



MINUTES
Berkeley Public Library - Board of Library Trustees Regular Meeting
Wednesday, June 5, 2019 6:30 PM

Central Library – 2090 Kittredge Street

Board of Library Trustees:

Diane Davenport, President	Sophie Hahn
John Selawsky, Vice President	Judy Hunt
	Amy Roth

I. PRELIMINARY MATTERS

A copy of the agenda packet can be found at <http://www.berkeleypubliclibrary.org/about/board-library-trustees>

1. Call to Order: 6:31 pm.

Present: Trustees Davenport, Hunt, Roth and Selawsky.

Absent: Trustee Hahn.

Also Present: Elliot Warren, Acting Director of Library Services; Jay Dickinson, Circulation Services Manager; Anna Gonzalez, Library Services Manager; Alicia Abramson, Information Technology Manager; Danielle McMillian, Assoc. Human Resources Analyst; Aimee Reeder; Ass't Management Analyst; Eve Franklin, Administrative Secretary.

2. Public Comments: 0 speakers.

3. Comments from Library Unions:

A. SEIU, LOCAL 1021 (Community Services and PTRLA Units) – 0 speaker

B. Public Employees Union, LOCAL 1 – 0 speakers

C. SEIU, LOCAL 1021 (Maintenance and Clerical Units) – 0 speakers

4. Comments from Board of Library Trustees

A. Trustee Hunt – Spoke regarding Bookish article highlighting the San Jose Library and use of art and local artists, Contra Costa County Library's "Take Me to your Reader" program, NYT times article on Emma Bochner, a Chicago Librarian who recently dethroned the longtime Jeopardy champion, San Jose State has a Library and Information Science program combing Library Skills and Information Technology. Acknowledged that City Council had affirmed Diane Davenport's second term on BOLT.

II. CONSENT CALENDAR

Action: M/S/C Trustee Selawsky / Trustee Hunt to adopt resolution #R19-023 to approve the consent calendar with as presented.

Vote: Ayes: Trustees Davenport, Hunt, Selawsky and Roth. Noes: None. Trustee Hahn: None. Abstentions: None.

A. Approve Minutes of the May 1, 2019 Regular Meeting

From: Acting Director of Library Services

Recommendation: Adopt a resolution to approve the minutes of the May 1, 2019 Regular Meeting of the Board of Library Trustees as presented.

Financial Implications: None.

Contact: Elliot Warren, Acting Director of Library Services

Action: Adopted resolution #R19-024.

B. Approve Minutes of the May 24, 2019 Special Meeting

From: Acting Director of Library Services

Recommendation: Adopt a resolution to approve the minutes of the May 24, 2019 Special Meeting of the Board of Library Trustees as presented.

Financial Implications: None.
Contact: Elliot Warren, Acting Director of Library Services
Action: Adopted resolution #R19-025.

C. *This item pulled from the agenda*

D. Contract Amendment: No. 116026-1 Security Engineers, Inc.

From: Sarah Dentan, Library Services Manager
Recommendation: Adopt a resolution authorizing the Director of Library Services to amend Contract No. 116026-1 with Security Engineers, Inc. to provide fire service monitoring, testing, and inspections, and on-call servicing for the five libraries in an incremental amount of \$50,000.00 for a contracted value not-to-exceed \$100,000.00.
Financial Implications: See report.
Contact: Sarah Dentan, Library Services Manager
Action: Adopted resolution #R19-026.

E. Contract Amendment: No. 9883 Califa Group for Advanced Network Data Services

From: Alicia Abramson, Manager Library Information Technology
Recommendation: Adopt a resolution authorizing the Director of Library Services to amend Contract No. 9883 with Califa Group (“Califa”), a California public benefit corporation, to increase the contracted not-to-exceed amount to \$536,676 for the upgrade of the Library’s connection to the “CalREN” high-speed broadband fiber network from a speed of 1 Gigabits per second (Gbps) to 10 Gbps.
From: Manager Library Information Technology
Contact: Alicia Abramson, Manager Library Information Technology
Action: Adopted resolution #R19-027.

III. ACTION CALENDAR

A. Director Recruitment Process

From: Elliot Warren, Acting Director of Library Services
Recommendation: Adopt a resolution approving the formation of a three-member board/staff team responsible for oversight of the Library Director recruitment process, with the specific responsibility of acting as liaison between board and the executive recruitment firm. Proposed team members are Diane Davenport, Board President; Danielle McMillian, Associate Human Resources Analyst; and Elliot Warren, Acting Director of Library Services.
Financial Implications: See report.
Contact: Elliot Warren, Acting Director of Library Services
Action: M/S/C Trustee Selawsky / Trustee Roth to adopt resolution #R19-028 approving the formation of a three-member board/staff team responsible for oversight of the Library Director recruitment process, with the specific responsibility of acting as liaison between board and the executive recruitment firm. Proposed team members are Diane Davenport, Board President; Danielle McMillian, Associate Human Resources Analyst; and Elliot Warren, Acting Director of Library Services.
Vote: Ayes: Trustees Davenport, Hunt, Selawsky and Roth. Noes: None. Trustee Hahn: None. Abstentions: None.

B. Discussion of Board of Library Trustees Meeting Policy – Judy Hunt, Trustee, Board of Library Trustees

From: Judy Hunt, Trustee, Board of Library Trustees
Recommendation: Discuss BOLT’s practices to ensure compliance with the BOLT Meeting Policy that was adopted by BOLT on May 11, 2016 and revised on December 6, 2017.
Financial Implications: None.
Contact: Judy Hunt, Trustee, Board of Library Trustees
Action: Board Discussion. Library staff to create a poster with salient points to display at BOLT meetings.

C. Discussion of BOLT's responsibility in matters involving public programming at the Berkeley Public Library - Diane Davenport, President, Board of Library Trustees

From: Diane Davenport, President, Board of Library Trustees

Recommendation: For board discussion. As stated in the Moss Adams Report, one of the board's goals is to focus BOLT on policy and strategy issues and to delegate to staff procedural and operational issues. The issues of time, location, and leadership of programs are procedural issues and are determined by staff. Therefore, patrons with concerns about Library programming practices should bring their questions to Library Administration and can do so by contacting Library Administration by phone, email, or in person.

Financial Implications: None.

Contact: Diane Davenport, President, Board of Library Trustees

Action: Board Discussion. No action taken.

IV. INFORMATION CALENDAR

A. Oral Report on Equity, Diversity, Inclusion: What Library Trustees Need to Know Webinar – Diane

Davenport, President, Board of Library Trustees

From: Diane Davenport, President, Board of Library Trustees and Amy Roth, Trustee

Contact: Diane Davenport, President, Board of Library Trustees

Action: Received

B. Oral Report on United Libraries Council Lessons from the Field: Calgary, Alberta – Diane Davenport, President, Board of Library Trustees – Attachment #1

From: Diane Davenport, President, Board of Library Trustees

Contact: Diane Davenport, President, Board of Library Trustees

Action: Received

C. Monthly Library Director's Report – Elliot Warren, Acting Director of Library Services

From: Acting Director of Library Services

Contact: Elliot Warren, Acting Director of Library Services

Action: Received

D. Library Events

From: Acting Director of Library Services

Contact: Elliot Warren, Acting Director of Library Services

Action: Received

V. AGENDA BUILDING

- Update Meeting Room Use Policy
- Update on RFP Process for Recruitment Firm

VI. ADJOURNMENT

Adjourned at 7:24 PM.

This is to certify that the foregoing is a true and correct copy of the minutes of the regular meeting of June 5, 2019 as approved by the Board of Library Trustees

//s// _____

Elliot Warren, Acting Director of Library Services, acting as secretary to BOLT

Attachments:

1. Photos from Calgary, Alberta Library