



MINUTES

Berkeley Public Library - Board of Library Trustees Regular Meeting Wednesday, June 1, 2022 6:30 PM

This meeting was conducted exclusively through videoconference and teleconference.

Board of Library Trustees:

Amy Roth, President	Diane Davenport
Sophie Hahn, Vice President	Beverly Greene
	John Selawsky

I. PRELIMINARY MATTERS

A copy of the agenda packet can be found at <http://www.berkeleypubliclibrary.org/about/board-library-trustees>

1. **Call to order:** 6:37 pm.
Present: Trustees Davenport, Greene, Hahn, Roth and Selawsky.
Absent: None
Also Present: Tess Mayer, Director of Library Services; Alicia Abramson, Information Services Technology Manager; Amanda Myers, Acting Library Services Manager; My Chan, Associate Human Resources Analyst; Aimee Reeder; Assoc. Management Analyst; Eve Franklin, Administrative Secretary, Nneka Gallaread, Administrative and Fiscal Services Manager.
2. **Public Comments:** 0 speakers.
3. **Comments from Library Unions:**
 - A. SEIU, LOCAL 1021 (Maintenance and Clerical Units) – 0 speakers
 - B. SEIU, LOCAL 1021 (Community Services and PTRLA Units) – 0 speakers
 - C. Public Employees Union, LOCAL 1 – 0 speakers
4. **Comments from Board of Library Trustees**
 - A. Trustee Davenport – Delighted to see the number of new staff coming on board.
 - B. Trustee Roth – Authors Dinner Event was a great success.
5. **Reporting out of Closed Session Special Meeting held on June 1, 2022 at 5:30pm.**
Action: M/S/C Trustee Hahn / Trustee Davenport to adopt resolution #R22-026 to add an item on the July 6, 2022 regular board meeting agenda to vote on the approval of a raise for the Director of Library Services based on a salary analysis of local comparables.
Vote: Ayes: Trustees Davenport, Greene, Hahn, Roth and Selawsky. Noes: None. Absent: None. Abstentions: None.

II. CONSENT CALENDAR

Action: M/S/C Trustee Davenport / Trustee Selawsky to adopt resolution #R22-027 to approve the consent calendar.
Vote: Ayes: Trustees Davenport, Greene, Hahn, Roth and Selawsky. Noes: None. Absent: None. Abstentions: None.

A. Approve Minutes of the May 4, 2022 Regular Meeting

From: Director of Library Services

Recommendation: Adopt a resolution to approve the minutes of the May 4, 2022 Regular Meeting of the Board of Library Trustees as presented.

Financial Implications: None

Contact: Tess Mayer, Director of Library Services

Action: M/S/C Trustee Davenport / Trustee Selawsky to adopt resolution #R22-028 to approve the minutes as presented.

Vote: Ayes: Trustees Davenport, Greene, Hahn, Roth and Selawsky. Noes: None. Absent: None. Abstentions: None.

B. Approve Minutes of the May 23, 2022 Special Meeting

From: Director of Library Services

Recommendation: Adopt a resolution to approve the minutes of the May 23, 2022 Special Meeting of the Board of Library Trustees as presented.

Financial Implications: None

Contact: Tess Mayer, Director of Library Services

Action: M/S/C Trustee Davenport / Trustee Selawsky to adopt resolution #R22-029 to approve the minutes as presented.

Vote: Ayes: Trustees Davenport, Greene, Hahn, Roth and Selawsky. Noes: None. Absent: None. Abstentions: None.

C. Revision of the Tool Lending Specialist Classification to Reflect an Accurate Scope of Duties with a Four Percent (4%) Salary Increase

From: Director of Library Services

Recommendation: Adopt the resolution approving the recommendation to the City Council that it revise the Tool Lending Specialist job specification to accurately reflect the scope of duties and to increase the current salary schedule by four percent (4%) effective March 16, 2021.

Financial Implications: See report

Contact: Tess Mayer, Director of Library Services

Action: M/S/C Trustee Davenport / Trustee Selawsky to adopt resolution #R22-030 to approve the minutes as presented.

Vote: Ayes: Trustees Davenport, Greene, Hahn, Roth and Selawsky. Noes: None. Absent: None. Abstentions: None.

III. ACTION CALENDAR

A. Revised Bulletin Board and Free Printed Policy

From: Tess Mayer, Director of Library Services

Recommendation: Adopt the resolution approving the revised Bulletin Board and Free Printed Matter Policy.

Financial Implications: none

Contact: Tess Mayer, Director of Library Services

Action: M/S/C Trustee Selawsky / Trustee Davenport to adopt resolution #R22-031.

Vote: Ayes: Trustees Davenport, Greene, Hahn, Roth and Selawsky. Noes: None. Absent: None. Abstentions: None.

IV. INFORMATION CALENDAR

A. Social Media Update

From: Aimee Reeder; Assoc. Management Analyst.

Action: Received (Attachment 1)

Trustee Hahn left the meeting at 7:24pm

B. Monthly Library Director's Report – Tess Mayer, Director of Library Services

From: Tess Mayer, Director of Library Services

Action: Received

V. AGENDA BUILDING

Next regular meeting will be held July 6, 2022.

Future topics:

- Director of Library Services Salary item

- Refresher on the Freedom to Read Act
- Collection Policy

VI. ADJOURNMENT

Trustee Selawsky motioned, Trustee Davenport seconded to adjourn the meeting.

Vote: Ayes: Trustees Davenport, Greene, Hahn, Roth and Selawsky. Noes: None. Absent: None. Abstentions: None.

Adjourned at 7:46 PM.

This is to certify that the foregoing is a true and correct copy of the minutes of the regular meeting of June 1, 2022 as approved by the Board of Library Trustees.

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Tess Mayer, Director of Library Services, acting as secretary to BOLT

Attachments:

1. Social Media Update