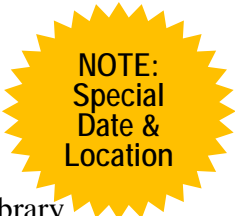




BERKELEY PUBLIC LIBRARY BOARD OF LIBRARY TRUSTEES



SPECIAL MEETING
Monday, 09/17/2018

REVISED
AGENDA
6:30 PM

Central Library
Community Meeting Room
2090 Kittredge Street

I. PRELIMINARY MATTERS

- A. **Call to Order**
- B. **Public Comments** – Speakers are allowed 3 minutes each for up to 10 speakers; if more than 10 individuals have filled out and submitted cards to speak, the time for all speakers will be reduced to 2 minutes per person and if more than 20 individuals have submitted speaker’s cards, the time per person will be reduced to one minute each, for a maximum of one hour of public comment.
- C. **Comments from Library Unions** – For regular meetings of the BOLT, representatives from the three unions representing Library employees may address BOLT, with a total time limit of 15 minutes. If all three (3) unions have representatives present and wish to speak, each union shall receive 5 minutes to address BOLT. If only two (2) unions have representatives present and wishing to speak, each union shall receive 7.5 minutes to address BOLT, for a total of 15 minutes. If only one (1) union has representatives present and wishing to speak, that union shall receive 15 minutes to address BOLT. The Secretary shall, at the start of the Comment from Library Union item, ask union representatives who wish to speak to identify themselves and which union they represent. The Secretary shall then determine the appropriate allocation of speaking time according to the rules stated herein.
 - i. Public Employees Union, LOCAL 1
 - ii. SEIU, LOCAL 1021 (Maintenance and Clerical Units)
 - iii. SEIU, LOCAL 1021 (Community Services and PTRLA Units)
- D. **Comments from Board of Library Trustees**

II. CONSENT CALENDAR

The Board will consider removal and addition of items to the Consent Calendar prior to voting on the Consent Calendar. All items remaining on the Consent Calendar will be approved in one motion.

- A. **Approve Minutes of the July 18, 2018 Regular Meeting**
Recommendation: Approve the minutes of the July 18, 2018 Regular Meeting of the Board of Library Trustees.
- B. **FY 2018 Closing Budget Results and FY 2019 Budget Amendment (AAO)**
Recommendation: Adopt the resolution amending the FY 2019 approved Expenditures Budget for all Fund entities to \$24,325,037 based on recommended re-appropriation of committed prior year funding and other adjustments totaling \$959,386.
- C. **Contract: TLC for Integrated Library System (ILS)**
Recommendation: Adopt a resolution authorizing the Library Director to execute a contract with The Library Corporation (TLC) for software licensing, implementation, maintenance, and related services for the Integrated Library System (ILS) for Berkeley Public Library, for an amount not to exceed 534,822 from October 1, 2018 through June 30, 2023.
- D. **Contract No. 9563 Amendment: Noll & Tam Architects and Planners**
Recommendation: Adopt a resolution authorizing the Director of Library Services to amend Contract No. 9563 with Noll & Tam Architects and Planners to provide for an increase of \$210,000, inclusive of a 10% contingency to execute project ASAs, to the expenditure authority, thereby, increasing the Contract’s allowable not-to-exceed amount to \$565,416 and to extend the term of the Contract from December 31, 2018 to December 31, 2020.
- E. **California Immigrant Alliance Project**
Recommendation: Adopt a Resolution to participate in the California Immigrant Alliance Project by accepting reimbursement from the California State Library in the amount of \$6,497.71 for the purchase of bilingual books for the Library’s circulating collections. Participating in this grant furthers our stated commitment to Library Services for Undocumented Resident, Immigrants and Dreamers adopted unanimously by BOLT on July 18, 2018.
- F. **Annual Report to City Council**
Recommendation: Adopt a resolution approving the Annual Report to the Berkeley City Council from the Board of Library Trustees for the period of July 2017 through June 2018.

III. INFORMATION REPORTS

- A. **Bylaws Sub Commission Oral Report** – Sophie Hahn and Judy Hunt
- B. **Exterior Stucco Demolition Work** – Elliot Warren, Acting Director of Library Services
- C. **Organizational Review Report** – Elliot Warren, Acting Director of Library Services
- D. **Monthly Library Director’s Report** – Elliot Warren, Acting Director of Library Services
- E. **Staff Report - Homeless Taskforce** – Isobel Schneider, Librarian II
- F. **Berkeley Public Library Foundation Update** – Kathy Huff, Berkeley Public Library Foundation
- G. **Library Events** – Calendar of events and press releases for various Library programs are posted at <http://www.berkeleypubliclibrary.org>

IV. AGENDA BUILDING

The next meeting will be a Regular Meeting held at 6:30 PM on Wednesday, October 3, 2018 at the **Tarea Hall Pittman South Branch, 1901 Russell Street, Berkeley.**

V. ADJOURNMENT

Communication Access Information



This meeting is being held in a wheelchair accessible location. To request a disability-related accommodation(s) to participate in the meeting, including auxiliary aids or services, please contact the Disability Services specialist at 510-981-6418 (V) or 510-981-6347 (TDD) at least three business days before the meeting date. Please refrain from wearing scented products to this meeting.

I hereby certify that this amended agenda for the special meeting of the Board of Library Trustees of the City of Berkeley was posted in the display cases located at 2134 Martin Luther King, Jr. Way and in front of the Central Public Library at 2090 Kittredge Street as well as on the Berkeley Public Library’s website on September 12, 2018.

//s// _____
Elliot Warren, Acting Director of Library Services
Serving as Secretary to the Board of Library Trustees

For further information, please call (510) 981-6195.

COMMUNICATIONS

Communications to Berkeley boards, commissions or committees are public record and will become part of the City’s records. **Please note: e-mail addresses, names, addresses, and other contact information are not required, but if included in any communication to a City board, commission or committee, will become part of the public record.** If you do not want your e-mail address or any other contact information to be made public, you may deliver communications via U.S. Postal Service or in person to the secretary of the relevant board, commission or committee. If you do not want your contact information included in the public record, please do not include that information in your communication. Please contact the secretary to the relevant board, commission or committee for further information.

Any writings or documents provided to a majority of the Commission regarding any item on this agenda will be made available for public inspection at Berkeley Public Library Administration Office located at 2090 Kittredge Street, 3rd Floor Admin Wing, Berkeley, CA 94704.

Agendas and agenda reports may be accessed via the Internet at www.berkeleypubliclibrary.org/about/board-library-trustees and may be read at reference desks at the following locations:

- Central Library - 2090 Kittredge Street
- Claremont Branch – 2940 Benvenue Avenue
- West Branch – 1125 University Avenue
- North Branch – 1170 The Alameda
- South Branch – 1901 Russell Street

Communications: