



MINUTES
Berkeley Public Library - Board of Library Trustees Special Meeting
Wednesday, September 4, 2019 6:30 PM

Central Library – 2090 Kittredge Street

Board of Library Trustees:

Diane Davenport, President	Sophie Hahn
John Selawsky, Vice President	Judy Hunt
	Amy Roth

I. PRELIMINARY MATTERS

A copy of the agenda packet can be found at <http://www.berkeleypubliclibrary.org/about/board-library-trustees>

1. Call to Order: 6:32 pm.

Present: Trustees Davenport, Hahn, Hunt, Roth and Selawsky.

Absent: None.

Also Present: Elliot Warren, Acting Director of Library Services; Jay Dickinson, Circulation Services Manager; Sarah Dentan, Library Services Manager; Anna Gonzalez, Library Services Manager; Alicia Abramson, Information Technology Manager; Danielle McMillian, Assoc. Human Resources Analyst; Aimee Reeder; Ass't Management Analyst; Eve Franklin, Administrative Secretary.

2. Public Comments: 2 speakers.

3. Comments from Library Unions:

- A. SEIU, LOCAL 1021 (Maintenance and Clerical Units) – 0 speakers
- B. SEIU, LOCAL 1021 (Community Services and PTRLA Units) – 1 speaker
- C. Public Employees Union, LOCAL 1 – 0 speakers

4. Comments from Board of Library Trustees

- A. Trustee Hahn – September always feels like the start of the year, excited for the year to come.
- B. Trustee Hunt – Mentioned *How to Raise a Reader* book, most important thing is parents reading to children. Summer reading is down all over, no longer part of the curriculum. Need to find new ways to reintroduce reading physical books. Two of the authors from the 2019 Authors Dinner have received awards; Tommy Orange (*There, There*) and Halifu Osumare (*Dancing in Blackness*).
- C. President Davenport – Thank you to Sarah Dentan who is leaving to go be County Librarian for Stanislaus County.

II. PRESENTATIONS CALENDAR

- A. Berkeley Public Library Foundation Report** – Kathy Huff, Executive Director reported the Foundation has a new president, Melinda Carmack, and has welcomed new board members and a new assistant in the office. The 18th annual Authors Dinner will be held on February 8 at the Berkeley City Club. Author Michael Lewis is the Honorary Chair. Sponsorships are still available. The Cody award will be awarded to Pegasus Books in honor of their 50th anniversary.
- September marks the end of the second year that Elliot Warren serving as acting director and a lot has been accomplished during his tenure and we at the Foundation are especially appreciative of the ways Elliot and his staff have been putting to use the Foundations more than \$190,000 worth of donations in support of the library. You have created new spaces such as The Commons, expanded STEM and

Reading Literacy, provided materials and opportunities for libraries outreach, and brought innovations and new technology to all five locations. Special thanks to Elliot and his staff team.

Quoted from a January 1931 article in the San Francisco Monthly by William Garren called the Architect and the Engineer about the new Central Library as an incredible presence in downtown Berkeley.

III. CONSENT CALENDAR

Action: M/S/C Trustee Hunt / Trustee Roth to adopt resolution #R19-037 to approve the consent calendar as presented.

Vote: Ayes: Trustees Davenport, Hahn, Hunt, Selawsky and Roth. Noes: None. Abstentions: None.

B. Approve Minutes of the July 10, 2019 Special Meeting

From: Acting Director of Library Services

Recommendation: Adopt a resolution to approve the minutes of the July 10, 2019 Special Meeting of the Board of Library Trustees as presented.

Financial Implications: None.

Contact: Elliot Warren, Acting Director of Library Services

Action: Adopted resolution #R19-038.

C. Contract: D.L. Falk Construction

From: Elliot Warren, Acting Director of Library Services

Recommendation: Adopt the resolution to recommend to recommend that the City Council, at their October 15, 2019 meeting adopt a Resolution:

1. Approving plans and specifications for the Central Library Improvements Project, Specification No. 19-11312-C;
2. Accepting the bid of D.L. Falk Construction as the lowest responsive and responsible bidder;
3. Authorizing the City Manager to execute a contract and any amendments, extensions or other change orders until completion of the project in accordance with the approved plans and specifications, for an amount not to exceed \$3,056,900.00, which includes a contingency of \$277,900.00.

Financial Implications: See report.

Contact: Elliot Warren, Acting Director of Library Services

Action: Adopted resolution #R19-039.

D. Contract Amendment: No. 8852 Stuart's Clear Choice

From: Sarah Dentan, Library Services Manager

Recommendation: Adopt the resolution authorizing the Director of Library Services to execute an amendment to Contract No. 89614-1 with Stuart's Clear Choice Cleaning, Inc. to increase the contracted not-to-exceed amount to \$95,000 for cleaning of solar panels, clerestory windows, skylights and other exterior windows, as well as the power washing of external entry areas.

Financial Implications: See report.

Contact: Sarah Dentan, Library Services Manager

Action: Adopted resolution #R19-040.

IV. INFORMATION CALENDAR

A. Monthly Library Director's Report – Elliot Warren, Acting Director of Library Services

From: Acting Director of Library Services

Contact: Elliot Warren, Acting Director of Library Services

Action: Received

B. Director of Library services Recruitment Committee Update– Diane Davenport, BOLT President

From: Board of Library Trustees

Contact: Diane Davenport, BOLT President

Action: Received

V. AGENDA BUILDING

- Statistical Reporting

- Vacancies

VI. ADJOURNMENT

Adjourned at 7:25 PM.

This is to certify that the foregoing is a true and correct copy of the minutes of the regular meeting of September 4, 2019 as approved by the Board of Library Trustees

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Elliot Warren, Acting Director of Library Services, acting as secretary to BOLT

Attachments: none