1. **PRELIMINARY MATTERS**

*A copy of the agenda packet can be found at* [*http://www.berkeleypubliclibrary.org/about/board-library-trustees*](http://www.berkeleypubliclibrary.org/about/board-library-trustees)

1. **Call to Order**: 6:30 pm.

Present: Trustees Davenport, Hahn, Hunt, Selawsky and Roth.

Absent: None.

Also Present: Elliot Warren, Acting Director of Library Services (via Skype); Jay Dickinson, Circulation Services Manager; Alicia Abramson, Information Technology Manager; Danielle McMillian, Assoc. Human Resources Analyst; Eve Franklin, Administrative Secretary.

1. **Public Comments:**  1 speaker.
2. **Comments from Library Unions:**
3. SEIU, LOCAL 1021 (Community Services and PTRLA Units) – 0 speakers
4. Public Employees Union, LOCAL 1 – 0 speakers
5. SEIU, LOCAL 1021 (Maintenance and Clerical Units) – 0 speakers
6. **Comments from Board of Library Trustees**
7. Trustee Hahn – reported she has an item on the upcoming City Council agenda to relinquish funds to the Berkeley Public Library Foundation. The Berkeley Public Library Foundation will hold their 18th Annual Authors Dinner in February. Tickets have sold out, contact the Berkeley Public Library Foundation to get on the waiting list for tickets.
8. Trustee Roth – Glad to see Link+ is back. Proud of the work library staff did during the recent PG&E power shutoffs.
9. Trustee Hunt – reported on:
   * Article on Ernest Gaines, author of the autobiography of Miss Jane Pittman
   * Berkeley Historical Society “African Americans in Berkeley: Four Families” exhibit. There will be a screening of *Welcome to the Neighborhood* on November 17, and a screening of *Fair Legislation: the Byron Rumford Story* on December 1.
   * Berkeley Times article on the new Berkeley Symphony Music Director Joseph Young.
   * Berkeley Times article on “The Butterfly Effect: Migration is Beautiful” art project.
   * *What You Do Is Who You Are* book by Ben Horowitz.
10. **CONSENT CALENDAR**

Action: M/S/C Trustee Selawsky / Trustee Roth to adopt resolution #R19-049 to approve the consent calendar as presented.

Vote: Ayes: Trustees Davenport, Hahn, Hunt, Roth and Selawsky. Noes: None. Absent: None. Abstentions: None.

1. Approve Minutes of the October 2, 2019 Regular Meeting

From: Acting Director of Library Services

Recommendation: Adopt a resolution to approve the minutes of the October 2, 2019 Regular Meeting of the Board of Library Trustees as presented.

Financial Implications: None.

Contact: Elliot Warren, Acting Director of Library Services

Action: Adopted resolution #R19-050.

1. **ACTION CALENDAR**
2. Discussion and Nominations for the Selection of Board President and Vice-President

From: Elliot Warren, Acting Director of Library Services

Recommendation: Following discussion, the Board will nominate Trustees to sit as President and Vice-President, for the term commencing November 14, 2019, for a one-year term.

Recommendation: Following discussion, the Board will nominate Trustees to sit as President and Vice-President,

Financial Implications: None.

Contact: Elliot Warren, Acting Director of Library Services

Action: Trustee Hahn nominated Trustee John Selawsky as President for the term commencing November 14, 2019, who shall hold office for one year, and until their successors are elected unless their terms as a member of said board expire sooner pursuant to City of Berkeley Municipal Code 3.04.040..

Vote: Ayes: Trustees Davenport, Hahn, Hunt, Roth and Selawsky. Noes: None. Absent: None. Abstentions: None.

Action M/S/C Trustee Davenport nominated Trustee Amy Roth as Vice President for the term commencing November 14, 2019, who shall hold office for one year, and until their successors are elected unless their terms as a member of said board expire sooner pursuant to City of Berkeley Municipal Code 3.04.040.

Vote: Ayes: Trustees Davenport, Hahn, Hunt, Roth and Selawsky. Noes: None. Absent: None. Abstentions: None.

Adopted resolution #R19-051.

1. **INFORMATION CALENDAR**
2. **Monthly Library Director’s Report** – Elliot Warren, Acting Director of Library Services

From: Acting Director of Library Services

Contact: Elliot Warren, Acting Director of Library Services

Action: Received

1. **Statistical Reporting Report for FY 2019** – Elliot Warren, Acting Library Director

From: Acting Director of Library Services

Contact: Elliot Warren, Acting Director of Library Services

Action: Received

1. **Recruitment Priorities–** Elliot Warren, Acting Library Director

From: Acting Director of Library Services

Contact: Elliot Warren, Acting Director of Library Services

Action: Received

1. **Executive Recruitment Process** (Oral Report) – Danielle McMillian, Assoc. Human Resources Analyst

From: Assoc. Human Resources Analyst

Contact: Danielle McMillian, Assoc. Human Resources Analyst

Action: Received

1. **AGENDA BUILDING**

* Closing of Director recruitment contract
* Timeline for getting to a hire.
* Amend resolution from June 5, 2019 on Director of Library Services Recruitment Process to include new President.
* Invite Director of City of Berkeley HR to partner in the recruitment.
* Staffing report

1. **ADJOURNMENT**

Adjourned at 8:37 PM.

This is to certify that the foregoing is a true and correct copy of the minutes of the regular meeting of November 13, 2019 as approved by the Board of Library Trustees

//s//

Elliot Warren, Acting Director of Library Services, acting as secretary to BOLT

Attachments:

1. Recruitment Priorities– Elliot Warren, Acting Library Director