



MINUTES

Berkeley Public Library - Board of Library Trustees Regular Meeting Wednesday, June 3, 2020 6:30 PM

This meeting was conducted exclusively through videoconference and teleconference.

Board of Library Trustees:

John Selawsky, President	Diane Davenport
Amy Roth, Vice President	Sophie Hahn
	Judy Hunt

I. PRELIMINARY MATTERS

A copy of the agenda packet can be found at <http://www.berkeleypubliclibrary.org/about/board-library-trustees>

1. **Call to Order:** 6:37 pm.

Present: Trustees Davenport, Hahn, Hunt, Roth and Selawsky.

Absent: None.

Also Present: Elliot Warren, Acting Director of Library Services; Alicia Abramson, Information Technology Manager; Dennis Dang, Administrative and Fiscal Services Manager; Jay Dickinson, Circulation Services Manager; Danielle McMillian, Assoc. Human Resources Analyst; Aimee Reeder; Ass't Management Analyst; Eve Franklin, Administrative Secretary. Pam Derby, CPS HR Consulting; Susan Hildreth, CPS HR Consulting

2. **Public Comments:** 0 speakers.

3. **Comments from Library Unions:**

A. SEIU, LOCAL 1021 (Maintenance and Clerical Units) – 0 speakers

B. SEIU, LOCAL 1021 (Community Services and PTRLA Units) – 1 speakers

C. Public Employees Union, LOCAL 1 – 0 speakers

4. **Comments from Board of Library Trustees**

A. **Trustee Davenport** – reported that the Oakland Public Library web site has great section on working for racial justice, lists websites, groups working for racial justice, lists of African American authored fiction and non-fiction e-books and e-books on anti-racism.

B. **Trustee Hunt** – Thank you to library staff working as emergency disaster workers.

C. **Trustee Hahn** – Commented on the tragedy of the death of George Floyd and racial justice.

D. **Trustee Selawsky** – I acknowledge my white male privilege. The haves are so resistant to sharing with the have nots. Racism is the original sin of this country stain on past and present. I fear that unless racism is acknowledged and dealt with we will repeat this again and again.

II. CONSENT CALENDAR

Action: M/S/C Trustee Roth / Trustee Hunt to adopt resolution #R20-027 to approve the consent calendar.

Vote: Ayes: Trustees Davenport, Hahn, Hunt, Roth and Selawsky. Noes: None. Absent: None. Abstentions: None.

A. Approve Minutes of the May 6, 2020 Regular Meeting

From: Acting Director of Library Services

Recommendation: Adopt a resolution to approve the minutes of the May 6, 2020 Regular Meeting of the Board of Library Trustees as amended.

Financial Implications: None

Contact: Elliot Warren, Acting Director of Library Services

Action: Adopted resolution #R20-28.

B. Contract Amendment: No. 8500E Bibliotheca, LLC

From: Alicia Abramson, Manager Library Information Technology

Recommendation: Adopt a resolution authorizing the Director of Library Services to execute an amendment to Contract No. 8500E with Bibliotheca, LLC to increase the contracted not-to-exceed amount from \$1,322,919 to \$1,419,963 for the maintenance of the Library’s Automated Material Handling (AMH), Self-Check and Materials Security hardware and software, the purchase of materials inventory equipment and additional security gates for the Central Library, and, to extend the term of the Contract to June 30, 2023.

Financial Implications: See report.

Contact: Alicia Abramson, Manager Library Information Technology

Action: Adopted resolution #R20-029.

III. ACTION CALENDAR

A. Recommendation to City Council on FY 2021 Library Tax Rate

Trustee Davenport – Add to resolution, “the Board of Library Trustees acknowledges the high levels of community hardship experienced across the City stemming from the Covid-19 pandemic.”

Trustee Hahn- reported the City of Berkeley Community Survey contracted with Lake Research Partners to do a community survey on community appetite for new taxes in 2020 ballot and impact of Covid-19 epidemic. Details can be found in the City Council’s [June 2, 2020 Agenda](#), Action Calendar Item 13, [Presentation and Discussion of Community Survey Results and Direction About Next Steps for Possible Ballot Measure Development](#)

From: Dennis Dang, Administrative and Fiscal Services Manager

Recommendation: Adopt the resolution to recommend that due to the unprecedented levels of community hardship, experience across the city due to the COVID-19 epidemic, the Berkeley City Council set the FY 2021 tax rates at the existing FY 2020 tax rates for the Library Services Tax at \$0.2272 (22.72 cents) per square foot for dwelling units and \$0.3435 (34.35 cents) per square foot for industrial, commercial, and institutional buildings; that is, the library services tax rates for FY 2021 shall remain unchanged from the tax rates of FY 2020.

Financial Implications: See report

Contact: Dennis Dang, Administrative and Fiscal Services Manager

Action: M/S/C Trustee Roth, Trustee Hahn to adopt resolution #R20-030 to recommend that the Berkeley City Council set the FY2021 tax rates at the existing FY 2020 tax rates for the Library Services Tax at \$0.2272 (22.72 cents) per square foot for dwelling units and \$0.3435 (34.35 cents) per square foot for industrial, commercial, and institutional buildings; that is, the library services tax rates for FY 2021 shall remain unchanged from the tax rates of FY 2020 with the addition of “the Board of Library Trustees acknowledges the high levels of community hardship experienced across the City stemming from the Covid-19 pandemic.” to the resolution.

Vote: Ayes: Trustees Davenport, Hahn, Hunt, Roth and Selawsky. Noes: None. Absent: None. Abstentions: None.

B. Biennial Budget Update FY 2021 – Library Tax Fund (101)

From: Dennis Dang, Administrative and Fiscal Services Manager

Recommendation: Adopt the resolution to update the adopted fiscal year 2021 Library Tax Fund (101) budget for revenues of \$20,414,539 and expenditures of \$22,226,508 pursuant to BOLT Resolution No. R20-018 setting the FY 2021 library tax rates, and projecting FY 2021 library tax revenue at the FY 2020 Accepted Assessments for Alameda County in the amount of \$20,342,539 (net of Alameda County billing and collection fees). All other Library Funds’ revenue and expenditure budgets remain unchanged.

Financial Implications: See report

Contact: Dennis Dang, Administrative and Fiscal Services Manager

Action: M/S/C Trustee Davenport, Trustee Hunt to adopt resolution #R20-031 to update the adopted fiscal year 2021 Library Tax Fund (101) budget for revenues of \$20,414,539 and expenditures of \$22,226,508 pursuant to BOLT Resolution No. R20-018 setting the FY 2021 library tax rates, and projecting FY 2021 library tax revenue at the FY 2020 Accepted Assessments for Alameda County in the amount of \$20,342,539 (net of Alameda County billing and collection fees). All other Library Funds' revenue and expenditure budgets remain unchanged.

Vote: Ayes: Trustees Davenport, Hahn, Hunt, Roth and Selawsky. Noes: None. Absent: None. Abstentions: None.

IV. INFORMATION CALENDAR

A. **Monthly Library Director's Report** – Elliot Warren, Acting Director of Library Services

Elliot Warren reported that Berkeley Public Library was an early signer to the ULC statement of Racial Equity, was one of the first libraries to go fine free, created an Easy Access Card to provide library access to patrons with no fixed address, have been adding more diversity to the our collections, and have been providing more social justice programming. Will be providing "Trauma informed library services" webinar training to all staff. There are lots of opportunities for staff to do development, Udemy Training offers a wide variety of trainings. Employee Assistance Program is available to all staff.

Elliot Warren read recent Urban Libraries Council press release-Statement on Racist Violence. https://www.urbanlibraries.org/files/ULC_Press-Release_Statement-on-Racist-Violence.pdf

From: Acting Director of Library Services

Contact: Elliot Warren, Acting Director of Library Services

Action: Received

B. **Recruitment of Director of Library Services** – Danielle McMillian, Associate Human Resources Analyst

Danielle McMillian, Pam Derby and Susan Hildreth provided an update. There will be a Special Closed Session Meeting on Thursday, June 4 to review the candidates.

From: Associate Human Resources Analyst

Contact: Danielle McMillian, Associate Human Resources Analyst

Action: Received

C. **Mission Statement Clarification Report from Building Blox** — Elliot Warren, Acting Library Director

Elliot Warren and Nate Levine (Building Blox) provided a report.

From: Acting Director of Library Services

Contact: Elliot Warren, Acting Director of Library Services

Action: Received

Sophie Hahn left the meeting at 8:01pm

D. **Phased Reopening of Library Services Presentation** – Elliot Warren, Acting Library Director

From: Acting Director of Library Services

Contact: Elliot Warren, Acting Director of Library Services

Action: Received

V. AGENDA BUILDING

- Send to Elliot Warren or Eve Franklin

VI. ADJOURNMENT

Adjourned at 8:32 PM.

This is to certify that the foregoing is a true and correct copy of the minutes of the regular meeting of June 3, 2020 as approved by the Board of Library Trustees

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Elliot Warren, Acting Director of Library Services, acting as secretary to BOLT

Attachments:

1. Phased Reopening of Library Services Presentation