I. PRELIMINARY MATTERS

A copy of the agenda packet can be found at http://www.berkeleypubliclibrary.org/about/board-library-trustees

1. Call to Order: 6:30pm.
   Present: Trustees Davenport, Hahn, Hunt, Roth and Selawsky.
   Absent: None.
   Also Present: Elliot Warren, Acting Director of Library Services; Sarah Dentan, Library Services Manager; Anna Gonzalez, Library Services Manager; Dennis Dang, Admin and Fiscal Services Manager; Jay Dickinson, Circulation Services Manager; Alicia Abramson, Information Technology Manager; Danielle McMillian, Assoc. Human Resources Analyst; Shani Leondards, Supervising Librarian; Erica Glenn, Senior Librarian; Eve Franklin, Administrative Secretary.

2. Public Comments: 2 speakers.

3. Comments from Library Unions:
   A. Public Employees Union, LOCAL 1 – 0 speakers
   B. SEIU, LOCAL 1021 (Maintenance and Clerical Units) – 1 speaker
   C. SEIU, LOCAL 1021 (Community Services and PTRLA Units) – 0 speaker.

4. Comments from Board of Library Trustees
   A. Trustee Hahn – Thank you to the Berkeley Public Library Foundation for an amazing Authors Dinner and grants.
   B. Trustee Hunt – Thank you for the gala event. Commend staff for creative programming.
   C. Trustee Davenport – spoke regarding the Fix-it Clinic held at South Branch. North Branch will hold one on March 24.

II. PRESENTATION CALENDAR

A. Library Budget FY19 Adjustments – Dennis Dang, Administrative and Fiscal Services Manager
   Dennis Dang provided a presentation on the budget (Attachment #1)

III. CONSENT CALENDAR

Action: M/S/C Trustee Selawsky / Trustee Hahn to adopt resolution # R18-009 to approve the consent calendar.

A. Approve Minutes of the February 7, 2018 Regular Meeting
   From: Acting Director of Library Services
   Recommendation: Adopt a resolution to approve the minutes of the February 7, 2018 Regular Meeting of the Board of Library Trustees as corrected.
Financial Implications: None.
Contact: Elliot Warren, Acting Director of Library Services
Action: Adopted resolution # R18-010.

B. **Library Internet Use Policy Update** – Elliot Warren
   
   From: Acting Director of Library Services
   
   Recommendation: Adopt the resolution authorizing revisions to the Library Internet Use policy that updates it to include coverage of use of the Library’s laptops and wireless system. The revision removes out of date content related to provision of privacy screens and updates it to more clearly support changes to the Behavior Guidelines policy and the adoption of the Library’s Customer Service philosophy. Both of these documents prioritize the Library’s responsibility to provide a welcoming environment for Library patrons. Revisions to the Computer Use Policy are informed by these more recent documents and are intended to align and clarify practices. The revision also removes out of date content related to some rules for access to the public computers.
   
   Financial Implications: none.
   
   Contact: Elliot Warren, Acting Director of Library Services
   
   Action: Adopted resolution # R18-011.

IV. INFORMATION CALENDAR

   A. **Bylaws Sub Commission Oral Report** – Sophie Hahn and Judy Hunt
      
      Next meeting to be held in May.

   B. **Staff Report** – Cornerstones of Science
      
      From: Senior Librarian
      
      Contact: Erica Glenn, Senior Librarian
      
      Action: Received (Attachment 2)

   C. **Monthly Library Director’s Report** – Elliot Warren, Acting Director of Library Services
      
      From: Acting Director of Library Services
      
      Contact: Elliot Warren, Acting Director of Library Services
      
      Action: Received

   D. **Library Events**
      
      From: Acting Director of Library Services
      
      Contact: Elliot Warren, Acting Director of Library Services
      
      Action: Received

V. AGENDA BUILDING

   - Library Evaluation Update
   - Budget
   - 2x2 Committee Update

VI. ADJOURNMENT

   Adjourned at 8:05pm PM.

   This is to certify that the foregoing is a true and correct copy of the minutes of the regular meeting of March 7, 2018 as approved by the Board of Library Trustees

   //s// ______________________________
   
   Elliot Warren, Acting Director of Library Services, acting as secretary to BOLT

   Attachments:
   1. Library Budget FY19 Adjustments (Attachment #1)
   2. Staff Report on Cornerstones of Science (Attachment #2)