MINUTES
Berkeley Public Library - Board of Library Trustees Regular Meeting
Wednesday, September 2, 2020 6:30 PM

This meeting was conducted exclusively through videoconference and teleconference.

Board of Library Trustees:
John Selawsky, President        Diane Davenport
Amy Roth, Vice President       Sophie Hahn
                               Judy Hunt

I. PRELIMINARY MATTERS

A copy of the agenda packet can be found at http://www.berkeleypubliclibrary.org/about/board-library-trustees

1. Call to order: 6:30 pm.
   Present: Trustees Davenport, Hahn, Hunt, Roth and Selawsky.
   Absent: None.

   Also Present: Elliot Warren, Acting Director of Library Services; Alicia Abramson, Information Technology Manager; Jay Dickinson, Circulation Services Manager; Bae Smith, Collection Services Supervisor; Aimee Reeder; Ass’t Management Analyst; Eve Franklin, Administrative Secretary. Jenny Wong, COB Auditor; Caitlin Palmer, COB Auditor

2. Public Comments: _1_ speakers.

3. Comments from Library Unions:
   A. SEIU, LOCAL 1021 (Maintenance and Clerical Units) – _0_ speakers
   B. SEIU, LOCAL 1021 (Community Services and PTRLA Units) – _0_ speakers
   C. Public Employees Union, LOCAL 1 – _0_ speakers

4. Comments from Board of Library Trustees
   A. Trustee Roth – Looking forward to Tess Mayer’s arrival. Good work everyone.
   B. Trustee Davenport – Kudos to everyone.
   C. Trustee Hunt - Welcome Tess.
   D. Trustee Hahn – Delighted that Tess is joining. Thank you to everyone.
   E. President Selawsky – We have a lot to work forward to. City Auditor is here with a good report. Thank you to Elliot, Admin and Human Resources HR staff.

II. CONSENT CALENDAR

Action: M/S/C Trustee Davenport / Trustee Hunt to adopt resolution #R20-41 to approve the consent calendar.


A. Approve Minutes of the July 1, 2020 Regular Meeting
   From: Acting Director of Library Services
   Recommendation: Adopt a resolution to approve the minutes of the July 1, 2020 Regular Meeting of the Board of Library Trustees as amended.
   Financial Implications: None
   Contact: Elliot Warren, Acting Director of Library Services
   Action: Adopted resolution #R20-42.
B.  Approve Minutes of the July 21, 2020 Special Meeting
   From: Acting Director of Library Services
   Recommendation: Adopt a resolution to approve the minutes of the July 21, 2020 Special Meeting of the
   Board of Library Trustees as amended.
   Financial Implications: None
   Contact: Elliot Warren, Acting Director of Library Services
   Action: Adopted resolution #R20-43.

C.  Approve Minutes of the July 30, 2020 Special Meeting
   From: Acting Director of Library Services
   Recommendation: Adopt a resolution to approve the minutes of the July 30, 2020 Special Meeting of the
   Board of Library Trustees as amended.
   Financial Implications: None
   Contact: Elliot Warren, Acting Director of Library Services
   Action: Adopted resolution #R20-44.

D.  Approve Minutes of the August 5, 2020 Special Meeting
   From: Acting Director of Library Services
   Recommendation: Adopt a resolution to approve the minutes of the August 5, 2020 Special Meeting of
   the Board of Library Trustees as amended.
   Financial Implications: None
   Contact: Elliot Warren, Acting Director of Library Services
   Action: Adopted resolution #R20-45.

E.  Approve Minutes of the August 12, 2020 Special Meeting
   From: Acting Director of Library Services
   Recommendation: Adopt a resolution to approve the minutes of the August 12, 2020 Special Meeting of
   the Board of Library Trustees as amended.
   Financial Implications: None
   Contact: Elliot Warren, Acting Director of Library Services
   Action: Adopted resolution #R20-46.

III. ACTION CALENDAR
   A.  City of Berkeley Audit of Library Tax Fund
       Jenny Wong and Caitlin Palmer provided a report.
       From: Jenny Wong and Caitlin Palmer
       Recommendation: Adopt a Resolution to request that the Library Executive Director report back by March
       2021, and every six months thereafter, regarding the status of our audit recommendations until reported
       fully implemented by the Library.
       Financial Implications: See report
       Contact: Jenny Wong and Caitlin Palmer
       Action: M/S/C Trustee Davenport / Trustee Roth to adopt resolution #R20-047 to accept the report an to
       request the Library executive Director report back by March 2021 and every six months thereafter,
       regarding the status of the audit recommendations until reported fully implemented by the library.
       Vote: Ayes: Trustees Davenport, Hahn, Hunt, Roth and Selawsky. Noes: None. Absent: None. Abstentions:
       None.

   B.  Onboarding of New Library Director
       From: Amy Roth, Vice President, Board of Library Trustees
       Recommendation: Adopt a Resolution to appoint Trustee Roth and Trustee Davenport to an Ad Hoc
       Subcommittee to bring forward a proposal for the Board level onboarding of our new Executive Director
       to be delivered to us as soon as possible, hopefully at the next meeting but no later than the meeting
       after.
Financial Implications: none.
Contact: Amy Roth
Action: M/S/C Trustee Hahn / Trustee Selawsky to adopt resolution #R20-048.

IV. INFORMATION CALENDAR
A. Monthly Library Director’s Report – Elliot Warren, Acting Director of Library Services
   From: Acting Director of Library Services
   Contact: Elliot Warren, Acting Director of Library Services
   Action: Received

V. AGENDA BUILDING
   • Send to Elliot Warren or Eve Franklin

VI. ADJOURNMENT
   Adjourned at 7:30 PM.
   This is to certify that the foregoing is a true and correct copy of the minutes of the regular meeting of September 2, 2020 as approved by the Board of Library Trustees

   //s// ______________________________
   Elliot Warren, Acting Director of Library Services, acting as secretary to BOLT

Attachments: none