I. PRELIMINARY MATTERS

A copy of the agenda packet can be found at http://www.berkeleypubliclibrary.org/about/board-library-trustees

1. Call to order: 6:33 pm.
   Present: Trustees Davenport, Greene, Hahn, Roth and Selawsky.
   Absent: None
   Also Present: Tess Mayer, Director of Library Services; Alicia Abramson, Information Systems Manager; Jay Dickinson, Circulation Services Manager; Eve Franklin, Administrative Secretary; Nneka Gallaread, Administrative and Fiscal Services Manager; Vlad Kaplun, Information Systems Specialist; Amanda Myers, Acting Library Services Manager; Kelsey Ockert, Librarian I; Aimee Reeder, Assistant Management Analyst.

2. Public Comments: 0 speakers.

3. Comments from Library Unions:
   A. SEIU, LOCAL 1021 (Maintenance and Clerical Units) – 0 speakers
   B. SEIU, LOCAL 1021 (Community Services and PTRLA Units) – 0 speakers
   C. Public Employees Union, LOCAL 1 – 0 speakers

4. Comments from Board of Library Trustees – None.

II. CONSENT CALENDAR

Action Calendar Item D, Approve Initiation of an RFP Process to hire Consultant to Support Strategic Planning was moved to the Consent Calendar.

Action: M/S/C Trustee Hahn /Trustee Davenport to adopt resolution #R21-120 to approve the consent calendar with the addition of Action Calendar Item D, Approve Initiation of an RFP Process to hire Consultant to Support Strategic Planning.


A. Approve Minutes of the October 6, 2021 Regular Meeting
   From: Director of Library Services
   Recommendation: Adopt a resolution to approve the minutes of the October 6, 2021 Regular Meeting of the Board of Library Trustees as amended (minor corrections).
   Financial Implications: None
   Contact: Tess Mayer, Director of Library Services
   Action: Adopted resolution #R21-121.
D. **Approve Initiation of an RFP Process to hire Consultant to Support Strategic Planning**  
   **From:** Tess Mayer, Director of Library Services  
   **Recommendation:** Adopt the resolution approving the initiation of an RFP process to retain the services of a consultant in support of the Library’s strategic planning work. The draft RFP will also be brought to the Board of Library Trustees for review, discussion, and approval.  
   **Financial Implications:** See report.  
   **Contact:** Tess Mayer, Director of Library Services  
   **Action:** Adopted resolution #R21-126  

III. ACTION CALENDAR

A. **Discussion and Nominations for the Selection of Board President and Vice-President**  
   **From:** Tess Mayer, Director of Library Services  
   **Recommendation:** Following discussion, the Board will nominate Trustees to sit as President and Vice-President, for the term commencing November 4, 2021, for a one-year term.  
   **Financial Implications:** None  
   **Contact:** Tess Mayer, Director of Library Services  
   **Action:** M/S/C Trustee Hahn / Trustee Davenport to adopt resolution #R21-122 to elect Trustee Roth as President commencing on November 4, 2021, until the first meeting of the board in November 2022, and until a successor is elected, unless their term as a member of the Board of Trustees expires sooner.  
   **Vote:** Ayes: Trustees Davenport, Greene, Hahn, Roth and Selawsky. Noes: None. Abstentions: None.  
   **Action:** M/S/C Trustee Davenport / Trustee Selawsky to adopt resolution #R21-123 to elect Trustee Hahn as Vice President commencing on November 4, 2021, until the first meeting of the board in November 2022, and until a successor is elected, unless their term as a member of the Board of Trustees expires sooner.  
   **Vote:** Ayes: Trustees Davenport, Greene, Hahn, Roth and Selawsky. Noes: None. Abstentions: None.  

B. **FY 2022 Budget Amendment (AAO)**  
   **From:** Nneka Gallaread, Administrative and Fiscal Services Manager  
   **Recommendation:** Adopt the resolution amending the FY 2022 approved Expenditures Budget for all Fund entities to $25,566,341 based on appropriation of committed prior year funding and other adjustments totaling $114,525.  
   **Financial Implications:** See report.  
   **Contact:** Nneka Gallaread, Administrative and Fiscal Services Manager  
   **Action:** M/S/C Trustee Davenport / Trustee Roth to adopt resolution #R21-124 amending the FY 2022 approved Expenditures Budget for all Fund entities to $25,566,341 based on appropriation of committed prior year funding and other adjustments totaling $114,525.  
   **Vote:** Ayes: Trustees Davenport, Greene, Hahn, Roth and Selawsky. Noes: None. Abstentions: None.  

C. **Review and Possible Action on Budget Priorities for the FY 2023 & FY 2024 Biennial Budget Cycle**  
   **From:** Tess Mayer, Director of Library Services  
   **Recommendation:** Adopt the resolution adopting budget priorities for the Library for the FY 2023 and FY 2024 biennial budget cycle.  
   **Financial Implications:** See report.  
   **Contact:** Tess Mayer, Director of Library Services  
   **Action:** M/S/C Trustee Davenport / Trustee Hahn to adopt resolution #R21-125 adopting budget priorities for the Library for the FY 2023 and FY 2024 biennial budget cycle as amended:  
   1. Provide state-of-the-art, well maintained infrastructure, amenities, facilities, and library collections  
   2. Champion and demonstrate social and racial equity  
   3. Provide excellent, timely, easily-accessible services, programs, and information to the community
4. Support community safety, wellness, and recovery
5. Improve planning, procedures, and communications to support organizational development and responsiveness, including strategic planning and a staff training framework
6. Maintain the stability of the operating budget and plan for future operational needs – including establishing / maintaining a balanced budget


D. Approve Initiation of an RFP Process to hire Consultant to Support Strategic Planning
   From: Tess Mayer, Director of Library Services
   Recommendation: Adopt the resolution approving the initiation of an RFP process to retain the services of a consultant in support of the Library’s strategic planning work. The draft RFP will also be brought to the Board of Library Trustees for review, discussion, and approval.
   Financial Implications: See report.
   Contact: Tess Mayer, Director of Library Services
   Action: Moved to Consent Calendar.

IV. INFORMATION CALENDAR
   A. Gratitude To Jim Jacobs, Berkeley Public Library’s First African American Librarian
      From: Director of Library Services
      Contact: Tess Mayer, Director of Library Services
      Action: Received
   B. BPL Joint Labor Management Committee Update
      From: Director of Library Services
      Contact: Tess Mayer, Director of Library Services
      Action: Received
   C. Monthly Library Director’s Report
      From: Director of Library Services
      Contact: Tess Mayer, Director of Library Services
      Action: Received

V. AGENDA BUILDING
   Next regular meeting will be held December 8, 2021.
   Future topics:
   • Closed Session Evaluation of DOLS

VI. ADJOURNMENT
   Trustee Roth motioned, Trustee Davenport seconded to adjourn the meeting.
   Adjourned at 8:11 PM.
   This is to certify that the foregoing is a true and correct copy of the minutes of the regular meeting of November 3, 2021 as approved by the Board of Library Trustees

//s// ______________________________
   Tess Mayer, Director of Library Services, acting as secretary to BOLT

Attachments:
   1. BPL Joint Labor Management Committee Update