



MINUTES
Berkeley Public Library - Board of Library Trustees Regular Meeting
Wednesday, July 7, 2021 6:30 PM

This meeting was conducted exclusively through videoconference and teleconference.

Board of Library Trustees:

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| John Selawsky, President | Diane Davenport |
| Amy Roth, Vice President | Sophie Hahn |

PRELIMINARY MATTERS

A copy of the agenda packet can be found at <http://www.berkeleypubliclibrary.org/about/board-library-trustees>

1. **Call to order:** 6:32 pm.
Present: Trustees Davenport, Hahn, Roth and Selawsky.
Absent: None.
Also Present: Tess Mayer, Director of Library Services; Dennis Dang, Administrative and Fiscal Services Manager; Jay Dickinson, Circulation Manager; Amanda Myers, Acting Library Services Manager; Aimee Reeder, Assistant Management Analyst; Danielle McMillian, Associate Human Resources Analyst; Amanda Myers, Acting Library Manager; Eve Franklin, Administrative Secretary;
2. **Public Comments:** 0 speakers.
3. **Comments from Library Unions:**
 - A. SEIU, LOCAL 1021 (Maintenance and Clerical Units) – 0 speakers
 - B. SEIU, LOCAL 1021 (Community Services and PTRLA Units) – 0 speakers
 - C. Public Employees Union, LOCAL 1 – 0 speakers
4. **Comments from Board of Library Trustees**
 1. **Trustee Roth** – To any candidate listening, this was extremely difficult, we have many well qualified candidates. Thank you for applying.
 2. **Trustee Davenport** – Former Library Director Regina Minudri died June 18. She was our Director beginning in 1977. She’s known for many programs that Berkeley Public Library is still known for: Tool Lending Library, Berkeley Information Network, Berkeley READS Program. She encouraged the Library union to get organized and be a partner in the administration of the library. While she was doing that, she was also California Library Association President and American Library Association LA Vice President and was teaching at both library schools. Most known for thinking of the Library Relief Act, the first tax made with the public to pay for libraries only.
 3. **Trustee Hahn** – Expressed gratitude and acknowledgment of Regina Minudri’s passing. We closed last City Council meeting in her honor.
 4. **President Selawsky** – This pool of candidates was extremely strong. We can’t really lose. Thank you all candidates for your time and effort.

I. CONSENT CALENDAR

Action: M/S/C Trustee Davenport/Trustee Roth to adopt resolution #R21-98 to approve the consent calendar.

Vote: Ayes: Trustees Davenport, Hahn, Roth and Selawsky. Noes: None. Absent: None. Abstentions: None.

A. Approve Minutes of the May 26, 2021 Special Meeting

From: Director of Library Services

Recommendation: Adopt a resolution to approve the minutes of the May 26, 2021 Special Meeting of the Board of Library Trustees as presented.

Financial Implications: None

Contact: Tess Mayer, Director of Library Services

Action: Adopted resolution #R21-99.

B. Approve Minutes of the June 14, 2021 Special Meeting

From: Director of Library Services

Recommendation: Adopt a resolution to approve the minutes of the June 14, 2021 Special Meeting of the Board of Library Trustees as presented.

Financial Implications: None

Contact: Tess Mayer, Director of Library Services

Action: Adopted resolution #R21-100.

C. Approve Minutes of the June 21, 2021 Special Meeting

From: Director of Library Services

Recommendation: Adopt a resolution to approve the minutes of the June 21, 2021 Special Meeting of the Board of Library Trustees as presented.

Financial Implications: None

Contact: Tess Mayer, Director of Library Services

Action: Adopted resolution #R21-101.

D. Fiscal Year 2022 Purchase Authorization in Excess of Director of Library Services' Granted Authority

From: Director of Library Services

Recommendation: Adopt the resolution authorizing the Director of Library Services to enter into fiscal year 2022 purchase agreements and approve payments to specified vendors for services encompassing utility, telephone and intranet/internet services, library materials, state taxes, professional services, and office supplies that may exceed the director's delegated spending authority of \$50,000 for services and \$100,000 for goods, materials, and equipment.

Financial Implications: see report.

Contact: Tess Mayer, Director of Library Services

Action: Adopted resolution #R21-102.

E. Contract Amendment: No. 090510-1 Sentry Alarm Systems

From: Senior Building Maintenance Supervisor

Recommendation: Adopt the resolution authorizing the Director of Library Services to amend Contract No. 090510-1 with Sentry Alarm Systems to provide building intrusion alarm and fire systems service monitoring, testing, and inspections, and on-call servicing for the five libraries in an incremental increase of \$40,000.00, thereby increasing the contracted total not-to-exceed amount to \$90,000.00, and to amend the Contract's date of expiration to September 30, 2024 from September 30, 2022.

Financial Implications: see report.

Contact: Brian Gavin, Senior Building Maintenance Supervisor

Action: Adopted resolution #R21-103.

II. ACTION CALENDAR

A. Trustee interviews and recommendation to City Council on appointment of Trustee to serve a four-year term commencing September 15, 2021 to fill vacancy left by the ending of Judy Hunt's first term.

The Trustees named their preferred candidates, followed by Board discussion. Trustees thanked all candidates and suggested ways they could get involved in the work of the library, such as the upcoming Strategic Plan, working with the organizations such as the Berkeley Public Library Foundation and Friends of the Library.

From: Director of Library Services

Recommendation: Trustees will discuss candidates interviewed on June 14 & 21, 2021, and adopt a resolution naming the recommended candidate to the City Council for appointment.

Financial Implications: none.

Contact: Tess Mayer, Director of Library Services

Action: M/S/C Trustee Hahn/Trustee Davenport to adopt resolution #R21-104 to recommend to the City Council of the City of Berkeley that the preferred candidate, Beverley Greene be appointed to the Board of Library Trustees beginning September 15, 2021.

Vote: Ayes: Trustees Davenport, Hahn, Roth and Selawsky. Noes: None. Absent: None. Abstentions: None.

III. INFORMATION CALENDAR

A. Monthly Library Director's Report

From: Director of Library Services

Contact: Tess Mayer, Director of Library Services

Action: Received

IV. AGENDA BUILDING

Next regular meeting will be held September 1, 2021.

Future topics:

- Director Evaluation
- Joint Labor Management Team update in the Fall
- Circulation patterns during the pandemic

V. ADJOURNMENT

Trustee Davenport motioned, Trustee Hahn Seconded to adjourn the meeting. All in favor.

Adjourned at 7:34 PM.

This is to certify that the foregoing is a true and correct copy of the minutes of the regular meeting of July 7, 2021 as approved by the Board of Library Trustees

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Tess Mayer, Director of Library Services, acting as secretary to BOLT

Attachments: None