I. Preliminary Matters
1. Call to Order
2. Public Comment
3. Comments from Subcommittee members

II. New Business
1. Approval of Minutes: 3/1/2018 BOLT Bylaws Subcommittee Meeting
2. Discussion of Content – Review Draft Bylaws
3. Review of Bylaws Subcommittee Timeline
4. Set next meeting date

III. Adjournment

Communication Access Information

This meeting is being held in a wheelchair accessible location. To request a disability-related accommodation(s) to participate in the meeting, including auxiliary aids or services, please contact the Disability Services specialist at 510-981-6418 (V) or 510-981-6347 (TDD) at least three business days before the meeting date. Please refrain from wearing scented products to this meeting.

I hereby certify that this amended agenda for the special meeting of the Board of Library Trustees of the City of Berkeley was posted in the display cases located at 2134 Martin Luther King, Jr. Way and in front of the Central Public Library at 2090 Kittredge Street as well as on the Berkeley Public Library’s website on February 28, 2018.

//s// ______________________________________________________
Elliot Warren, Acting Director of Library Services
Serving as Secretary to the Board of Library Trustees

For further information, please call (510) 981-6195.

COMMUNICATIONS

Communications to Berkeley boards, commissions or committees are public record and will become part of the City’s records. Please note: e-mail addresses, names, addresses, and other contact information are not required, but if included in any communication to a City board, commission or committee, will become part of the public record. If you do not want your e-mail address or any other contact information to be made public, you may deliver communications via U.S. Postal Service or in person to the secretary of the relevant board, commission or committee. If you do not want your contact information included in the public record, please do not include that information in your communication. Please contact the secretary to the relevant board, commission or committee for further information.

Any writings or documents provided to a majority of the Commission regarding any item on this agenda will be made available for public inspection at Berkeley Public Library Administration Office located at 2090 Kittredge Street, 3rd Floor Admin Wing, Berkeley, CA 94704.

Agendas and agenda reports may be accessed via the Internet at www.berkeleypubliclibrary.org/about/board-library-trustees and may be read at reference desks at the following locations:

Central Library - 2090 Kittredge Street
Claremont Branch – 2940 Benvenue
West Branch – 1125 University
North Branch – 1170 The Alameda
South Branch – 1901 Russell
Board of Library Trustees Bylaws Subcommittee
Meeting Minutes
Thursday, March 1, 2018 10:00am

Central Library - 2090 Kittredge Street
3rd Floor Community Meeting Room

Bylaws Subcommittee
Sophie Hahn
Judy Hunt

In attendance: Judy Hunt, Sophie Hahn, Elliot Warren
Others: Bradan Litzinger, Rory Dean-Evans (Notetakers)

Preliminary Matters
Roll Call: 10:05 a.m.
Present: Hahn, Hunt
Absent: None

1. Approval of Minutes: 12/12/2017 BOLT Bylaws Subcommittee
   M/S/C (Hunt/Hahn) to accept the 12/12/2017 Subcommittee minutes and accept the
   agenda as presented

2. Discussion of Content - Framing and Aspirational Elements of New Bylaws
   Discussion of topic for approximately 1 hour.
   No action taken

3. Discussion of Need for Staff Support to Bylaws Subcommittee
   Executive Director confirmed that Berkeley Public Library Staff will fill staffing needs for
   the subcommittee, not staff from Councilmember Hahn’s office

4. Review of Bylaws Subcommittee Timeline
   Brief discussion. No action taken

5. Set Next Meeting Date
   Referred to confirm next meeting date via email, no action taken.
   Councilmember Hahn to prepare draft of bylaws preamble and bylaws

Adjournment
Action: M/S/C (Hunt/Hahn) to adjourn the meeting
Vote: All Ayes
Adjourned 12:00pm