



MINUTES
Berkeley Public Library - Board of Library Trustees Regular Meeting
Wednesday, January 19, 2022 6:30 PM

This meeting was conducted exclusively through videoconference and teleconference.

Board of Library Trustees:

Amy Roth, President	Diane Davenport
Sophie Hahn, Vice President	Beverly Greene
	John Selawsky

I. PRELIMINARY MATTERS

A copy of the agenda packet can be found at <http://www.berkeleypubliclibrary.org/about/board-library-trustees>

1. **Call to order:** 6:36 pm.
Present: Trustees Davenport, Greene, Hahn, Roth and Selawsky.
Absent: None
Also Present: Tess Mayer, Director of Library Services; Amanda Myers, Acting Library Services Manager; Jay Dickinson, Circulation Services Manager; My Chan, Associate Human Resources Analyst; Aimee Reeder; Assoc. Management Analyst; Eve Franklin, Administrative Secretary; Nneka Gallaread, Administrative and Fiscal Services Manager; Brian Gavin, Senior Building Maintenance Supervisor.
2. **Public Comments:** 1 speakers.
3. **Comments from Library Unions:**
 - A. SEIU, LOCAL 1021 (Maintenance and Clerical Units) – 0 speakers
 - B. SEIU, LOCAL 1021 (Community Services and PTRLA Units) – 0 speakers
 - C. Public Employees Union, LOCAL 1 – 0 speakers
4. **Comments from Board of Library Trustees –**
 1. **Trustee Selawsky** – Expressed appreciation for staff during this extended and challenging time.
 2. **Trustee Davenport** - Watched video where BPL supervisors praised individual staff members.

II. CONSENT CALENDAR

A. Approve Minutes of the December 8, 2021 Regular Meeting

Minor correction noted. Trustee Greene was absent.

From: Director of Library Services

Recommendation: Adopt a resolution to approve the minutes of the December 8, 2021 Regular Meeting of the Board of Library Trustees as presented .

Financial Implications: None

Contact: Tess Mayer, Director of Library Services

Action: M/S/C Trustee Selawsky / Trustee Davenport to adopt resolution #R22-001 to approve the minutes as amended.

Vote: Ayes: Trustees Davenport, Greene, Hahn, Roth and Selawsky. Noes: None. Absent: None. Abstentions: None.

Action: M/S/C Trustee Davenport / Trustee Hahn to adopt resolution #R22-003 to approve the remainder of the consent calendar as presented.

Vote: Ayes: Trustees Davenport, Greene, Hahn, Roth and Selawsky. Noes: None. Absent: None. Abstentions: None.

B. Revised 2022 Berkeley Public Library Holiday and Early Closing Schedule

From: Director of Library Services

Recommendation: Adopt a Resolution #R22-004 to approve the revised 2022 Berkeley Public Library Holiday & Early Closing Schedule (attachment #2) to modify the date of the Malcolm X Day holiday to Friday, May 20, 2022.

Financial Implications: None

Contact: Tess Mayer, Director of Library Services

Vote: Ayes: Trustees Davenport, Greene, Hahn, Roth and Selawsky. Noes: None. Absent: None. Abstentions: None.

C. 25th Annual Authors Dinner Event

From: Tess Mayer, Director of Library Services

Recommendation: Adopt the resolution #R22-005 approving the arrangements in preparation for the 25th annual Authors Dinner to be held on Saturday, May 21, 2022 at the Central Library.

Financial Implications: None

Contact: Tess Mayer, Director of Library Services

Vote: Ayes: Trustees Davenport, Greene, Hahn, Roth and Selawsky. Noes: None. Absent: None. Abstentions: None.

D. License Agreement between Library and the Berkeley Public Library Foundation for use of Space in the Central Library

From: Nneka Gallaread, Administrative and Fiscal Services Manager

Recommendation: Adopt the resolution #R22-006 granting a three-year License Agreement with the Berkeley Public Library Foundation for the use of office space in the Central Library for the period from Sunday January 3, 2021 through Thursday, January 4, 2024.

Financial Implications: None

Contact: Nneka Gallaread, Administrative and Fiscal Services Manager

Vote: Ayes: Trustees Davenport, Greene, Hahn, Roth and Selawsky. Noes: None. Absent: None. Abstentions: None.

III. ACTION CALENDAR

A. Public Reports of actions taken pursuant to Government Code Section 54957.1 at the December 8, 2021 Closed Session – oral report

From: Amy Roth, President, Board of Library Trustees

The Trustees conducted an employee evaluation for the Director of Library Services. No further action was taken.

Financial Implications: None

Contact: Amy Roth, President, Board of Library Trustees

No action.

IV. INFORMATION CALENDAR

A. Capital Projects Update – oral report

From: Tess Mayer, Director of Library Services, Nneka Gallaread, Fiscal & Administrative Services Manager, and Brian Gavin, Senior Building Maintenance Supervisor

Action: Received

B. Bylaws Update

From: Tess Mayer, Director of Library Services

Action: Received

Permanent Residency?

How long does the Ad Hoc Subcommittee process take?

Concern about Ad Hoc Subcommittee

C. Recruitment Update – oral report

From: Tess Mayer, Director of Library Services

Action: Received

D. Monthly Library Director’s Report – Tess Mayer, Director of Library Services

From: Tess Mayer, Director of Library Services

Action: Received

V. AGENDA BUILDING

Next regular meeting will be held February 2, 2022.

Future topics:

- What Insurance coverage does COB have on City buildings
- Development of a Capital Improvement Projects Budget
- Discussion on what to do with documents from DOLS evaluation closed session from 12/8/2021
- Priorities for BOLT

VI. ADJOURNMENT

Trustee Hahn motioned, Trustee Selawsky seconded to adjourn the meeting.

Vote: Ayes: Trustees Davenport, Greene, Hahn, Roth and Selawsky. Noes: None. Absent: None. Abstentions: None.

Adjourned at 8.44 PM.

This is to certify that the foregoing is a true and correct copy of the minutes of the regular meeting of January 19, 2022 as approved by the Board of Library Trustees

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Tess Mayer, Director of Library Services, acting as secretary to BOLT

Attachments:

1. Capital Projects Update Presentation
2. Recruitment Update Presentation