



BERKELEY PUBLIC LIBRARY BOARD OF LIBRARY TRUSTEES

REGULAR MEETING
March 1, 2017

AGENDA
5:00 PM

Tarea Hall Pittman South Branch
1901 RUSSELL STREET

I. PRELIMINARY MATTERS

- A. Call to Order
- B. Public Comments
- C. Comments from Library Unions:
 - i. Public Employees Union, LOCAL 1
 - ii. SEIU, LOCAL 1021 (Maintenance and Clerical Units)
 - iii. SEIU, LOCAL 1021 (Community Services and PTRLA Units)
- D. Comments from Board of Library Trustees

II. CONSENT CALENDAR

The Board will consider removal and addition of items to the Consent Calendar prior to voting on the Consent Calendar. All items remaining on the Consent Calendar will be approved in one motion.

- A. **Approve minutes of the February 1, 2017 Regular Meeting**
Recommendation: Approve the minutes of the February 1, 2017, Regular Meeting of the Board of Library Trustees.

III. ACTION CALENDAR

- A. **Trustee interviews and recommendation to City Council for Trustee appointment effective March 24, 2017**
Recommendation: Trustees will conduct interviews during this meeting of candidates for the upcoming vacancy on the Board of Library Trustees in order for the Trustees to make a recommendation to City Council. Packets of candidate applications will be available for review by the public at the meeting. Following discussion of candidates interviewed, vote by the Board on recommendation to City Council, and direct staff to send name of recommended candidate to City Council for appointment.
- B. **Signage for Tarea Hall Pittman South Branch**
Recommendation: That BOLT rescind its action from February 10, 2016, and determine whether to reinstate the Signage Subcommittee.

IV. INFORMATION REPORTS

- A. **FY17 – Half-year Budget Report** – Dennis Dang, Administrative and Fiscal Services Manager
- B. **Monthly Library Director's Report** – Director Heidi Dolamore
- C. **Library Events:** Calendar of events and press releases for various Library programs are posted at <http://www.berkeleypubliclibrary.org>

V. AGENDA BUILDING

The next meeting will be a Regular Meeting held at 6:30 PM on Wednesday, April 5, 2017 at the **Tarea Hall Pittman South Branch, 1901 Russell Street, Berkeley.**

VI. ADJOURNMENT

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Communication Access Information

This meeting is being held in a wheelchair accessible location. To request a disability-related accommodation(s) to participate in the meeting, including auxiliary aids or services, please call at 981-6195 (V) or 981-6345 (TDD) at least three business days before the meeting date.

Please refrain from wearing scented products to this meeting.

I hereby certify that this amended agenda for the special meeting of the Board of Library Trustees of the City of Berkeley was posted in the display cases located at 2134 Martin Luther King, Jr. Way and in front of the Central Public Library at 2090 Kittredge Street as well as on the Berkeley Public Library's website on February 24, 2017.

//s//

Heidi Dolamore, Director of Library Services
Serving as Secretary to the Board of Library Trustees

For further information, please call (510) 981-6195.

COMMUNICATIONS

Communications to Berkeley boards, commissions or committees are public record and will become part of the City's records. **Please note: e-mail addresses, names, addresses, and other contact information are not required, but if included in any communication to a City board, commission or committee, will become part of the public record.** If you do not want your e-mail address or any other contact information to be made public, you may deliver communications via U.S. Postal Service or in person to the secretary of the relevant board, commission or committee. If you do not want your contact information included in the public record, please do not include that information in your communication. Please contact the secretary to the relevant board, commission or committee for further information.

Any writings or documents provided to a majority of the Commission regarding any item on this agenda will be made available for public inspection at Berkeley Public Library Administration Office located at 2090 Kittredge Street, 3rd Floor Admin Wing, Berkeley, CA 94704.

1. Black History Month

Agendas and agenda reports may be accessed via the Internet at www.berkeleypubliclibrary.org/about/board-library-trustees and may be read at reference desks at the following locations:

Central Library - 2090 Kittredge Street
Claremont Branch - 2940 Benvenue
West Branch - 1125 University
North Branch - 1170 The Alameda
South Branch - 1901 Russell



MINUTES
Berkeley Public Library - Board of Library Trustees Regular Meeting
Wednesday, February 1, 2017 5:00 PM

TAREA HALL PITTMAN SOUTH BRANCH – 1901 RUSSELL STREET

Board of Library Trustees:

Chair Julie Holcomb	Winston Burton
Vice Chair Jim Novosel	Abigail Franklin
	Sophie Hahn

I. PRELIMINARY MATTERS

A copy of the agenda packet can be found at <http://www.berkeleypubliclibrary.org/about/board-library-trustees>

1. Call to Order: 5:00 PM

Present: Trustees Franklin, Hahn, Holcomb and Novosel.

Absent: Trustee Burton.

Also Present: Heidi Dolamore, Director of Library Services; Jay Dickinson, Circulation Services Manager; Rachel MacNeilly, Collection Services Manager; July Cole, Associate Human Resources Analyst; Eve Franklin, Administrative Secretary.

2. Public Comments: 4 speakers.

3. Comments from Library Unions:

1. SEIU, LOCAL 1021 (Community Services and PTRLA Units) – 1 speaker.
2. Public Employees Union, LOCAL 1 – 0 speakers
3. SEIU, LOCAL 1021 (Maintenance and Clerical Units) – 0 speakers

4. Comments from Board of Library Trustees

1. Trustee Novosel – Welcome Council member Ben Bartlett, recommended the book *Public Library and Other Stories* by Ali Smith
2. Trustee Franklin – Attended the ALA midwinter Meeting in Atlanta. Good to see BPL staff there and hear excitement about new director.
3. Trustee Holcomb – Attended the ALA midwinter Meetings. It was a great crowd of really smart people. How libraries can promote social discourse.

II. CONSENT CALENDAR

Action: M/S/C Trustee Novosel / Trustee Franklin to approve the consent calendar as presented.

Vote: Ayes: Trustees, Franklin, Hahn, Holcomb, and Novosel. Noes: None. Absent: Trustee Burton.
Abstentions: None.

A. Approve minutes of the January 4, 2017 Special Meeting

From: Director of Library Services

Recommendation: Adopt a resolution to approve the minutes of the January 4, 2017 Special Meeting of the Board of Library Trustees.

Financial Implications: None.

Contact: Heidi Dolamore, Director of Library Services

Action: Adopted resolution # R17-007 to approve minutes of the January 4, 2017 Special Meeting.

Vote: Ayes: Trustees, Franklin, Hahn, Holcomb, and Novosel. Noes: None. Absent: Trustee Burton.
Abstentions: None.

B. Approve minutes of the January 4, 2017 Regular Meeting

From: Director of Library Services

Recommendation: Adopt a resolution to approve the minutes of the January 4, 2017 Regular Meeting of the Board of Library Trustees.

Financial Implications: None.

Contact: Heidi Dolamore, Director of Library Services

Action: Adopted resolution # R17-008 to approve minutes of the January 4, 2017 Special Meeting.

Vote: Ayes: Trustees, Franklin, Hahn, Holcomb, and Novosel. Noes: None. Absent: Trustee Burton. Abstentions: None.

C. Gifts

From: Administrative and Finance Manager

Recommendation: Adopt a resolution authorizing the Director of Library Services to accept and appropriate gift funds in the amount of \$4,630.

Financial Implications: None.

Contact: Dennis Dang, Administrative and Finance Manager

Action: Adopted resolution # R17-009.

Vote: Ayes: Trustees, Franklin, Hahn, Holcomb, and Novosel. Noes: None. Absent: Trustee Burton. Abstentions: None.

D. 2017 Annual Authors Dinner Event

From: Acting Deputy Director

Recommendation: Adopt a Resolution approving the arrangements in preparation for the 15th annual Authors Dinner to be held on Saturday, February 11, 2017 at the Central Library.

Financial Implications: None.

Contact: Sarah Dentan, Acting Deputy Director

Action: Adopted resolution # R17-010.

Vote: Ayes: Trustees, Franklin, Hahn, Holcomb, and Novosel. Noes: None. Absent: Trustee Burton. Abstentions: None.

E. California State Library FY 2017 Grant Funds for California Library Literacy Services (CLLS) Program

From: Administrative and Finance Manager

Recommendation: Adopt a resolution authorizing the Director of Library Services to accept and appropriate in full the FY 2017 CLLS grant fund award of \$61,534.

Financial Implications: None.

Contact: Dennis Dang, Administrative and Finance Manager

Action: Adopted resolution # R17-011.

Vote: Ayes: Trustees, Franklin, Hahn, Holcomb, and Novosel. Noes: None. Absent: Trustee Burton. Abstentions: None.

F. Amendment: Contract No. 9200, One Workplace L. Ferrari, LLC

From: Administrative and Finance Manager

Recommendation: Adopt a resolution authorizing the Director of Library Services to amend Contract No. 9200 with One Workplace L. Ferrari, LLC in an incremental amount of \$15,000 for the procurement of furniture, delivery, and installation services for staff furniture at the Central Library for an amended not-to-exceed value of \$405,000.

Financial Implications: None.

Contact: Dennis Dang, Administrative and Finance Manager

Action: Adopted resolution # R17-012. Vote: Ayes: Trustees, Franklin, Hahn, Holcomb, and Novosel. Noes: None. Absent: Trustee Burton. Abstentions: None.

III. ACTION CALENDAR

A. Trustee interviews and recommendation to City Council for trustee appointment effective March 24, 2017

President Holcomb adjourned the meeting for five minutes at 5:55pm due to audience interruption.

President Holcomb call the meeting back to order at 6:00pm

From: Director of Library Services

Recommendation: Trustees will conduct interviews during this meeting of candidates for the upcoming vacancy on the Board of Library Trustees in order for the Trustees to make a recommendation to the City Council. Packets of the candidate applications will be available for review by the public at the meeting.

Financial Implications: None.

Contact: Heidi Dolamore, Director of Library Services.

Action: No action taken. Trustee interviews were deferred to a later date. Board discussion regarding questions for candidates.

B. President and Vice President Elections – Heidi Dolamore, Director of Library Services

Board discussion of process.

M/S/C Trustee Novosel / Trustee Franklin to follow process as outlined in the report.

M/ Trustee Hahn offered an alternate motion to allow for a roll call vote. There being no second, no action was taken.

Vote: Ayes: Trustees Franklin, Holcomb, and Novosel. Noes: Trustee Hahn. Absent: Trustee Burton. Abstentions: None.

Trustee Hahn left the room at 6:15pm.

From: Director of Library Services

Recommendation: Adopt a resolution to appoint President and Vice-President through the time of election in 2017.

Financial Implications: None.

Contact: Heidi Dolamore, Director of Library Services

Action: M/S/C Trustee Novosel / Trustee Franklin to nominate Julie Holcomb as President. There being only one nomination for the position of President, Julie Holcomb was elected President by acclamation.

M/S/C Trustee Franklin / Trustee Holcomb to nominate Jim Novosel as Vice President. There being only one nomination for the position of Vice President, Jim Novosel was elected Vice President by acclamation. Adopted by resolution # R17-013.

Trustee Hahn returned to the room at 6:17pm.

IV. INFORMATION CALENDAR

A. Monthly Library Director's Report

Elliot Warren will start on February 14 as Deputy Director. Thanks to Sarah Dentan.

From: Director of Library Services

Contact: Heidi Dolamore, Director of Library Services

Action: Received

B. Library Events

From: Director of Library Services

Contact: Heidi Dolamore, Director of Library Services

Action: Received

V. AGENDA BUILDING

- Tarea Hall Pittman Signage Update

VI. ADJOURNMENT

Adjourned at 6:20 PM.

This is to certify that the foregoing is a true and correct copy of the minutes of the regular meeting of February 1, 2017 as approved by the Board of Library Trustees

//s// _____

Heidi Dolamore, Director of Library Services, acting as secretary to BOLT



ACTION CALENDAR

March 1, 2017

To: Board of Library Trustees

From: Heidi Dolamore, Director of Library Services

Subject: Trustee interviews and recommendation to City Council on appointment of Trustee to serve a four-year term commencing March 24, 2017, to fill vacancy left by the ending of Winston Burton's second term.

RECOMMENDATION

Interview applicants, discuss candidates, and adopt a resolution naming the recommended candidate to the City Council for appointment.

FISCAL IMPACTS OF RECOMMENDATION

There is no fiscal impact from this report.

BACKGROUND

The Board of Library Trustees consists of five members appointed by the City Council upon recommendation of the Board of Library Trustees. Board members are appointed for terms of four years, shall not serve more than eight consecutive years, serve without compensation, and must be Berkeley residents.

Trustee Burton's second four-year term will end on March 23, 2017. To ensure a replacement is selected and confirmed by City Council prior to this date, the process to fill this vacancy began in November. Applications were accepted from November 1 through January 13. In addition to advertisement on the City and Library websites, the vacancy was publicized via the following: Berkeleyside, Berkeley Times, Berkeley Post, Friends of the Berkeley Public Library newsletter, Berkeley Public Library Foundation newsletter, and posted flyers.

The current boards and commission page of the City's website provides general information on commission vacancies and specific information for the Board of Library Trustees, including BOLT Application, Supplemental Questionnaire, meeting times, minutes and a link to the Library's website.

CURRENT SITUATION AND ITS EFFECTS

The Library received 10 applications for the upcoming vacancy. In addition to review of the written application, BOLT will have the opportunity to interview each candidate for 10 minutes at the February 1 meeting. To ensure the interviews are conducted in a fair and consistent manner, BOLT should agree upon the interview questions prior to conducting interviews. The following questions are proposed:

1. What interests you most about the Library?
2. What do you see as the Library's mission and why is its mission meaningful to you?
3. What will you contribute to the board?
4. What is the most critical issue facing libraries in the future?

The interview questions can be agreed upon informally or via a motion.

BERKELEY PUBLIC LIBRARY

CONSENT OR ACTION CALENDAR REPORT

Discussion and recommendation to the City Council on appointment of trustee to serve a four-year term commencing March 24, 2017, to fill vacancy left by the ending of Winston Burton's second term.

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Interviews are scheduled as follows and will commence at the stated time or at the conclusion of the prior interview, whichever occurs first.

5:40 p.m.	Chang
5:50 p.m.	Dale
6:00 p.m.	Davenport
6:10 p.m.	Goldstein-Erickson
6:20 p.m.	Heglin
6:30 p.m.	<i>Break</i>
6:40 p.m.	Hunt
6:50 p.m.	Jones
7:00 p.m.	Perkins
7:10 p.m.	Selawsky
7:20 p.m.	Simard
7:30 p.m.	Zamost

Following the interviews, BOLT will engage in a brief informal discussion of the candidates, followed by a motion to recommend a candidate, discussion of the motion, and vote on the motion. Once a motion is made to recommend a candidate, the motion must be resolved before entertaining a new motion. Thus, if the initial recommendation is not affirmed by a majority of Trustees, the process of proposing a motion will continue until a majority decision is affirmed.

BOLT's recommendation will be referred to City Council. A majority vote of all the members of the City Council is required to appoint a member to the board.

The new Trustee's appointment will begin on March 24 and the Trustee will attend their first regular meeting in April.

CONTACT PERSON

Heidi Dolamore, Director of Library Services, Administration, 510-981-6195

Attachments:

1: Resolution

2: Applications / Supplemental Questionnaires

BOARD OF LIBRARY TRUSTEES

RESOLUTION NO: R17-____

RECOMMENDATION TO THE CITY COUNCIL OF THE CITY OF BERKELEY REGARDING THE PREFERRED CANDIDATE TO FILL THE UPCOMING VACANCY ON MARCH 24, 2017 ON THE BOARD OF LIBRARY TRUSTEES

WHEREAS, Trustee Burton's second four year term will end on March 23, 2017; and

WHEREAS, during the November 09, 2016 meeting of the Board of Library Trustees, the Board instructed staff to begin solicitation for applications to fill the upcoming vacancy and issue public announcements; and

WHEREAS, the Board of Library Trustees directed staff to place paid advertisements in local publications and use other means to promote the vacancy; and

WHEREAS, the City Clerk's Office of the City of Berkeley received ten (10) applications from interested parties; and

WHEREAS, the Board of Library Trustees interviewed ten of the applicants during the regular meeting on March 1, 2017; and

WHEREAS, the Board recommends Council set the conditions for this appointment as a 4-year term with the effective dates of March 24, 2017 to March 23, 2021.

NOW, THEREFORE, BE IT RESOLVED that the Board of Library Trustees of the City of Berkeley recommends to the City Council of the City of Berkeley that the preferred candidate, _____, be appointed to the Board of Library Trustees beginning March 24, 2017.

ADOPTED by the Board of Library Trustees of the City of Berkeley during a regular meeting held on March 1, 2017.

AYES:

NOES:

ABSENT:

ABSTENTIONS:

Julie Holcomb, President

Heidi Dolamore, Director of Library Services
Serving as Secretary to the Board of Library Trustee



APPLICATION FOR APPOINTMENT TO BERKELEY CITY OF BERKELEY
BOARDS AND COMMISSIONS CITY CLERK DEPT

2017 JAN 13 PM 4:26

NAME: Jeff Chang

RESIDENCE ADDRESS: [REDACTED] Berkeley 94703
Street City Zip

BUSINESS NAME/ADDRESS: Prospect Sierra Middle School
960 Avis Dr. El Cerrito 94530
Street City Zip

EMAIL ADDRESS: [REDACTED]

OCCUPATION/PROFESSION: librarian

HOME PHONE: BUSINESS PHONE: [REDACTED]

I am interested in being considered for appointment to the following Berkeley board(s)/commission(s):

Name of board/commission: Board of Library Trustees

Name of board/commission:

List any qualifications (work experience, education, attributes and training) which you feel would provide positive input to the work of the commission and the reason why you are interested in being appointed:

Prospect Sierra Middle School Librarian 5 years

Westtown (West Chester, PA) Lower School Librarian 2 years

I work as a private school librarian, but am also very interested in public librarianship and am a lifelong public library user and advocate of free and open access to information and programming.

Please use another sheet of paper, if necessary.

The following individuals are qualified to comment on my capabilities:

NAME	ADDRESS	PHONE NO.
Heather Rogers	[REDACTED]	
Britt Anderson	[REDACTED]	
Julia Chambers	[REDACTED]	

Signature of Applicant: Jeff Chang Date: 1/13/17

PLEASE COMPLETE DEMOGRAPHIC SURVEY ON REVERSE SIDE OF THIS APPLICATION

Return this form to the City Clerk Department: 2180 Milvia Street, Berkeley, 94704

*The City of Berkeley's Conflict of Interest Code requires members of all City of Berkeley Commissions except the Youth Commission and Commission on Status of Women to file Statements of Economic Interests - FPPC Form 700. The Form 700 is a public document. For more information, please contact the City Clerk's Department at 981-6900, or visit our website at http://www.cityofberkeley.info/Clerk/Home/Conflict_of_Interest_Code.aspx.



SUPPLEMENTAL QUESTIONNAIRE FOR THE BERKELEY BOARD OF LIBRARY TRUSTEES

In addition to filling out the "Application for Appointment to Berkeley Boards and Commissions", candidates are requested to provide additional information to assist the Board of Library Trustees in their process to recommend names to the City Council.

1. Describe your interest in serving as a Library Trustee.

On a personal level, I am an avid public library user. I have lived in several states and had probably more than 30 library cards. Before I became a librarian I delivered library books in Western MA to more than 100 libraries. I have always felt welcome in libraries, enjoy the materials, and being in the spaces. In library school, I studied to be a children's public librarian. For my first librarian job I fell into a position at a private Quaker school outside of Philadelphia and currently work as a private middle school librarian, but I will always be interested in public librarianship and would like to help make thoughtful decisions based on the needs of the community and my vast experience as a public library patron.

2. What qualities do you consider necessary for an effective Trustee, and how do you demonstrate those qualities?

Knowledge of the library's mission, operations, and patron usage are important in planning the direction of the library. Dedication, responsibility, and effective communication are also important, which I have demonstrated over time in my library positions. I have balanced budgets, managed volunteers, taught instructional classes, and led several school wide events, many of which have been innovative including the annual Edible Books Festival. Flexibility, creativity, and being a team player are also useful traits which I believe I've reliably demonstrated at my jobs, taking on new initiatives and events, and covering for and assisting colleagues in areas which may not be related to my position as librarian.

3. Provide examples of current or previous community service and leadership roles.

Last year a colleague and I started the Middle School Diversity Council (MSDC) for our students. We meet weekly and discuss issues about race and equity, and last year led a school wide interactive school wide survey event. This year I led a group to bring One Drop of Love, a one woman show exploring the intersections of race, class, and gender to our school. It was several months of planning and the first time the creator, Fanshen Cox DiGiovanni, had ever performed for a middle school audience. I helped design the curriculum to prepare students for the performance. I've volunteered for The Prison Books Project, Project Homeless Connect, Meals on Wheels, Habitat for Humanity, America Reads, and many more organizations.

4. What do you see as the Library's role in the community now and in the future?

I think the public library's role in the community is as vital as ever, and expanding. It is a beloved third space that is, and should remain open to all, including patrons who are homeless or disenfranchised. It is increasingly important for providing access to the internet and computers and community services, as well as traditional services such as research assistance and materials lending (books, dvds, audiobooks, music, etc.). Ideally, in my opinion it should be the central hub and heart of the community.

*Please return this form and the Application for Appointment to Berkeley Boards and Commissions
to the Office of the City Clerk*

Jeff Chang

Berkeley, CA 94703 •

LIBRARY EXPERIENCE

Middle School Librarian • Prospect Sierra • El Cerrito, CA • August 2012-present

- Teach library curriculum for 5th grade students, support research for 6th-8th grade students
- Oversee annual library budget of \$12,000 for collection development and programming
- Coordinate annual Used Book Fair fundraiser for collection development
- Introduced and hosted annual Edible Books Festival
- Coordinated and hosted author visits including Steve Sheinkin, Gene Yang, Alex Gino, Marie Lu
- Started OverDrive e-book collection
- Updated barcodes and check out systems
- Supervise parent volunteers

Lower School Librarian • Westtown School • West Chester, PA • August 2010-2012

- Teach library curriculum for PreK-5th grade students, including advanced OPAC use, web search strategies, Noodlebib citation tool, author studies, introduction to comic books, instruction on databases, reference resources, read alouds, book scavenger hunts, etc.
- Collaborate with classroom and special teachers for research projects and other project work
- Oversee annual library budget of \$7-8,000 for collection development and programming
- Coordinated annual Book Fair at local book store fundraiser for collection development
- Supervise eight parent volunteers at check-out desk, shelving, and assisting with library curriculum as needed
- Introduced and hosted annual Edible Books Festival
- Coordinated and hosted annual author visit
- Planned and implemented cross divisional Chinese New Year program with Upper School Mandarin teacher
- Primary cataloging and call number assignment for new materials

Graduate Hourly Assistant, Cataloging and Metadata Department, University of Illinois at Urbana-Champaign • May 2010-August 2010

- Copy catalog extensive collection of children's literature, update records to AACR2 standards.
- Assign Library of Congress subject headings, genre headings; export records into Voyager system.

Technology Assistant Volunteer, Urbana Free Library • Urbana, IL • April 2010-July 2010

- Provide computer support and instruction for teen/adult computer lab.
- Assist with basic computer literacy, email, social networking, filling out online forms, scanner, and printing functions.

Graduate Assistant, Bulletin of the Center for Children's Books • University of Illinois at Urbana-Champaign • August 2008-June 2010

- Wrote reviews for various types of children's literature from picture books to young adult
- Updated and maintained web site on a monthly basis
- Scheduled, supervised five volunteers in receiving, sorting, and special projects related to daily operations
- Logged thousands of incoming books into database, coordinated review assignments for 8 reviewers, responded to phone/email queries from patrons and publishers
- Mailed and faxed all reviews for each issue to publishers prior to publication
- Proofread for entire issue of children's literature review journal published 11 times annually

Practicum Student, Champaign Public Library • Champaign, IL • May 2009-August 2009

- Provided reference service in Children's Department of Champaign Public Library, a starred library as rated by *Library Journal Magazine*
- Collaborated with children's librarian and co-led story time program for 30 pre-school children and related programming activity
- Worked on collection development project for local elementary school to develop science curriculum for 3rd and 4th graders as part of a grant, spending allowance \$2,500

YOUTH INSTRUCTION

Volunteer Teacher, West-Prep Program • Valhalla, NY • 1998

- Taught three creative writing courses in conjunction with English curriculum at alternative high school program

Resident Advisor and Teaching Assistant, Summer Institute for the Gifted • Newton, PA • 1999

- Oversaw two floors of 12 counselors and more than 100 campers
- Teaching assistant for junior high school and high school English courses including creative writing and SAT verbal preparation

Volunteer Teaching Assistant, St. John Vianney's School • Fairy Meadow, Australia • 1995

- Teaching assistant for two grade one classrooms

Volunteer Teaching Assistant, Keira Technology High School • Fairy Meadow, Australia • 1995

- Teaching assistant for grade seven classroom

America Reads Volunteer • Northampton, MA • 2000-2001

- Tutored elementary school students in conjunction with YMCA afterschool program

EDUCATION/HONORS

Master of Science in Library and Information Science • University of Illinois at Urbana-Champaign • May 2010

Master of Fine Arts in Creative Writing • Sarah Lawrence College • Bronxville, New York • May 2000

Bachelor of Science in Print Journalism • University of Illinois at Urbana-Champaign • May 1996

University of Wollongong • Wollongong, Australia • Study Abroad Exchange Program 1995

Graduate School of Library and Information Science Fellowship Recipient

Beta Phi Mu Library Honor Society

Phi Kappa Phi Honor Society

Golden Key International Honour Society

YOUTH DEVELOPMENT

Chess Instructor, Westtown School • West Chester, PA • 2010

- Taught eight week after school chess program for grades 2-5

Assistant Coach for Men's and Women's Tennis Teams, Sarah Lawrence College • Bronxville, NY • 1999-2000

- Coached Women's team to second place conference finish with three individual singles champions

Volunteer Classroom Assistant, Greyston Family Inn Day Care Center • Yonkers, NY • 1999-2000

- Classroom aid for children ages 18 months to 4 years old

Volunteer Assistant Soccer Coach, SLO Fame • San Luis Obispo, CA • 1997-1998

- Assistant coach for girls 12 and under club soccer team, state cup qualifier

Senior Counselor, Camp Hi-Rock • Mt. Washington, MA • 1993

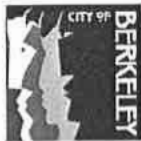
- Counselor for overnight YMCA summer camp, tennis, creative writing, and arts and crafts instructor, worked with children ages 7-15

Counselor, YMCA Day Camp • DeKalb, IL • 1991, 1992

- Counselor for summer day camp, responsible for all daily programming, worked with children ages 5-12

ADDITIONAL SKILLS/RELEVANT COURSEWORK

- Familiar with Follett Destiny, Horizon, OCLC Connexion, Children's Literature Database, Ingram, Baker & Taylor, etc.
- MS Office Suite, Filemaker Pro
- Animoto, Flip camera and software
- Basic Photoshop Elements
- Basic XHTML, CSS, SeaMonkey: collaboratively created Holocaust Museum web site and Comic Book Resource Guide for librarians
- I-movie 08/hd: filmed and edited three short movies for graduate level art course
- Courses: Reference, Cataloging, Youth Services, Children's Literature, Young Adult Literature, Storytelling, Web Design, Library Marketing, Writing with Video, Library Buildings



APPLICATION FOR APPOINTMENT TO BERKELEY
BOARDS AND COMMISSIONS

NAME: Conor J. Dale

RESIDENCE ADDRESS: [REDACTED] Berkeley, California, 94702

Street

City

Zip

BUSINESS NAME/ADDRESS: _____

Street

City

Zip

EMAIL ADDRESS: [REDACTED]

OCCUPATION/PROFESSION: Attorney specializing in labor and employment law

HOME PHONE: [REDACTED]

BUSINESS PHONE: [REDACTED]

I am interested in being considered for appointment to the following Berkeley board(s)/commission(s):

Name of board/commission: Berkeley Public Library Board of Trustees

Name of board/commission: _____

List any qualifications (work experience, education, attributes and training) which you feel would provide positive input to the work of the commission and the reason why you are interested in being appointed:

Please see the attached form.

Please use another sheet of paper, if necessary.

The following individuals are qualified to comment on my capabilities:

NAME

ADDRESS

PHONE NO.

Fraser McAlpine, [REDACTED]

Molly Beyer, [REDACTED]

Tracey Merwise, [REDACTED]

Signature of Applicant: [Signature]

Date: 1/12/17

PLEASE COMPLETE DEMOGRAPHIC SURVEY ON REVERSE SIDE OF THIS APPLICATION

Return this form to the City Clerk Department: 2180 Milvia Street, Berkeley, 94704

*The City of Berkeley's Conflict of Interest Code requires members of all City of Berkeley Commissions except the Youth Commission and Commission on Status of Women to file Statements of Economic Interests – FPPC Form 700. The Form 700 is a public document. For more information, please contact the City Clerk's Department at 981-6900, or visit our website at [http://www.cityofberkeley.info/Clerk/Home/Conflict of Interest Code.aspx](http://www.cityofberkeley.info/Clerk/Home/Conflict%20of%20Interest%20Code.aspx).

List any qualifications (work experience, education, attributes, and training) which you feel would provide positive input to the work of the commission and the reason you are interested in being appointed:

- **Work experience:** I am a practicing employment attorney that regularly represents public entities and other Brown Act compliant organizations, including a case addressing a local municipality's library. I believe I thus have some experience in representing, overseeing, and advocating on the behalf of public entities like the Library.
- **Education:** I received a B.A. from the University of California, Berkeley and a law degree from the University of Southern California. While my law degree has been useful in my professional and work experience, I like to think that my undergraduate education helped me fall in love with the local community.
- **Attributes:** I believe that my passion about the library and work ethic are my strongest attributes as a potential Trustee. I firmly believe that the ultimate job of any board member is to make informed and good faith decisions on a range of topics. The best way to make those decisions is to prepare to the fullest extent possible.
- **Training:** I believe that my professional work experience and training in representing public entities -including a local municipality's public library- have served as good training to potentially join the Board of Library Trustees.



SUPPLEMENTAL QUESTIONNAIRE
FOR THE
BERKELEY BOARD OF LIBRARY TRUSTEES

In addition to filling out the "Application for Appointment to Berkeley Boards and Commissions", candidates are requested to provide additional information to assist the Board of Library Trustees in their process to recommend names to the City Council.

1. Describe your interest in serving as a Library Trustee.
Please see the attached form.

2. What qualities do you consider necessary for an effective Trustee, and how do you demonstrate those qualities?
Please see the attached form.

3. Provide examples of current or previous community service and leadership roles.
Please see the attached form.

4. What do you see as the Library's role in the community now and in the future?
Please see the attached form.

*Please return this form and the **Application for Appointment to Berkeley Boards and Commissions**
to the Office of the City Clerk*

1. Describe your interest in serving as a Library Trustee:

Since moving back to Berkeley in 2012, the Library has been a regular source of joy and tranquility in my life. I vividly recall having to travel to Los Angeles in 2014 to deal with a family health crisis. As I was in the process of getting ready to leave, I learned that the newest book in one of my favorite fantasy fiction series was ready for pickup at the Library's North Berkeley branch, and checked the book out before leaving for the airport. While the next seven days of my life was far from a pleasant experience, I was occasionally able to leave the stresses, fears, and worries of my day to day life behind while I became completely engrossed in the novel from the Library.

I have enjoyed the Library for years, and want to try to give something back by making sure the Library is a strong and vibrant intuition for myself, my family, and the larger community. I believe the best way for me to do this is to join the Board.

2. What qualities do you consider necessary for an effective Trustee, and how do you demonstrate those qualities?

I regularly interact with and represent the boards of directors for nonprofit and corporate entities. I have found that the ultimate duty of a board member is to make informed and good faith judgments on a variety of topics on which Board members have little direct knowledge. Given the variety of issues addressed in a normal board meeting - running from budgets, contracts, to personnel decisions - the ultimate responsibility of a board member or trustee is to be as prepared and informed as possible regarding the topics on which you will be voting. Ultimately, I believe that the willingness to work hard and devote sufficient time and mental energy to prepare for meetings is the most important quality for any board member.

I have always found that working hard is not an issue, particularly when I care about the work itself or its results. While my professional knowledge of the topics that the Board of Trustees appears to regularly address is useful, my passion for the Library and willingness to work hard will be my strongest attributes as a potential trustee.

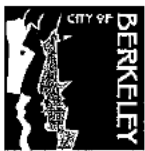
3. Provide examples of current or previous community service and leadership roles.

In my past, I have engaged in community service by volunteering and organizing events for my local community center and serving in leadership roles in my local Parish Youth Council. Leadership roles in my current professional life include organizing and leading a group of attorneys devoted to reporting on updates to California law to clients and the larger community.

4. What do you see as the Library's role in the community now and in the future?

In his 2012 book *Coming Apart*, scholar Charles Murray argued that one of the most effective ways to protect communities and combat inequality was to build and maintain vibrant local institutions that provide stability and fellowship. I see the Library as the crown jewel of the Berkeley community - not only does it maintain a large and well-curated collection of books, it provides (and competently advertises) other extremely valuable services such as tax preparation classes and the tool library. Notably, the tools provided by the tool library helped my neighbors start their own business in downtown Berkeley.

I would like to make sure that the Library continues to provide now and in the future not only books but the other services that are a rock for this community.



APPLICATION FOR APPOINTMENT TO BERKELEY
BOARDS AND COMMISSIONS

CITY OF BERKELEY
CITY CLERK DEPT

NAME: Diane Davenport

2017 JAN 10 AM 11:38

RESIDENCE ADDRESS: [REDACTED] Berkeley, CA 94709

Street

City

Zip

BUSINESS NAME/ADDRESS: retired from the City of Berkeley

Street

City

Zip

EMAIL ADDRESS: [REDACTED]

OCCUPATION/PROFESSION: Librarian, Berkeley Public Library

HOME PHONE: [REDACTED] BUSINESS PHONE: none

I am interested in being considered for appointment to the following Berkeley board(s)/commission(s):

Name of board/commission: Board of Library Trustees, Berkeley Public Library

Name of board/commission:

List any qualifications (work experience, education, attributes and training) which you feel would provide positive input to the work of the commission and the reason why you are interested in being appointed:

see list attached

Please use another sheet of paper, if necessary.

The following individuals are qualified to comment on my capabilities:

NAME ADDRESS PHONE NO.

Sandy Bails, [REDACTED]

Kathy Huff, [REDACTED]

Linda Schacht-Gage, [REDACTED]

Signature of Applicant: Diane Davenport

Date: January 10, 2017.

PLEASE COMPLETE DEMOGRAPHIC SURVEY ON REVERSE SIDE OF THIS APPLICATION

Return this form to the City Clerk Department: 2180 Milvia Street, Berkeley, 94704

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SUPPLEMENTAL QUESTIONNAIRE
FOR THE
BERKELEY BOARD OF LIBRARY TRUSTEES

CITY OF BERKELEY
CITY CLERK DEPT

2017 JAN 10 AM 11:42

In addition to filling out the "Application for Appointment to Berkeley Boards and Commissions", candidates are requested to provide additional information to assist the Board of Library Trustees in their process to recommend names to the City Council.

1. Describe your interest in serving as a Library Trustee.

My interest in serving as a Library Trustee is the natural outgrowth of both my professional and retirement activities. I worked as a professional librarian from 1969 until my retirement in 2004. I worked in a variety of city and county libraries, in jails and in bookmobiles, and supervised both the Castro Valley Library in the Alameda County Library System, and the West Branch Library here in Berkeley. At the Central Library I was the manager in charge of both the Reference and Art & Music departments and later manager of all four branches. I loved the work, was a passionate librarian, and was a strong advocate for dynamic, progressive libraries and library services.

Since retiring, I have served as president of the Friends of the Library and the secretary of the Board of the Library Foundation. Working with the Friends and the Foundation has strengthened my community connections. I'd like to bring my professional knowledge, my community knowledge, and my personal enthusiasm for libraries to the Board of Library Trustees.

2. What qualities do you consider necessary for an effective Trustee and how do you demonstrate those qualities?

An effective BOLT member should show leadership, have excellent communication skills, and should see "issues" as practical problems to be rationally solved. I have taken on increased leadership roles as I've progressed through my professional life and in my Friends and Foundation work. I am a calm, quiet, patient communicator—able to listen, able to "hear" to the heart of the matter, and able to articulate my views clearly. I feel that library issues, library policies, and library values are incredibly important and should be discussed passionately and rationally, without personal attack. I have demonstrated my communication skills in my library supervisory work with staff and managers, as president of the Friends of the Library, as an Executive Committee member of the Foundation, and in my daily life with current and former library staff. I am seen in the community as an effective advocate for the Berkeley Public Library.

3. Provide examples of current or previous community service and leadership roles.

Board member of the Friends of the Library; then President, 2004-2010.

Berkeley Public Library Foundation, Board Member, Secretary, Executive Committee Member, 2010-2016.

Honored by the City of Berkeley's Commission on the Status of Women with a Lifetime Achievement Award in 2012 as a supporter and champion of the Berkeley Public Library.

2017 JAN 10 AM 11:43

4. What do you see as the Library's role in the community now and in the future?

The library is the democratic center of the community, providing a wide range of information and services to all while maintaining the individual's right to privacy.

The Library's primary role in the community is to provide all of its members with access to books, periodicals, CDs, DVDs, digital items and all other library materials. Library collections should reflect the wide variety of thought and opinion in all areas. Access should be provided equally to all without regard to age, ethnicity, sexual orientation, or economic circumstance.

Its second role is to provide reference services, reader's advisory services, and library programming based on needs decided by the community. Exceptional libraries create information in the community by preserving information important to that community (materials on the Free Speech Movement), by preserving the community's history (in history files, in organizing local history collections), and by featuring and preserving the work of local authors, musicians, and artists.



APPLICATION FOR APPOINTMENT TO BERKELEY
BOARDS AND COMMISSIONS

CITY OF BERKELEY
CITY CLERK DEPT

2017 JAN 13 PM 2:42

NAME: Ellie Goldstein-Erickson

RESIDENCE ADDRESS: [REDACTED] Berkeley 94703
Street City Zip

BUSINESS NAME/ADDRESS: Berkeley High School
1980 Allston Way Berkeley 94704
Street City Zip

EMAIL ADDRESS: [REDACTED]

OCCUPATION/PROFESSION: Teacher Librarian

HOME PHONE: [REDACTED] BUSINESS PHONE: [REDACTED]

I am interested in being considered for appointment to the following Berkeley board(s)/commission(s):

Name of board/commission: Board of Library Trustees

Name of board/commission: _____

List any qualifications (work experience, education, attributes and training) which you feel would provide positive input to the work of the commission and the reason why you are interested in being appointed:

As a devoted library patron since my childhood and a school teacher librarian with 44 years of experience, I believe libraries are the great equalizers in our society. Access to books, technology and professional assistance provides all citizens with the information & expertise they need in both their personal & professional lives. Library trustees help the institution meet these goals.

Please use another sheet of paper, if necessary.

The following individuals are qualified to comment on my capabilities:

NAME	ADDRESS	PHONE NO.
Alexandra Provence	[REDACTED]	[REDACTED]
Rosemary Hardy	[REDACTED]	[REDACTED]
Ted Schultz	[REDACTED]	[REDACTED]

Signature of Applicant: [Signature] Date: 1/12/17

PLEASE COMPLETE DEMOGRAPHIC SURVEY ON REVERSE SIDE OF THIS APPLICATION

Return this form to the City Clerk Department: 2180 Milvia Street, Berkeley, 94704

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SUPPLEMENTAL QUESTIONNAIRE
FOR THE
BERKELEY BOARD OF LIBRARY TRUSTEES

In addition to filling out the "Application for Appointment to Berkeley Boards and Commissions", candidates are requested to provide additional information to assist the Board of Library Trustees in their process to recommend names to the City Council.

1. Describe your interest in serving as a Library Trustee.

As both a user of public libraries since childhood and a school teacher librarian for 44 years, I believe libraries are the great equalizers for citizens. Libraries provide access to information, technology and reading for all purposes. I would like to help the Berkeley Public Library maintain and strengthen its position in our city.

2. What qualities do you consider necessary for an effective Trustee, and how do you demonstrate those qualities?

A library trustee must consider the needs of the patrons and staff in order to ensure the organization operates efficiently. Resources and programs that meet the goals of each department to serve its constituents of every age and level will support the library as an essential pillar of the community.

3. Provide examples of current or previous community service and leadership roles.

As a teacher librarian in the Bay Area in 3 different school districts and at every grade level, I have served students and teachers for their curricular needs. In addition I have collaborated with the public librarians in each city to be sure we are aware of each other's programs and communicate them to our students. I served two terms as the Vice President for Governmental and Legal Affairs for the California School Library Association, leading advocacy efforts at both local and state levels. During my term we worked with legislators to develop model standards for school libraries, which were approved by the California state Department of Education. We also educated legislators on the value of making online subscription databases available to students.

4. What do you see as the Library's role in the community now and in the future?

Technology had become the main source of information for a majority of our citizens. Having access to that information has grown in importance for our city and country to have a well-informed electorate. In addition, literacy skills are crucial for both recreational and work-related purposes. Public libraries must continue to provide these services.

*Please return this form and the **Application for Appointment to Berkeley Boards and Commissions**
to the Office of the City Clerk*



APPLICATION FOR APPOINTMENT TO BERKELEY
BOARDS AND COMMISSIONS

CITY OF BERKELEY
CITY CLERK DEPT

2017 JAN 12 PM 2:33

NAME: RONALD HEGLIN

RESIDENCE ADDRESS: [REDACTED] BERKELEY 94705
Street City Zip

BUSINESS NAME/ADDRESS: _____

Street City Zip

EMAIL ADDRESS: [REDACTED]

OCCUPATION/PROFESSION: ARTIST

HOME PHONE: [REDACTED] BUSINESS PHONE: _____

I am interested in being considered for appointment to the following Berkeley board(s)/commission(s):

Name of board/commission: LIBRARY BOARD/COMMISSION

Name of board/commission: _____

List any qualifications (work experience, education, attributes and training) which you feel would provide positive input to the work of the commission and the reason why you are interested in being appointed:

MCP BERKELEY LLC (MASTER CITY PLANNING)
WORK AS URBAN PLANNER
ATR (ART THERAPIST REGISTERED)
WORK IN FIELD OF MENTAL HEALTH

Please use another sheet of paper, if necessary.

The following individuals are qualified to comment on my capabilities:

NAME	ADDRESS	PHONE NO.
<u>RICHARD SILBERG</u>	<u>[REDACTED]</u>	<u>[REDACTED]</u>
<u>TIM PERKIS</u>	<u>[REDACTED]</u>	<u>[REDACTED]</u>
<u>DEAN SMITH</u>	<u>[REDACTED]</u>	<u>[REDACTED]</u>

Signature of Applicant: Ronald Heglin Date: 1/10/17

PLEASE COMPLETE DEMOGRAPHIC SURVEY ON REVERSE SIDE OF THIS APPLICATION

Return this form to the City Clerk Department: 2180 Milvia Street, Berkeley, 94704

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SUPPLEMENTAL QUESTIONNAIRE
FOR THE
BERKELEY BOARD OF LIBRARY TRUSTEES

In addition to filling out the "Application for Appointment to Berkeley Boards and Commissions", candidates are requested to provide additional information to assist the Board of Library Trustees in their process to recommend names to the City Council.

1. Describe your interest in serving as a Library Trustee.

Please see the four additional sheets for responses to these four questions!

2. What qualities do you consider necessary for an effective Trustee, and how do you demonstrate those qualities?

3. Provide examples of current or previous community service and leadership roles.

4. What do you see as the Library's role in the community now and in the future?

*Please return this form and the **Application for Appointment to Berkeley Boards and Commissions** to the Office of the City Clerk*

ROWALD HEGLIN
Supplemental Questionnaire
Board of Library Trustees

Question 1

Just as books have a "slow fuse" in relation to their impact on our lives, the librarians have an impact often underestimated in our lives and especially in the context of present day media. I have loved the librarians in my life and am concerned about the continuation of their role in the future in balance with now print information.

RONALD HEGLIN
Supplementary Questionnaire
Board of Library Trustees

Question 2

An effective Trustee should be able to be open to all communities that use the library and to be able to imagine new programs for existing users as well as potential users. The Trustee must have the ability to work in a commission setting and ^{with} the various communities that support the library. The Trustee should be knowledgeable, thorough, and cooperative.

RONALD HEGLIN
Supplemental Questionnaire
Board of Library Trustees

Question 3

I have worked in government as an Urban Planner and have an experienced view of how public facilities can serve the public. I have extensive experience working with community groups and institutional commissions.

As an artist I am a registered (ATR) ART THERAPIST with experience in the field of Mental Health.

RONALD HEGLIN
Supplemental Questionnaire
Board of Library Trustees

Question 4

The public library is part of the "commons" and the "commons" should expand and not shrink.

The Berkeley community has been generous in supporting the library system. The public must know and appreciate the present services the library provides.

However, the context in which knowledge and information exist is changing and there are various groups of clients who have special needs or clients who need to be identified. Part of the future role of the library will be to address new information technologies while maintaining the historical and present grandeur of the library tradition that we all share.



APPLICATION FOR APPOINTMENT TO BERKELEY
BOARDS AND COMMISSIONS

CITY OF BERKELEY
CITY CLERK DEPT

2017 JAN 12 PM 2:19

NAME: Judy J. Hunt

RESIDENCE ADDRESS: [REDACTED] Berkeley, CA 94710
Street City Zip

BUSINESS NAME/ADDRESS: [REDACTED]
Street City Zip

EMAIL ADDRESS: [REDACTED]

OCCUPATION/PROFESSION: Non-profit Executive Consultant

HOME PHONE: [REDACTED] BUSINESS PHONE: [REDACTED]

I am interested in being considered for appointment to the following Berkeley board(s)/commission(s):

Name of board/commission: Board of Trustees, Berkeley Public Library

Name of board/commission: _____

List any qualifications (work experience, education, attributes and training) which you feel would provide positive input to the work of the commission and the reason why you are interested in being appointed:

My family has been in Berkeley over 60 years. Since 2002, I reside in the West Berkeley residence where I grew up.

I have a graduate degree in administration; managed non-profit organizations and a city adolescent public health program.

I served on local and national volunteer boards; a commissioner in Alameda County and elected in 2012 to the Berkeley Rent Board.

I understand the role/duties of trustees and public agencies. In high school I used the Berkeley main library, now I visit the West Berkeley branch.

Please use another sheet of paper, if necessary.

The following individuals are qualified to comment on my capabilities:

NAME	ADDRESS	PHONE NO.
Alejandro Soto-Vigil	[REDACTED]	[REDACTED]
Gayle Deon Christian-Daniels	[REDACTED]	[REDACTED]
Jim Smith	[REDACTED]	[REDACTED]

Signature of Applicant: Judy J. Hunt Date: 12, January 2017

PLEASE COMPLETE DEMOGRAPHIC SURVEY ON REVERSE SIDE OF THIS APPLICATION

Return this form to the City Clerk Department: 2180 Milvia Street, Berkeley, 94704

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**SUPPLEMENTAL QUESTIONNAIRE
FOR THE
BERKELEY BOARD OF LIBRARY TRUSTEES**

In addition to filling out the "Application for Appointment to Berkeley Boards and Commissions", candidates are requested to provide additional information to assist the Board of Library Trustees in their process to recommend names to the City Council.

1. Describe your interest in serving as a Library Trustee.

While in high school I visited the Berkeley main branch library two to three times a week after school to do research for papers, perused new materials and explored my interests in various areas such as: art history, poetry, archaeology, American Indian and African cultures. Now I visit the West Berkeley branch. Everyone should have access to resources that promote literacy, especially children and youth from all socio-economic backgrounds. Professionally, I've managed local, national and international non-profit organizations. I have been a staff member of a union; and I managed a unionized workforce with clarity, fairness and accountability. I have the ability to build consensus across different viewpoints and develop mutual respect with colleagues.

2. What qualities do you consider necessary for an effective Trustee, and how do you demonstrate those qualities?

I listen to others, ask questions and gather salient information before making responsible policy decisions. It is important to develop reasonable policies and procedures that move the organization forward in a fast ever-changing environment. I feel that an effective trustee is a good listener, has the ability to work with others to develop policies that make sense. Library trustees should ensure that library staff, programs and resources reflect the city's diverse population, promote literacy through various ways and encourage life-long learning. A good trustee shares insights and experiences that help staff see beyond their own viewpoints. I strive to be objective, fair, balanced and supportive of staff at all levels.

3. Provide examples of current or previous community service and leadership roles.

Alameda County Leadership Academy: 2004 - 2005
Appointed by Alameda County Supervisor Keith Carson: Alameda County Advisory Commission on Aging 2006-2010
Elected Commissioner to Berkeley Rent Stabilization Board: 2012 - 2016 & Chair of Eviction Section 8 Committee 2016
Advisor/Trainer with Advisory Board, West Oakland Senior Center: 2015 - Contract
Berkeley Poll Worker, Alameda County Registrar of Voters: 2008 - Present
Alumni Council Member, Head Royce School: 2010 - Present

4. What do you see as the Library's role in the community now and in the future?

A public library should be a place for citizens of all ages to seek and receive information from written, oral and technological formats. Libraries need to provide various learning activities for newborns to seniors. Libraries should be community centers for citizens to explore new ideas; have resources in various languages support assimilation of immigrants, encourage bilingual education for residents and stimulate a love for learning. Our city has the best U.S. public university with an international reputation, so we need to have first rate resources that reflect an international community with a rich diversity of thought and forms of information that reach and enrich various learning styles and literacy needs of community residents.

*Please return this form and the Application for Appointment to Berkeley Boards and Commissions
to the Office of the City Clerk*



APPLICATION FOR APPOINTMENT TO BERKELEY
BOARDS AND COMMISSIONS

CITY OF BERKELEY
CITY CLERK DEPT

2017 JAN -5 PM 12:41

NAME: Monica Jones

RESIDENCE ADDRESS: [REDACTED] Berkeley, California, 94702
Street City Zip

BUSINESS NAME/ADDRESS: Lights of Tomorrow (non profit for youth)
p.o. box 3606, Berkeley, California, 94703
Street City Zip

EMAIL ADDRESS: [REDACTED]

OCCUPATION/PROFESSION: Retired Parole Agent II/Non Profit Founder

HOME PHONE: [REDACTED] BUSINESS PHONE: [REDACTED]

I am interested in being considered for appointment to the following Berkeley board(s)/commission(s):

Name of board/commission: Berkeley Library Trustee

Name of board/commission: Children, Youth, and Recreation Commission

List any qualifications (work experience, education, attributes and training) which you feel would provide positive input to the work of the commission and the reason why you are interested in being appointed:

25 years in Corrections (12 years as a Correctional Officer/13 years as a Parole Agent); 11 years as a public school volunteer in the Greater Sacramento and Bay Area; Bachelor of Arts Degree (1990), from San Francisco State University (Liberal Arts); Various certificates of training related to my profession and volunteerism. Leadership positions at State and local levels as Vice President and Chapter Presidents; (See attached).

Please use another sheet of paper, if necessary.

The following individuals are qualified to comment on my capabilities:

NAME	ADDRESS	PHONE NO.
Lana Adlawan	[REDACTED]	[REDACTED]
Kelly Amis	[REDACTED]	[REDACTED]
Carole Kennedy	[REDACTED]	[REDACTED]

Signature of Applicant: *Monica Jones* Date: 1-4-17

PLEASE COMPLETE DEMOGRAPHIC SURVEY ON REVERSE SIDE OF THIS APPLICATION

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SUPPLEMENTAL QUESTIONNAIRE
FOR THE
BERKELEY BOARD OF LIBRARY TRUSTEES

In addition to filling out the "Application for Appointment to Berkeley Boards and Commissions", candidates are requested to provide additional information to assist the Board of Library Trustees in their process to recommend names to the City Council.

1. Describe your interest in serving as a Library Trustee.

I believe this is a natural progression for me as a person who regularly utilizes the library to engage community members. I think I can help in the area of outreach and whatever areas my skills can be utilized.

2. What qualities do you consider necessary for an effective Trustee, and how do you demonstrate those qualities?

First and foremost, I believe that one has to have a desire to engage and work with people from differing backgrounds and levels of life experiences. My life work both professionally and in my community work has prepared me for this and any role for which I pursue. I have held leadership positions at the State level in community based organizations and in my profession in law enforcement.

3. Provide examples of current or previous community service and leadership roles.

This year I was elected to serve on the Board of the Correctional Officers Retired Chapter Board; I am the Past State Vice President of the Black Correctional Officer's Association, I am the Past Vice President of the Sacramento Chapter of the Black Women Organized for Political Action, I am the Past School Site Council President for Leroy Green Middle School (Sacramento), I have various awards and certifications in safety trainings and leadership; I founded and operate a non profit for youth-serving 11-24 year olds with a mission to empower them to succeed in life by providing the tools, skills, and knowledge to transition from middle school, high school, and on to college. I facilitate life skill training seminars to empower youth and adults. +

4. What do you see as the Library's role in the community now and in the future?

Starting as a young age, I gravitated to my community libraries to escape things that were going wrong in my home. I developed a love of reading. The library was a place for me to do homework, and get lost in other worlds through books. There are many roles of a library, including a place to engage community members and encourage a love of words.

*Please return this form and the Application for Appointment to Berkeley Boards and Commissions
to the Office of the City Clerk*

City Clerk's Office

Berkeley, CA

Dear Sir or Madame,

I am writing to apply for the position of Berkeley Library Trustee, advertised on your website. I am enclosing my resume and this cover letter.

The opportunity presented in this listing is very appealing to me, and I believe that my strong outreach experience and education will make me a very competitive candidate for this position. The key strengths that I possess for success in this position include:

- My excellent written and communication skills
- I strive for continued excellence
- I provide exceptional contributions within my community on behalf of parents and youth
- I performed duties as a program manager and case manager for over 14 years as a Parole Agent II in Corrections
- I am passionate about working with diverse communities to build a better community for everyone

With a BA degree in Liberal Arts, I have a well rounded background on social issues that impact persons from different cultures and socio-economic backgrounds.

Please see my resume for additional information on my experience.

I can be reached anytime via email at [REDACTED] or my cell phone, [REDACTED]

Thank you for your time and consideration. I look forward to speaking with you about this employment opportunity.

Sincerely,

Monica Jones

MONICA R. JONES

MOBILE [REDACTED]
[REDACTED]

OBJECTIVE: to work with an organization that strives to improve the service for the community in which it serves.

EDUCATION

San Francisco State University
Bachelor of Arts Degree, Liberal Studies, May 1990

EMPLOYMENT

Lights of Tomorrow non-profit for youth, Founder April 2009-present

- Mission is to empower youth ages 11-24 to succeed in life by providing them the tools, skills, and knowledge to transition from middle school and on to college.

Alameda County Court Appointed Special Advocate (CASA) March 10, 2015-present.

- Appointed by the court to advocate for the best interest of a child who has been abused or neglected.

Parent Liaison, August 1, 2011 to June 20, 2012

- Facilitate parent/school communications
- Encourage parent involvement
- Foster trust
- Foster higher academic achievement through collaboration
- Empower parents through education about the school systems

Retired Parole Agent II October 2010

California Department of Corrections and Rehabilitation
Division of Adult Parole Operations
Residential Multi-Service Centers
Woodland and Sacramento

Parole Agent II, (Specialist), September 2006- October 2010

- Provide initial orientation and ongoing training to Contract staff pursuant to CDCR rules, laws, policies, and procedures.
- Determine eligibility for placement and refer parolees who are homeless or in need of stable housing who could benefit from this program.
- Track referrals on a monthly basis.
- Review monthly contractor invoices for accuracy and reimburse for services received.
- Monitor contract compliance through site visits.
- Schedule and facilitate quarterly meetings.
- Provide mental health treatment through Parole Outpatient Clinic for Correctional Clinical Case Management System (CCCMS) parolees and Enhanced Outpatient Parolee (EOP) parolees.
- Ensure effective communication between Parole and Agent of Record.

California Department of Corrections and Rehabilitation

Division of Parole Operations

Program Develop Unit

Parole Planning and Placement Program

SCC-Jamestown

Parole Agent II, (Specialist), January 2006 – September 2006

- Review risk assessments results in central files to prepare release plans.
- Conduct one to one interviews with inmates to prepare release plans.
- As lead site advisor, provide direction, guidance, and training to Parole Service Associates assigned to the program.
- Secure release list from the institution records data bases within mandated time frames.
- Provide contracted social workers and field units with inmate pre-release information.
- Participate in meetings with institution staff to assess program functionality and resolve issues affiliated with the program.
- Case conference with program staff on inmate release plans.
- Access and enter information into data bases such as, but not limited to: IPTS, LEADS, OBIS, and CLETS.

California Department of Corrections and Rehabilitation

Division of Parole Operations

Region I, Sacramento Florin Unit

Parole Agent I, July 2001- January 2006

- Supervised parolees classified as Second Strikers.
- Obtain random drug testing.
- Make referrals to employment and other community resources.
- Made collateral contacts with service providers and family members on a monthly basis.
- Submit case reviews every ninety days on parolee's progress or status within the community.

California Department of Corrections and Rehabilitation
Division of Adult Parole Operations
Region II, Oakland 2 Parole Unit
Parole Agent I, May 1998 – July 2001

- Supervise adult parolees newly released to the community from state correctional facilities.
- Obtain random drug test from parolees.
- Make employment and other program referrals.
- Conduct investigations and write reports for alleged parole violations.
- Submit case reviews on a quarterly basis and annual discharge reviews.
- Acts as Officer of the Day on rotating basis

**Certificates
And Trainings**

- Leadership Training
- Equal Employment Counselor
- Post Trauma Counselor
- Conflict Management
- Interact (Performance Problem Solving for Managers)
- Classroom Presentation Skills
- Criterion Reference Training
- From Jails to Jobs, Employment Success With Offenders

Organizations

- California Correctional Peace Officers Association (CCPOA)
- Correctional Peace Officer's Foundation (CPOF)
- California Crime Victims (CCV)
- Black Women Organized for Political Action (BWOPA)
- Black Child Development Institute Sacramento Chapter (BCDI)
- Parent Teacher Association (PTA)



APPLICATION FOR APPOINTMENT TO BERKELEY
BOARDS AND COMMISSIONS

NAME: Elizabeth Hadzima Perkins

RESIDENCE ADDRESS: [REDACTED] Berkeley, 94707
Street City Zip

BUSINESS NAME/ADDRESS: Cooley LLP
101 California Street 5th Floor San Francisco 94111
Street City Zip

EMAIL ADDRESS: [REDACTED]

OCCUPATION/PROFESSION: Lawyer

HOME PHONE: [REDACTED] BUSINESS PHONE: [REDACTED]

I am interested in being considered for appointment to the following Berkeley board(s)/commission(s):

Name of board/commission: Berkeley Public Library Board of Trustees

Name of board/commission: _____

List any qualifications (work experience, education, attributes and training) which you feel would provide positive input to the work of the commission and the reason why you are interested in being appointed:

Please see attached Supplemental Questionnaire.

Please use another sheet of paper, if necessary.

The following individuals are qualified to comment on my capabilities:

NAME	ADDRESS	PHONE NO.
Grace Yang	[REDACTED] Berkeley, CA 94702	[REDACTED]
Jennifer Urban	[REDACTED], Berkeley, CA 94720	[REDACTED]
Kerry Birnbach	[REDACTED] Oakland, CA 94618	[REDACTED]
Jen Barnett	[REDACTED]	[REDACTED]

Signature of Applicant: EH Perkins Date: 01/12/2017

PLEASE COMPLETE DEMOGRAPHIC SURVEY ON REVERSE SIDE OF THIS APPLICATION

Return this form to the City Clerk Department: 2180 Milvia Street, Berkeley, 94704

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SUPPLEMENTAL QUESTIONNAIRE
FOR THE
BERKELEY BOARD OF LIBRARY TRUSTEES

In addition to filling out the “Application for Appointment to Berkeley Boards and Commissions”, candidates are requested to provide additional information to assist the Board of Library Trustees in their process to recommend names to the City Council.

1. Describe your interest in serving as a Library Trustee.
See attached Supplemental Questionnaire responses.

2. What qualities do you consider necessary for an effective Trustee, and how do you demonstrate those qualities?
See attached Supplemental Questionnaire responses.

3. Provide examples of current or previous community service and leadership roles.
See attached Supplemental Questionnaire responses.

4. What do you see as the Library’s role in the community now and in the future?
See attached Supplemental Questionnaire responses.

*Please return this form and the **Application for Appointment to Berkeley Boards and Commissions**
to the Office of the City Clerk*

Attached Supplemental Questionnaire for the Berkeley Board of Library Trustees

Libby Hadzima Perkins (Libby)

[REDACTED], Berkeley CA 94707

[REDACTED]

1. Describe your interest in serving as a Library Trustee.

I've been an avid library user and reader my whole life and am deeply connect to the mission of libraries. I've been a Berkeley resident for the past 5 years but most of this time has been spent as a graduate student at UC Berkeley. As a student, I had easily available access to the UC library system (which I regularly used) but had limited exposure to the Berkeley Public Library system. Since graduating a year and a half ago, I've been blown away at how much the Berkeley Public Library has to offer. I look forward to walking up to the North Branch library on Saturday mornings to pick up the books I've put on hold for my upcoming book club or heading over to the tool lending library to begin my next repair project on our house.

In an era where information is readily available online, I fear that communities will dismiss the importance of libraries as essential social institutions. As a young working professional, I have been looking for a way to contribute locally to Berkeley as my family and I settle in Berkeley. I would like to dedicate time to serving as a fiduciary and steward of this important social institution and believe that my skill set would make me well-qualified to do so. There are a lot of ways that I can contribute to Berkeley but I believe in the library's mission, want to support this important institution and want to help shape how libraries evolve their services and role in an era of rapidly changing technology.

2. What qualities do you consider necessary for an effective Trustee, and how do you demonstrate those qualities?

I believe the following qualifies are necessary for an effective Trustee:

- ***An ability to understand the role of policy, to develop policy, to think through the policy-making process and to define the appropriate level of decision-making authority.*** As a lawyer by training, I understand and appreciate, at a high level, how policy is developed and implemented. I have been involved in policymaking over the course of my career from developing environmental policy for my state congressperson to studying renewable energy policy in my early career and while in law school. Currently I work at Cooley LLP, a large law firm in San Francisco, where I advise startup companies and entrepreneurs grow their businesses. In particular, I work regularly with corporate boards helping them to implement corporate governance practices, which involves determining whether decisions should be made at the board or officer level). This understanding and experience in evaluating where decisions should be made in an organization is key in developing effective policies. As a board member at Girls, Inc. of the Island City, I developed policies for the board around corporate giving and gift management.
- ***Strong facility with financial information to oversee budget and planning processes.*** I have a strong financial background having working in investment roles in renewable energy investing and portfolio management. Specifically, I previously worked at Cambridge Associates where I consulted with leading nonprofits and institutions in managing their endowments for long term planning (my clients' assets totaled \$4.8B but varied largely in size

from >\$1B+ endowments to smaller multi-million dollar portfolios). I also have a finance background through my MBA from the Haas School of Business and currently am regularly involved in reviewing financial information for my startup and public company clients.

- ***Willingness to hear multiple viewpoints and an ability to represent the community.*** This is hard to summarize on paper but I deeply respect and value the opinion of others. As a lawyer by training, I have been trained in how to advocate for the interests of others. As a corporate transactional lawyer, I advocate for my client's interests but I am in the business of getting deals done. This requires deep listening skills and an ability to alter my stances as I learn to incorporate new information. My temperament is certainly more of a mediator than a litigator.
- ***Energy and enthusiasm to support the mission.*** Mentioned above but I am deeply committed to the mission of libraries as institutions. As noted below – I've studied how U.S. copyright law supports the mission of U.S. libraries and through my advocacy work in international contexts I've grown to deeply appreciate the U.S. library system as a vehicle for knowledge dissemination. Finally, as a young working professional in the early stages of a demanding career, it is hard to find the time for civic engagement but my demographic needs to be more civically engaged to bring new ideas to our social institutions. I am committed to finding time to meet the legal responsibility of being a trustee of this important public institution.
- ***Practical board experience.*** While a graduate student at UC Berkeley, I served on two different local East Bay boards through the Haas School of Business's Board Fellows Program. Through this program I served two one-year appointments on local boards (Playworks in Oakland and Girls, Inc. of the East Bay) where I integrated into the existing board, participated in all board meetings, had a board mentor and took on a discrete project for the organization. This experience gave me valuable exposure to board governance, processes and politics. As one of the rare joint JD/MBA alumni from UC Berkeley, I bring a blend of business and policy experience. Finally, my husband is a high school math teacher in Richmond, CA and we are committed to the mission of education (and I have learned a lot about education vicariously through him).

3. Provide examples of current or previous community service and leadership roles.

The following are several examples of my community and leadership experience:

- Active pro bono corporate practice at Cooley LLP. This has involved representing low income entrepreneurs and giving presentations on business law to low income entrepreneurs through the Lawyers Committee for Human Rights Legal Services for Entrepreneurs Program (including one recent one at the Berkeley Public Library!).
- Involvement in the social enterprise law community where I work with other lawyers at leading law firms to develop corporate structures for social enterprises.
- Former law clinic student at the Berkeley Law Samuelson Law, Technology and Public Policy Clinic – the country's leading clinical program on technology law and the public interest. While a student at the Samuelson Clinic, I represented the American Library Association (ALA) and the Association of Research Libraries (ARL) to develop advocacy materials highlighting how flexibility of the fair use doctrine under U.S. copyright law aids U.S. libraries fulfill their public missions. I presented my findings at the World Intellectual Property

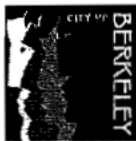
Organization (WIPO) conference in Geneva and Global Congress on IP and the Public Interest in Brazil.

- Former law clinic student at the East Bay Community Law Foundation's Clean Slate Program where I represented low income East Bay residents in cleaning up their criminal records to apply for jobs and housing.
- Former board member – Girls Inc. of the Island City (through the Board Fellows Program).
- Former board member – Playworks (through the Board Fellows Program).
- Co-organizer of the Women in Leadership Conference at UC Berkeley Haas School of Business – a conference of 500+ women in their early professional careers focused on leadership.

4. What do you see as the Library's role in the community now and in the future?

The Library's role today is critical as a social institution for many members of our community. Every time I visit a Berkeley Library I am struck by the variety of services the Library provides Berkeley residents. I see people using the library as remote offices while they look for employment or study for upcoming entrance exams to college or graduate schools. I see people using the Library as career and professional services organizations and taking advantage of the range of seminars and professional services available. For our homeless population, the Library is a sanctuary where they can escape the weather and access resources to address the challenges of homelessness. For our Berkeley parents, the Library can be a source of new friends, family time together and even babysitting. For our new homeowners, the Tool Lending Library provides the gateway into the adventures of home repair. To me, beyond simply access to content, the Library serves an essential role as a physical space for knowledge gathering, sharing and community building.

There is some skepticism out there (especially in the Bay Area I feel) about how effectively public institutions can deliver services. Some have the view that the private sector is better at delivering these services. Why do we need public transportation when we have Uber? Why do we need libraries when we have Amazon? However, I disagree. I see a tremendous opportunity to leverage the power of technology with the physical assets of libraries to build stronger communities and access to knowledge. In a world where in-person social dialogue is on the decline (just read Robert Putnam's *Bowling Alone!*), the branch library system has a great infrastructure already in place to leverage technology to serve its mission. As a Trustee, I'd be interested in exploring with the library management how Berkeley could use technologies like NextDoor and BiblioCommons to better achieve the Library's mission. The Library's role is no different now than it has been in the past or will be in the future as the mission has likely always been the same. It's how we achieve that mission that will change and I'd like to contribute my experience to ensuring that the Library continues to achieve its mission.



APPLICATION FOR APPOINTMENT TO BERKELEY
BOARDS AND COMMISSIONS

CITY OF BERKELEY
CITY CLERK DEPT

2016 NOV 18 PM 3:35

NAME: John T. Selawsky

RESIDENCE ADDRESS:

Street

City

Zip

Berkeley 94704

BUSINESS NAME/ADDRESS:

Street

City

Zip

EMAIL ADDRESS:

OCCUPATION/PROFESSION:

IRB Commissioner / YMCA staff

HOME PHONE:

BUSINESS PHONE:

I am interested in being considered for appointment to the following Berkeley board(s)/commission(s):

Name of board/commission:

Library Trustees

Name of board/commission:

List any qualifications (work experience, education, attributes and training) which you feel would provide positive input to the work of the commission and the reason why you are interested in being appointed:

3 term, 12 year tenure Berkeley School Board, including
3 years as Board President
Currently 2 years of 4 year term Berkeley Rent Board
Frequent sub on ZAB (Zoning Adjustment Board); Ben Bartlett
has committed to appoint me when
he assumes office

Please use another sheet of paper, if necessary.

The following individuals are qualified to comment on my capabilities:

NAME

ADDRESS

PHONE NO.

Michele Lawrence

Kate Harrison

Jesse Townley

Signature of Applicant:

Date:

11/08/2016

PLEASE COMPLETE DEMOGRAPHIC SURVEY ON REVERSE SIDE OF THIS APPLICATION

Return this form to the City Clerk Department: 2180 Milvia Street, Berkeley, 94704

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John T. Selawsky

SUPPLEMENTAL QUESTIONNAIRE
FOR THE
BERKELEY BOARD OF LIBRARY TRUSTEES

In addition to filling out the "Application for Appointment to Berkeley Boards and Commissions", candidates are requested to provide additional information to assist the Board of Library Trustees in their process to recommend names to the City Council.

1. Describe your interest in serving as a Library Trustee.

I am a regular user of our libraries (Downtown primarily) and consider them models for any library system. I have actively participated and helped in past Library bond measure campaigns. I would love to be part of something that I both cherish and use.

2. What qualities do you consider necessary for an effective Trustee, and how do you demonstrate those qualities?

Independence, curiosity, an open mind.
The ability to read, understand, and deconstruct budgets and personnel issues.
As School Board member I was chair of budget committee; same on Rent Board.

3. Provide examples of current or previous community service and leadership roles.

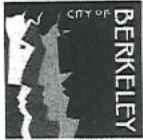
See the application: School Board, Rent Board, Steering Committee Berkeley Tenants Union, former member Peoples' Park Advisory Committee, former Co-chair Ashby Port Community Task Force, former Co-chair BSIEP committee, former Chair CEAC

4. What do you see as the Library's role in the community now and in the future?

The library plays a vital role: internet access for those who need it (addressing the Digital Divide); educational and entertainment forums, performances, and classes; meeting spaces for community groups; and of course hard copy and electronic media and material. Our libraries also serve as refuges for reading, contemplation, and study. These all will be

Please return this form and the Application for Appointment to Berkeley Boards and Commissions to the Office of the City Clerk

even more important in the coming years.



APPLICATION FOR APPOINTMENT TO BERKELEY
BOARDS AND COMMISSIONS

NAME: Lindsey Simard

RESIDENCE ADDRESS: [REDACTED] Berkeley 94704
Street City Zip

BUSINESS NAME/ADDRESS: _____
Street City Zip

EMAIL ADDRESS: [REDACTED]

OCCUPATION/PROFESSION: Librarian and Software Developer

HOME PHONE: [REDACTED] BUSINESS PHONE: [REDACTED]

I am interested in being considered for appointment to the following Berkeley board(s)/commission(s):

Name of board/commission: Berkeley Public Library Board of Library Trustees

Name of board/commission: _____

List any qualifications (work experience, education, attributes and training) which you feel would provide positive input to the work of the commission and the reason why you are interested in being appointed:

I have a Master's degree in Library and Information Science (graduated in 2009) and have worked as a reference librarian, government documents librarian, and instruction librarian at academic libraries; I understand how libraries operate. I care about public libraries and want to represent library patrons, employees, and the community in general. I have leadership experience serving the public from directing a community art festival (Zine Fest Houston, 2011 & 2012) and serving on the organizing team for a similar festival (SF Zinefest, 2015 & 2016).

Please use another sheet of paper, if necessary.

The following individuals are qualified to comment on my capabilities:

NAME	ADDRESS	PHONE NO.
Joel Webb	[REDACTED]	[REDACTED]
Channing Kennedy	[REDACTED]	[REDACTED]
Tessa Brunton	[REDACTED]	[REDACTED]

Signature of Applicant: Lindy Simard Date: 1/12/2016

PLEASE COMPLETE DEMOGRAPHIC SURVEY ON REVERSE SIDE OF THIS APPLICATION

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SUPPLEMENTAL QUESTIONNAIRE
FOR THE
BERKELEY BOARD OF LIBRARY TRUSTEES

In addition to filling out the "Application for Appointment to Berkeley Boards and Commissions", candidates are requested to provide additional information to assist the Board of Library Trustees in their process to recommend names to the City Council.

1. Describe your interest in serving as a Library Trustee.

I want to be a Trustee so I can create understanding between members of the public, library employees, and the Board. After learning about the controversy surrounding the management of BPL, it became clear to me that a multifaceted view of library management would strengthen the Board. My experience as a librarian and as a patron of libraries gives me an ideal background to bridge the gap between these groups and the Board. In addition, I'm very fond of Berkeley and would like to contribute to the community in a way that utilizes my experience and education.

+

2. What qualities do you consider necessary for an effective Trustee, and how do you demonstrate those qualities?

A Trustee must listen to and communicate with library employees and the public; I have honed my communication skills providing customer service, working on teams, and teaching information literacy classes. Strong problem solving and analysis skills are needed to create plans and evaluate the Library's performance; I am accustomed to making decisions within constraints in my career and in volunteer positions. Finally, Trustees must be ethical. As a librarian, I adhere to the American Library Association's code of ethics and since I am relatively new to Berkeley, I do not have existing Berkeley political ties or biases.

3. Provide examples of current or previous community service and leadership roles.

I have been a leader in two different community arts festivals, Zine Fest Houston and San Francisco Zine Fest. I increased both the number of attendees and exhibitors through rigorous promotion and outreach during my two years as the Zine Fest Houston director. I joined the San Francisco Zine Fest organizing team in 2015. In 2016, I led operations management during the fest, built a customer management website to make the application, acceptance, and payment process smoother, and facilitated organizer team meetings.

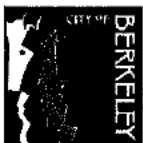
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4. What do you see as the Library's role in the community now and in the future?

The Library's primary role is to serve the information needs of the public and be a community space; I do not see this role changing in the future. As a public service, the Library must pay especially close attention to the information needs of those with the least access to information. As a community space, the Library must be welcoming to all and encourage community interaction and engagement. It is necessary for the Library to be as dynamic as the public it serves to reflect the public, including those who have yet to use the library.

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*Please return this form and the **Application for Appointment to Berkeley Boards and Commissions**
to the Office of the City Clerk*



APPLICATION FOR APPOINTMENT TO BERKELEY
BOARDS AND COMMISSIONS

CITY OF BERKELEY
CITY CLERK DEPT

2017 JAN 12 PM 2:48

NAME: Anyaluz Zamost

RESIDENCE ADDRESS: [REDACTED] Berkeley, CA 94707
Street City Zip

BUSINESS NAME/ADDRESS: Bay Area Teacher Training Institute
1624 Franklin Street, #1005 Oakland, CA 94612
Street City Zip

EMAIL ADDRESS: [REDACTED]

OCCUPATION/PROFESSION: teacher, teaching coach

HOME PHONE: [REDACTED] BUSINESS PHONE: [REDACTED]

I am interested in being considered for appointment to the following Berkeley board(s)/commission(s):

Name of board/commission: Berkeley Public Library Board of Trustees

Name of board/commission: [REDACTED]

List any qualifications (work experience, education, attributes and training) which you feel would provide positive input to the work of the commission and the reason why you are interested in being appointed:

Credential/Master's Level Instructor, Developmental Literacy, Instructional Coach to emerging teachers

Grade 2 Teacher, all core subjects - Teacher-leader of 21st Century learning principles, Digital Literacy and technology integration

Junior Kindergarten Teacher, all core subjects

Please see attached resume for complete list and details

Please use another sheet of paper, if necessary.

The following individuals are qualified to comment on my capabilities:

NAME	ADDRESS	PHONE NO.
Marguerite Conrad	[REDACTED]	[REDACTED]
Bob Houghteling	[REDACTED]	[REDACTED]
Carla Silver	[REDACTED]	[REDACTED]

Signature of Applicant: [Signature] Date: 1/12/17

PLEASE COMPLETE DEMOGRAPHIC SURVEY ON REVERSE SIDE OF THIS APPLICATION

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ANYALUZ ZAMOST

◦ Berkeley, CA 94707 ◦

BAY AREA TEACHER TRAINING INSTITUTE (BATTI), San Francisco, CA

UNIVERSITY INSTRUCTOR: *Master's Course on K-2 Literacy Development*

January 2016 - present

- Plan, implement, and assess semester-long course for joint Master's and multiple-subject credential candidates on teaching literacy in a K-2 setting
- Focus literacy instruction through the lenses of motivation, assessment, and multicultural education
- Guide credential candidates through process-based activities, text protocols, and group and collaborative work

ADMINISTRATION: *University Supervisor*

June 2013 - present

- Observe and advise teaching interns in 1st and 2nd years of multiple subject credential program on a monthly basis
- Provide individualized, classroom-based coaching to support participants in implementing best instructional practices
- Provide support for classroom motivation and management strategies
- Assist teachers in aligning their teaching with appropriate standards, curriculum, and assessments
- Provide constructive oral and written feedback of strengths and areas for growth upon each visit
- Work collaboratively with mentor teachers; develop and maintain confidential and collegial relationships with interns

TRINITY SCHOOL, Menlo Park, CA

August 2007 - June 2012

TEACHER: *Grade Two Lead, 2008-2012*

- Planned, implemented and assessed standards-based math, literacy and social studies curricula
- Framed social-emotional growth through student-led conflict resolution and weekly community meetings and activities
- Guided and supported students in a differentiated Literature Circle program
- Used variety of assessment tools, including running records, peer assessments, self-assessments, checklists, and rubrics
- Used station rotation, manipulatives, and variety of hands on resources to teach math (2nd and 3rd grade levels)
- Integrated all curriculum with balanced approach to technology and multimedia (Smart Boards, iPads, laptops, iPods, digital cameras); representative to school-wide Technology Committee and website redesign project
- Led school-wide efforts to review and adopt new technologies, such as blogs, Moodle, and wikis
- Communicated regularly with parents about student development; created weekly informational posts to class blog

TEACHER: *Junior Kindergarten Lead, 2007-2008*

- Developed and executed thematic project-based, cross-curricular pre-Kindergarten curriculum across all subject areas, including Art and Music
- Modeled, guided, and facilitated social relationships, language, and problem solving

LOS AYUDANTES, Menlo Park, CA

August 2008 - April 2012

Board Member

Advisor to nonprofit tutoring organization improving literacy among English Language Learners in East Palo Alto school district

PROJECT DISCOVER (Boys and Girls Club summer program), San Francisco, CA

Summers 2007, 2008

4th Grade Lead Teacher

Planned and taught six-week academic theme-based enrichment program - *Systems* (2007), *Journeys* (2008)

BENTLEY SCHOOL, Oakland, CA

August 2005 - June 2007

Kindergarten Intern Teacher

Planned and executed units and lessons in all curricular areas; supported lead teachers in two classrooms

EDUCATION

BAY AREA TEACHER TRAINING INSTITUTE (BATTI), San Francisco, CA

Master's Degree in Curriculum and Instruction – affiliated with the University of the Pacific

July 2015

California Multi-Subject Teacher Credential – affiliated with San Francisco State University

May 2007

SMITH COLLEGE, Northampton, MA

Bachelor of Arts in Government and Italian Language and Literature

May 2003

- Graduated Cum Laude; Dean's List – top 10% of class for all 8 semesters
- Study Abroad: University of Florence – Junior Year, Florence, Italy

INTERESTS

Alpine and nordic skiing, dancing, sewing, and playing obscure Euro-board games



SUPPLEMENTAL QUESTIONNAIRE FOR THE BERKELEY BOARD OF LIBRARY TRUSTEES

In addition to filling out the "Application for Appointment to Berkeley Boards and Commissions", candidates are requested to provide additional information to assist the Board of Library Trustees in their process to recommend names to the City Council.

1. Describe your interest in serving as a Library Trustee.

As a mother of young children and an educator, both my personal and professional lives are richly improved by the Library. The Library is a gathering point -- it is a vibrant institution in which people come together, information is disseminated, and a love for community and literacy can blossom. There is a fascinating dichotomy in the future of public libraries -- as a traditional institution with a rich and storied history, but with a fluidity and flexibility to adjust and make space for the needs of the present and the future. I would very much love to bring my passion for education and literacy and my understanding of the informationally-charged world in which we live to the Board of Library Trustees.

2. What qualities do you consider necessary for an effective Trustee, and how do you demonstrate those qualities?

I believe a Trustee must be collaborative, committed to the community she serves, inherently value questioning and inquiry, be open to the perspectives and questions of others, and demonstrate a relentless passion for the institution she represents. Berkeley is my home and the community in which we are raising our children. I value the diverse needs of this community and effecting positive change is a value for which I strive to model and to teach. In my classroom, collaboration, inquiry, and empathy-building are the foundations of my teaching philosophy. Furthermore, literacy is my life's work. With my students and my own children, cultivating a love for reading is part of my daily existence.

3. Provide examples of current or previous community service and leadership roles.

I teach Developmental Literacy to credential and Master's candidates working toward their California Multiple-Subject teaching credentials. I also serve as an instructional coach to several of these aspiring teachers in grades K-8. Before I taught adults, I taught elementary students in Junior Kindergarten, Kindergarten, and Grade Two. I am a teacher-leader and have spent years bringing balanced literacy, constructivist thinking, 21st Century learning principles, and digital citizenship to children and adults alike. I also spent several years serving on the board of Los Ayudantes, a non-profit aimed at providing tutoring and literacy support to help Redwood City schools build English literacy skills and U.S. cultural awareness.

4. What do you see as the Library's role in the community now and in the future?

Author, actor, and activist Theodore Bikel said, "You don't really need modernity in order to exist totally and fully. You need a mixture of modernity and tradition." I believe the library is at this intersection. An institution richly steeped in tradition that connects us to the past, yet vibrant and vital, reshaping itself to meet the needs of an information-drive world. The Library must be a gathering place, for community and information. Its physical space must continue to allow for this, while its virtual space must grow and become more robust. My daughters ask to go to the Library; it is time we spend together that we all love very much. At its core, the Library must continue to be the place that instills in each new generation a love of reading and a sense of belonging.

*Please return this form and the **Application for Appointment to Berkeley Boards and Commissions**
to the Office of the City Clerk*



ACTION CALENDAR

March 1, 2017

To: Board of Library Trustees
From: Heidi W. Dolamore, Director of Library Services
Subject: Signage for Tarea Hall Pittman South Branch

INTRODUCTION

Recommendation: That the Board of Library Trustees rescind its action from February 10, 2016, and determine whether to reinstate the Signage Subcommittee.

FISCAL IMPACT

Potential fiscal impact up to approximately \$22,000.

BACKGROUND

Renaming

In February 2015, South Berkeley residents petitioned BOLT to request renaming of South Branch in honor of Tarea Hall Pittman, a Berkeley resident from 1923 to 1991 who was a civil rights activist, community organizer, and radio celebrity. In May 2015, BOLT approved a recommendation that City Council consider renaming South Branch for Ms. Pittman. The following month, in June 2015, City Council approved renaming South Branch in honor of Ms. Pittman. In November 2015, BOLT adopted the name "Tarea Hall Pittman South Branch." Following the renaming, the Library updated its website and marketing materials to reflect the new name, and a temporary sign was placed near the Russell St. entrance. In October 2016, the existing "South Branch" sign on Russell St. was updated to reflect the new name; the lettering now reads "Tarea Hall Pittman South Branch." Interior signage with the wording "Tarea Hall Pittman" was installed in February 2017 near the south entrance to the Branch, as part of a forthcoming interactive memorial in honor of Ms. Pittman's legacy.

Signage Subcommittee

Over a period of four months, the BOLT Signage Subcommittee, consisting of Trustees Jim Novosel and Winston Burton, met with community members to formulate recommendations to BOLT on new signage and the wording of the new name for the Branch. The subcommittee acknowledged in its February 10, 2016 report that permanent signage "will take some time" and that the "library is in an area zoned for residential use and there are significant restrictions on signage."

When the subcommittee last met on February 4, 2016, they proposed that a "temporary memorial feature would be affixed to the Library, preferably on the Russell side of the building, as soon as feasible," that a "final design will be brought to BOLT for approval," and that "the Subcommittee will continue to report its work to BOLT."

Although the subcommittee voiced a preference for signage on the Russell St. side, the designs provided to BOLT for review featured a proposal for the MLK Jr. Way side. On February 10, 2016, BOLT approved a memorial feature for the MLK Jr. Way side of the building, as shown in the attached design drawings. The Ad-Hoc Signage

Subcommittee was dissolved as the task had been completed. Library staff continued to meet with the members of the public to receive input about interior memorial features.

Sign Ordinance

In an effort to implement the resolution approved by BOLT at the February 2016 meeting, Library staff met with City of Berkeley Planning staff and reviewed the Sign Ordinance in consultation with the City Attorney's Office. The parcel where the Branch is located is zoned as R-2A, a residential district. The design approved by BOLT is not compliant with Sign Ordinance provisions regulating signage in R-2A districts.

Berkeley Municipal Code section 20.08.220 defines a "sign" as follows:

Any words, lettering, parts of letters, figures, numerals, phrases, sentences, emblems, devices, designs, trade names or marks or combinations thereof, by which anything is made known, such as the designation of an individual, a firm, an association, a profession, a business, a commodity, product, or idea including all parts, portions, units and materials composing the same, together with the frame, background, surface, support or enclosure therefor. (Ord. 7120-NS § 5 (part), 2009)

The Sign Ordinance governs the type, size, and placement of signs in the City, based in part on the zoning district in which a sign is located. For instance, sign regulations for residential districts are stricter than sign regulations for commercial districts. As relevant to the Library, BMC Sections 20.20.020 and 20.20.030 permit the following signage:

For parcels with legally established uses other than single- and multiple-family dwellings, one on-premises wall sign and/or one on-premises monument sign with a total sign area of five percent of the building face of the premises or twenty (20) square feet, whichever is less, no portion of which is higher than ten (10) feet above existing grade;

One bulletin board as defined in Section 20.16.060.

No moving sign, wind sign, projecting sign or roof sign shall be permitted.

For clarification, BMC Section 20.08.110 defines a monument sign as follows:

A ground sign not exceeding six feet in total height that is supported by a solid base on the ground rather than by a pole or poles.

The BOLT-approved design for the memorial is comprised of lettering designating the name of the Library and thus meets the definition of "sign" as established by the City's Sign Ordinance. The lowest portion of the proposed design is 13 feet above existing grade and the full height of the sign extends to 15 feet 9.5 inches above grade, the design is approximately 40.7 square feet in size, and the sign is proposed as an addition to the existing sign on Russell St. With the addition of a new sign on MLK Jr. Way, the sign height above grade, total sign area, and total number of signs would exceed allowed signage for R-2A districts.

This report has been prepared in consultation with the Planning Department and City Attorney's Office.

CURRENT SITUATION AND ITS EFFECTS

In order to comply with the Sign Ordinance, BOLT needs to modify its action from February 10, 2016.

The following options are available to BOLT for consideration.

- 1) Rescind the BOLT resolution from February 10, 2016 and reinstate the Signage Subcommittee to develop a signage proposal that is compliant with the Sign Ordinance. This may necessitate alteration to or removal of existing Russell Street signage.
- 2) Rescind the BOLT resolution from February 10, 2016 and retain current signage on Russell St. that incorporates the new Branch name. This is consistent with the Signage Subcommittee preference for a sign on Russell St.

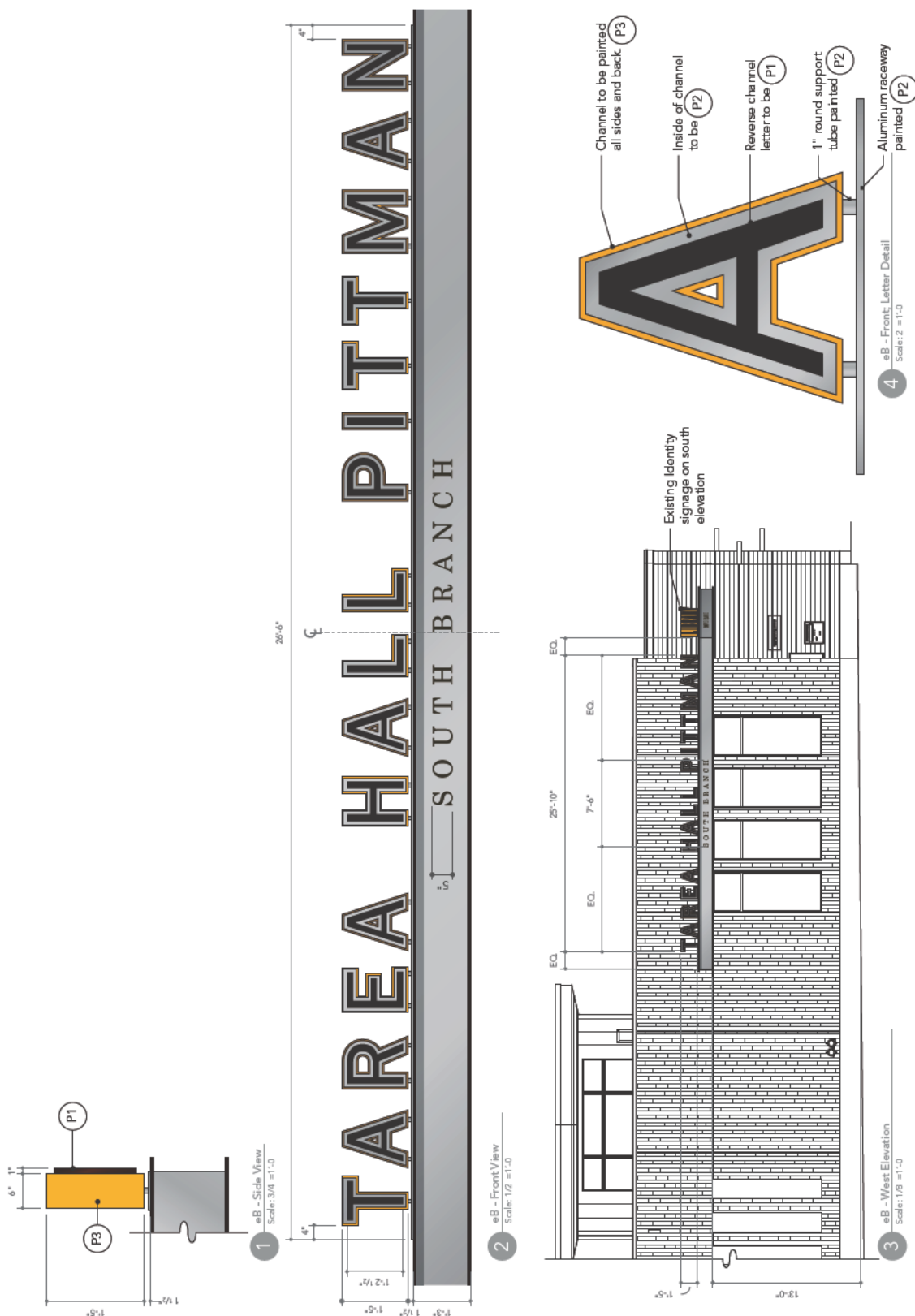
- 3) Direct Library staff to pursue changes to the Sign Ordinance that would allow the Library to proceed with the MLK Jr. Way design as proposed.
- 4) Direct Library staff to pursue zoning changes for the Library parcel that would allow the Library to proceed with the MLK Jr. Way design as proposed.

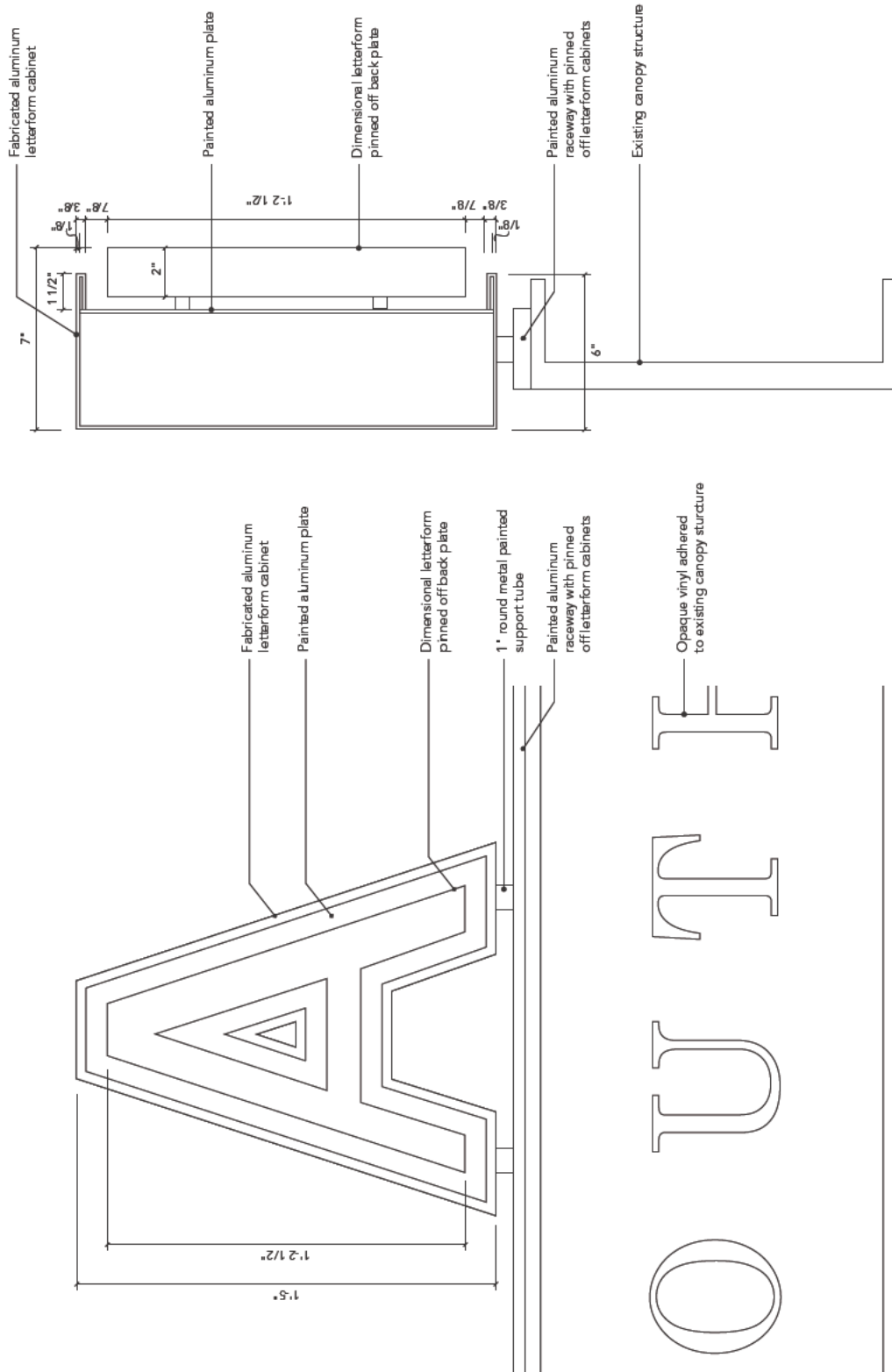
CONTACT PERSON

Heidi Dolamore, Director of Library Services, Administration, 510-981-6195

Attachments:

- 1: Design plans for new sign on MLK Jr. Way
- 2: Photograph of Tarea Hall Pittman South Branch sign on Russell Street
- 3: Screenshot of Library Website

[illegible]




1 eB - Front; Letter Detail
Scale: 3 = 1'-0"

2 eB - Section; Letter Detail
Scale 3 = 1'-0"



000115 (Rev. 12-06-97)
DRAWING FOR DESIGN INTENT ONLY; NOT INTENDED FOR CONSTRUCTION.
ALL SIGNS TO BE FABRICATED & INSTALLED PER APPROVED FABRICATOR SHOP DRAWINGS.





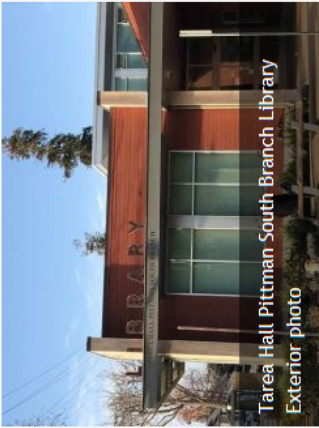
EXPLOREEVENTSLocationsUSING YOUR LIBRARY

MY ACCOUNTKIDSTEENS

FIND WHAT YOU'RE LOOKING FOR
search...
CATALOGWEBSITE
DICTIONARY
Classic Catalog

Home » Locations » Tarea Hall Pittman South Branch

Tarea Hall Pittman South Branch



Tarea Hall Pittman South Branch Library
Exterior photo

1901 Russell St.
Berkeley, CA 94703
510-981-6260 Main

Branch Supervisor — James Moore

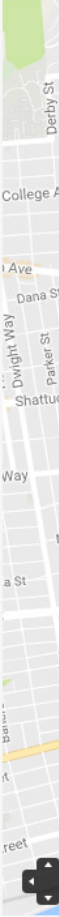
Directions:
AC Transit — 12, 18, 49, & F
Parking — No parking lot; unmetered street parking is almost always available.

CURRENTLY OPEN!

Monday: 10:00 am - 6:00 pm
Tuesday: 10:00 am - 8:00 pm
Wednesday: 10:00 am - 8:00 pm
Thursday: 12:00 pm - 8:00 pm
Friday: 10:00 am - 6:00 pm
Saturday: 10:00 am - 6:00 pm
Sunday: Closed

LOCATIONS

Central Library
Claremont Branch
North Branch
Tarea Hall Pittman South Branch
Tool Lending Library
West Branch



FIX YOUR BIKE HERE!



Soft tire? Loose headset?
Click here to learn about bike tools available to you 24/7!



INFORMATION REPORTS

March 1, 2017

To: Board of Library Trustees
From: Dennis Dang, Administrative and Fiscal Services Manager
Subject: FY17 – Half-year Budget Report

INTRODUCTION

Library fiscal year 2017 half-year results by Fund are as follows:

Fund	Revenue		Expenditures (xcl Encmb)	
	Actual 6-mos	YoY	Actual 6-mos	YoY
Library Tax (301)	\$9,528,476	5.5%	\$7,988,167	6.4%
Transaction Based Reimb (302)	\$11,219	0.7%	\$22,661	12.5%
Grants (304)	\$30,000	-49.3%	\$21,424	-0.2%
Public Library (305)				
Gifts (306)	\$55,859	6.8%	\$28,372	-25.5%
BPL Foundation (307)	\$27,100	4.2%	\$21,768	-25.9%
Measure FF (308)	\$2,132	77.1%	\$4,778	-

FISCAL IMPACTS

Not applicable.

BACKGROUND

FY 2017 is the second year of the two-year biennial budget cycle encompassing fiscal years 2016 and 2017. The two year biennial budget was adopted by the Board of Library Trustees on June 3, 2015 by Resolution No.: R15-109. On June 8, 2016, by approval of Resolution No.: 16-021, the board updated the fiscal year 2017 budget to reflect current conditions. On September 7, 2016, by approval of Resolution No.: 16-031, the board accepted into the budget carried over prior-year encumbered values and other budget adjustments as part of the first amendment to the FY 2017 Annual Appropriations Ordinance (AAO). On February 1, 2017, by approval of Resolution No.: 17-011, the board accepted into the budget a second FY 2017 AAO budget adjustment for a higher than anticipated California Library Literacy Services (CLLS) award from the California State Library.

CURRENT SITUATION AND ITS EFFECTS

LIBRARY TAX FUND

The Library Tax Fund includes revenue derived from the dedicated library tax, fines and fees, and miscellaneous revenue. At the end of the second quarter, revenues stood at \$9,528,476 representing an

increase of 5.5% YoY, of which \$9,053,039 in gross receipts were received in December from Alameda County for library tax collections. Overall, the net year-over favorable change in revenue, amounting to \$497,402 was fully attributable to \$501,734 in higher library tax receipts; revenues from fines and fees at \$98,505 were \$5,252 lower than last fiscal year.

Library Tax Fund expenditures excluding encumbrances at \$7,988,167 were 6.4% above the prior year period yielding an unfavorable variance of \$483,482. Payroll costs were up by \$288,505 over the prior year period primarily due to COLAs – career staff salaries recorded increases of \$178,512 and CalPERS rose \$100,623. Major non-labor YoY cost increases totaled \$194,977, attributable to purchase of an additional server necessary for the upgrade to the Innovative Interfaces “Sierra” integrated library system, and workstation replacements in the Technical Services and Information Technology divisions.

GIFTS FUND

The Gifts Fund includes monies received through donations from the Friends of the Berkeley Public Library, the generosity of many individuals and organizations, and trusts. During the second quarter the Fund received a first installment payment of \$54,320 of the fiscal year’s \$108,589 commitment from the Friends of the Library. Donations and interest on the Fund’s balance at \$1,539 make up the remainder of revenues received to date.

Actual expenditures (net of encumbrances) at \$28,372 were lower by 25.5% from the prior year impacted by a slight budgeting delay at the beginning of the fiscal year, as well as programming and field supply costs trending lower than the fiscal year’s first quarter and the prior fiscal year period.

ALL OTHER FUNDS

All Other Funds is typically composed of funding primarily from California State Library administered programs such as the Direct Book Loan Transaction Based Reimbursements (TBR) program (defunct), the Public Library Fund (defunct), the California Library Literacy Services program, and the Library Services and Technology Act; as well as the BPL Foundation Fund (307) which is funded by support originating or sourced through the Berkeley Public Library Foundation.

The primary revenue source into the TBR Fund (302) remains usage from public-use photocopying, which at \$10,457 was only \$27 lower than last fiscal year’s receipts. Photo-copier revenues are included as part of this Fund’s grouping to match with the associated expenditures which are in part supported by prior years’ non-restricted State Library TBR receipts. Link+ fines yielded another \$684 to the Fund.

By period-end the Grants Fund (304) receipts included the first installment of \$18,000 for the California Library Literacy Services 2016/2017 fiscal year award of an announced \$61,534 in support of the BerkeleyREADS adult literacy program, and a \$12,000 Technology Opportunity Grant from the Pacific Library Partnership (PLP), a not-for-profit consortium of four library systems, for the Library’s winning proposal of *Learning by Doing – Easy PC Building Workshops*.

In November 2016, the Foundation Fund (307) accepted \$17,400 in funding support from the Stephen M. Silberstein Foundation and the Berkeley Library Foundation for the Cornerstones of Science program. The bulk of Fund spending was from the Nello & Mary Jo Pace Trust in support of North Branch programs and facility utility costs.

MEASURE FF FUND

The Measure FF Fund was established to serve as the repository for proceeds from the November 4, 2008 voter approved issuance of \$26M in general obligation bonds, “to renovate, expand and make seismic and access improvements at four neighborhood branch libraries ...” Expenses for the design, engineering, and construction needs for each of the four branches have been charged to this Fund. All major activities of the

branch program are complete. During the first quarter there was a single expense to the Fund of \$4,778 to cover final EBMUD costs for waste water line relocation during the West Branch construction; first half revenue received is \$1,204 of interest earned.

SUMMARY OF OPERATIONAL EXPENSES

At the end of the second quarter, actual expenses excluding encumbrances in the operating Funds (all Funds excluding the Measure FF Fund) was 39.4% to the revised budget – versus the period benchmark of 50.0%. The bulk of savings are due to deferral of the Central Library space planning project as well as position vacancies.

A 3Q financial report to be presented to the board is projected for the month of May.

CONTACT PERSON

Dennis Dang, Administrative and Fiscal Services Manager, 510-981-6118

Attachments:

- 1: 2Q-FYTD 2017 Revenues by Fund
- 2: 2Q-FYTD 2017 Expenditures by Fund
- 3: 2 Q-FYTD 2017 Fund 306 – Friends of the BPL

2Q-FYTD 2017 REVENUES BY FUND

BERKELEY PUBLIC LIBRARY REVENUE DEC FY17									data as of: 23-Jan-17
Berkeley Public Library									
Ele/Obj	Account Description	Lib Dscr 301	DL/ILL 302	Grants 304	Gift 306	FF&E 307	Mse FF 308	Rfse Coll 820	Revenue FY17
01-01	Refund on Bills	2,000							2,000
05-01	Over and Shorts								
10-01	Collection by City								
13-15	Library Tax	17,893,335							17,893,335
20-07	Library Svc&Constr Act			30,000					30,000
20-11	Library Fines	223,000							223,000
20-12	Link + Fines								
20-15	Lost Book Fines	30,000							30,000
20-21	Tool Lending Fines	20,000							20,000
23-12	BPL Foundation					211,000			211,000
23-13	Friends of BPL				90,000				90,000
30-01	Interest-Investment Pool								
65-01	Meeting Room Fees	2,000							2,000
80-99	1-Time Grant /w Proj Code								
99-01	Carryover/AO								
99-03	Donations								
99-99	Miscellaneous Revenue	10,000	20,000						30,000
Adopted	Berkeley Public Library	18,180,335	20,000	30,000	90,000	211,000			18,531,335
01-01	Refund on Bills	2,000							2,000
05-01	Over and Shorts								
10-01	Collection by City							10,766	10,766
13-15	Library Tax	17,893,335							17,893,335
20-07	Library Svc&Constr Act			30,000					30,000
20-11	Library Fines	223,000							223,000
20-12	Link + Fines								
20-15	Lost Book Fines	30,000							30,000
20-21	Tool Lending Fines	20,000							20,000
23-12	BPL Foundation					211,000			211,000
23-13	Friends of BPL				90,000				90,000
30-01	Interest-Investment Pool								
65-01	Meeting Room Fees	2,000							2,000
80-99	1-Time Grant /w Proj Code								
99-01	Carryover/AO								
99-03	Donations								
99-99	Miscellaneous Revenue	10,000	20,000						30,000
Adjusted	Berkeley Public Library	18,180,335	20,000	30,000	90,000	211,000		10,766	18,542,101
01-01	Refund on Bills								
05-01	Over and Shorts	(93)							(93)
10-01	Collection by City							6,103	6,103
13-15	Library Tax	9,424,360							9,424,360
20-07	Library Svc&Constr Act			18,000					18,000
20-11	Library Fines	84,682							84,682
20-12	Link + Fines	71	789						860
20-15	Lost Book Fines	9,973							9,973
20-21	Tool Lending Fines	3,872							3,872
23-12	BPL Foundation					17,400			17,400
23-13	Friends of BPL				54,320				54,320
30-01	Interest-Investment Pool				536		2,132		2,668
65-01	Meeting Room Fees								
80-99	1-Time Grant /w Proj Code			12,000					12,000
99-01	Carryover/AO	5,787,418	124,720	33,008	331,174	1,027,536	1,332,657		8,692,796
99-03	Donations				1,003	9,700			10,703
99-99	Miscellaneous Revenue	5,611	10,430						16,041
Actl+Upstd	Berkeley Public Library	15,315,894	135,939	63,008	387,033	1,054,636	1,334,789	6,103	18,353,685

2Q-FYTD 2017 EXPENDITURES BY FUND

BERKELEY PUBLIC LIBRARY : EXPENDITURES DEC FY17										6	50.0%
Berkeley Public Library + CoB			Actuals+Encumbrances						YTD DEC		
Elmnt- Object	Description	Bdgt ORG FY17	Bdgt RSV FY17	Lib Dscr 301	DL / ILL 302	Grants 304	Gift 306	Fndtn 307	Mse FF 308	Actual FY17	% RSV Spent
11-01	Monthly Rated Employees	7,825,876	7,825,876	3,474,087						3,474,087	44.4%
11-02	Wage Continuation Payment			239						239	
11-03	Hourly and Daily Rated Empl	246,947	246,947	99,121		19,862				118,983	48.2%
11-04	Monthly Rated - Part Benefitted	106,220	106,220	17,313						17,313	16.3%
11-58	OT Retro Gross Adjust.			5						5	
11-59	Reg Retro Gross Adjust.			576						576	
11-60	Excess Hours Pay			129,675						129,675	
13-01	O/T-Monthly Rated Employee	6,771	6,771	350						350	5.2%
13-05	Holiday Pay	5,081	5,081								
Prsnl Svcs-Salaries and Wages		8,190,895	8,190,895	3,721,366		19,862				3,741,228	45.7%
20-11	Medical Insurance	1,330,023	1,330,023	528,851						528,851	39.8%
20-12	Dental Insurance	185,199	185,199	68,753						68,753	37.1%
20-13	Life Insurance	7,032	7,032	2,913						2,913	41.4%
20-21	Cash-in-Lieu	124,172	124,172	58,821						58,821	47.4%
20-31	Pers/Misc Other	2,769,860	2,769,860	1,256,367						1,256,367	45.4%
20-34	PARS (3.75%)	13,245	13,245	4,256		745				5,001	37.8%
20-36	SRIP	287,969	287,969	55,444						55,444	19.3%
20-40	Medicare Tax	105,834	105,834	52,526		277				52,803	49.9%
20-63	Retirement Med: Misc. Emp Medical Trusts	173,002	173,002	79,576						79,576	46.0%
20-71	Workers Comp: Workers Comp Charges	191,244	191,244	91,096		403				91,499	47.8%
20-82	Allowances: Shoes Allowance	1,212	1,212	1,212						1,212	100.0%
20-87	Terminal Payouts-Misc.Emp	146,992	146,992	67,719						67,719	46.1%
20-90	Other Employee Benefits	217,237	217,237	128,062						128,062	59.0%
20-91	Commuter Check	21,390	21,390	10,516						10,516	49.2%
27-20	Fringe Benefits (Budget)	12,290	12,290								
Prsnl Svcs-Fringe Benefits		5,586,701	5,586,701	2,406,112		1,425				2,407,537	43.1%
20-99	Salary Savings	(256,243)	(256,243)								
Personal Services-Employee		13,521,353	13,521,353	6,127,478		21,287				6,148,765	45.5%

2Q-FYTD 2017 EXPENDITURES BY FUND

BERKELEY PUBLIC LIBRARY : EXPENDITURES DEC FY17										6	50.0%
Berkeley Public Library + CoB			Actuals+Encumbrances						YTD DEC		
Elmnt- Object	Description	Bdgt ORG FY17	Bdgt RSV FY17	Lib Dscr 301	DL / ILL 302	Grants 304	Gift 306	Fndtn 307	Mse FF 308	Actual FY17	% RSV Spent
30-12	Professional: Stipends		4,800	3,511				1,200		4,711	98.1%
30-35	Professional: Engrng & Architectural Svcs		129,174	129,174						129,174	100.0%
30-37	Professional: Medical		59	59						59	100.0%
30-38	Professional: Misc Prof Svcs	560,750	764,490	391,768			16,991	7,105		415,864	54.4%
30-39	Hazardous Materials Handling	2,000	1,500								
30-42	Maint Svcs: Office Equip Maint Svcs	6,500	6,500	1,000						1,000	15.4%
30-43	Maint Svcs: Bldg & Structures Maint Svcs	174,000	289,571	276,098						276,098	95.3%
30-44	Maint Svcs: Field Equip Maint	86,250	20,863	4,040						4,040	19.4%
30-46	Maint Svcs: Computer Maintenance	5,000	5,056	56						56	1.1%
30-47	Maint Svcs: Software Maintenance	350,000	322,351	208,643						208,643	64.7%
30-51	Bank Credit Card Fees	4,500	4,500	2,078						2,078	46.2%
Purchased Prof & Tech Svcs		1,189,000	1,548,864	1,016,427			16,991	8,305		1,041,723	67.3%
35-20	County/State/Fed Pymts.	5,000	5,000	3,200						3,200	64.0%
Grants & Gvrnmntl Payments		5,000	5,000	3,200						3,200	64.0%
40-10	Professional Dues and Fee	47,250	47,253	39,215						39,215	83.0%
40-31	Communications: Telephones	87,200	168,016	159,716						159,716	95.1%
40-33	Communications: Cellular	14,550	14,550	3,380						3,380	23.2%
40-41	Utilities: Water	32,500	34,790	22,500				4,500		27,000	77.6%
40-42	Utilities: Gas/Electricity	300,000	297,710	191,708				15,000		206,708	69.4%
40-43	Utilities: Refuse	34,252	34,252	9,628						9,628	28.1%
40-50	Printing and Binding	17,850	17,600	4,495			2,000			6,495	36.9%
40-61	Travel: Commerical Travel	2,000	5,525	575			404	390		1,369	24.8%
40-62	Travel: Meals & Lodging	7,000	11,768	4,166						4,166	35.4%
40-63	Travel: Registration/Admin Fees	25,000	33,208	15,103			390			15,493	46.7%
40-64	Travel: Transportation	2,000	2,270	505						505	22.2%
40-70	Advertising	20,000	20,200	4,187						4,187	20.7%
40-80	Books and Publications	16,000	16,050	16,050						16,050	100.0%
40-90	Other	175,000	76,904								
Other Purchased Services		780,602	780,096	471,228			2,794	19,890		493,912	63.3%
50-10	Rental of Land/Buildings	1,500	1,500								
50-20	Rental of Equip/Vehicles	46,500	48,938		28,538					28,538	58.3%
50-30	Rental of Office Equipment & Furniture	10,000	11,200	6,200						6,200	55.4%
50-40	Rental of Software & Licenses	75	75								
Rentals / Leases		58,075	61,713	6,200	28,538					34,738	56.3%

2Q-FYTD 2017 EXPENDITURES BY FUND

BERKELEY PUBLIC LIBRARY : EXPENDITURES DEC FY17										6	50.0%
Berkeley Public Library + CoB			Actuals+Encumbrances						YTD DEC		
Elmnt- Object	Description	Bdgt ORG FY17	Bdgt RSV FY17	Lib Dscr 301	DL / ILL 302	Grants 304	Gift 306	Fndtn 307	Mse FF 308	Actual FY17	% RSV Spent
51-10	Postage	47,000	37,689	15,295			289			15,584	41.3%
51-20	Messenger/Deliver	13,000	13,000		12,000					12,000	92.3%
Mail Services		60,000	50,689	15,295	12,000		289			27,584	54.4%
55-11	Office Supplies	39,260	36,312	21,898						21,898	60.3%
55-20	Field Supplies	169,721	231,307	144,875		140	12,939	4,047		162,001	70.0%
55-34	Equip & Veh Supp: Spare Replacement Parts	6,000	6,000	1,387						1,387	23.1%
55-50	Food	1,531	16,382	532		137	6,148	1,502		8,319	50.8%
55-60	Library Materials	1,327,000	1,327,964	1,192,165				5		1,192,170	89.8%
Supplies		1,543,512	1,617,965	1,360,857		277	19,087	5,554		1,385,775	85.6%
60-20	Outside Janitorial Svcs	205,000	205,000	205,001						205,001	100.0%
Purchased Property Services		205,000	205,000	205,001						205,001	100.0%
65-70	Building - Existing Construction	2,525,000	2,465,000								
65-75	Building - New Construction		4,778						4,778	4,778	100.0%
Infrastructure		2,525,000	2,469,778						4,778	4,778	0.2%
70-41	Machinery and Equipment	9,000	15,279	6,348			1,426			7,774	50.9%
70-43	Furniture and Fixtures	75,000	164,629	81,936						81,936	49.8%
70-44	Computers & Printers	40,000	155,500	93,300						93,300	60.0%
70-47	Computer Softwares & Lic	25,000	25,000	15,750						15,750	63.0%
Property		149,000	360,408	197,334			1,426			198,760	55.1%
71-10	Small Equipment	26,000	18,127	310						310	1.7%
71-43	Mach & Equip: Furniture And Fixtures		480	476						476	99.2%
71-44	Mach & Equip: Computers And Printers	50,000	50,308	15,095						15,095	30.0%
71-47	Mach & Equip: Software & Licenses	20,000	20,000	3,770						3,770	18.9%
Property Under Cap Limit		96,000	88,915	19,651						19,651	22.1%
75-35	Mail Services	1,764	1,764	882						882	50.0%
75-50	City Vehicles/Fuel & Main	7,800	7,800	5,017						5,017	64.3%
75-60	City Parking Permits	500	500								
Internal Services		10,064	10,064	5,899						5,899	58.6%
99-01	Appropriations Ord #1		(109,850)								
99-02	Appropriations Ord #2		(12,000)								
99-11	Appropriations Ord #1 Offset Acct		109,850								
Balance Sheet Accounts			(12,000)								
Other Expenses		6,621,253	7,186,492	3,301,092	40,538	277	40,587	33,749	4,778	3,421,021	47.6%
Berkeley Public Library + CoB		20,142,606	20,707,845	9,428,570	40,538	21,564	40,587	33,749	4,778	9,569,786	46.2%

2Q-FYTD 2017 FUND 306 – FRIENDS OF THE BPL

BERKELEY PUBLIC LIBRARY									data dated: 19-Jan-17
FY17 GIFT SPENDING ACTUALS - FRIENDS OF THE LIBRARY									
G:\FINANCE\BUDGETS\FY17\Friends\[FY17_Friends Actuals_19JAN17.xlsx]tbl									
			@19JAN17	FY17	FY17	FY17	%age/	%age/	
DpDv	Code	Project	Spent	Bdgt	Rcvd #2	Rcvd #1	Bdgt Spnt	Rcvd Spnt	Notes
9101	17LB01	Gift FY17: BPL Annual Art Show (NACTV)							inactive
	17LB02	Gift FY17: ALA 2017	618.97	7,500.00		3,752.00	8.3%	16.5%	
	17LB03	Gift FY17: All Staff Food	367.15	800.00		400.00	45.9%	91.8%	
	17LB07	Gift FY17: Volunteer Services		500.00		250.00			
	17LB10	Gift FY17: Employee Teamwork	237.35	1,000.00		500.00	23.7%	47.5%	
	17LB20	Gift FY17: Training=Dvlpmnt+Hlthy Food		1,325.00		663.00			
Admin		9101	1,223.47	11,125.00		5,565.00	11.0%	22.0%	
9202	17LB11	Gift FY17: Childrens	10,322.14	34,675.00		17,345.00	29.8%	59.5%	
9203	17LB05	Gift FY17: Art & Music	2,958.20	11,450.00		5,728.00	25.8%	51.6%	
9204	17LB12	Gift FY17: Asian Culture (REF)		1,400.00		700.00			
	17LB13	Gift FY17: Writing Wrkshp (REF)		4,100.00		2,051.00			
	17LB14	Gift FY17: Adult Program (REF)	2,374.81	4,580.00		2,291.00	51.9%	103.7%	
	17LB15	Gift FY17: BHR TALK (REF)	200.00	600.00		300.00	33.3%	66.7%	
	17LB16	Gift FY17: Science Prgm (REF)		780.00		390.00			
	17LB17	Gift FY17: Poetry Wrkshp (REF)		530.00		265.00			
Reference		9204	2,574.81	11,990.00		5,997.00	21.5%	42.9%	
9205	17LB04	Gift FY17: Literacy		3,000.00		1,501.00			
9206	17LB06	Gift FY17: Teen	1,268.90	11,940.00		5,973.00	10.6%	21.2%	
9301	17LB09	Gift FY17: Programming Committee	2,497.11	7,219.00		3,611.00	34.6%	69.2%	
9303	17LB21	Gift FY17: South Branch	1,022.14	3,900.00		1,951.00	26.2%	52.4%	
9304	17LB18	Gift FY17: Café Literario West	2,444.59	3,150.00		1,576.00	77.6%	155.1%	
	17LB19	Gift FY17: West Branch	930.78	3,290.00		1,646.00	28.3%	56.5%	
West		9304	3,375.37	6,440.00		3,222.00	52.4%	104.8%	
9305	17LB08	Gift FY17: Claremont Branch	3,357.59	6,850.00		3,426.00	49.0%	98.0%	
9402	17LB22	Gift FY17: Digitization (NACTV)							inactive
Total - *** Friends *** 2017			28,599.73	108,589.00		54,319.00	26.3%	52.7%	



INFORMATION REPORTS

March 1, 2017

To: Board of Library Trustees
From: Heidi W. Dolamore, Director of Library Services
Date: February 22, 2016
Subject: March 2017 monthly report from Director of Library Services

SUPERVISING LIBRARIAN RECRUITMENT

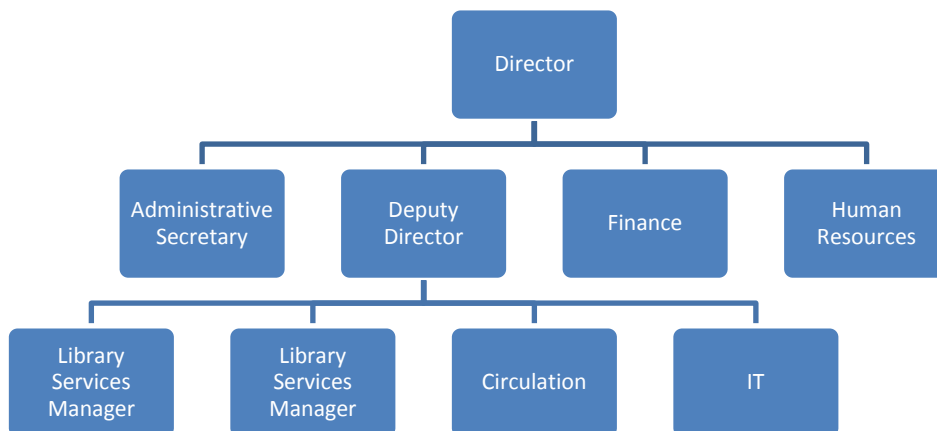
- Recruitment underway to fill two vacancies: North Branch, Tarea Hall Pittman South Branch
- 68 applications received; first round interviews held on February 22, 2017; selection interview tentatively scheduled for March 13, 2017

PROGRAMS, SERVICES, & OPERATIONS

- Results of employee engagement survey distributed to staff; initial training on understanding results provided to supervisors on February 16, 2017 with additional ongoing training planned throughout the year; BOLT presentation planned for late spring/summer

ORGANIZATION CHART

The Library's reporting structures have evolved over the past two years due to vacancies and restructuring. With all management team vacancies now filled, we have the opportunity to reorganize to improve span of control and operational effectiveness. The Library's updated organization chart is below.



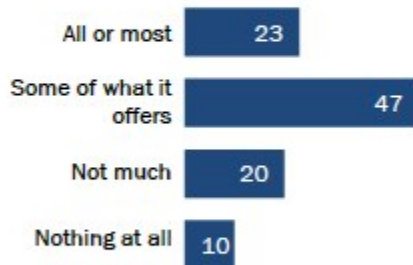
The Library has identified two areas of staffing need that will be addressed in the proposed budget for fiscal years 2017-2019: marketing/communications and program support.

Communications: A recent report from the Pew Research Center finds that “[d]espite the fact that libraries are easily available to most, there are large numbers of Americans who say they are not sure about all the services libraries offer...About one in five (20%) say they don’t know very much about what is offered, and 10% say they know ‘nothing at all.’” In addition to serving as the Public Information Officer for the Library,

the newly created position would be responsible for developing and implementing a communications plan to raise awareness of Library services throughout the community.

**How well-informed do you feel
about the different services
your public library offers?**

Do you feel like you know...



Based on Americans ages 16+ who have ever used
a public library (n=5,393)

PEW RESEARCH CENTER

Program Support: BPL currently employs one Senior Librarian to provide systemwide support for children's programming; her duties include coordination of Summer Reading and programs for children across all five locations. The Library does not currently have positions dedicated to systemwide support for teen or adult programming. Through the addition of two staff positions, the Library seeks to build on the success of the model established for children's programs to enhance outcomes for teen and adult programming and build the Library's connection to new and underserved audiences. In addition to supporting staff in the delivery of outstanding programs, this workgroup would provide additional support for grant development, volunteer coordination, and staff training.

CONTACT PERSON

Heidi Dolamore, Director of Library Services, 510-981-6195