II. CONSENT CALENDAR

Consent Calendar Item C was moved to the Action Calendar.

Action: M/S/C Trustee Hahn /Trustee Roth to adopt resolution #R21-113 to approve the consent calendar minus item C.


A. Approve Minutes of the September 9, 2021 Regular Meeting

From: Director of Library Services

Recommendation: Adopt a resolution to approve the minutes of the September 9, 2021 Regular Meeting of the Board of Library Trustees as presented.

Financial Implications: None

Contact: Tess Mayer, Director of Library Services

Action: Adopted resolution #R21-114.
B. Authorization to Open the Central Library and all Branches One Hour Late to Allow Adequate Time for All-Staff Meetings
   From: Director of Library Services
   Recommendation: Adopt a resolution to open the Central Library and all Branch Libraries one hour later on April 29, July 29, September 30, and December 30, 2022 to allow adequate time for the all-staff meeting.
   Financial Implications: None
   Contact: Tess Mayer, Director of Library Services
   Action: Adopted resolution #R21-115.

C. 2022 Regular Meeting Schedule for the Board of Library Trustees
   From: Director of Library Services
   Recommendation: Adopt a resolution approving dates, times and locations for the 2022 regular meeting schedule for the Board of Library Trustees.
   Financial Implications: None
   Contact: Tess Mayer, Director of Library Services
   Action: Moved to Action Calendar.

D. 2022 Berkeley Public Library Holiday & Early Closing Schedule
   From: Director of Library Services
   Recommendation: Adopt the resolution approving the 2022 Berkeley Public Library Holiday & Early Closing Schedule.
   Financial Implications: None
   Contact: Tess Mayer, Director of Library Services
   Action: Adopted resolution #R21-117.

E. Reappoint Trustee Amy Roth to serve a four-year second term commencing January 4, 2022
   From: Director of Library Services
   Recommendation: Adopt a resolution approving the recommendation to City Council to reappoint Trustee Amy Roth for a four-year second term beginning on January 4, 2022 and ending on January 3, 2026.
   Financial Implications: None
   Contact: Tess Mayer, Director of Library Services
   Action: Adopted resolution #R21-118.

III. ACTION CALENDAR
   Consent Calendar Item C was moved to the Action Calendar.

C. 2022 Regular Meeting Schedule for the Board of Library Trustees
   From: Director of Library Services
   Recommendation: Adopt a resolution approving dates, times and locations for the 2022 regular meeting schedule for the Board of Library Trustees.
   Financial Implications: None
   Contact: Tess Mayer, Director of Library Services
   Action: M/S/C Trustee Hahn /Trustee Davenport to adopt resolution #R21-116 to a resolution approving dates, times and locations for the 2022 regular meeting schedule for the Board of Library Trustees with the January date changed to January 19, 2022.

A. Format of Director Evaluation
   From: Director of Library Services
   Recommendation: Continue discussion of the format of the Director evaluation; determine next steps.
Financial Implications: none.
Contact: Tess Mayer, Director of Library Services
Action: M/S/C Trustee Hahn /Trustee Davenport to adopt resolution #R21-119 to approve the proposed evaluation form for the Director of Library Services; to have all Trustees complete the form individually and submit to the President who will then compile into a single form; and to schedule a closed session with all Trustees to meet with Director Mayer by December 15, 2021.

IV. INFORMATION CALENDAR

D. Summer Reading Update
   From: Senior Librarian
   Contact: Erica Glenn, Senior Librarian
   Action: Received

E. FY 2021 Closing Budget Results
   From: Administrative and Fiscal Services Manager
   Contact: Dennis Dang, Administrative and Fiscal Services Manager
   Action: Received

F. Report on Progress on Annual Goals
   From: Director of Library Services
   Contact: Tess Mayer, Director of Library Services
   Action: Received

G. Monthly Library Director’s Report
   From: Director of Library Services
   Contact: Tess Mayer, Director of Library Services
   Action: Received

V. AGENDA BUILDING
   Next regular meeting will be held November 3, 2021.
   Future topics:
   • Strategic Planning Process
   • JLMC

VI. ADJOURNMENT
   Trustee Davenport motioned, Trustee Roth seconded to adjourn the meeting.
   Adjourned at 8.27 PM.
   This is to certify that the foregoing is a true and correct copy of the minutes of the regular meeting of October 6, 2021 as approved by the Board of Library Trustees

   //s// _______________________________
   Tess Mayer, Director of Library Services, acting as secretary to BOLT

Attachments:
   1. Summer Reading Update
   2. Report on Progress on Annual Goals