



MINUTES
Berkeley Public Library - Board of Library Trustees Regular Meeting
Wednesday, November 14, 2018 6:30 PM

Central Library – 2090 Kittredge Street

Board of Library Trustees:

Diane Davenport, President	Sophie Hahn
John Selawsky, Vice President	Judy Hunt
	Amy Roth

I. PRELIMINARY MATTERS

A copy of the agenda packet can be found at <http://www.berkeleypubliclibrary.org/about/board-library-trustees>

1. Call to Order: 6:31 pm.

Present: Trustees Davenport, Hahn, Hunt, Roth and Selawsky.

Absent: None

Also Present: Elliot Warren, Acting Director of Library Services; Dennis Dang, Admin and Fiscal Services Manager; Jay Dickinson, Circulation Services Manager; Sarah Dentan, Library Services Manager; Anna Gonzalez, Library Services Manager; Alicia Abramson, Information Technology Manager; Danielle McMillian, Assoc. Human Resources Analyst; Eve Franklin, Administrative Secretary.

Colleen Rozillis, Moss Adams

2. Public Comments: 1 speaker.

3. Comments from Library Unions:

- A. SEIU, LOCAL 1021 (Maintenance and Clerical Units) – 0 speakers
- B. SEIU, LOCAL 1021 (Community Services and PTRLA Units) – 1 speaker
- C. Public Employees Union, LOCAL 1 – 0 speakers

4. Comments from Board of Library Trustees

- A. Trustee Hunt – Thank you to staff for work with the homeless population. Thanked the Foundation for funding the Commons, it's a great space for a variety of events. Requested the Library order more copies of *The Library Book* by Susan Orlean.
- B. Trustee Hahn – Appreciation to Berkeley Public Library Foundation and Friends of the Berkeley Public Library. Gratitude to the people of Berkeley for support of measures O and P.
- C. Trustee Davenport – There is a display case on the second floor at Central Library near the elevator showing Berkeley Public Library History including BOLT minutes from shortly after the earthquake in 1906.

II. CONSENT CALENDAR

Action Items C. Revised Circulation Policy and D. Revised Suspension Policy were moved from Action Calendar to Consent Calendar.

From: Acting Director of Library Services

Action: M/S/C Trustee Selawsky / Trustee Roth to adopt resolution # R18-048 to approve the consent calendar as presented.

Vote: Ayes: Trustees Davenport, Hahn, Hunt, Roth and Selawsky. Noes: None. Absent: None. Abstentions: None.

A. Approve Minutes of the October 3, 2018 Regular Meeting

From: Acting Director of Library Services

Recommendation: Adopt a resolution to approve the minutes of the October 3, 2018 Regular Meeting of the Board of Library Trustees as presented.

Financial Implications: None.

Contact: Elliot Warren, Acting Director of Library Services

Action: Adopted resolution # R18-049.

B. Contract Amendment: No. 9954A Edgeworth Integration

From: Library Information Systems Administrator

Recommendation: Adopt a resolution authorizing the Director of Library Services to execute a contract amendment with Edgeworth Integration, LLC for building security systems maintenance and support services at all Berkeley Public Library locations, to increase the contracted value up to \$50,000.00 to an amount not to exceed \$100,000.00.

Financial Implications: See Report.

Contact: Alicia Abramson, Library Information Systems Administrator

Action: Adopted resolution # R18-050.

C. Revised Circulation Policy

From: Circulation Services Manager

Recommendation: Adopt the resolution to update the Library Circulation Policy with the following changes:

1. Under Library Cards:

Change "Library cards expire after four years and can be renewed for free at any of our libraries with picture identification as explained below." to

"Library cards expire after 4 years; Easy Access cards expire after 1 year. In order to obtain a full service library card, patrons must provide picture identification and proof of California address."

2. Under East Access Cards. Add "Easy Access Cards expire after 1 year." To the end of the paragraph.

Financial Implications: None.

Contact: Jay Dickinson, Circulation Services Manager

Action: Adopted resolution # R18-053.

D. Revised Suspension Policy

From: Acting Director of Library Services

Recommendation: Adopt the resolution approving dates, times and locations for the 2019 regular meeting schedule for the Board of Library Trustees.

Financial Implications: None.

Contact: Elliot Warren, Acting Director of Library Services

Action: Adopted resolution # R18-054.

III. ACTION CALENDAR

A. Review and Possible Action on Budget Priorities for the FY 2020 & FY 2021 Biennial Budget Cycle

From: Acting Director of Library Services

Recommendation: Adopt a resolution adopting budget priorities for the Library for the FY 2020 and FY 2021 biennial budget cycle.

Financial Implications: None.

Contact: Elliot Warren, Acting Director of Library Services

Action: No action taken.

B. Discussion and Nominations for the Selection of Board President and Vice-President

A revised resolution was provided by Trustee Hahn. (Attachment #1)

From: Acting Director of Library Services

Recommendation: Adopt the resolution to appoint President and Vice-President, for the term commencing November 15, 2018, for a one-year term.

Financial Implications: None.

Contact: Elliot Warren, Acting Director of Library Services

Action: M/S/C Trustee Selawsky / Trustee Roth to adopt resolution # R18-052a.

Trustee Diane Davenport has been duly elected and shall serve as President commencing on November 15, 2018, until the first meeting of the board in October 2020, and until a successor is elected, unless their term as a member of the Board of Trustees expires sooner.

Vote: Ayes: Trustees Davenport, Hahn, Hunt, Roth and Trustee Selawsky. Noes: None. Absent: None. Abstentions: None.

Action: M/S/C Trustee Hahn / Trustee Davenport to adopt resolution # R18-052b.

Trustee John Selawsky has been duly elected and shall serve as Vice President commencing on November 15, 2018, until the first meeting of the board in October 2020, and until a successor is elected, their term as a member of the Board of Trustees expires sooner.

Vote: Ayes: Trustees Davenport, Hahn, Roth and Trustee Selawsky. Noes: None. Absent: None. Abstentions: Trustee Hunt.

C. Revised Circulation Policy

Moved to the Consent Calendar.

D. Revised Suspension Policy

Moved to the Consent Calendar.

IV. INFORMATION CALENDAR

A. Organization Review Oral Report – Moss Adams

Colleen Rozillis provided a presentation (Attachment 2)

From: Colleen Rozillis, Moss Adams

Contact: Colleen Rozillis, Moss Adams

Action: Received

B. Information Technology Oral Report – Alicia Abramson

From: Contact: Alicia Abramson, Library Information Systems Administrator

Contact: Contact: Alicia Abramson

Action: Postponed to future meeting.

C. Statistical Reporting Report – Elliot Warren, Acting Director of Library Services

From: Acting Director of Library Services

Contact: Elliot Warren, Acting Director of Library Services

Action: Received

D. Monthly Library Director's Report – Elliot Warren, Acting Director of Library Services

From: Acting Director of Library Services

Contact: Elliot Warren, Acting Director of Library Services

Action: Received

E. Bylaws Subcommittee Oral Report

From: Trustees Hahn and Hunt

Contact: Trustees Hahn and Hunt

Action: Received

F. Library Events

From: Acting Director of Library Services

Contact: Elliot Warren, Acting Director of Library Services

Action: Received

V. AGENDA BUILDING

- Organization Review Report
- Budget Priorities for the FY 2020 & FY 2021 Biennial Budget Cycle
- Information Technology Report
- Berkeley History Room Report

VI. ADJOURNMENT

Adjourned at 8:05 PM.

This is to certify that the foregoing is a true and correct copy of the minutes of the regular meeting of November 14, 2018 as approved by the Board of Library Trustees

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Elliot Warren, Acting Director of Library Services, acting as secretary to BOLT

Attachments:

1. Revised Resolution for Appointment Of A Trustee To Sit As President And A Trustee To Sit As Vice-President For The Board Of Library Trustees
2. Organization Review Presentation (Moss Adams)