



MINUTES
Berkeley Public Library - Board of Library Trustees Regular Meeting
Wednesday, September 4, 2024
6:30 PM
West Branch Meeting Room – 1125 University Avenue, Berkeley, CA 94702

Board of Library Trustees:
Amy Roth, President
Sophie Hahn, Vice President
Tanir Ami
Beverly Greene
Priscilla Villanueva

I. PRELIMINARY MATTERS

A copy of the agenda packet can be found at <http://www.berkeleypubliclibrary.org/about/board-library-trustees>

- A. Call to order:** 6:34 p.m.
Present: Trustees Ami, Greene, Hahn, Roth and Villanueva.
Absent: None
Also Present: Tess Mayer, Director of Library Services; Henry Bankhead, Deputy Director; Aimee Reeder, Associate Management Analyst; Bill Kolb, Library Services Manager; Bae Smith, Supervising Librarian; Jacqui Rodriguez, Administrative Secretary.
- B. Ceremonial Matters:** None
- C. Public Comments:** 0 speakers
- D. Comments from Library Unions:**
1. SEIU, LOCAL 1021 (Community Services and PTRLA Units) – 0 speakers
 2. SEIU, LOCAL 1021 (Maintenance and Clerical Units) – 0 speakers
 3. Public Employees Union, LOCAL 1 – 0 speakers
- E. Comments from Board of Library Trustees –**
1. Trustee Roth welcomes Trustee Villanueva.
 2. Trustee Greene comments on looking forward to Sunday hours being restored, to meet the community's requests.
 3. Trustee Hahn welcomes Trustee Villanueva.
 4. Trustee Villanueva comments on the enjoyable experience and excitement of serving the community; she appreciates the Board for their welcome.

II. PRESENTATIONS

- A. Oral Staff Report – State of the Collection**
From: Bae Smith, Supervising Librarian-Collection Services
Action: Received

III. CONSENT CALENDAR

Action: M/S/C Trustee Ami / Trustee Hahn to adopt Resolution No. R24-090 to approve the consent calendar as presented.
Vote: All Ayes.

- A. Approve Minutes of the July 11, 2024 Regular Meeting**
From: Tess Mayer, Director of Library Services
Recommendation: Adopt a resolution to approve the minutes of the July 11, 2024, Regular Meeting of the Board of Library Trustees.
Contact: Tess Mayer, Director of Library Services
Action: Adopted Resolution No. R24-091 to approve the minutes of July 11, 2024 as submitted.
- B. Contract Amendment: Contract No. 32200222 with Konica Minolta Business Solutions U.S.A.**
From: Alicia Abramson, Manager, Library Information Technology

Recommendation: Adopt a Resolution authorizing the Director of Library Services to amend Contract No.32200222 with Konica Minolta Business Solutions USA, Inc. by increasing the contracted not-to-exceed amount to \$135,594 for the continuing provision of public use copiers and printers at all Library locations and extending the term date to end on October 31, 2027.

Contact: Alicia Abramson, Manager, Library Information Technology

Action: Adopted Resolution No. R24-092.

F. Gann Override Measure Reauthorizing the Library Tax Approved in 1988

From: Tess Mayer, Director of Library Services

Recommendation: Adopt a Resolution to support the passage of Measure AA – Article XIII B GANN Appropriations Limit Authorization on the November 5, 2024 ballot reauthorizing the City to spend proceeds of the Library Relief Tax that was approved by the votes in 1988.

Contact: Tess Mayer, Director of Library Services

Action: Adopted Resolution No. R24-093.

ACTION CALENDAR

A. Proposed Personnel Changes

From: Tess Mayer, Director of Library Services

Recommendation: Adopt a Resolution approving the conversion of three vacant positions into two new positions, a full-time Library Assistant and a .75 FTE Librarian, and increased hours of one 30-hour Library Assistant position to full-time.

Contact: Tess Mayer, Director of Library Services

Action: M/S/C (Trustee Hahn / Trustee Ami) to adopt Resolution No. R24-094.

Vote: All Ayes.

Trustee Hahn exited the meeting at 7:34 PM.

IV. INFORMATION REPORTS

A. Review Rules for Nominations for the Selection of Board President and Vice-President

From: Tess Mayer, Director of Library Services

Action: Received

B. Monthly Library Director's Report

From: Tess Mayer, Director of Library Services

Action: Received

V. AGENDA BUILDING

The next regular meeting will be held on Thursday, October 10, 2024, at 6:30 PM. Future meeting topics identified include a presentation on Sunday hours, nominations for the selection of Board President and Vice President, close-of-year summary finance report, and a gift report.

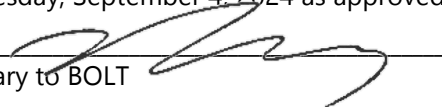
VI. ADJOURNMENT

Action: M/S/C (Trustee Greene / Trustee Villanueva) to adjourn the meeting.

Vote: All Ayes.

Adjourned at 7:56 PM.

This is to certify that the foregoing is a true and correct copy of the minutes of the regular meeting of Wednesday, September 4, 2024 as approved by the Board of Library Trustees.

//s// 
secretary to BOLT

Tess Mayer, Director of Library Services, acting as

Attachments:

1. State of Collection Presentation