



MINUTES

Berkeley Public Library - Board of Library Trustees Regular Meeting Wednesday, October 6, 2021 6:30 PM

This meeting was conducted exclusively through videoconference and teleconference.

Board of Library Trustees:

John Selawsky, President	Diane Davenport
Amy Roth, Vice President	Beverly Greene
	Sophie Hahn

I. PRELIMINARY MATTERS

A copy of the agenda packet can be found at <http://www.berkeleypubliclibrary.org/about/board-library-trustees>

1. **Call to order:** 6:34 pm.
Present: Trustees Davenport, Greene, Roth and Selawsky.
Absent: Trustee Hahn.
Also Present: Tess Mayer, Director of Library Services; Nneka Gallaread, Administrative and Fiscal Services Manager; Amanda Myers, Acting Library Services Manager; Alicia Abramson, Information Systems Manager; Bae Smith, Supervising Librarian; Aimee Reeder, Assistant Management Analyst; Eve Franklin, Administrative Secretary
2. **Public Comments:** 2 speakers.
3. **Comments from Library Unions:**
 - A. SEIU, LOCAL 1021 (Maintenance and Clerical Units) – 0 speakers
 - B. SEIU, LOCAL 1021 (Community Services and PTRLA Units) – 0 speakers
 - C. Public Employees Union, LOCAL 1 – 0 speakers
4. **Comments from Board of Library Trustees**
 - A. **Trustee Greene** – Glad to hear that we have active comments from patrons. I will be interested to hear how we have equity among all the branches.
 - B. **Trustee Davenport** – reported there is a sale on pulp fiction at the Friends of the Library store, for only \$1 you can get titles such as "Perry Mason The Case of the Troubled Trustee."
 - C. **Trustee Hahn** – Welcome to Trustee Greene.
 - D. **Trustee Selawsky** – Just came back from a trip back east. No matter where I travel, I always stop in libraries and chat with librarians and get a sense of how they do things, how they're funded, whether they have a board of trustees.

II. CONSENT CALENDAR

Consent Calendar Item C was moved to the Action Calendar.

Action: M/S/C Trustee Hahn /Trustee Roth to adopt resolution #R21-113 to approve the consent calendar minus item C.

Vote: Trustee Davenport stepped away during the vote. Ayes: Trustees Greene, Hahn, Roth and Selawsky. Noes: None. Absent: Davenport. Abstentions: None.

A. Approve Minutes of the September 9, 2021 Regular Meeting

From: Director of Library Services

Recommendation: Adopt a resolution to approve the minutes of the September 9, 2021 Regular Meeting of the Board of Library Trustees as presented.

Financial Implications: None

Contact: Tess Mayer, Director of Library Services

Action: Adopted resolution #R21-114.

- B. Authorization to Open the Central Library and all Branches One Hour Late to Allow Adequate Time for All-Staff Meetings**
From: Director of Library Services
Recommendation: Adopt a resolution to open the Central Library and all Branch Libraries one hour later on April 29, July 29, September 30, and December 30, 2022 to allow adequate time for the all-staff meeting.
Financial Implications: None
Contact: Tess Mayer, Director of Library Services
Action: Adopted resolution #R21-115.
- C. 2022 Regular Meeting Schedule for the Board of Library Trustees**
From: Director of Library Services
Recommendation: Adopt a resolution approving dates, times and locations for the 2022 regular meeting schedule for the Board of Library Trustees.
Financial Implications: None
Contact: Tess Mayer, Director of Library Services
Action: Moved to Action Calendar.
- D. 2022 Berkeley Public Library Holiday & Early Closing Schedule**
From: Director of Library Services
Recommendation: Adopt the resolution approving the 2022 Berkeley Public Library Holiday & Early Closing Schedule.
Financial Implications: None
Contact: Tess Mayer, Director of Library Services
Action: Adopted resolution #R21-117.
- E. Reappoint Trustee Amy Roth to serve a four-year second term commencing January 4, 2022**
From: Director of Library Services
Recommendation: Adopt a resolution approving the recommendation to City Council to reappoint Trustee Amy Roth for a four-year second term beginning on January 4, 2022 and ending on January 3, 2026.
Financial Implications: None
Contact: Tess Mayer, Director of Library Services
Action: Adopted resolution #R21-118.

III. ACTION CALENDAR

Consent Calendar Item C was moved to the Action Calendar.

- C. 2022 Regular Meeting Schedule for the Board of Library Trustees**
From: Director of Library Services
Recommendation: Adopt a resolution approving dates, times and locations for the 2022 regular meeting schedule for the Board of Library Trustees.
Financial Implications: None
Contact: Tess Mayer, Director of Library Services
Action: M/S/C Trustee Hahn /Trustee Davenport to adopt resolution #R21-116 to a resolution approving dates, times and locations for the 2022 regular meeting schedule for the Board of Library Trustees with the January date changed to January 19, 2022.
Vote: Ayes: Trustees Davenport, Greene, Hahn, Roth and Selawsky. Noes: None. Absent: None. Abstentions: None.
- A. Format of Director Evaluation**
From: Director of Library Services
Recommendation: Continue discussion of the format of the Director evaluation; determine next steps.

Financial Implications: none.

Contact: Tess Mayer, Director of Library Services

Action: M/S/C Trustee Hahn /Trustee Davenport to adopt resolution #R21-119 to approve the proposed evaluation form for the Director of Library Services; to have all Trustees complete the form individually and submit to the President who will then compile into a single form; and to schedule a closed session with all Trustees to meet with Director Mayer by December 15, 2021.

Vote: Ayes: Trustees Davenport, Greene, Hahn, Roth and Selawsky. Noes: None. Absent: None. Abstentions: None.

IV. INFORMATION CALENDAR

D. Summer Reading Update

From: Senior Librarian

Contact: Erica Glenn, Senior Librarian

Action: Received

E. FY 2021 Closing Budget Results

From: Administrative and Fiscal Services Manager

Contact: Dennis Dang, Administrative and Fiscal Services Manager

Action: Received

F. Report on Progress on Annual Goals

From: Director of Library Services

Contact: Tess Mayer, Director of Library Services

Action: Received

G. Monthly Library Director's Report

From: Director of Library Services

Contact: Tess Mayer, Director of Library Services

Action: Received

V. AGENDA BUILDING

Next regular meeting will be held November 3, 2021.

Future topics:

- Strategic Planning Process
- JLMC

VI. ADJOURNMENT

Trustee Davenport motioned, Trustee Roth seconded to adjourn the meeting.

Vote: Ayes: Trustees Davenport, Greene, Hahn, Roth and Selawsky. Noes: None. Absent: None. Abstentions: None.

Adjourned at 8.27 PM.

This is to certify that the foregoing is a true and correct copy of the minutes of the regular meeting of October 6, 2021 as approved by the Board of Library Trustees

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Tess Mayer, Director of Library Services, acting as secretary to BOLT

Attachments:

1. Summer Reading Update
2. Report on Progress on Annual Goals