

Board of Library Trustees Bylaws Subcommittee Meeting
Minutes
Thursday, May 3, 2018 10:00am

Central Library - 2090 Kittredge Street
3rd Floor Community Meeting Room

Bylaws Subcommittee

Sophie Hahn

Judy Hunt

In attendance: Judy Hunt, Sophie Hahn, Elliot Warren

Others: Bradan Litzinger, Eve Franklin (Notetakers)

Members of the Public: 2

I. **Preliminary Matters**

1. Call to Order: 10:08 a.m.

Present: Hahn, Hunt

Absent: None

2. Public Comment - 1

3. Comments from Subcommittee members

Trustee Hunt – Thank you to staff for efforts to pull draft bylaws together.

Trustee Hahn – Bradan has put the vast amount of time into assembling the draft bylaws. Why are we doing this? Because no well-run board should function without bylaws. The draft bylaws are based on existing Berkeley Public Library policies, City of Berkeley Policies, California Library Association Trustee Toolkit, local library bylaws, Library Trustee Handbooks. They serve the same purpose as any boards bylaws, they provide clear operating rules.

II. **New Business**

1. Approval of Minutes: 03/01/2018 BOLT Bylaws Subcommittee

M/S/C (Hunt/Hahn) to accept the 03/01/2018 Subcommittee minutes and accept the agenda as presented

2. Discussion of Content – Review Draft Bylaws

Discussion of topic. No action Taken,

4. Review of Bylaws Subcommittee Timeline

No changes to the timeline. No action taken

5. Set Next Meeting Date

Friday, June 8, 10:15 AM – 12:15 AM

Action Items:

a. Elliot Warren to draft a preamble statement based on discussion.

b. Elliot Warren to send Suspension Policy (BOLT serves as appeals officer) and Gift Policy.

III. **Adjournment**

Action: M/S/C (Hunt/Hahn) to adjourn the meeting

Vote: All Ayes

Adjourned 12:00pm

Attachments:

- 1) BOLT Bylaws - DRAFT 05.03.2018.docx