



## MINUTES

### Berkeley Public Library - Board of Library Trustees Regular Meeting Wednesday, September 2, 2020 6:30 PM

This meeting was conducted exclusively through videoconference and teleconference.

#### Board of Library Trustees:

John Selawsky, President	Diane Davenport
Amy Roth, Vice President	Sophie Hahn
	Judy Hunt

#### I. PRELIMINARY MATTERS

A copy of the agenda packet can be found at <http://www.berkeleypubliclibrary.org/about/board-library-trustees>

1. **Call to order:** 6:30 pm.

Present: Trustees Davenport, Hahn, Hunt, Roth and Selawsky.

Absent: None.

Also Present: Elliot Warren, Acting Director of Library Services; Alicia Abramson, Information Technology Manager; Jay Dickinson, Circulation Services Manager; Bae Smith, Collection Services Supervisor; Aimee Reeder; Ass't Management Analyst; Eve Franklin, Administrative Secretary. Jenny Wong, COB Auditor; Caitlin Palmer, COB Auditor

2. **Public Comments:** 1 speakers.

3. **Comments from Library Unions:**

A. SEIU, LOCAL 1021 (Maintenance and Clerical Units) – 0 speakers

B. SEIU, LOCAL 1021 (Community Services and PTRLA Units) – 0 speakers

C. Public Employees Union, LOCAL 1 – 0 speakers

4. **Comments from Board of Library Trustees**

A. **Trustee Roth** – Looking forward to Tess Mayer's arrival. Good work everyone.

B. **Trustee Davenport** – Kudos to everyone.

C. **Trustee Hunt** - Welcome Tess.

D. **Trustee Hahn** – Delighted that Tess is joining. Thank you to everyone.

E. **President Selawsky** – We have a lot to work forward to. City Auditor is here with a good report. Thank you to Elliot, Admin and Human Resources HR staff.

#### II. CONSENT CALENDAR

**Action:** M/S/C Trustee Davenport / Trustee Hunt to adopt resolution #R20-41 to approve the consent calendar.

**Vote:** Ayes: Trustees Davenport, Hahn, Hunt, Roth and Selawsky. Noes: None. Absent: None. Abstentions: None.

**A. Approve Minutes of the July 1, 2020 Regular Meeting**

**From:** Acting Director of Library Services

**Recommendation:** Adopt a resolution to approve the minutes of the July 1, 2020 Regular Meeting of the Board of Library Trustees as amended.

**Financial Implications:** None

**Contact:** Elliot Warren, Acting Director of Library Services

**Action:** Adopted resolution #R20-42.

**B. Approve Minutes of the July 21, 2020 Special Meeting**

**From:** Acting Director of Library Services

**Recommendation:** Adopt a resolution to approve the minutes of the July 21, 2020 Special Meeting of the Board of Library Trustees as amended.

**Financial Implications:** None

**Contact:** Elliot Warren, Acting Director of Library Services

**Action:** Adopted resolution #R20-43.

**C. Approve Minutes of the July 30, 2020 Special Meeting**

**From:** Acting Director of Library Services

**Recommendation:** Adopt a resolution to approve the minutes of the July 30, 2020 Special Meeting of the Board of Library Trustees as amended.

**Financial Implications:** None

**Contact:** Elliot Warren, Acting Director of Library Services

**Action:** Adopted resolution #R20-44.

**D. Approve Minutes of the August 5, 2020 Special Meeting**

**From:** Acting Director of Library Services

**Recommendation:** Adopt a resolution to approve the minutes of the August 5, 2020 Special Meeting of the Board of Library Trustees as amended.

**Financial Implications:** None

**Contact:** Elliot Warren, Acting Director of Library Services

**Action:** Adopted resolution #R20-45.

**E. Approve Minutes of the August 12, 2020 Special Meeting**

**From:** Acting Director of Library Services

**Recommendation:** Adopt a resolution to approve the minutes of the August 12, 2020 Special Meeting of the Board of Library Trustees as amended.

**Financial Implications:** None

**Contact:** Elliot Warren, Acting Director of Library Services

**Action:** Adopted resolution #R20-46.

**III. ACTION CALENDAR****A. City of Berkeley Audit of Library Tax Fund**

Jenny Wong and Caitlin Palmer provided a report.

**From:** Jenny Wong and Caitlin Palmer

**Recommendation:** Adopt a Resolution to request that the Library Executive Director report back by March 2021, and every six months thereafter, regarding the status of our audit recommendations until reported fully implemented by the Library.

**Financial Implications:** See report

**Contact:** Jenny Wong and Caitlin Palmer

**Action:** M/S/C Trustee Davenport / Trustee Roth to adopt resolution #R20-047 to accept the report and to request the Library executive Director report back by March 2021 and every six months thereafter, regarding the status of the audit recommendations until reported fully implemented by the library.

**Vote:** Ayes: Trustees Davenport, Hahn, Hunt, Roth and Selawsky. Noes: None. Absent: None. Abstentions: None.

**B. Onboarding of New Library Director**

**From:** Amy Roth, Vice President, Board of Library Trustees

**Recommendation:** Adopt a Resolution to appoint Trustee Roth and Trustee Davenport to an Ad Hoc Subcommittee to bring forward a proposal for the Board level onboarding of our new Executive Director to be delivered to us as soon as possible, hopefully at the next meeting but no later than the meeting after.

**Financial Implications:** none.

**Contact:** Amy Roth

**Action:** M/S/C Trustee Hahn / Trustee Selawsky to adopt resolution #R20-048.

**Vote:** Ayes: Trustees Davenport, Hahn, Hunt, Roth and Selawsky. Noes: None. Absent: None. Abstentions: None.

**IV. INFORMATION CALENDAR**

**A. Monthly Library Director's Report** – Elliot Warren, Acting Director of Library Services

**From:** Acting Director of Library Services

**Contact:** Elliot Warren, Acting Director of Library Services

**Action:** Received

**V. AGENDA BUILDING**

- Send to Elliot Warren or Eve Franklin

**VI. ADJOURNMENT**

Adjourned at 7:30 PM.

This is to certify that the foregoing is a true and correct copy of the minutes of the regular meeting of September 2, 2020 as approved by the Board of Library Trustees

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Elliot Warren, Acting Director of Library Services, acting as secretary to BOLT

Attachments: none