



MINUTES

Berkeley Public Library - Board of Library Trustees Regular Meeting Wednesday, March 6, 2019 6:30 PM

Central Library – 2090 Kittredge Street

Board of Library Trustees:

Diane Davenport, President	Sophie Hahn
John Selawsky, Vice President	Judy Hunt
	Amy Roth

I. PRELIMINARY MATTERS

A copy of the agenda packet can be found at <http://www.berkeleypubliclibrary.org/about/board-library-trustees>

1. Call to Order: 6:32 pm.

Present: Trustees Davenport, Hahn, Hunt, Roth and Selawsky.

Absent: None

Also Present: Elliot Warren, Acting Director of Library Services; Jay Dickinson, Circulation Services Manager; Sarah Dentan, Library Services Manager; Anna Gonzalez, Library Services Manager; Alicia Abramson, Information Technology Manager; Danielle McMillian, Assoc. Human Resources Analyst; Eve Franklin, Administrative Secretary.

2. Public Comments: 1 speaker.

3. Comments from Library Unions:

- A. SEIU, LOCAL 1021 (Community Services and PTRLA Units) – 1 speaker
- B. Public Employees Union, LOCAL 1 – 0 speakers
- C. SEIU, LOCAL 1021 (Maintenance and Clerical Units) – 0 speakers

4. Comments from Board of Library Trustees –

- A. Trustee Hunt – spoke regarding the Authors Dinner, welcomed new staff and congratulated Debbie Carton on her upcoming retirement.
- B. Trustee Hahn – stated “I’ll join myself to those comments rather than restate them.”
- C. Trustee Davenport – Thanked Debbie Carton for the Annual Quilt Show.

II. PRESENTATIONS CALENDAR

A. DRAFT FY Biennial Budget 2020 & 2021

B. Dennis Dang presented the draft FY2020 & 2021 Biennial Budget followed by Board Discussion and Public Comment - 1 speaker

From: Admin and Fiscal Services Manager

Contact: Dennis Dang, Admin and Fiscal Services Manager

Action: Received (Attachment 1)

C. Berkeley Public Library Foundation – Kathy Huff

Kathy Huff reported on the recent Authors Dinner. There were 29 authors, 300 guests, 27 volunteers and staff, 29 business and individual sponsors, 48 in-kind donors, and the event grossed a record \$317,000.

From: Fiscal Services Manager

Contact: Kathy Huff, Berkeley Public Library Foundation Director

Action: Received (Attachment 2)

III. CONSENT CALENDAR

Action: M/S/C Trustee Hahn / Trustee John to adopt resolution # R19-009 to approve the consent calendar with as presented.

Vote: Ayes: Trustees Davenport, Hahn, Hunt, Roth and Selawsky. Noes: None. Absent: None. Abstentions: None.

A. Approve Minutes of the February 6, 2019 Regular Meeting

From: Acting Director of Library Services

Recommendation: Adopt a resolution to approve the minutes of the February 6 2, 2019 Regular Meeting of the Board of Library Trustees as presented.

Financial Implications: None.

Contact: Elliot Warren, Acting Director of Library Services

Action: Adopted resolution # R19-010.

B. Apply for and Accept Grant Funds for STEM Programming

From: Library Services Manager

Recommendation: Adopt a resolution authorizing the Director of Library Services to apply for and accept, if awarded, up to \$65,000 in IMLS National Leadership Planning Grant funds to support developing a framework for a collaborative project with UC Berkeley Natural History Museums (BNHM).

Financial Implications: See report.

Contact: Sarah Dentan, Library Services Manager

Action: Adopted resolution # R19-011.

C. Close the Transactions Based Reimbursement Fund (302) and transfer the Fund Balance to the Library Tax Fund (301)

From: Admin and Fiscal Services Manager

Recommendation: Adopt the resolution authorizing the Library to submit to the City Council of the City of Berkeley, for inclusion to amendment pursuant to the Annual Appropriations Ordinance, an adjustment to the Library's FY 2019 Budget closing the Transactions Based Reimbursement (TBR) Fund (302) via transfer of the Fund's fund balance into the Library Tax Fund (301).

Contact: Dennis Dang, Admin and Fiscal Services Manager

Action: Adopted resolution # R19-012.

IV. INFORMATION CALENDAR

A. Monthly Library Director's Report – Elliot Warren, Acting Director of Library Services

From: Acting Director of Library Services

Contact: Elliot Warren, Acting Director of Library Services

Action: Received

B. Library Events

From: Acting Director of Library Services

Contact: Elliot Warren, Acting Director of Library Services

Action: Received

V. AGENDA BUILDING

- Noll & Tam update
- Draft FY20-21 Budget
- Report on public survey
- Director Recruitment update

VI. ADJOURNMENT

Adjourned at 8:20 PM.

This is to certify that the foregoing is a true and correct copy of the minutes of the regular meeting of March 6, 2019 as approved by the Board of Library Trustees

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Elliot Warren, Acting Director of Library Services, acting as secretary to BOLT

Attachments:

1. DRAFT FY Biennial Budget 2020 & 2021
2. Berkeley Public Library Foundation – Kathy Huff