



## MINUTES

### Berkeley Public Library - Board of Library Trustees Regular Meeting Wednesday, February 6, 2019 6:30 PM

Central Library – 2090 Kittredge Street

#### Board of Library Trustees:

Diane Davenport, President	Sophie Hahn
John Selawsky, Vice President	Judy Hunt
	Amy Roth

#### I. PRELIMINARY MATTERS

A copy of the agenda packet can be found at <http://www.berkeleypubliclibrary.org/about/board-library-trustees>

##### 1. Call to Order: 6:31 pm.

Present: Trustees Davenport, Hahn, Hunt, Roth and Selawsky.

Trustee Hahn arrived at 6:35pm.

Absent: None

Also Present: Elliot Warren, Acting Director of Library Services; Jay Dickinson, Circulation Services Manager; Sarah Dentan, Library Services Manager; Anna Gonzalez, Library Services Manager; Alicia Abramson, Information Technology Manager; Danielle McMillian, Assoc. Human Resources Analyst; Eve Franklin, Administrative Secretary.

##### 2. Public Comments: 1 speakers.

##### 3. Comments from Library Unions:

- A. SEIU, LOCAL 1021 (Maintenance and Clerical Units) – 0 speakers
- B. SEIU, LOCAL 1021 (Community Services and PTRLA Units) – 0 speaker
- C. Public Employees Union, LOCAL 1 – 0 speakers

##### 4. Comments from Board of Library Trustees –

- A. Trustee Hunt – spoke regarding the book *Why Learn History (When It's Already on Your Phone)* by Sam Wineburg and the desire to provide programming for young people on life skills, public speaking and interpersonal relationships.
- B. Trustee Davenport – spoke about upcoming Authors Dinner on Saturday night and the Silent Auction which is open to everyone.

#### II. CONSENT CALENDAR

Action: M/S/C Trustee Selawsky / Trustee Hahn to adopt resolution # R19-003 to approve the consent calendar with as presented.

Vote: Ayes: Trustees Davenport, Hahn, Hunt, Roth and Selawsky. Noes: None. Absent: None. Abstentions: None.

##### A. Approve Minutes of the January 2, 2019 Regular Meeting

From: Acting Director of Library Services

Recommendation: Adopt a resolution to approve the minutes of the January 2, 2019 Regular Meeting of the Board of Library Trustees as presented.

Financial Implications: None.

Contact: Elliot Warren, Acting Director of Library Services

Action: Adopted resolution # R19-004.

**B. Contract: Janitorial Services for Berkeley Public Library**

From: Library Services Manager

Recommendation: Adopt a resolution authorizing the Director of Library Services to execute a contract and any amendments with PRIDE Industries One, Inc. for janitorial services at all Berkeley Public Library locations, for an amount not to exceed \$1,250,000, from July 1, 2019 through June 30, 2022.

Financial Implications: See report.

Contact: Sarah Dentan, Library Services Manager

Action: Adopted resolution # R19-005.

**C. Contract Amendment: L.J. Kruse Company**

From: Library Services Manager

Recommendation: Adopt a resolution authorizing the Director of Library Services to amend Contract No. 9004 (ERMA: 91259-1) with L.J. Kruse Company for HVAC and plumbing repair and preventative maintenance in an incremental amount of \$50,000 for a contracted value not-to-exceed \$425,000; and to extend the Contract's date of expiration to September 30, 2020 from February 28, 2019.

Financial Implications: See report.

Contact: Sarah Dentan, Library Services Manager

Action: Adopted resolution # R19-006.

**D. Contract Amendment: No. 10859 Java Connections, LLC (dba LaptopsAnytime)**

From: Library Information Systems Administrator

Recommendation: Adopt a resolution authorizing the Director of Library Services to amend Contract No. 10859 (ERMA: 119062-1) with Java Connections, LLC (dba LaptopsAnytime) to provide for an increase of \$37,011 from \$49,000, thereby increasing the Contract's allowable not-to-exceed amount to \$86,011.

Financial Implications: See report.

Contact: Alicia Abramson, Library Information Systems Administrator

Action: Adopted resolution # R19-007.

**E. Closure to Support Effective Migration to CARL X**

From: Acting Director of Library Services

Recommendation: Adopt the resolution approving closure of the Central Library on Sunday, June 30, 2019 and all libraries on Monday July 1, 2019 to support a successful Integrated Library System migration.

Financial Implications: See report.

Contact: Elliot Warren, Acting Director of Library Services

Action: Adopted resolution # R19-008.

**III. INFORMATION CALENDAR**

**A. Recruitment Practices Oral Report – LaTanya Bellow, Director Human Resources, City of Berkeley provided a presentation (Attachment 1)**

From: LaTanya Bellow

Contact: LaTanya Bellow

**B. Moss Adams Contract Update and Next Steps**

From: Acting Director of Library Services

Contact: Elliot Warren, Acting Director of Library Services

Action: Received

**C. Monthly Library Director's Report – Elliot Warren, Acting Director of Library Services**

From: Acting Director of Library Services

Contact: Elliot Warren, Acting Director of Library Services

Action: Received

**D. Library Events**

From: Acting Director of Library Services

Contact: Elliot Warren, Acting Director of Library Services

Action: Received

**IV. AGENDA BUILDING**

- Central Renovation Plans

**V. ADJOURNMENT**

Adjourned at 7:26 PM.

This is to certify that the foregoing is a true and correct copy of the minutes of the regular meeting of February 6, 2019 as approved by the Board of Library Trustees

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Elliot Warren, Acting Director of Library Services, acting as secretary to BOLT

Attachments:

1. Recruitment Practices Oral Report