



**MINUTES**  
**Berkeley Public Library - Board of Library Trustees Regular Meeting**  
**Wednesday, May 1, 2019 6:30 PM**

Central Library – 2090 Kittredge Street

Board of Library Trustees:

Diane Davenport, President	Sophie Hahn
John Selawsky, Vice President	Judy Hunt
	Amy Roth

**I. PRELIMINARY MATTERS**

A copy of the agenda packet can be found at <http://www.berkeleypubliclibrary.org/about/board-library-trustees>

**1. Call to Order: 6:31 pm.**

Present: Trustees Davenport, Hahn, Hunt, Roth and Selawsky.

Absent: None

Also Present: Elliot Warren, Acting Director of Library Services; Dennis Dang, Admin & Fiscal Services Manager; Jay Dickinson, Circulation Services Manager; Sarah Dentan, Library Services Manager; Anna Gonzalez, Library Services Manager; Alicia Abramson, Information Technology Manager; Danielle McMillian, Assoc. Human Resources Analyst; Aimee Reeder; Ass't Management Analyst; Eve Franklin, Administrative Secretary.

**2. Public Comments: 11 speakers.**

**3. Comments from Library Unions:**

- A. SEIU, LOCAL 1021 (Maintenance and Clerical Units) – 0 speakers
- B. SEIU, LOCAL 1021 (Community Services and PTRLA Units) – 0 speaker
- C. Public Employees Union, LOCAL 1 – 0 speakers

**4. Comments from Board of Library Trustees**

- A. Trustee Hahn – Acknowledged patron comments on playreaders, and said it is not in BOLT's purview to make decisions on individual programs. Happy to meet with groups as a City Council member.
- B. Trustee Hunt – spoke regarding NY Library Literacy in Laundromats program as part of New York University, not Fordham University. Jamie Turback who was recently appointed Director of Oakland Public Library started as an on-call library aide at Berkeley Public Library. A middle school student from Hercules recently won at the Golden Gate STEM Fair and the importance of supporting STEM at the library. Invited some patrons who arrived after public comment to speak.
- C. Trustee Selawsky – It is not BOLT's responsibility to give assignments to staff for programs. Use the complaint process
- D. Trustee Davenport – Recently attended ALA Equity workshop and report on it at future meeting.

**II. CONSENT CALENDAR**

Action: M/S/C Trustee Selawsky / Trustee Hunt to adopt resolution # R19-018 to approve the consent calendar with as presented.

Vote: Ayes: Trustees Davenport, Hahn, Hunt, Selawsky and Roth. Noes: None. Absent: None. Abstentions: None.

**A. Approve Minutes of the April 3, 2019 Regular Meeting**

From: Acting Director of Library Services

Recommendation: Adopt a resolution to approve the minutes of the April 3, 2019 Regular Meeting of the Board of Library Trustees as presented.

Financial Implications: None.

Contact: Elliot Warren, Acting Director of Library Services

Action: Adopted resolution # R19-019.

**B. Contract Amendment: No. 8500 Bibliotheca**

From: Manager Library Information Technology

Recommendation: Adopt a resolution authorizing the Director of Library Services to execute an amendment to Contract No. 8500 with Bibliotheca ITG, LLC to increase the contracted not-to-exceed amount to \$1,413,890 for the continued maintenance and support of the Library's self-check, RFID Security and Automated Materials Handling Systems, purchase of new self-check software for all Library locations and a new RFID Security Gate System for the Central Library.

Financial Implications: See report.

Contact: Alicia Abramson, Manager Library Information Technology

Action: Adopted resolution # R19-020.

**C. Contract Amendment: No. 10625, Sevaa Group, Inc.**

From: Manager Library Information Technology

Recommendation: Adopt a resolution authorizing the Director of Library Services to amend Contract No. 10625 (ERMA: 114878-1) with Sevaa Group, Inc. to provide for an increase of \$37,450 from \$36,875, thereby increasing the Contract's allowable not-to-exceed amount to \$74,325.

Financial Implications: See report.

Contact: Alicia Abramson, Manager Library Information Technology

Action: Adopted resolution # R19-021.

**D. Contract Amendment: No. 9354 Innovative Interfaces, Inc.**

From: Manager Library Information Technology

Recommendation: Adopt a resolution authorizing the Director of Library Services to amend Contract No. 9354 with Innovative Interfaces, Inc. for the provision of services related to the implementation of, and subscription license to, the hosted Link+/INN-Reach Resource sharing system and Resource Broker Application, the SkyRiver bibliographic utility and a one-month extension of support and maintenance services for the currently installed Integrated Library System (ILS) in an incremental amount of \$258,064 for a contracted value not-to-exceed \$1,308,064; and to amend the Contract's date of expiration to June 30, 2022 from June 30, 2019.

Financial Implications: See report.

Contact: Alicia Abramson, Manager Library Information Technology

Action: Adopted resolution # R19-022.

**III. INFORMATION CALENDAR**

**A. Monthly Library Director's Report – Elliot Warren, Acting Director of Library Services**

From: Acting Director of Library Services

Contact: Elliot Warren, Acting Director of Library Services

Action: Received

**B. Overview of Board of Library Trustees Role in Director Recruitments Oral Report – Danielle McMillian**

From: Acting Director of Library Services

Contact: Elliot Warren, Acting Director of Library Services

Action: Received

**C. Update on Biennial Budget Oral Report – Elliot Warren, Acting Director of Library Services**

Postponed to next meeting.

From: Acting Director of Library Services

Contact: Elliot Warren, Acting Director of Library Services

Action: Received

**D. Library Events**

From: Acting Director of Library Services

Contact: Elliot Warren, Acting Director of Library Services

Action: Received

**IV. AGENDA BUILDING**

- Director Recruitment
- Moss Adams Report section on Director recruitment

**V. ADJOURNMENT**

Adjourned at 7:44 PM.

This is to certify that the foregoing is a true and correct copy of the minutes of the regular meeting of May 1, 2019 as approved by the Board of Library Trustees

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Elliot Warren, Acting Director of Library Services, acting as secretary to BOLT

Attachments: none.