



**MINUTES**  
**Berkeley Public Library - Board of Library Trustees Regular Meeting**  
**Wednesday, May 1, 2024 6:30 PM**

Board of Library Trustees:  
Amy Roth, President  
Sophie Hahn, Vice President  
Tanir Ami  
Beverly Greene  
John Selawsky

**I. PRELIMINARY MATTERS**

A copy of the agenda packet can be found at <http://www.berkeleypubliclibrary.org/about/board-library-trustees>

- A. Call to order:** 6:32 pm  
Present: Trustees Ami, Greene, Hahn, Roth and Selawsky.  
Absent: None  
Also Present: Tess Mayer, Director of Library Services; Henry Bankhead, Deputy Director; Nneka Gallaread, Administrative and Fiscal Services Manager; Aimee Reeder, Associate Management Analyst; Eve Franklin, Administrative Secretary.

**B. Ceremonial Matters:**

1. This is Administrative Secretary Eve Franklin's last meeting. Trustees expressed gratitude.

**C. Public Comments:** 0 speakers

**D. Comments from Library Unions:**

1. SEIU, LOCAL 1021 (Community Services and PTRLA Units) – 0 speakers
2. SEIU, LOCAL 1021 (Maintenance and Clerical Units) – 0 speakers
3. Public Employees Union, LOCAL 1 – 0 speakers

**E. Comments from Board of Library Trustees - none**

**II. CONSENT CALENDAR**

**Action:** M/S/C Trustee Selawsky / Trustee Greene to adopt resolution #R24-074 to approve the consent calendar as presented.

**Vote:** Ayes: Trustees Greene, Hahn, Roth and Selawsky. Noes: None. Absent: Trustee Ami. Abstentions: None.

**A. Approve Minutes of the April 3, 2024 Regular Meeting**

**From:** Director of Library Services

**Recommendation:** Adopt a resolution to approve the minutes of the April 3, 2024 Regular Meeting of the Board of Library Trustees as presented with minor corrections.

**Contact:** Tess Mayer, Director of Library Services

**Action:** M/S/C Trustee Selawsky / Trustee Greene to adopt resolution #R24-075 to approve the minutes of April 3, 2024.

**Vote:** Ayes: Trustees Greene, Hahn, Roth and Selawsky. Noes: None. Absent: Trustee Ami. Abstentions: None.

**A. Contract Amendment: Contact No. 31900013 with The Library Corporation for the provision of an Integrated Library System**

**From:** Manager, Library Information Technology

**Recommendation:** Adopt a resolution authorizing the Director of Library Services to execute an amendment to Contract No. 31900013 with The Library Corporation (TLC) for software licensing, maintenance and related services for the Library's CARL X Integrated Library System (ILS) for an incremental amount not-to-exceed amount of \$260,829 and a total contract not-to-exceed amount of \$795,651 from July 1, 2024 to June 30, 2027.

**Contact:** Alicia Abramson, Manager, Library Information Technology

**Action:** M/S/C Trustee Selawsky / Trustee Greene to adopt resolution #R24-076 authorizing the Director of Library Services to execute an amendment to Contract No. 31900013 with The Library Corporation (TLC) for software licensing, maintenance and related services for the Library's CARL X Integrated Library System (ILS) for an incremental amount not-to-exceed amount of \$260,829 and a total contract not-to-exceed amount of \$795,651 from July 1, 2024 to June 30, 2027.

**Vote:** Ayes: Trustees Greene, Hahn, Roth and Selawsky. Noes: None. Absent: Trustee Ami. Abstentions: None.

### III. ACTION CALENDAR

#### A. Proposed Budget FY 2025-26 – All Library Funds.

**From:** Tess Mayer

**Recommendation:** Adopt a Resolution to approve the Budgets for FY 2025 and FY 2026 of revenue of \$25,810,174 & \$26,319,469, respectively, and expenditures of \$29,233,229 and \$29,644,143 respectively, as presented.

**Financial Implications:** see report.

**Contact:** Tess Mayer, Director of Library Services

Director Mayer requested approval to submit an amended version of the item for review and to have it become the record for the meeting (attachments 1 and 2)

**Action:** M/S/C Trustee Hahn / Trustee Selawsky to accept and approve the amended materials.

**Vote:** Ayes: Trustees Greene, Hahn, Roth and Selawsky. Noes: None. Absent: Trustee Ami. Abstentions: None.

**Action:** M/S/C Trustee Hahn / Trustee Selawsky to adopt resolution #R24-077 to approve the Budgets for FY 2025 and FY 2026 of revenue of \$25,810,174 & \$26,319,469, respectively, and expenditures of \$29,233,229 and \$29,644,143 respectively.

**Vote:** Ayes: Trustees Greene, Hahn, Roth and Selawsky. Noes: None. Absent: Trustee Ami. Abstentions: None.

### IV. INFORMATION CALENDAR

#### A. Monthly Library Director's Report

**From:** Tess Mayer, Director of Library Services

**Action:** Received

### V. AGENDA BUILDING

There will be a special meeting on Thursday, May 30, 6:30pm

The next regular meeting will be held June 5, 2024.

- Trustee Interviews
- Tax Rate
- Photography Policy update

### VI. ADJOURNMENT

M/S/C Trustee Selawsky / Trustee \_\_ to adjourn the meeting.

Vote: Ayes: Trustees Ami, Greene, Hahn, Roth and Selawsky. Noes: None. Absent: None. Abstentions: None.

Adjourned at 7:25 PM.

This is to certify that the foregoing is a true and correct copy of the minutes of the regular meeting of May 1, 2024 as approved by the Board of Library Trustees.

//s// \_\_\_\_\_  
secretary to BOLT

Tess Mayer, Director of Library Services, acting as

Attachments:

1. Amended Proposed Budget FY 2025-26 – All Library Funds (showing tracked changes)
2. Amended Proposed Budget FY 2025-26 – All Library Funds