MINUTES
Berkeley Public Library - Board of Library Trustees Regular Meeting
Wednesday, February 7, 2024 6:30 PM

Board of Library Trustees:
Amy Roth, President
Tanir Ami
Sophie Hahn, Vice President
Beverly Greene
John Selawsky

I. PRELIMINARY MATTERS
A copy of the agenda packet can be found at http://www.berkeleypubliclibrary.org/about/board-library-trustees

A. Call to order: 6:33 pm
Present: Trustees Ami, Greene, Hahn and Roth. Trustee Greene arrived at 6:41 pm
Absent: Trustee Selawsky.
Also Present: Tess Mayer, Director of Library Services; Henry Bankhead, Deputy Director; Alicia Abramson, Manager, Library Information Technology; Amanda Myers, Library Services Manager; Dan Beringhele, Supervising Librarian, North Branch; Eve Franklin, Administrative Secretary.

A. Public Comments: 0 speakers

B. Comments from Library Unions:
1. SEIU, LOCAL 1021 (Community Services and PTRLA Units) – 0 speakers
2. SEIU, LOCAL 1021 (Maintenance and Clerical Units) – 0 speakers
3. Public Employees Union, LOCAL 1 – 0 speakers

C. Comments from Board of Library Trustees
1. Trustee Roth – Sorry to have missed the Teen Poet Laureate event but so pleased about it.
2. Trustee Ami – Was not able to attend the Teen Poet Laureate event but was glad to see the reports and photos.
3. Trustee Hahn – Was not able to attend the Teen Poet Laureate event and is looking forward to the upcoming Berkeley Public Library Foundation’s Author’s Dinner event on March 3.

II. CONSENT CALENDAR
Action: M/S/C Trustee Ami/ Trustee Roth to adopt resolution #R24-063 to approve the consent calendar as presented.

A. Approve Minutes of the January 11, 2024 Special Meeting
From: Director of Library Services
Recommendation: Adopt a resolution to approve the minutes of the January 11, 2024 Special Meeting of the Board of Library Trustees as presented with minor corrections.
Contact: Tess Mayer, Director of Library Services
Action: M/S/C Trustee Ami / Trustee Roth to adopt resolution #R24-064 to approve the minutes of January 11, 2024.

B. Revised 2024 Berkeley Public Library Holiday & Early Closing Schedule From: Director of Library Services
Recommendation: Adopt the resolution approving the revised 2024 Berkeley Public Library Holiday & Early Closing Schedule.
Financial Implications: none.
Contact: Tess Mayer, Director of Library Services
Action: M/S/C Trustee Ami / Trustee Roth to adopt resolution #R24-065 approving the revised 2024 Berkeley Public Library Holiday & Early Closing Schedule.

C. Contract: CivicMakers
From: Deputy Director of Library Services
Recommendation: Adopt a Resolution authorizing the Director of Library Services to execute a contract with CivicMakers for Library Technology Roadmap consulting services for an amount not to exceed $110,000 from February 2024 through July 2024.
Financial Implications: see report.
Contact: Henry Bankhead, Deputy Director of Library Services
Action: M/S/C Trustee Ami / Trustee Roth to adopt resolution #R24-066 authorizing the Director of Library Services to execute a contract with CivicMakers for Library Technology Roadmap consulting services for an amount not to exceed $110,000 from February 2024 through July 2024.

D. Contract: Communico, LLC for the Communico Digital Publishing Platform
From: Manager, Library Information Technology
Recommendation: Adopt a Resolution authorizing the Director of Library Services to enter into a sole-source contract with Communico, LLC for the Communico Digital Publishing Platform in the amount of $88,020 for three years.
Financial Implications: see report.
Contact: Alicia Abramson, Manager, Library Information Technology
Action: M/S/C Trustee Ami / Trustee Roth to adopt resolution #R24-067 authorizing the Director of Library Services to enter into a sole-source contract with Communico, LLC for the Communico Digital Publishing Platform in the amount of $88,020 for three years.

III. ACTION CALENDAR

A. Budget Priorities for the FY2025 & FY2026 Biennial Budget Cycle
From: Tess Mayer
Recommendation: Adopt the resolution adopting budget priorities for the Library for the FY 2025 and FY 2026 biennial budget cycle.
Financial Implications: see report
Contact: Tess Mayer, Director of Library Services
Action: M/S/C Trustee Hahn / Trustee Ami to adopt resolution #R24-068 adopting budget priorities for the Library for the FY 2025 and FY 2026 biennial budget cycle.

IV. INFORMATION CALENDAR

A. Staff Report – Update on North Branch
From: Dan Beringhele, Supervising Librarian
Action: Received

B. Monthly Library Director's Report
From: Tess Mayer, Director of Library Services
Action: Received

V. AGENDA BUILDING
The next regular meeting will be held March 6, 2024.
1. Recruitment for Trustee Selawsky replacement
2. Budget
3. Branch Stats
4. Land Acknowledgement Committee Presentation
5. Equity, Diversity, Inclusion Update
VI. ADJOURNMENT

M/S/C Trustee Roth / Trustee Ami to adjourn the meeting.


Abstentions: None.

Adjourned at 7:56 PM.

This is to certify that the foregoing is a true and correct copy of the minutes of the regular meeting of February 7, 2024 as approved by the Board of Library Trustees.

//s// ____________________________

Tess Mayer, Director of Library Services, acting as secretary to BOLT

Attachments:

1. North Branch Presentation