1. **OATH OR AFFIRMATION OF OFFICE**
2. **Trustee Amy Roth**
3. **PRELIMINARY MATTERS**

*A copy of the agenda packet can be found at* [*http://www.berkeleypubliclibrary.org/about/board-library-trustees*](http://www.berkeleypubliclibrary.org/about/board-library-trustees)

1. **Call to order:** 6:33 pm.

Present: Trustees Davenport, Greene, Hahn, Roth and Selawsky.

Absent: None

Also Present: Tess Mayer, Director of Library Services; Eve Franklin, Administrative Secretary; Nneka Gallaread, Administrative and Fiscal Services Manager.

1. **Public Comments:**  0 speakers.
2. **Comments from Library Unions:**
3. SEIU, LOCAL 1021 (Maintenance and Clerical Units) – 0 speakers
4. SEIU, LOCAL 1021 (Community Services and PTRLA Units) – 0 speakers
5. Public Employees Union, LOCAL 1 – 0 speakers
6. **Comments from Board of Library Trustees** –
   1. **Trustee Hahn** 
      1. Welcome Back to Trustee Roth for second term and welcome as President.
      2. Trustee Hahn reported that both she and Council Member Robinson’s offices have received many calls & emails about issues with the elevators in the Telegraph Channing Mall where the Friends store is located. They are working with Public Works to try and get it fixed. Unfortunately, it is a very old elevator system, and it may need replacement. There is no money set aside for replacement at this time. Parking revenues fell during the pandemic, and we have had to use general fund money to backfill just the basic expenses, including the repayment of the bonds that were issued when we built the downtown garage.
   2. **Trustee Roth** – I appreciate the trust that all of you have placed in me**.** I will do my very best to be an effective leader for us. If we all work together as we have been doing, I don't see any reason why things shouldn't go very well. And let's hope that the pandemic will be under control soon that would solve many problems.
7. **CONSENT CALENDAR**

**Action**: M/S/C Trustee Selawsky / Trustee Davenport to adopt resolution #R21-126 to approve the consent calendar and presented.

**Vote**: Ayes: Trustees Davenport, Hahn, Roth and Selawsky. Noes: None. Absent: Trustee Greene. Abstentions: None.

1. **Approve Minutes of the November 3, 2021 Regular Meeting**

**From**: Director of Library Services

**Recommendation**: Adopt a resolution to approve the minutes of the November 3, 2021 Regular Meeting of the Board of Library Trustees as presented.

**Financial Implications**: None

**Contact**: Tess Mayer, Director of Library Services

**Vote**: Ayes: Trustees Davenport, Hahn, Roth and Selawsky. Noes: None. Absent: Trustee Greene. Abstentions: None.

1. **INFORMATION CALENDAR**
2. **FY2022 – 1st Quarter Budget Report**

**From**: Administrative and Fiscal Services Manager

**Contact**: Nneka Gallaread, Administrative and Fiscal Services Manager

**Action**: Received

Trustee Hahn asked when do we usually get most of our revenue. Library Fiscal Administrative Services to check in with City of Berkeley and confirm when they've been coming in.

1. **AGENDA BUILDING**

Next regular meeting will be held January 19, 2022.

Future topics:

* Update on Building improvements programs. Paint looking faded.
* Capital Improvement Project List update
* Bylaws Project Update

1. **ADJOURNMENT**

Trustee Selawsky motioned, Trustee Davenport seconded to adjourn the meeting and go into closed session.

Vote: Ayes: Trustees Davenport, Hahn, Roth and Selawsky. Noes: None. Absent: Trustee Greene. Abstentions: None.

Adjourned at 7.02 PM.

1. **CLOSED SESSION –**

The Board will convene in Closed Session pursuant to California Government Code Section 54957(b) for discussion and possible action regarding:

1. **Public Employee Performance Evaluation (Pursuant to Government Code Section 54957)**

Title of position being evaluated: Director of Library Services

No action was taken.

1. **ADJOURNMENT**

Trustee Selawsky motioned, Trustee Davenport seconded to adjourn the meeting.

Vote: Ayes: Trustees Davenport, Hahn, Roth and Selawsky. Noes: None. Absent: Trustee Greene. Abstentions: None.

Adjourned at 8:25 PM.

This is to certify that the foregoing is a true and correct copy of the minutes of the regular meeting of December 3, 2021 as approved by the Board of Library Trustees

//s//

Tess Mayer, Director of Library Services, acting as secretary to BOLT

Attachments: none.