



MINUTES

Berkeley Public Library - Board of Library Trustees Regular Meeting Wednesday, March 7, 2018 6:30 PM

Tarea Hall Pittman South Branch – 1901 Russell Street

Board of Library Trustees:

Diane Davenport, President	Sophie Hahn
John Selawsky, Vice President	Judy Hunt
	Amy Roth

I. PRELIMINARY MATTERS

A copy of the agenda packet can be found at <http://www.berkeleypubliclibrary.org/about/board-library-trustees>

1. **Call to Order:** 6:30pm.

Present: Trustees Davenport, Hahn, Hunt, Roth and Selawsky.

Absent: None.

Also Present: Elliot Warren, Acting Director of Library Services; Sarah Dentan, Library Services Manager; Anna Gonzalez, Library Services Manager; Dennis Dang, Admin and Fiscal Services Manager; Jay Dickinson, Circulation Services Manager; Alicia Abramson, Information Technology Manager; Danielle McMillian, Assoc. Human Resources Analyst; Shani Leonards, Supervising Librarian; Erica Glenn, Senior Librarian; Eve Franklin, Administrative Secretary.

2. **Public Comments:** 2 speakers.

3. **Comments from Library Unions:**

- A. Public Employees Union, LOCAL 1 – 0 speakers
- B. SEIU, LOCAL 1021 (Maintenance and Clerical Units) – 1 speaker
- C. SEIU, LOCAL 1021 (Community Services and PTRLA Units) – 0 speaker.

4. **Comments from Board of Library Trustees**

- A. Trustee Hahn – Thank you to the Berkeley Public Library Foundation for an amazing Authors Dinner and grants.
- B. Trustee Hunt – Thank you for the gala event. Commend staff for creative programming.
- C. Trustee Davenport – spoke regarding the Fix-it Clinic held at South Branch. North Branch will hold one on March 24.

II. PRESENTATION CALENDAR

A. Library Budget FY19 Adjustments – Dennis Dang, Administrative and Fiscal Services Manager

Dennis Dang provided a presentation on the budget (Attachment #1)

III. CONSENT CALENDAR

Action: M/S/C Trustee Selawsky / Trustee Hahn to adopt resolution # R18-009 to approve the consent calendar.

Vote: Ayes: Trustees Davenport, Hahn, Hunt, Roth and Selawsky. Noes: None. Absent: None. Abstentions: None.

A. Approve Minutes of the February 7, 2018 Regular Meeting

From: Acting Director of Library Services

Recommendation: Adopt a resolution to approve the minutes of the February 7, 2018 Regular Meeting of the Board of Library Trustees as corrected.

Financial Implications: None.

Contact: Elliot Warren, Acting Director of Library Services

Action: Adopted resolution # R18-010.

B. Library Internet Use Policy Update – Elliot Warren

From: Acting Director of Library Services

Recommendation: Adopt the resolution authorizing revisions to the Library Internet Use policy that updates it to include coverage of use of the Library's laptops and wireless system. The revision removes out of date content related to provision of privacy screens and updates it to more clearly support changes to the Behavior Guidelines policy and the adoption of the Library's Customer Service philosophy. Both of these documents prioritize the Library's responsibility to provide a welcoming environment for Library patrons. Revisions to the Computer Use Policy are informed by these more recent documents and are intended to align and clarify practices. The revision also removes out of date content related to some rules for access to the public computers.

Financial Implications: none.

Contact: Elliot Warren, Acting Director of Library Services

Action: Adopted resolution # R18-011.

IV. INFORMATION CALENDAR

A. Bylaws Sub Commission Oral Report – Sophie Hahn and Judy Hunt

Next meeting to be held in May.

B. Staff Report – Cornerstones of Science

From: Senior Librarian

Contact: Erica Glenn, Senior Librarian

Action: Received (Attachment 2)

C. Monthly Library Director's Report – Elliot Warren, Acting Director of Library Services

From: Acting Director of Library Services

Contact: Elliot Warren, Acting Director of Library Services

Action: Received

D. Library Events

From: Acting Director of Library Services

Contact: Elliot Warren, Acting Director of Library Services

Action: Received

V. AGENDA BUILDING

- Library Evaluation Update
- Budget
- 2x2 Committee Update

VI. ADJOURNMENT

Adjourned at 8:05pm PM.

This is to certify that the foregoing is a true and correct copy of the minutes of the regular meeting of March 7, 2018 as approved by the Board of Library Trustees

//s// _____

Elliot Warren, Acting Director of Library Services, acting as secretary to BOLT

Attachments:

1. Library Budget FY19 Adjustments (Attachment #1)
2. Staff Report on Cornerstones of Science (Attachment #2)