal Income Growth factor in California would contribute an incremental increase of approximately \$323,554 to projected FY 2027 revenue over that of the per capita April Consumer Price Index in the immediate San Francisco Bay Area.

ALTERNATIVE ACTIONS CONSIDERED

The fiscal impact on the Library Tax Fund of adopting the per capita April Consumer Price Index in the immediate San Francisco Bay Area of 3.7975% instead of the Personal Income Growth factor in California of 4.950% would be a reduction of \$323,554 in projected FY 2027 library tax receipts.

The fiscal impact on the Library Tax Fund of forgoing an adjustment to the fiscal year's library tax rate would be a reduction of \$1,389,668 in projected FY 2027 library tax receipts when compared to the recommendation.

FUTURE ACTION

The Board of Library Trustee's recommendation will be forwarded to the City's Director of Finance for inclusion as a submittal to the City Council for action.

CONTACT PERSON

Nneka Gallaread, Administrative & Fiscal Services Manager, 510-981-6118

Attachments:

1. Resolution
2. Tax Rate Indices: PIG + CPI

BOARD OF LIBRARY TRUSTEES

RESOLUTION NO: R26-__

RECOMMEND THAT THE BERKELEY CITY COUNCIL SET THE FY 2027 TAX RATE FOR THE LIBRARY SERVICES TAX AT \$0.3127 (31.27 CENTS) PER SQUARE FOOT FOR DWELLING UNITS AND \$0.4729 (47.29 CENTS) PER SQUARE FOOT FOR INDUSTRIAL, COMMERCIAL, AND INSTITUTIONAL BUILDINGS BASED ON THE APRIL CONSUMER PRICE INDEX IN THE IMMEDIATE SAN FRANCISCO BAY AREA OF 4.950%

WHEREAS, each year the City Council adopts an ordinance to establish the rates for the Library Services Tax, which supports the Library's operations; and

WHEREAS, the increase is based on up to the greater of the per capita Personal Income Growth factor in California or the Consumer Price Index in the immediate San Francisco Bay Area; and

WHEREAS, the Board of Library Trustees makes a recommendation to the City Council each year on the adoption of tax rates for library services, with a potential increase in the Library Services Tax rate based on either the per capita Personal Income Growth factor in California or the April Consumer Price Index in the immediate San Francisco Bay Area; and

WHEREAS, the Fiscal Year 2025-26 the April 2026 Consumer Price Index in the immediate San Francisco Bay Area is 3.7975% and per capita Personal Income Growth factor for California is 4.950%; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Library Trustees of the City of Berkeley to recommend that the Berkeley City Council set the FY 2027 tax rate for the Library Services Tax at \$0.3127 (31.27 cents) per square foot for dwelling units and \$0.4729 (47.29 cents) per square foot for industrial, commercial, and institutional buildings based on the per capita Personal Income Growth factor for California of 4.950%.

ADOPTED by the Board of Library Trustees of the City of Berkeley at a regular meeting held on May 20, 2026, by the following vote:

AYES:

NOES:

ABSENT:

ABSTENTIONS:

BERKELEY PUBLIC
LIBRARY
TAX RATE INDICES: PIG +
CPI

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Year	PIG*	CPI^	Notes
2008	4.42%	3.200%	BOLT R07-043 (9MAY07)
2009	4.29%	4.000%	BOLT R08-046 (14MAY08)
2010	0.62%	0.802%	BOLT R09-054 (10JUN09)
2011	-2.50%	1.717%	BOLT R10-039 (25MAY10)
2012	2.51%	2.821%	BOLT R11-039 (11MAY11)
2013	3.77%	2.078%	BOLT R12-037 (13JUN12)
2014	5.12%	2.381%	BOLT R13-033 (29MAY13)
2015	-0.23%	2.787%	BOLT R14-026 (20MAY14)
2016	3.82%	2.436%	BOLT R15-108 (28MAY15)
2017	5.37%	2.695%	BOLT R16-018 (19MAY16)
2018	3.69%	3.789%	BOLT R17-031 (31MAY17)
2019	3.67%	3.217%	BOLT R18-026 (6JUN18)
2020	3.85%	4.015%	BOLT R19-023 (24MAY19)
2021	3.73%	1.110%	BOLT R20-018 (3JUN20): Increase declined
2022	5.73%	3.806%	BOLT R21-095 (26MAY21)
2023	7.55%	4.996%	BOLT R22-026 (23MAY22)
2024	4.44%	4.192%	BOLT R23-022 (17MAY23)
2025	3.62%	3.767%	BOLT R24-078 (30MAY24)
2026	6.44%	1.270%	BOLT R25-023 (21MAY25)
2027	4.95%	3.798%	Director Recommendation (MAY20) = PIG

BOLD

BOLT recommendation to City
Council

* per capita Personal Income Growth factor in California released late April/early May.

^ Consumer Price Index in the immediate San Francisco Bay Area released mid-May.



ACTION CALENDAR
May 20, 2026

To: Board of Library Trustees
 From: Nneka Gallaread, Administrative & Fiscal Services Manager
 Subject: Adoption to City Council on FY 2027 Library Relief Act of 2024 Tax Rate

RECOMMENDATION

Adopt the resolution of setting the FY 2027 tax rate for the voter approved Library Relief Act of 2024 for funding the provision of Library Services in the City of Berkeley at \$0.0630 (6.30 cents) per square foot for dwelling units and \$0.0945 (9.45 cents) per square foot for industrial, commercial, and institutional buildings.

FISCAL IMPACTS OF RECOMMENDATION

The total revenue generated by the Library Relief Act of 2024 in FY 2027 is expected to be approximately \$5,912,645 (*net of Alameda County billing and collection fees*). It is estimated that the tax will cost residential taxpayers no more than the following average amounts during FY2026:

Square Feet	Annual Tax – Dwelling Units		Annual Tax – All Other Properties	
	FY27	FY26	FY27	FY26
1,200	\$75.56	\$ 72.00	\$113.35	\$108.00
1,500	94.46	90.00	141.68	135.00
1,900	119.64	114.00	179.46	171.00
3,000	188.91	180.00	283.37	270.00
3,900	245.58	234.00	368.37	351.00
10,000	629.70	600.00	944.55	900.00

BACKGROUND

On November 4, 2024, over 78% of Berkeley voters approved Measure X to authorize an additional tax, the Library Relief Act of 2024. The tax levy approved of \$0.06 for dwelling units and \$0.09 for industrial, commercial, and institutional buildings will result an estimated collection of \$5,600,000. Every year after rate may be adjusted annually by indexing up to the greater of the Consumer Price Index in the immediate San Francisco Bay Area or the per capita Personal Income Growth factor in California and require the tax rate be approved by City Council on an annual basis.

CURRENT SITUATION

For the current fiscal year, Berkeley’s Library Tax will raise around \$5.6 million. The tax rates, initiated by a recommendation from the Director of Library Services to the Board, may be adjusted annually by indexing up to the greater of the Consumer Price Index in the immediate San Francisco Bay Area or the per capita Personal Income Growth factor in California.

The FY 2027 tax of \$0.0630 for dwelling units and \$0.0945 for all other property are recommended based on the Personal Income Growth Factor in California Area of 4.950%, as the voters approved the greater of that or the per capita Consumer Price Index in the immediate San Francisco Bay Area of 3.7975%. In addition, the Director of Library Services recommends that the Board of Library Trustees recommend that the City Council adjust the tax rate by 4.950%. The recommended library tax rates for FY 2027 are expected to yield total revenue of approximately \$5,912,645 (*net of Alameda County billing and collection fees*).

At a regular meeting of the Board of Library Trustees held on May 21, 2025, the Board of Library Trustees recommended via BOLT Resolution No.: R25-022 that the City Council establish tax rates for FY 2026.

RATIONALE FOR RECOMMENDATION

Adopting the Personal Income Growth factor in California would contribute an incremental increase of approximately \$64,929 to projected FY 2027 revenue over that of the per capita April Consumer Price Index in the immediate San Francisco Bay Area.

ALTERNATIVE ACTIONS CONSIDERED

The fiscal impact on the Library Tax Fund of adopting the per capita April Consumer Price Index in the immediate San Francisco Bay Area of 3.7975% instead of the Personal Income Growth factor in California of 4.950% would be a reduction of \$64,929 in projected FY 2027 library tax receipts.

The fiscal impact on the Library Tax Fund of forgoing an adjustment to the fiscal year’s library tax rate would be a reduction of \$278,872 in projected FY 2027 library tax receipts when compared to the recommendation.

FUTURE ACTION

The Board of Library Trustee’s recommendation will be forwarded to the City’s Director of Finance for inclusion as a submittal to the City Council for action.

CONTACT PERSON

Nneka Gallaread, Administrative & Fiscal Services Manager, 510-981-6118

Attachments:

1. Resolution
2. Tax Rate Indices: PIG + CPI

BOARD OF LIBRARY TRUSTEES

RESOLUTION NO: R26-___

RECOMMEND THAT THE BERKELEY CITY COUNCIL SET THE FY 2027 TAX RATE FOR THE LIBRARY RELIEF ACT OF 2024 AT \$0.0630 (6.300 CENTS) PER SQUARE FOOT FOR DWELLING UNITS AND \$0.0945 (9.450 CENTS) PER SQUARE FOOT FOR INDUSTRIAL, COMMERCIAL, AND INSTITUTIONAL BUILDINGS

WHEREAS, the increase is based on up to the greater of the per capita Personal Income Growth factor in California or the Consumer Price Index in the immediate San Francisco Bay Area; and

WHEREAS, the Board of Library Trustees makes a recommendation to the City Council each year on the adoption of tax rates for library services, with a potential increase in the Library Services Tax rate based on either the per capita Personal Income Growth factor in California or the April Consumer Price Index in the immediate San Francisco Bay Area; and

WHEREAS, the Fiscal Year 2026-26 the April 2026 Consumer Price Index in the immediate San Francisco Bay Area is 3.7975% and per capita Personal Income Growth factor for California is 4.950%; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Library Trustees of the City of Berkeley to recommend that the Berkeley City Council set the FY 2027 tax rate for the Library Relief Act of 2024 at \$0.0630 (6.300 cents) per square foot for dwelling units and \$0.0945 (9.4500 cents) per square foot for industrial, commercial, and institutional buildings based on the per capita Personal Income Growth factor for California of 4.950%.

ADOPTED by the Board of Library Trustees of the City of Berkeley at a regular meeting held on May 20, 2026, by the following vote:

AYES:

NOES:

ABSENT:

ABSTENTIONS:

BERKELEY PUBLIC LIBRARY
 TAX RATE INDICES: PIG +
 CPI

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Year	PIG*	CPI^	Notes
2027	4.95%	3.798%	Director Recommendation (MAY20) = PIG

BOLD

BOLT recommendation to City
 Council

* per capita Personal Income Growth factor in California released late April/early May.

^ Consumer Price Index in the immediate San Francisco Bay Area released mid-May.



ACTION CALENDAR
May 20, 2026

To: Board of Library Trustees
From: Nneka Gallaread, Administrative and Fiscal Services Manager
Subject: Proposed Budget FY 2027-28 – All Library Funds

INTRODUCTION

The proposed FY 2027-28 Budget presented herein incorporates changes to the revenue and expenditure base budgets for all Library Fund groups.

The proposed Budget for all Library Funds for FY 2027 and 28 projects revenue of \$44,543,131¹ and \$36,478,446; respectively and expenditures of \$43,179,371² and \$31,336,718. The following table reflects the dollar values by Fund grouping.

Proposed Budget

Fund	FY 2027		FY 2028	
	Revenue	Expense	Revenue	Expense
Library Reserve (100)	\$7,242,214			
Library Tax (101)	\$35,410,917	\$38,886,371	\$36,118,446	\$30,843,718
Library Capital (102)	\$1,500,000	\$3,800,000		
Grants (103)	\$110,000	\$110,000	\$110,000	\$110,000
Friends and Gifts (104)	\$150,000	\$183,000	\$150,000	\$183,000
BPL Foundation (105)	\$100,000	\$200,000	\$100,000	\$200,000
Berkeley Public Library	\$44,543,131	\$43,179,371	\$36,478,446	\$31,336,718

The goals of the Library still align with the approved Strategic Plan 2024-2028 (Res No. 24-060) to achieve the optimum utilization of public and library resources throughout the budget period and to ensure proposed budget changes are aligned with the board’s immediate and long-term objectives and goals.

¹ Includes transfer of Library Tax Fund 101 previous fiscal years unspent funds totaling \$8,772,214, \$34,776,535 of estimated new revenue

² Includes transfer of Library Tax Fund 101 previous fiscal years unspent funds totaling \$8,772,214, \$34,407,157 of estimated operating expenses

FISCAL IMPACT OF RECOMMENDATION

The proposed revenue and expenditure budgets for all funding sources along with the recommendations contained herein present a budget for fiscal years 2027 and 2028.

Library Reserve Fund

Per BOLT Resolution 21-086, we are required to reserve 6% of all tax revenue to support the continuation of Library operations during periods of economic uncertainty or distress. To date, this reserve amount has remained unallocated within the fund balance of the Library Tax Fund (101), which totaled \$18,160,247 as of FYE25.

The creation of this fund will allow for the discrete maintenance of the reserve balance and help ensure that the funds are used in accordance with the Reserve Policy. In FY27, \$7,242,214 will be transferred into the fund, representing the required reserve amount based on actual Library Tax Revenue received from FY21 through FY25. Following the initial transfer, future transfers will be based on actual Library Tax Revenue received in the most recently completed fiscal year.

If the funds are needed in the future, they may be transferred back to the Library Tax Fund (101) upon approval by BOLT.

Library Tax Fund

The Library Tax Fund is projected to achieve revenues of \$35,410,917 and \$36,118,176 in FY 2027 & FY 2028, respectively; with expenditures of \$38,886,371 and \$30,843,718. Projected revenue is forecasted to increase \$3,460,431 over projected FY 2026 expected receipts. Miscellaneous receipts, primarily associations refunds, tool lending fines, lost and damaged material fees, and vendor price adjustments remain as provided for in the base budget.

Planned expenditure budgets total \$38,886,371 and \$30,843,718 for FY2027 and 28, respectively. Excluding estimated City expenses, for fiscal years 2027 and 28 are \$30,072,131 and \$30,800,695.

Library Tax Rate

The City of Berkeley imposes citywide special taxes (referred to as the Library Relief Act of 1980 and the Library Relief Act of 2024) on all residential and commercial property in Berkeley based on square footage. These voter-approved taxes are intended to provide a stable revenue source to ensure the provision of library services and may be adjusted annually based on the recommendation of the Director of Library Services to the Board of Library Trustees that the City Council adjust the tax rates (residential and commercial) by either the consumer price index in the immediate San Francisco Bay Area or the per capita personal income growth factor in California. The CA Personal Income Growth factor is released in late April and the San Francisco Bay Area Consumer Price Index released in mid-May. The Library employs the proceeds of the library tax to maintain and enhance the Library's physical plant and infrastructure, purchase library materials, and provide public services and programming.

Personnel

Personnel expenses are projected at \$23,227,579 and \$23,911,310; equal to 59.7% and 77.5% of Fund expenditures for FY2027 and 28, respectively.

The Library is requesting changes related to FTEs and to the organizational structure as described below. Recommended changes to staffing will not result in any individual being repositioned, re-classed, nor impacted by any form of job loss, reduction in-force, or lay-off. All staffing proposals contained in this report are directly related to short and long-term library interests and operations.

Overall, the Library proposes a reduction of 1.63 FTE from an authorized FY 2026 level of 132.06 FTE to 130.43 FTE for FY2027 and 28. Authorized headcount would increase by one to 146 from 145.

Breakdown by Position Type

Type	FTE			Headcount		
	FY27/28	+/-	FY26	FY27/28	+/-	FY26
Career	131.05	(0.25)	130.80	145	1	144
Non-Career	0.38	(0)	0.38	1	(0)	1
Total	131.43	(0.25)	131.18	146	1	145

The Library does not seek to significantly increase its’ staffing allocation in the upcoming budget cycle and is instead focused on making efficient use of current capacity and recruiting for ongoing vacancies in a very competitive job market. With the recent increase in staffing brought about by the conversion of almost all 20 hour positions to 30 hours, with full medical benefits, the library is well staffed and is slowly adjusting to making full use of existing capacity. This capacity gives the Library the potential to increase outreach efforts across the system and increase programming at the Central Library.

California Public Employees’ Retirement System (CalPERS) retirement plan contributions continue as a significant share of staffing costs. The City’s participation in the agency’s Miscellaneous Employee Plan – to which all career Library staff are included – is currently funded (the ratio of plan assets to accrued liabilities) at 70% based on actuarial valuations as of June 30, 2019; plan costs are expected to continue to increase over the long-term as CalPERS seeks to achieve 100% funding within a 30-year timeframe. The base budget, for FY27, currently projects payment of \$5,038,302, an increase of \$573,967, or 12.9%, over the FY 2026 budget.

The budget estimates fiscal year 2027 fringe benefit costs, which include major staffing expenditures: CalPERS retirement (referred to in preceding paragraph), and medical and dental insurance costs, to increase \$367,1672 above the FY 2026 budget. Fringe benefit expense items are considered nondiscretionary, as for the most part they can only be reduced by a direct decrease in FTE count.

As occurs during each budget development exercise, ending budgeted labor expenses within the Library Tax Fund are always subject to change based on updated labor cost calculations once staffing headcount changes are entered; consequently, staffing costs may vary slightly in contrast to what is presented in this report.

Non-Personnel

At \$15,658,792, non-personnel costs constitute 40.3% of total Fund expenditures. Principal items and programs in the FY 2027 budget include:

- Collections – w/Collection Enhancements: \$2,532,000
- Department-wide staff trainings: \$184,000
- Security Services: \$600,000
- Janitorial Services: \$510,000
- Reserve (Transfer Out): \$7,272,214
- Capital Fund (Transfer Out): 1,500,000

In FY 2027, it's anticipated that the Library will be undertaking upgrade of air conditioning units at the North Branch Library. Other projects that have been identified that carry budgetary implications, include the ongoing implementation of the 5-Year Technology Roadmap which includes a new Automated Materials Handling System (AMHS) which is estimated to approach 1 million dollars in potential costs. This is in addition to a Discovery Layer and Website procurement that is currently underway.

The Library will continue funding collections at a level slightly above the increase approved in the FY 2027 budget. In FY 2026, one of the Library's largest physical materials vendors ceased operations, and staff are continuing to seek a more reliable vendor with sufficient capacity to meet systemwide needs. In the interim, the Library has relied on smaller vendors, which may result in higher costs, to maintain collection development and acquisitions.

This funding level represents an increase of more than 20 percent to support refreshed collections and address the heightened demand for electronic resources experienced over the past 12 months. Demand for electronic resources is expected to continue growing, and the need to update and refresh collections will remain a priority over the next several years.

Other significant miscellaneous budget expenditures include IT projects to improve public web-based access to the Library's online catalog, enhance the search experience, restore meeting room booking functionality, and support event management and registration systems. Additional major expenditures include contracted janitorial services of approximately \$510,000 and gas and electric utilities estimated at \$590,000.

To support the Library's mission to "Empower, inspire, and eliminate barriers with resources and experiences," the Library will continue to remove barriers to access our services; building on the reopening for Sunday hours at two branch locations for full days of service at both locations, the library will soon be adding capacity at the central library with the reopening of the newly remodeled children's story time room. Building on the Library's Strategic goal to "ensure equitable access to high quality collections, programs, facilities, technology, and helpful staff" our newly upgraded facilities and Sunday hours will allow the library organization to focus in on the strategic goal of "providing empathetic and non-biased service to all colleagues and members of the Library's patron community." In addition, our ongoing work to re-imagine the 5th floor of the Central Library as a space devoted to creation and engagement will help in another strategic goal to "foster community connections and increase public awareness." Finally, the library recent financial investment in safety awareness training for staff is helping to implement another strategic priority to "promote a workplace climate that values the safety and health of employees and reinforces respect of all co-workers."

Grants Fund

The Grants Fund primarily reflects activity related to the BerkeleyREADS literacy program and, to a much smaller extent, the Lunch at the Library program.

The Library does not receive advance notice from the California State Library regarding anticipated funding levels for the California Library Literacy Services (CLLS) program, which supports BerkeleyREADS, prior to the start of the fiscal year. The projected CLLS award for Fiscal Year 2027 is \$100,000, with projected expenditures of the same amount.

The Lunch at the Library program operates annually from June through August. The projected award for Fiscal Year 2027 is \$10,000, with corresponding expenditures projected at \$10,000.

Gifts Fund

The Gifts Fund includes monies received through donations from the Friends of the Berkeley Public Library, as well as direct contributions from individuals, organizations, trusts, and estates.

FY 2027 and FY 2028 include a placeholder estimate of \$150,000 in annual award receipts from the Friends of the Berkeley Public Library and \$183,000 in projected expenditures. Expenditures reflect appropriations for events and programs supported by the Friends' annual award, miscellaneous donations benefiting the Library generally, support for the Library's relationship with the Ohlone Cafe and the BerkeleyREADS program specifically, and other uses of fund balance as directed by the Director of Library Services.

Foundation Fund³

The Foundation is committed to being an important contributor to public service programs, and interior physical plant improvements at all BPL facilities. Recent and ongoing improvements and equipment funded by the Foundation include, furnishings for the newly constructed teen room at the Central Library, the culinary collection at the Tool Lending Library, the Chromebooks and Hotspots Lending pilot program, and continuing the newly implemented mini grants program total \$10,000 annually. Fiscal year 2027 and 28 includes a \$100,000 placeholder for revenue and \$200,000 for expenditures.

CURRENT SITUATION

This package incorporates selected increase of 4.95% for the *library tax index rate*. One of two indices, the consumer price index in the immediate San Francisco Bay Area is 3.7975% or the per capita personal income growth factor in California is 4.95%, may determine the *library tax index rate* for fiscal year 2027.

The Library Tax Fund remains the sole funding source capable of supporting the full range of Berkeley Public Library public services, the Fund generates 99% of total revenues and bears 98% of total expenses. In the proposed FY 2027 and 28 budget, excess equity in the Fund to fund large-scale projects – principally physical plant upgrades, repairs, and equipment replacement – assists in meeting planned expenditures as the Library, especially at Central, enters a period of essential facility maintenance projects.

The Library believes the FY 2027 and 28 proposed budgets contained herein directly addresses each budget priority in a balanced approach. The Library remains determined to maintain, enhance, and expand its services to all segments of the Berkeley community with innovative programs and partnerships, enhanced technology, and safe, healthy, and comfortable modern facilities.

³ This reflects only the money given to BPL to spend as the Foundation provides continuous support within their budget

ALTERNATIVE ACTIONS

No alternative actions are proposed at this time.

FUTURE ACTION

On adoption by the Library Board of Trustees the Library will report the final budget to the City Manager's Office for inclusion into the consolidated budget for the City of Berkeley.

Attachments:

1. Resolution
2. Proposed FY 2027 and 28 Revenue Budgets by Fund
3. Proposed FY 2027 and 28 Expenditure Budgets by Fund
4. Library Reserve (100) 5 Year Fund Analysis
5. Library Tax Fund (101) 5-Year Fund Analysis
6. Capital Fund (102) 5 Year Fund Analysis
7. Grants Fund (103) 5-Year Fund Analysis
8. Friends & Gifts Fund (104) 5-Year Fund Analysis
9. Foundation Fund (105) 5-Year Analysis
10. Proposed Position FTE Summary by Classification

BOARD OF LIBRARY TRUSTEES

RESOLUTION NO: R26-___

APPROVE THE PROPOSED REVENUE BUDGETS FOR FY 2027 AND FY 2028 OF \$44,543,131/\$36,478,446 AND THE PROPOSED EXPENDITURE BUDGETS FOR FY 2027 AND FY 2028 OF \$43,179,371/\$31,336,718

WHEREAS, on January 11, 2024, the Board of Library Trustees by Resolution No.: 24-060 adopted the Strategic Plan 2024-2028 for FY 2027 and FY 2028; and

WHEREAS, the Director of Library Services, and the Administrative and Fiscal Services Manager have submitted comprehensive budgets for FY 2027 and FY2028 to the Board of Library Trustees for their approval; and

WHEREAS, the Board of Library Trustees must adopt the FY 2027 and FY 2028 budgets no later than June 29, 2026; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Library Trustees of the City of Berkeley to approve the Budgets for FY 2027 and FY 2028 of revenue of \$44,543,131 & \$36,478,446, respectively, and expenditures of \$43,179,371 and \$31,336,718, respectively, as presented.

ADOPTED by the Board of Library Trustees of the City of Berkeley at a regular meeting held on May 20, 2026, by the following vote:

AYES:

NOES:

ABSENT:

ABSTENTIONS:

PROPOSED FY 2027 REVENUE BUDGETS BY FUND

Sum of 2027			Fund						
Object Ty	Object	Account Description	100	101	102	103	104	105	Grand Total
Revenue	412110	SPECIAL ASSESSMENT TAX		(\$35,376,417.00)					(\$35,376,417.00)
	432110	OPERATING GRANTS - STATE		\$0.00		(\$110,000.00)			(\$110,000.00)
	433390	OTHER - COUNTY AND LOCAL				\$0.00			\$0.00
	434110	OPERATING GRANTS - OTHER				\$0.00			\$0.00
	451310	LIBRARY FINES		(\$14,000.00)	\$0.00				(\$14,000.00)
	461230	RENTALS - OTH SHORT TERM		\$0.00					\$0.00
	471110	INTEREST - INVESTMENT POOL					\$0.00		\$0.00
	481110	MISC REV - DONATIONS RECEIVED		\$0.00			(\$150,000.00)	(\$100,000.00)	(\$250,000.00)
	483110	MISC REV - OVER/SHORT		\$0.00					\$0.00
	483990	MISC REV - OTHER		(\$20,500.00)	\$0.00		\$0.00		(\$20,500.00)
	491011	TRANSFER FROM FUND 011		\$0.00	\$0.00				\$0.00
	491101	TRANSFER FROM FUND 101	(\$7,272,214.00)		(\$1,500,000.00)				(\$8,772,214.00)
	491102	TRANSFER FROM FUND 102		\$0.00					\$0.00
	491900	TRANSFER FROM LEGACY FUNDS		\$0.00					\$0.00
	493110	GAIN/LOSS ON SALE OF ASSET		\$0.00			\$0.00		\$0.00
	493111	GAIN/LOSS ASSET PROCEEDS		\$0.00			\$0.00		\$0.00
Revenue Total			(\$7,272,214.00)	(\$35,410,917.00)	(\$1,500,000.00)	(\$110,000.00)	(\$150,000.00)	(\$100,000.00)	(\$44,543,131.00)
Grand Total			(\$7,272,214.00)	(\$35,410,917.00)	(\$1,500,000.00)	(\$110,000.00)	(\$150,000.00)	(\$100,000.00)	(\$44,543,131.00)

*Revenue shows as a negative in ERMA

PROPOSED FY 2028 REVENUE BUDGETS BY FUND

Sum of 2028		Fund							
Object Ty	Object	Account Description	100	101	102	103	104	105	Grand Total
Revenue	412110	SPECIAL ASSESSMENT TAX		(36,083,946.00)					(36,083,946.00)
	432110	OPERATING GRANTS - STATE		-		(110,000.00)			(110,000.00)
	433390	OTHER - COUNTY AND LOCAL				-			-
	434110	OPERATING GRANTS - OTHER				-			-
	451310	LIBRARY FINES		(14,000.00)	-				(14,000.00)
	461230	RENTALS - OTH SHORT TERM		-					-
	471110	INTEREST - INVESTMENT POOL						-	-
	481110	MISC REV - DONATIONS RECEIVED		-			(150,000.00)	(100,000.00)	(250,000.00)
	483110	MISC REV - OVER/SHORT		-					-
	483990	MISC REV - OTHER		(20,500.00)	-			-	(20,500.00)
	491011	TRANSFER FROM FUND 011		-	-				-
	491101	TRANSFER FROM FUND 101	-		-				-
	491102	TRANSFER FROM FUND 102		-					-
	491900	TRANSFER FROM LEGACY FUNDS		-					-
	493110	GAIN/LOSS ON SALE OF ASSET		-				-	-
	493111	GAIN/LOSS ASSET PROCEEDS		-				-	-
Revenue Total			-	(36,118,446.00)	-	(110,000.00)	(150,000.00)	(100,000.00)	(36,478,446.00)
Grand Total			-	(36,118,446.00)	-	(110,000.00)	(150,000.00)	(100,000.00)	(36,478,446.00)

*Revenue shows as a negative in ERMA

PROPOSED FY 2027 EXPENDITURE BUDGETS BY FUND (page 1 of 3)

Sum of 2027 PROPOSED Bu				Fund					
Object Type	Object	Account Description	100	101	102	103	104	105	Grand Total
Personnel - Wages	511110	WAGES - REG - MONTHLY MISC		\$13,733,729.00	\$0.00	\$0.00	\$0.00	\$0.00	\$13,733,729.00
	511140	WAGES - REG - OTHER - WORK COM		\$0.00	\$0.00				\$0.00
	511160	WAGES - REG - SALARY SAVINGS		\$0.00					\$0.00
	511170	WAGES - REG - OTHER COMP		\$0.00	\$0.00	\$0.00	\$0.00		\$0.00
	512110	WAGES - HOURLY		\$12,000.00		\$75,000.00		\$0.00	\$87,000.00
	513110	WAGES - OT - MISCELLANEOUS		\$6,500.00	\$0.00	\$0.00		\$0.00	\$6,500.00
	514110	STIPENDS - ELECTED OFFICIALS		\$0.00				\$0.00	\$0.00
Personnel - Wages Total				\$13,752,229.00	\$0.00	\$75,000.00	\$0.00	\$0.00	\$13,827,229.00
Personnel - Benefits	520110	EMP FB - MEDICAL		\$2,547,558.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,547,558.00
	520120	EMP FB - DENTAL		\$231,248.00	\$0.00	\$0.00	\$0.00		\$231,248.00
	520130	EMP FB - CASH-IN-LIEU		\$109,306.00	\$0.00	\$0.00			\$109,306.00
	520140	EMP FB - LIFE INSURANCE		\$7,519.00	\$0.00	\$0.00	\$0.00		\$7,519.00
	520150	EMP FB - VISION		\$50,879.00	\$0.00	\$0.00	\$0.00		\$50,879.00
	520210	EMP FB - MEDICARE		\$182,446.00	\$0.00	\$0.00	\$0.00	\$0.00	\$182,446.00
	520220	EMP FB - SRIP		\$336,181.00	\$0.00	\$0.00	\$0.00		\$336,181.00
	520310	EMP FB - PERS - MISC		\$5,038,302.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,038,302.00
	520311	EMP FB - PERS - MISC - UAL		\$0.00	\$0.00	\$0.00	\$0.00		\$0.00
	520350	EMP FB - PARS		\$0.00	\$0.00	\$0.00		\$0.00	\$0.00
	520410	EMP FB - OPEB - RETIREE MEDICA		\$300,340.00	\$0.00	\$0.00	\$0.00	\$0.00	\$300,340.00
	520510	EMP FB - WORKERS COMPENSATION		\$220,654.00	\$0.00	\$0.00	\$0.00	\$0.00	\$220,654.00
	520520	EMP FB - TERMINAL PAYOUT		\$255,919.00	\$0.00	\$0.00	\$0.00		\$255,919.00
	520530	EMP FB - ALLOWANCES		\$500.00	\$0.00				\$500.00
	520540	EMP FB - COMMUTER CHECK		\$0.00	\$0.00	\$0.00	\$0.00		\$0.00
	520550	EMP FB - OTHER FRINGE BENEFITS		\$194,498.00	\$0.00	\$0.00	\$0.00	\$0.00	\$194,498.00
Personnel - Benefits Total				\$9,475,350.00	\$0.00	\$0.00	\$0.00	\$0.00	\$9,475,350.00

PROPOSED FY 2027 EXPENDITURE BUDGETS BY FUND (page 2 of 3)

Sum of 2027 PROPOSED E				Fund						
Object Type	Object	Account Description		100	101	102	103	104	105	Grand Total
Operating	612110	PROF SVCS - LGL - OUTSIDE COUN			\$0.00					\$0.00
	612240	PROF SVCS - MGMT CONSULTING			\$0.00					\$0.00
	612250	PROF SVCS - TEMPORARY AGENCIES			\$0.00					\$0.00
	612310	PROF SVCS - ENGINEERING SVCS			\$15,000.00	\$10,000.00				\$25,000.00
	612410	PROF SVCS - PHYS AND MED PROF			\$0.00					\$0.00
	612990	PROF SVCS - MISCELLANEOUS			\$957,250.00	\$0.00	\$2,000.00	\$183,000.00	\$0.00	\$1,142,250.00
	613120	TECH SVCS - EQUIPMENT MAINT			\$275,000.00					\$275,000.00
	613130	TECH SVCS - SOFTWARE MAINT			\$300,000.00	\$2,300,000.00			\$0.00	\$2,600,000.00
	613910	TECH SVCS - HAZMAT HANDLING			\$2,000.00	\$0.00				\$2,000.00
	621110	UTILITIES - GAS/ELECTRIC			\$511,000.00				\$0.00	\$511,000.00
	621120	UTILITIES - WATER/SEWER			\$53,000.00				\$0.00	\$53,000.00
	621130	UTILITIES - REFUSE			\$26,040.00					\$26,040.00
	622110	CUSTODIAL - JANITORIAL SVCS			\$510,000.00					\$510,000.00
	624110	PROPERTY REPAIRS & MAINT			\$290,000.00	\$490,000.00				\$780,000.00
	625110	RENTAL OF REAL PROPERTY			\$3,500.00				\$0.00	\$3,500.00
	625120	RENTAL OF EQUIPMENT			\$19,075.00	\$0.00	\$0.00		\$0.00	\$19,075.00
	632110	COMM SVCS - TELE - LANDLINE			\$80,000.00		\$5,800.00		\$200,000.00	\$285,800.00
	632120	COMM SVCS - TELE - CELLULAR			\$20,100.00	\$0.00				\$20,100.00
	632190	COMM SVCS - OTHER			\$0.00					\$0.00
	633110	ADVERTISING			\$17,000.00		\$0.00	\$0.00	\$0.00	\$17,000.00
	634110	TRAIN AND CONF - TRAIN COSTS			\$184,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$184,000.00
	634120	TRAIN AND CONF - REGISTRATION			\$20,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$20,000.00
	634210	TRAVEL - AIRFARE			\$10,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10,000.00
	634220	TRAVEL - LODGING			\$10,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10,000.00
	634230	TRAVEL - OTHER TRANSPORTATION			\$5,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,000.00
	634240	TRAVEL - MEALS			\$5,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,000.00
	635110	PRINTING AND BINDING			\$5,000.00		\$0.00	\$0.00	\$0.00	\$5,000.00
	636990	GRANT PMTS - OTHER			\$0.00					\$0.00
	637110	GOV PMTS - PERMIT FEES			\$0.00	\$0.00			\$0.00	\$0.00
	637990	GOV PMTS - MISC FEE AND TAXES			\$5,000.00				\$0.00	\$5,000.00
	639110	FEES - BANK FEES			\$1,000.00					\$1,000.00
	639120	FEES - PROF DUES AND FEES			\$50,000.00					\$50,000.00
	639130	COURIER AND DELIVERY SERVICES			\$24,000.00	\$0.00				\$24,000.00

PROPOSED FY 2027 EXPENDITURE BUDGETS BY FUND (page 3 of 3)

Sum of 2027 PROPOSED E				Fund					
Object Type	Object	Account Description	100	101	102	103	104	105	Grand Total
	639990	OTHER SERVICES		\$0.00		\$0.00	\$0.00	\$0.00	\$0.00
	641110	SUPPLIES - OFFICE		\$58,250.00		\$8,000.00		\$0.00	\$66,250.00
	641120	SUPPLIES - POSTAGE		\$7,000.00	\$0.00	\$0.00	\$0.00		\$7,000.00
	642120	SUPPL - FIELD - TOOLS AND PART		\$16,900.00		\$0.00			\$16,900.00
	642990	SUPPL - FIELD - OTHER		\$126,075.00	\$0.00	\$18,000.00	\$0.00	\$0.00	\$144,075.00
	643110	SUPPLIES - BOOKS AND SUBSCRIP		\$2,532,000.00		\$0.00	\$0.00	\$0.00	\$2,532,000.00
	644110	SUPPLIES - FOOD - NON-EMPLOYEE		\$0.00		\$1,200.00	\$0.00	\$0.00	\$1,200.00
	651110	NON-CAP - COMP, SOFTWARE & OFE		\$242,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$242,000.00
	651120	NON-CAP - FURNITURE & FIXTURE		\$9,500.00		\$0.00	\$0.00	\$0.00	\$9,500.00
	651990	NON-CAP - MISCELLANEOUS		\$0.00					\$0.00
	681011	OPERATING TRANSFER OUT TO 011	\$0.00	\$8,772,214.00	\$0.00				\$8,772,214.00
Operating Total			\$0.00	\$15,161,904.00	\$2,800,000.00	\$35,000.00	\$183,000.00	\$200,000.00	\$18,379,904.00
Capital	662110	CAP - FA - BUILDINGS		\$0.00	\$1,000,000.00			\$0.00	\$1,000,000.00
	663110	CAP - FA - IMPR OTHR THAN BLDG		\$0.00	\$0.00				\$0.00
	664110	CAP - FA - MACHINERY & EQUIPME		\$0.00	\$0.00		\$0.00	\$0.00	\$0.00
	664120	CAP - FA - VEHICLES		\$0.00			\$0.00		\$0.00
	664130	CAP - FA - FURNITURE & FIXTURE		\$50,000.00	\$0.00		\$0.00	\$0.00	\$50,000.00
	664140	CAP - FA - COMPUTER EQUIPMENT		\$250,000.00	\$0.00			\$0.00	\$250,000.00
	665110	CAP - INFR - ROADWAY/STREETS						\$0.00	\$0.00
	665120	CAP - INFR - STORM DRAIN		\$0.00					\$0.00
	666110	CAP - FA - INTANGIBLES		\$0.00		\$0.00	\$0.00	\$0.00	\$0.00
Capital Total				\$300,000.00	\$1,000,000.00	\$0.00	\$0.00	\$0.00	\$1,300,000.00
Internal Services	670140	INT SVC - TECH COST ALLOC FUND		\$179,624.00					\$179,624.00
	670150	INT SVC - MAIL SERVICES		\$1,764.00					\$1,764.00
	670160	INT SVC - CITY VEHICLE REPLACE		\$0.00					\$0.00
	670180	INT SVC - CITY VEHICLE FUEL/MA		\$15,000.00					\$15,000.00
	670181	INT SVC - CITY VEHICLE MAINT		\$0.00					\$0.00
	670190	INT SVC - CITY PKG PERMITS		\$500.00					\$500.00
	670240	INT SVC - REFUSE CHARGES		\$0.00		\$0.00	\$0.00	\$0.00	\$0.00
Internal Services Total				\$196,888.00		\$0.00	\$0.00	\$0.00	\$196,888.00
Grand Total			\$0.00	\$38,886,371.00	\$3,800,000.00	\$110,000.00	\$183,000.00	\$200,000.00	\$43,179,371.00

PROPOSED FY 2028 EXPENDITURE BUDGETS BY FUND (page 1 of 3)

Sum of 2028 PROPOSED E			Fund						
Object Type	Object	Account Description	100	101	102	103	104	105	Grand Total
Personnel - Wages	511110	WAGES - REG - MONTHLY MISC		\$13,927,080.00	\$0.00	\$0.00	\$0.00		\$13,927,080.00
	511140	WAGES - REG - OTHER - WORK COM		\$0.00	\$0.00				\$0.00
	511160	WAGES - REG - SALARY SAVINGS		\$0.00					\$0.00
	511170	WAGES - REG - OTHER COMP		\$0.00	\$0.00	\$0.00	\$0.00		\$0.00
	512110	WAGES - HOURLY		\$12,000.00		\$75,000.00		\$0.00	\$87,000.00
	513110	WAGES - OT - MISCELLANEOUS		\$6,500.00	\$0.00	\$0.00		\$0.00	\$6,500.00
	514110	STIPENDS - ELECTED OFFICIALS		\$0.00				\$0.00	\$0.00
Personnel - Wages Total				\$13,945,580.00	\$0.00	\$75,000.00	\$0.00	\$0.00	\$14,020,580.00
Personnel - Benefits	520110	EMP FB - MEDICAL		\$2,853,220.00	\$0.00	\$0.00	\$0.00		\$2,853,220.00
	520120	EMP FB - DENTAL		\$256,211.00	\$0.00	\$0.00	\$0.00		\$256,211.00
	520130	EMP FB - CASH-IN-LIEU		\$109,306.00	\$0.00	\$0.00			\$109,306.00
	520140	EMP FB - LIFE INSURANCE		\$7,520.00	\$0.00	\$0.00	\$0.00		\$7,520.00
	520150	EMP FB - VISION		\$50,879.00	\$0.00	\$0.00	\$0.00		\$50,879.00
	520210	EMP FB - MEDICARE		\$185,091.00	\$0.00	\$0.00	\$0.00	\$0.00	\$185,091.00
	520220	EMP FB - SRIP		\$336,550.00	\$0.00	\$0.00	\$0.00	\$0.00	\$336,550.00
	520310	EMP FB - PERS - MISC		\$5,175,619.00	\$0.00	\$0.00	\$0.00		\$5,175,619.00
	520311	EMP FB - PERS - MISC - UAL		\$0.00	\$0.00	\$0.00	\$0.00		\$0.00
	520350	EMP FB - PARS		\$0.00	\$0.00	\$0.00		\$0.00	\$0.00
	520410	EMP FB - OPEB - RETIREE MEDICA		\$304,520.00	\$0.00	\$0.00	\$0.00		\$304,520.00
	520510	EMP FB - WORKERS COMPENSATION		\$223,710.00	\$0.00	\$0.00	\$0.00	\$0.00	\$223,710.00
	520520	EMP FB - TERMINAL PAYOUT		\$259,659.00	\$0.00	\$0.00	\$0.00		\$259,659.00
	520530	EMP FB - ALLOWANCES		\$3,718.00	\$0.00				\$3,718.00
	520540	EMP FB - COMMUTER CHECK		\$2,382.00	\$0.00	\$0.00	\$0.00		\$2,382.00
	520550	EMP FB - OTHER FRINGE BENEFITS		\$197,345.00	\$0.00	\$0.00	\$0.00	\$0.00	\$197,345.00
Personnel - Benefits Total				\$9,965,730.00	\$0.00	\$0.00	\$0.00	\$0.00	\$9,965,730.00

PROPOSED FY 2028 EXPENDITURE BUDGETS BY FUND (page 2 of 3)

Sum of 2028 PROPOSED E				Fund						
Object Type	Object	Account Description		100	101	102	103	104	105	Grand Total
Operating	612110	PROF SVCS - LGL - OUTSIDE COUN			\$0.00					\$0.00
	612240	PROF SVCS - MGMT CONSULTING			\$0.00					\$0.00
	612250	PROF SVCS - TEMPORARY AGENCIES			\$0.00					\$0.00
	612310	PROF SVCS - ENGINEERING SVCS			\$15,000.00	\$0.00				\$15,000.00
	612410	PROF SVCS - PHYS AND MED PROF			\$0.00					\$0.00
	612990	PROF SVCS - MISCELLANEOUS			\$958,550.00	\$0.00	\$2,000.00	\$183,000.00	\$0.00	\$1,143,550.00
	613120	TECH SVCS - EQUIPMENT MAINT			\$275,000.00					\$275,000.00
	613130	TECH SVCS - SOFTWARE MAINT			\$300,000.00	\$0.00			\$0.00	\$300,000.00
	613910	TECH SVCS - HAZMAT HANDLING			\$2,000.00	\$0.00				\$2,000.00
	621110	UTILITIES - GAS/ELECTRIC			\$548,000.00				\$0.00	\$548,000.00
	621120	UTILITIES - WATER/SEWER			\$56,100.00				\$0.00	\$56,100.00
	621130	UTILITIES - REFUSE			\$28,320.00					\$28,320.00
	622110	CUSTODIAL - JANITORIAL SVCS			\$510,000.00					\$510,000.00
	624110	PROPERTY REPAIRS & MAINT			\$290,000.00	\$0.00				\$290,000.00
	625110	RENTAL OF REAL PROPERTY			\$3,500.00			\$0.00	\$0.00	\$3,500.00
	625120	RENTAL OF EQUIPMENT			\$19,075.00	\$0.00	\$0.00			\$19,075.00
	632110	COMM SVCS - TELE - LANDLINE			\$80,000.00		\$5,800.00		\$200,000.00	\$285,800.00
	632120	COMM SVCS - TELE - CELLULAR			\$20,100.00	\$0.00				\$20,100.00
	632190	COMM SVCS - OTHER			\$0.00					\$0.00
	633110	ADVERTISING			\$17,000.00		\$0.00	\$0.00	\$0.00	\$17,000.00
	634110	TRAIN AND CONF - TRAIN COSTS			\$184,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$184,000.00
	634120	TRAIN AND CONF - REGISTRATION			\$20,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$20,000.00
	634210	TRAVEL - AIRFARE			\$10,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10,000.00
	634220	TRAVEL - LODGING			\$10,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10,000.00
	634230	TRAVEL - OTHER TRANSPORTATION			\$5,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,000.00
	634240	TRAVEL - MEALS			\$5,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,000.00
	635110	PRINTING AND BINDING			\$5,000.00		\$0.00	\$0.00	\$0.00	\$5,000.00
	636990	GRANT PMTS - OTHER			\$0.00					\$0.00
	637110	GOV PMTS - PERMIT FEES			\$0.00	\$0.00		\$0.00	\$0.00	\$0.00
	637990	GOV PMTS - MISC FEE AND TAXES			\$5,000.00			\$0.00		\$5,000.00
	639110	FEES - BANK FEES			\$1,000.00					\$1,000.00
	639120	FEES - PROF DUES AND FEES			\$50,000.00					\$50,000.00
	639130	COURIER AND DELIVERY SERVICES			\$24,000.00	\$0.00				\$24,000.00

PROPOSED FY 2028 EXPENDITURE BUDGETS BY FUND (page 3 of 3)

Sum of 2028 PROPOSED E				Fund					
Object Type	Object	Account Description	100	101	102	103	104	105	Grand Total
	639990	OTHER SERVICES		\$0.00		\$0.00	\$0.00	\$0.00	\$0.00
	641110	SUPPLIES - OFFICE		\$58,950.00		\$8,000.00		\$0.00	\$66,950.00
	641120	SUPPLIES - POSTAGE		\$7,000.00	\$0.00	\$0.00		\$0.00	\$7,000.00
	642120	SUPPL - FIELD - TOOLS AND PART		\$16,900.00		\$0.00			\$16,900.00
	642990	SUPPL - FIELD - OTHER		\$126,525.00	\$0.00	\$18,000.00		\$0.00	\$144,525.00
	643110	SUPPLIES - BOOKS AND SUBSCRIP		\$2,532,000.00		\$0.00		\$0.00	\$2,532,000.00
	644110	SUPPLIES - FOOD - NON-EMPLOYEE		\$0.00		\$1,200.00		\$0.00	\$1,200.00
	651110	NON-CAP - COMP, SOFTWARE & OFE		\$242,000.00	\$0.00	\$0.00		\$0.00	\$242,000.00
	651120	NON-CAP - FURNITURE & FIXTURE		\$10,500.00		\$0.00		\$0.00	\$10,500.00
	651990	NON-CAP - MISCELLANEOUS		\$0.00					\$0.00
	681011	OPERATING TRANSFER OUT TO 011	\$0.00	\$0.00	\$0.00				\$0.00
Operating Total			\$0.00	\$6,435,520.00	\$0.00	\$35,000.00	\$183,000.00	\$200,000.00	\$6,853,520.00
Capital	662110	CAP - FA - BUILDINGS		\$0.00	\$0.00			\$0.00	\$0.00
	663110	CAP - FA - IMPR OTHR THAN BLDG		\$0.00	\$0.00				\$0.00
	664110	CAP - FA - MACHINERY & EQUIPME		\$0.00	\$0.00		\$0.00	\$0.00	\$0.00
	664120	CAP - FA - VEHICLES		\$0.00			\$0.00		\$0.00
	664130	CAP - FA - FURNITURE & FIXTURE		\$50,000.00	\$0.00		\$0.00	\$0.00	\$50,000.00
	664140	CAP - FA - COMPUTER EQUIPMENT		\$250,000.00	\$0.00				\$250,000.00
	665110	CAP - INFR - ROADWAY/STREETS						\$0.00	\$0.00
	665120	CAP - INFR - STORM DRAIN		\$0.00					\$0.00
	666110	CAP - FA - INTANGIBLES		\$0.00		\$0.00	\$0.00	\$0.00	\$0.00
Capital Total				\$300,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$300,000.00
Internal Services	670140	INT SVC - TECH COST ALLOC FUND		\$179,624.00					\$179,624.00
	670150	INT SVC - MAIL SERVICES		\$1,764.00					\$1,764.00
	670160	INT SVC - CITY VEHICLE REPLACE		\$0.00					\$0.00
	670180	INT SVC - CITY VEHICLE FUEL/MA		\$15,000.00					\$15,000.00
	670181	INT SVC - CITY VEHICLE MAINT		\$0.00					\$0.00
	670190	INT SVC - CITY PKG PERMITS		\$500.00					\$500.00
	670240	INT SVC - REFUSE CHARGES		\$0.00		\$0.00	\$0.00	\$0.00	\$0.00
Internal Services Total				\$196,888.00		\$0.00	\$0.00	\$0.00	\$196,888.00
Grand Total			\$0.00	\$30,843,718.00	\$0.00	\$110,000.00	\$183,000.00	\$200,000.00	\$31,336,718.00

LIBRARY RESERVE FUND (100) 5-YEAR FUND ANALYSIS

	FY 2027 PROJECTED	FY 2028 PROJECTED	FY 2029 PROJECTED	FY 2030 PROJECTED	FY 2031 PROJECTED	FY 2031 PROJECTED	FY 2032 PROJECTED
Beginning Fund Balance	\$ -	\$ 7,272,214	\$ 9,312,214	\$ 11,434,799	\$ 13,599,836	\$ 15,808,173	\$ 18,060,677
Revenues							
Committed Reserve							
Additional Transfers In (fr fund 101)	7,272,214	2,040,000	2,122,585	2,165,037	2,208,337	2,252,504	2,297,554
TOTAL REVENUE	\$ 7,272,214	\$ 2,040,000	\$ 2,122,585	\$ 2,165,037	\$ 2,208,337	\$ 2,252,504	\$ 2,297,554
Expenditures							
Interfund Transfers (to fund 101)							
Subtotal:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL EXPENDITURES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Projected Surplus/(Shortfall) {Rev - Exp}	\$ 7,272,214	\$ 2,040,000	\$ 2,122,585	\$ 2,165,037	\$ 2,208,337	\$ 2,252,504	\$ 2,297,554
GROSS FUND BALANCE {Bal + Rev - Exp}	\$ 7,272,214	\$ 9,312,214	\$ 11,434,799	\$ 13,599,836	\$ 15,808,173	\$ 18,060,677	\$ 20,358,232

LIBRARY TAX FUND (101) 5-YEAR FUND ANALYSIS

	FY 2022 Actual	FY 2023 Actual	FY 2024 Actual	FY 2025 Actual	FY 2026 PROJECTED	FY 2027 PROJECTED	FY 2028 PROJECTED	FY 2029 PROJECTED	FY 2030 PROJECTED	FY 2031 PROJECTED	FY 2032 PROJECTED
Beginning Fund Balance	\$13,187,635	\$17,492,296	\$21,531,599	\$22,342,853	\$18,160,247	\$25,363,879	\$21,892,424	\$25,131,151	\$28,876,830	\$32,828,379	\$36,739,915
Revenues											
Library Services Tax	\$22,429,364	\$24,069,854	\$24,917,220	\$26,383,158	\$34,000,000	\$35,376,417	\$36,083,945	\$36,805,624	\$37,541,737	\$38,292,571	\$39,058,423
Fines/Fees	16,147	17,689	15,327	11,990	11,990	14,000	14,000	14,000	14,000	14,000	14,000
Donations/Private Contributions			1,175	200							
Misc. Revenue / Interest / Refunds	136,791	8,096	219	5,567	5,567	20,500	20,500	20,500	20,500	20,500	20,500
TOTAL REVENUE	\$22,582,302	\$24,095,640	\$24,933,941	\$26,400,915	\$34,017,556	\$35,410,917	\$36,118,445	\$36,840,124	\$37,576,237	\$38,327,071	\$39,092,923
Expenditures											
Operations											
Salaries, Wages, Benefits	\$12,770,581	\$15,347,723	\$16,756,598	\$19,637,959	\$20,701,600	\$23,227,579	\$23,911,310	\$24,389,536	\$24,877,327	\$25,374,873	\$25,882,371
Salaries, Wages, Benefits											
less: Labor Vacancy Savings											
Personnel	\$12,770,581	\$15,347,723	\$16,756,598	\$19,637,959	\$20,701,600	\$23,227,579	\$23,911,310	\$24,389,536	\$24,877,327	\$25,374,873	\$25,882,371
Non-Personnel	907,785	53,622	1,715,785	1,065,157	1,700,000	1,893,254	1,939,084	1,700,000	1,700,000	1,700,000	1,700,000
Library Materials (incl Tool Lndng)	1,985,551	2,441,308	2,706,141	2,431,668	2,230,000	2,532,000	2,532,000	2,700,000	2,700,000	2,950,000	2,950,000
Misc. Professional Services	772,555	728,284	1,145,191	721,003	973,700	973,700	973,700	973,700	973,700	973,700	973,700
Utilities+Telephone	516,401	572,693	684,206	786,005	500,000	500,000	500,000	500,000	500,000	500,000	500,000
Janitorial	379,273	359,059	538,300	515,561	400,000	400,000	400,000	400,000	400,000	400,000	400,000
Software Maintenance	238,664	325,478	245,754	391,884	275,000	300,000	300,000	275,000	275,000	275,000	275,000
RFID Loan Repayment											
Computer & Software Purchase (CAP)		129,979	264,387			250,000	250,000				
Building/Infrastructure	686,457	72,310	34,891								
Subtotal:	\$18,257,267	\$20,030,457	\$24,091,253	\$25,549,238	\$26,780,300	\$30,076,533	\$30,806,094	\$30,938,236	\$31,426,027	\$32,173,573	\$32,681,071
Charges From Other Depts											
Finance - Billing (341)	20,240	\$ 20,636	\$ 20,773	\$ 21,667	\$ 21,667	\$ 21,667	\$ 21,667	\$ 21,667	\$ 21,667	\$ 21,667	\$ 21,667
HR - Emp Relations (343)				657							
Facilities - Enviro Compliance (693)	134	5,245	10,661	11,957	11,957	11,957	11,957	11,957	11,957	11,957	11,957
Interfund Transfers (to fund 102)				5,000,000		1,500,000					
Interfund Transfers (to fund 100)						7,272,214	2,040,000	2,122,585	2,165,037	2,208,337	2,252,504
Subtotal:	\$ 20,374	\$ 25,880	\$ 31,434	\$ 5,034,282	\$ 33,624	\$ 8,805,838	\$ 2,073,624	\$ 2,156,209	\$ 2,198,661	\$ 2,241,962	\$ 2,286,129
TOTAL EXPENDITURES	\$18,277,641	\$20,056,337	\$24,122,687	\$30,583,520	\$26,813,924	\$38,882,371	\$32,879,718	\$33,094,446	\$33,624,688	\$34,415,535	\$34,967,200
Projected Surplus/(Shortfall) (Rev - Exp)	\$ 4,304,661	\$ 4,039,303	\$ 811,254	\$ (4,182,606)	\$ 7,203,632	\$ (3,471,454)	\$ 3,238,727	\$ 3,745,679	\$ 3,951,549	\$ 3,911,536	\$ 4,125,723
GROSS FUND BALANCE (Bal + Rev - Exp)	\$17,492,296	\$21,531,599	\$22,342,853	\$18,160,247	\$25,363,879	\$21,892,424	\$25,131,151	\$28,876,830	\$32,828,379	\$36,739,915	\$40,865,638
Annual Committed Reserve		Going forward amount will be shown as transfer to new Reserve Fund 100									
Uncommitted Fund Balance	\$17,492,296	\$21,531,599	\$22,342,853	\$18,160,247	\$25,363,879	\$21,892,424	\$25,131,151	\$28,876,830	\$32,828,379	\$36,739,915	\$40,865,638

LIBRARY CAPITAL FUND (102) 5-YEAR FUND ANALYSIS

	FY 2025 Actual	FY 2026 PROJECTED	FY 2027 PROJECTED	FY 2028 PROJECTED	FY 2029 PROJECTED	FY 2030 PROJECTED	FY 2031 PROJECTED	FY 2032 PROJECTED
Beginning Fund Balance	\$ -	\$ 4,636,259	\$ 2,511,418	\$ 211,418	\$ 111,418	\$ 11,418	\$ 11,418	\$ 11,418
Revenues				No funding plan in place				
Committed Reserve								
Additional Transfers In (fr fund 101)	5,000,000		1,500,000					
TOTAL REVENUE	\$ 5,000,000	\$ -	\$ 1,500,000	\$ -	\$ -	\$ -	\$ -	\$ -
Expenditures								
Operations								
Salaries, Wages, Benefits								
Salaries, Wages, Benefits								
less: Labor Vacancy Savings								
Personnel								
Non-Personnel	100,130	55,100	100,000					
Library Materials (incl Tool Lndng)								
Misc. Professional Services								
Utilities+Telephone								
Janitorial								
Software Maintenance								
RFID Loan Repayment								
Computer & Software Purchase (CAP)	1,875	2,069,741	2,700,000					
Building/Infrastructure	261,736		1,000,000	100,000	100,000			
Subtotal:	\$ 363,741	\$ 2,124,841	\$ 3,800,000	\$ 100,000	\$ 100,000	\$ -	\$ -	\$ -
Charges From Other Depts								
Finance - Billing (341)								
Facilities - Enviro Compliance (693)								
Interfund Transfers								
Subtotal:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL EXPENDITURES	\$ 363,741	\$ 2,124,841	\$ 3,800,000	\$ 100,000	\$ 100,000	\$ -	\$ -	\$ -
Projected Surplus/(Shortfall) {Rev - Exp}	\$ 4,636,259	\$ (2,124,841)	\$ (2,300,000)	\$ (100,000)	\$ (100,000)	\$ -	\$ -	\$ -
GROSS FUND BALANCE {Bal + Rev - Exp}	\$ 4,636,259	\$ 2,511,418	\$ 211,418	\$ 111,418	\$ 11,418	\$ 11,418	\$ 11,418	\$ 11,418

GRANTS FUND (103) 5-YEAR FUND ANALYSIS

	FY 2022 Actual	FY 2023 Actual	FY 2024 Actual	FY 2025 Actual	FY 2026 PROJECTED	FY 2027 PROJECTED	FY 2028 PROJECTED	FY 2029 PROJECTED	FY 2030 PROJECTED	FY 2031 PROJECTED	FY 2032 PROJECTED
Beginning Fund Balance	\$ 51,004	\$ 32,274	\$ 31,652	\$ 31,824	\$ 43,551	\$ 19,331	\$ 19,331	\$ 19,331	\$ 19,331	\$ 19,331	\$ 19,331
Revenues											
Direct Loan Fund											
Literacy Services & LSTA	62,927	68,420	82,104	98,047	68,420	100,000	100,000	100,000	100,000	100,000	100,000
Lunch @ the Library		13,532	25,457	10,000		10,000	10,000	10,000	10,000	10,000	10,000
Miscellaneous Grant Revenue			5,125								
Public Library Fund (SB 358)											
Other											
TOTAL REVENUE	\$ 62,927	\$ 81,952	\$ 112,686	\$ 108,047	\$ 68,420	\$ 110,000	\$ 110,000	\$ 110,000	\$ 110,000	\$ 110,000	\$ 110,000
Expenditures											
Operations											
Personnel	\$ 57,700	\$ 61,047	\$ 79,728	\$ 75,257	\$ 63,270	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000
Non-Personnel	23,957	21,527	32,786	21,064	29,370	35,000	35,000	35,000	35,000	35,000	35,000
Library Materials											
Transfer Out (PLF 305)											
Subtotal:	\$ 81,657	\$ 82,574	\$ 112,514	\$ 96,321	\$ 92,640	\$ 110,000	\$ 110,000	\$ 110,000	\$ 110,000	\$ 110,000	\$ 110,000
Carryover											
Encumbered											
Unencumbered											
Subtotal:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL EXPENDITURES	\$ 81,657	\$ 82,574	\$ 112,514	\$ 96,321	\$ 92,640	\$ 110,000	\$ 110,000	\$ 110,000	\$ 110,000	\$ 110,000	\$ 110,000
Projected Surplus/Shortfall (Rev - Exp)	\$ (18,730)	\$ (622)	\$ 172	\$ 11,726	\$ (24,220)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
GROSS FUND BALANCE (Bal + Rev - Exp)	\$ 32,274	\$ 31,652	\$ 31,824	\$ 43,551	\$ 19,331	\$ 19,331	\$ 19,331	\$ 19,331	\$ 19,331	\$ 19,331	\$ 19,331
Other											
3% Personnel COLA											
Revised Gross Fund Balance {Gross Fund Balance - Budget Recommendations and Adjustments}	\$ 32,274	\$ 31,652	\$ 31,824	\$ 43,551	\$ 19,331	\$ 19,331	\$ 19,331	\$ 19,331	\$ 19,331	\$ 19,331	\$ 19,331

FRIENDS & GIFTS FUND (104) 5-YEAR FUND ANALYSIS

	FY 2022 Actual	FY 2023 Actual	FY 2024 Actual	FY 2025 Actual	FY 2026 PROJECTED	FY 2027 PROJECTED	FY 2028 PROJECTED	FY 2029 PROJECTED	FY 2030 PROJECTED	FY 2031 PROJECTED	FY 2032 PROJECTED
Beginning Fund Balance	\$471,886	\$485,882	\$539,602	\$562,293	\$ 596,909	\$ 595,909	\$ 562,909	\$ 529,909	\$ 489,909	\$ 449,909	\$ 409,909
Revenues											
Friends of BPL	\$ 92,318	\$ 151,635	\$ 167,736	\$ 193,355	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000
BPL Foundation											
Donations/Private											
Interest/Misc. Revenues		14,201									
TOTAL REVENUE	\$ 92,318	\$ 165,836	\$ 167,736	\$ 193,355	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000
Expenditures											
Operations											
Personnel											
Non-Personnel	78,322	112,116	145,046	158,739	151,000	183,000	183,000	190,000	190,000	190,000	190,000
Professional Services											
Library Materials											
Subtotal:	\$ 78,322	\$ 112,116	\$ 145,046	\$ 158,739	\$ 151,000	\$ 183,000	\$ 183,000	\$ 190,000	\$ 190,000	\$ 190,000	\$ 190,000
TOTAL EXPENDITURES	\$ 78,322	\$ 112,116	\$ 145,046	\$ 158,739	\$ 151,000	\$ 183,000	\$ 183,000	\$ 190,000	\$ 190,000	\$ 190,000	\$ 190,000
Projected Surplus / (Deficit) (Rev - Exp)	\$ 13,996	\$ 53,720	\$ 22,690	\$ 34,616	\$ (1,000)	\$ (33,000)	\$ (33,000)	\$ (40,000)	\$ (40,000)	\$ (40,000)	\$ (40,000)
GROSS FUND BALANCE (Bal + Rev - Exp)	\$ 485,882	\$ 539,602	\$ 562,293	\$ 596,909	\$ 595,909	\$ 562,909	\$ 529,909	\$ 489,909	\$ 449,909	\$ 409,909	\$ 369,909

FOUNDATION FUND (105) 5-YEAR FUND ANALYSIS

	FY 2022 Actual	FY 2023 Actual	FY 2024 Actual	FY 2025 Actual	FY 2026 PROJECTED	FY 2027 PROJECTED	FY 2028 PROJECTED	FY 2029 PROJECTED	FY 2030 PROJECTED	FY 2031 PROJECTED	FY 2032 PROJECTED
Beginning Fund Balance	\$ 458,510	\$ 588,625	\$ 572,321	\$ 503,969	\$ 478,476	\$ 479,670	\$ 379,670	\$ 279,670	\$ 179,670	\$ 79,670	\$ (20,330)
Revenues											
Foundation	\$ 190,392	\$ 13,657	\$ 165,717	\$ 34,398	\$ 30,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000
Misc./ Interest											
TOTAL REVENUE	\$ 190,392	\$ 13,657	\$ 165,717	\$ 34,398	\$ 30,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000
Expenditures											
Personnel											
Consultants											
Furniture and Fixtures		7,772	234,069	59,891	28,806						
Equipment	26,540										
Building											
Miscellaneous/Other	33,737	22,189				200,000	200,000	200,000	200,000	200,000	200,000
Subtotal:	\$ 60,277	\$ 29,961	\$ 234,069	\$ 59,891	\$ 28,806	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000
TOTAL EXPENDITURES	\$ 60,277	\$ 29,961	\$ 234,069	\$ 59,891	\$ 28,806	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000
Projected Surplus/Shortfall (Rev - Exp)	\$ 130,115	\$ (16,304)	\$ (68,352)	\$ (25,493)	\$ 1,194	\$ (100,000)	\$ (100,000)	\$ (100,000)	\$ (100,000)	\$ (100,000)	\$ (100,000)
GROSS FUND BALANCE (Bal + Rev - Exp)	\$ 588,625	\$ 572,321	\$ 503,969	\$ 478,476	\$ 479,670	\$ 379,670	\$ 279,670	\$ 179,670	\$ 79,670	\$ (20,330)	\$ (120,330)
Other	\$ (570,893)	\$ (567,435)	\$ (496,796)	\$ (479,523)	\$ (479,523)	\$ (479,523)	\$ (479,523)	\$ (479,523)	\$ (479,523)	\$ (479,523)	\$ (479,523)
Revised Gross Fund Balance {Gross Fund Balance - Budget Recommendations and Adjustments}	\$ 17,733	\$ 4,887	\$ 7,173	\$ (1,047)	\$ 147	\$ (99,853)	\$ (199,853)	\$ (299,853)	\$ (399,853)	\$ (499,853)	\$ (599,853)

Proposed Staffing Positions by Division

Sum of CY FTE Percen			Sum of CY FTE Percen		
Division	Job Class Desc	Total	Division	Job Class Desc	Total
Art & Music	LIB SPII	1.00	Collections Total		9.00
	LIBRARIANI	3.75	<input type="checkbox"/> Director	ACTG OFF SPIII UNR	1.00
	LIBRARIANII	2.00		ADM FIS SVC MGR UF	1.00
	SUPV LIBRARIAN	1.00		ADMIN SEC	1.00
Art & Music Total		7.75		ASSC MGT ANLY UNF	1.00
Central Support	LIB SPII	1.00		AST HR ANALYST	1.00
	LIBRARIANI	1.00		AST MGT ANLY UNR	1.00
	SOCIAL SVC SP	1.00		COMMS SP	1.00
	SR LIBRARIAN	1.00		DEP DIR LIB SVC	1.00
	SUPV LIBRARIAN	1.00		DIR LIB SVC	1.00
Central Support Total		5.00		LIB SVC MGR	2.00
Children's	LIB SPII	1.55	<input type="checkbox"/> Facilities	BLD MNT MEC	2.00
	LIBRARIANII	3.75		SR BLD MNT SUP	1.00
	SR LIBRARIAN	1.00	Facilities Total		3.00
	SUPV LIBRARIAN	1.00	<input type="checkbox"/> Information Technol	INFSYS SP	2.00
Children's Total		7.30		LIB INFSYS ADMR	1.00
Circulation	CIR SVCS MGR	1.00		LIBRARIANII	1.00
	CTR LIB CIR SUP	1.00		SR INFSYS SP	1.00
	LIB SPI	2.00	Information Technology Total		5.00
	LIB SPII	1.00	<input type="checkbox"/> Literacy Services	LIB LIT PRG CD	1.00
	LIBRARY AIDE	6.50		LIB SPI	1.00
	LIBRARY ASSISTANT	10.00		LIBRARY ASSISTANT	0.75
	MAIL SVC AIDE	2.00	Literacy Services Total		2.75
	SUPV LIB AST	3.00	<input type="checkbox"/> North	LIB SPII	2.50
Circulation Total		26.50		LIBRARIANII	2.00
Claremont	LIB SPII	1.50		LIBRARY AIDE	2.75
	LIBRARIANI	1.00		LIBRARY ASSISTANT	2.50
	LIBRARIANII	1.00		SUPV LIB AST	1.00
	LIBRARY AIDE	1.50		SUPV LIBRARIAN	1.00
	LIBRARY ASSISTANT	2.50	North Total		11.75
	SUPV LIB AST	1.00	<input type="checkbox"/> Reference	LIB SPII	2.00
	SUPV LIBRARIAN	1.00		LIBRARIANII	2.75
Claremont Total		9.50		SUPV LIBRARIAN	1.00
Collections	LIB SPII	2.00	Reference Total		5.75
	LIBRARIANII	2.00	<input type="checkbox"/> South/THPS	LIB SPII	1.75
	LIBRARY ASSISTANT	2.00		LIBRARIANII	2.00
	SR LIBRARIAN	1.00		LIBRARY AIDE	2.25
	SUPV LIB AST	1.00		LIBRARY ASSISTANT	1.50
	SUPV LIBRARIAN	1.00		SUPV LIB AST	1.00
Collections Total		9.00		SUPV LIBRARIAN	1.00
			South/THPS Total		9.50
			<input type="checkbox"/> Tool Lending	SUPV LIBRARIAN	1.00
				TOOL LEND SP	4.00
			Tool Lending Total		5.00
			<input type="checkbox"/> West	LIB SPII	1.75
				LIBRARIANII	2.00
				LIBRARY AIDE	0.75
				LIBRARY ASSISTANT	2.75
				SUPV LIB AST	1.00
				SUPV LIBRARIAN	1.00
			West Total		9.25
			Grand Total		131.05



INFORMATION REPORT

May 20, 2026

To: Board of Library Trustees
 From: Henry Bankhead, Acting Director of Library Services
 Subject: Director's Report

Vacancies:

Position Name	Location	FTE	Notes
Director of Library Services	Administration	1.0	Pending update from recruiter
Library Services Manager	Administration	1.0	Temporary recruitment open
Supervising Librarian	Art and Music	1.0	Recruitment in Progress
Supervising Librarian	Reference	1.0	Recruitment in Progress
Library Aide	Circulation	1.5	Pending new eligible list
Librarian I	THPS	1.0	Pending new eligible list
Library Aide	THPS	1.5	Pending new eligible list
New Positions			
Tool Lending Specialist	Tool Library	2.0	Pending new recruitment
Supervising Librarian	Tool Library	1.0	On hold pending the Tool Lending Library opening on Sundays

At this time, our vacancy rate is 8%.

Storytime Room Remodel

As the Storytime Room remodel is almost complete, with all the major aspects of the project complete, the library would like to recognize Berkeley Public Library Foundation for committing more than 200,000 to the project in the form of direct payments for preconstruction as well as furniture, fixtures and equipment (FF&E). This direct funding allowed the library to jump start the project during the extensive contracting and permitting phase of the work, allowing us to finish the project before Summer 2026.

Central Children's Services

Ballet and Books had its final session and a recital on April 11th. Berkeley Reads is the main partner for this popular program. Staff hosted Aguacate for El día de los niños/libros program w free Bilingual books on April 30, 2026. We organized a Reading Buddies volunteer appreciation party and hosted weekly Family Place childhood development sessions. We visited 2 classrooms at the Center for Early Intervention on Deafness (4/14), 2 classrooms at the UC Child Study Center (4/15), the TK classroom at Berkeley Arts Magnet (4/20), and 2 classrooms at the UC Clark Kerr preschool (4/21). We also visited Haste Street Preschool and Dwight Way Preschool (9 classes total), Franklin Preschool for monthly preschool visit with Juan (3 classes each). In addition, staff processed library cards and led a tour of 18 TK students from The Berkeley School, 4/23.

North

Adult programming included the conclusion of our series of herbal wellness workshops with Hanan Masri. 10 people attended her talk on cooking with herbs. Hanan will visit Claremont in June then return to North for more classes in the Fall. North hosted a genealogy workshop where participants learned how to use Library resources to research their family history. We also hosted an evening Study Hall event with cookies and chill music. Our Tech Help, Tai Chi, Knitting, Sewing and our Literally How series for Young Adults continued this month as well with a talk on completing common forms.

Staff hosted an intergenerational craft event for National Letter Writing Month that included an envelope craft that was creative but easy enough that you could make a whole stack once you got the hang of it. Teen hangouts continued this month with a brief pause for BUSD's Spring Break.

Our children's librarian reports, "The themes for this month's storytimes include ducks and food. For storytime, I have been selecting picture books and songs that focus on preschool and kindergarten readiness skills such as counting (English & Spanish), color identification (English & Spanish), recognizing alphabet letters, and vocabulary building. For example, toddlers can learn the alphabet by singing the ABC song each week. Attendance for the outdoor storytimes has been very good, with over 100 children and caregivers present for the April 8 and April 15 sessions." We also continued our weekly storytimes at Live Oak Park's afterschool camp.

North collaborated with staff from West on NorthxWest Spring Break series of events. The kickoff, a Mariachi concert with churros drew 52 attendees. Read to a Dog also returned to North this month for 3 sessions. We closed out the month with an Enchanted Tea Party featuring the Power of a Princess student group from Cal offering crafts, stories and snacks.

West

April was a busy month at West, Springfest began at the end of March and extended into the first week of April, and despite some on again off again rain, the programs were well attended and well-liked. Opening day celebrations were held at North Branch with assistance and snacks—tres leches cake, alfajores and churros courtesy of Califa's Greens—from West. Participants in West's celebrations made block print paintings using fruit and vegetables, drank smoothies and learned about healthy eating. Bliss Belly Kitchen supported.

West staff have continued to support Baby Bounce, the program welcomed an average of 30 children and caregivers each week and got additional support from Central and THPS. We continued our partnership with BANANAS, a local organization supporting parents, to offer another round of story time for children and

parenting workshops for their caregivers. MOCHA continued its residency at West this month, remaining very popular.

Staff continued Tuesday Tech Help sessions; the sessions remain popular. CraftLab continued this month as well with a focus on fabric arts. Regular programs include Beads for Everyone and Family Game Night, and we also screened a documentary on the writer Margaret Atwood. West staff will also be setting up a regular Writers Club event.

Outreach efforts continued with trips to Helios Senior residence, Berkeley Youth Alternatives, and the Longfellow Middle School Literacy Night. Our dungeon master, Sequoia, once again led teen adventurers on a Dungeons and Dragons quest, and teen volunteers from Black Pine School helped spruce up the Library in celebration of Earth Day, cleaning up the stacks and giving the children's toys a much-needed sanitization.

The AARP Tax Help program wrapped up in the middle of the month, with the final session at West occurring on April 10. Despite a few minor hiccups, the program was a success. Eight poetry lovers braved the rain to attend the poetry reading with local poet, James Cagney on Saturday, April 11. with several copies of his newest work being offered to attendees in advance of the reading. Thanks go to Patricia for organizing. And Raylene and Patricia met with our dedicated mystery lovers for our monthly Mystery Book Club.

And finally, the end of the month saw a huge influx of baby and toddler clothing donations in preparation for a clothing swap organized by Jenny on Saturday April 25 which saw roughly 60 participants come through the community room to pick up gently used clothing items.

Tarea Hall Pittman South – Tool Lending Library

Kat Redlawsk, author of Yumi and Monster, did an author talk and disability justice question and answer session. We organized a series of two disaster preparation workshops with partners from CORE (Community Organized Relief Effort). The first was around the topic of general community focused disaster preparation.

Staff organized three April programs with Milani Pelley: A Parents of Berkeley Writing Workshop, and Affirmations for Black and Browns Girls Writing Showcase, and a Grant Writing Workshop. All three were well-received and well-attended. For these programs we piloted using our new program evaluation forms to collect feedback.

Other April programs included: Baby Toddler Storytime, AARP Tax Help, Teen Hang, Ukulele Club, Community Craft Circle, Autistic Connections, Social Services Drop-In, How Money Works, Thursday Features, and Line Dance with Carah.

Claremont

In late March we rolled back the moveable cases and hosted another afternoon of crafting to mark the start of spring. We hosted Claremont Springfest for an intergenerational audience of 60. Folks made colorful pony bead keychains shaped like flowers, felt butterflies, and paper crafts appropriate for our youngest patrons.

Staff debuted a monthly Trivia program which was very popular with the small but committed audience that came to our first session. Questions were on topics related to our heritage month and program observance calendar, including questions on Autism awareness, Poetry, and Arab-American Heritage. All vowed to come back in May, hopefully with friends. We also hosted the Ten Warning Signs of Alzheimer's, which was really,

really enjoyed by the people who came. There were 8 people total, but seven of them kept the presenter busy with on-point questions, and many requests for more in this series.

Art Club, is back and has had two sessions. The April session was an acrylic pour on small clay pots, to tie into summer reading this year. Our model for Art Club builds on skills taught each month and the acrylic pour skills learned in March were useful for the more complex 3-D acrylic pour on pots in April. We also hosted the last of the Astrology programs with Sarah Weinberg. Patrons appreciated it and one attendee has been lobbying to bring the series to Central and a Bart-able location because they found it so impactful. Chess Club is back! Patrons can catch it on Fridays on tables outside of the branch, weather permitting. We created a "chess tips" card that he is sharing with the students to reinforce big chess concepts, too.

Staff hosted the weekly Crafternoons program, Slime Lap (kids made Slime with embedded beads this month), the third-grade Rising Readers Book Group. Summer reading events for Claremont include a great mix of amazing new bands, like MJ.'s Brass Boppers and returning talented groups, like Halau O Keikiali'i. For a treat, listen to MJ's Brass Bopper's <https://mjsbb.bandcamp.com/track/u-cant-rock-unless-u-roll>

The Storytime Band performed at Open Doors, a new non-profit Claremont neighborhood venue that recently opened. Attendance was estimated at 50. The Band will play at KQED Fest on May 9th and will open the event. Unfortunately, this month the Band learned that they will not be able to perform this year at Tuolumne Meadows as planned and have notified Parks and Recreation. The Band finished the BUSD Kindergarten Library card drive with visits to Ruth Acty and Oxford Elementary schools. This year, the BPL Storytime Band visited 9 BUSD Elementary school's Kindergarten classes to perform, read stories, and issue library cards to K-students.

CONTACT PERSON

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