1. **PRELIMINARY MATTERS**

*A copy of the agenda packet can be found at* [*http://www.berkeleypubliclibrary.org/about/board-library-trustees*](http://www.berkeleypubliclibrary.org/about/board-library-trustees)

1. **Call to Order**: 6:30 pm.

Present: Trustees Davenport, Hahn, Hunt, and Selawsky.

Absent: Trustee Roth.

Also Present: Elliot Warren, Acting Director of Library Services; Dennis Dang, Administrative & Fiscal Services Manager; Jay Dickinson, Circulation Services Manager; Bae Smith, Supervising Librarian Collection Services; Danielle McMillian, Assoc. Human Resources Analyst; Aimee Reeder; Ass’t Management Analyst; Eve Franklin, Administrative Secretary.

1. **Public Comments:** 2 speakers.
2. **Comments from Library Unions:**
3. Public Employees Union, LOCAL 1 – 0 speakers
4. SEIU, LOCAL 1021 (Maintenance and Clerical Units) – 0 speakers
5. SEIU, LOCAL 1021 (Community Services and PTRLA Units) – 0 speakers
6. **Comments from Board of Library Trustees**
7. **Trustee Hahn** – Delighted to be here, no special comments this evening.
8. **Trustee Davenport** – Attended the All-Staff Meeting last Friday, I thought it was a particularly spirited and fun meeting. Great job of wayfinding signage during construction project at Central Library.
9. **Trustee Hunt** – Spoke regarding the following:
   * East Bay Times article on *American Dirt* controversy. It reminded her of when *To Kill a Mockingbird* was first published and there was a great deal of controversy and now it is a classic.
   * East Bay Times article on Contra Costa Library system may be fully recovered by end of week.
   * East Bay Times article on Bill’s goal: Fairness in housing
   * East Bay Times article on School district sues vaping company
   * Journalist Gwen Ifill was honored on US postage stamp.
10. **CONSENT CALENDAR**

Action: M/S/C Trustee Hunt / Trustee Davenport to adopt resolution #R20-005 to approve the consent calendar as presented.

Vote: Ayes: Trustees Davenport, Hahn, Hunt, and Selawsky. Noes: None. Absent: Trustee Roth. Abstentions: None.

1. **Approve Minutes of the January 15, 2020 Special Meeting**

From: Acting Director of Library Services

Recommendation: Adopt a resolution to approve the minutes of the January 15, 2019 Special Meeting of the Board of Library Trustees as amended.

Financial Implications: None.

Contact: Elliot Warren, Acting Director of Library Services

Action: Adopted resolution #R20-006.

1. **Contract: First Alarm Security And Patrol, Inc. Dba: First Security Services**

From: Jay Dickinson, Circulation Services Manager

Recommendation: Adopt a resolution authorizing the Director of Library Services to enter into a contract and any amendments with First Alarm Security & Patrol, Inc. dba: First Security Services for the provision of security services at the Central Library and on request at any Library branch facility for a not-to-exceed amount not to exceed $550,000 for 36-months, commencing on or about March 1, 2020 through to February 28, 2023, and including the option to extend for two additional 1-year periods for a total at 5 years at a total not to exceed amount of $900,000.

Financial Implications: see report.

Contact: Jay Dickinson, Circulation Services Manager

Action: Adopted resolution #R20-007.

1. **ACTION CALENDAR**
2. **Review and discuss potential impact of Berkeley Patient Group relocation on the West Branch Library**

Nara Dahlbacka (Milo Group) was present and provided information regarding the Berkeley Patient Group (BPG) relocation to corner of University and San Pablo Avenues. BPG has received zoning approval for a retail operation. Design Review and getting building permits will take between 6-18 months. State law says that cannabis can’t be visible from the sidewalk through windows, so they plan to have public art. A vaping lounge would require a new application to the Zoning Board. Zoning Board decisions can be appealed to the City Council and those decisions can be appealed in court. State law would require specialized HVAC and air treatment systems for a vaping lounge.

From: Elliot Warren, Acting Director of Library Services

Recommendation: Review and discuss potential impact of Berkeley Patient Group relocation on the West Branch Library.

Financial Implications: None.

Contact: Elliot Warren, Acting Director of Library Services

Action: M/S/C Trustee Hahn / Trustee Selawsky to thank Nara Dahlbacka for providing information and take no action.

Vote: Ayes: Trustees Davenport, Hahn and Selawsky Noes: None. Absent: Trustee Roth. Abstentions: Trustee Hunt.

1. **INFORMATION CALENDAR**
2. **Monthly Library Director’s Report** – Elliot Warren, Acting Director of Library Services

From: Acting Director of Library Services

Contact: Elliot Warren, Acting Director of Library Services

Action: Received

1. **Recruitment of Director of Library Services**–

From: Associate Human Resources Analyst

Contact: Danielle McMillian, Associate Human Resources Analyst

Action: Received

1. **AGENDA BUILDING**

* Update on implementation of Moss Adams Recommendations
* Central Library Project Update
* Invite Friends of the Library and the Berkeley Public Library Foundation to give reports on their activities at future meetings.

1. **ADJOURNMENT**

Adjourned at 7:48 PM.

This is to certify that the foregoing is a true and correct copy of the minutes of the regular meeting of February 5, 2020 as approved by the Board of Library Trustees

//s//

Elliot Warren, Acting Director of Library Services, acting as secretary to BOLT

Attachments: none.