



MINUTES
Berkeley Public Library - Board of Library Trustees Regular Meeting
Wednesday, December 12, 2018 6:30 PM

Central Library – 2090 Kittredge Street

Board of Library Trustees:

Diane Davenport, President	Sophie Hahn
John Selawsky, Vice President	Judy Hunt
	Amy Roth

I. PRELIMINARY MATTERS

A copy of the agenda packet can be found at <http://www.berkeleypubliclibrary.org/about/board-library-trustees>

1. Call to Order: 6:31 pm.

Present: Trustees Davenport, Hahn, Hunt and Selawsky.

Absent: Trustee Roth

Also Present: Elliot Warren, Acting Director of Library Services; Jay Dickinson, Circulation Services Manager; Sarah Dentan, Library Services Manager; Anna Gonzalez, Library Services Manager; Alicia Abramson, Information Technology Manager; Danielle McMillian, Assoc. Human Resources Analyst; Eve Franklin, Administrative Secretary.

2. Public Comments: 3 speakers.

3. Comments from Library Unions:

- A. SEIU, LOCAL 1021 (Community Services and PTRLA Units) – 1 speaker
- B. Public Employees Union, LOCAL 1 – 0 speakers
- C. SEIU, LOCAL 1021 (Maintenance and Clerical Units) – 0 speakers

4. Comments from Board of Library Trustees – None.

II. PRESENTATION

- A. Berkeley Public Library Foundation – Kathy Huff provided a report on Berkeley Public Library Foundation activities.

III. CONSENT CALENDAR

Action: M/S/C Trustee Selawsky / Trustee Hahn to adopt resolution # R18-056 to approve the consent calendar with minor correction to the November 14, 2018 Regular Meeting Minutes.

Vote: Ayes: Trustees Davenport, Hahn, Hunt, and Selawsky. Noes: None. Absent: Trustee Roth. Abstentions: None.

A. Approve Minutes of the November 14, 2018 Regular Meeting

Correction to Consent Calendar vote.

Change “Vote: Ayes: Trustees Davenport, Hahn, Hunt, and Roth. Noes: None. Absent: Trustee Selawsky. Abstentions: None.” to

“Vote: Ayes: Trustees Davenport, Hahn, Hunt, Roth and Selawsky. Noes: None. Absent: None. Abstentions: None.”

From: Acting Director of Library Services

Recommendation: Adopt a resolution to approve the minutes of the November 14, 2018 Regular Meeting of the Board of Library Trustees as presented.

Financial Implications: None.

Contact: Elliot Warren, Acting Director of Library Services

Action: Adopted resolution # R18-057.

B. Approve Minutes of the November 17, 2018 Special Meeting

From: Acting Director of Library Services

Recommendation: Adopt a resolution to approve the minutes of the November 17, 2018 Special Meeting of the Board of Library Trustees as presented.

Financial Implications: None.

Contact: Elliot Warren, Acting Director of Library Services

Action: Adopted resolution # R18-058.

IV. ACTION CALENDAR

A. Review and Possible Action on Budget Priorities for the FY 2020 & FY 2021 Biennial Budget Cycle

From: Acting Director of Library Services

Recommendation: Adopt a resolution adopting budget priorities for the Library for the FY 2020 and FY 2021 biennial budget cycle as amended:

Under Proposed priorities for fiscal years 2020 & 2021:

Change item 4 to read as follows:

“Develop and enhance policies, practices, services, and assignments that promote community wellness and the safety and comfort of staff and all library users.”

Change item 5 to read as follows:

“Harmonize efforts of the board, management, and staff to improve library services by beginning the process of implementation of the recommendations of the November 2018 Organizational Evaluation report.”

Contact: Elliot Warren, Acting Director of Library Services

Action: M/S/C Trustee Hunt / Trustee Hahn to adopt resolution # R18-059.

Vote: Ayes: Trustees Davenport, Hahn, Hunt, and Selawsky. Noes: None. Absent: Trustee Roth. Abstentions: None.

B. Acceptance of the Organizational Assessment Report from Moss Adams, LLP.

From: Acting Director of Library Services

Recommendation: Adopt the resolution to accept the organizational report provided by Moss Adams LLP. Per the contract signed on June 18, 2018, Moss Adams LLP was expected to “submit a report that will include executive summary, study objectives, scope, and methodology; findings and recommendations; and an implementation plan.”

Financial Implications: None.

Contact: Elliot Warren, Acting Director of Library Services

Action: M/S/C Trustee Selawsky / Trustee Hahn to adopt resolution # R18-060.

Vote: Ayes: Trustees Davenport, Hahn, Hunt, and Selawsky. Noes: None. Absent: Trustee Roth. Abstentions: None.

V. INFORMATION CALENDAR

A. Information Technology Oral Report – Alicia Abramson

Alicia Abramson & John Boggs provided a presentation (Attachment 1)

From: Contact: Alicia Abramson, Library Information Systems Administrator

Contact: Contact: Alicia Abramson

B. Monthly Library Director’s Report – Elliot Warren, Acting Director of Library Services

From: Acting Director of Library Services

Contact: Elliot Warren, Acting Director of Library Services

Action: Received

C. Library Events

From: Acting Director of Library Services

Contact: Elliot Warren, Acting Director of Library Services

Action: Received

VI. AGENDA BUILDING

- Organization Review Next Steps
- Director recruitment discussion

VII. ADJOURNMENT

Adjourned at 8:46 PM.

This is to certify that the foregoing is a true and correct copy of the minutes of the regular meeting of December 12, 2018 as approved by the Board of Library Trustees

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Elliot Warren, Acting Director of Library Services, acting as secretary to BOLT

Attachments:

1. Information Technology Report (Alicia Abramson)