



MINUTES
Berkeley Public Library - Board of Library Trustees Regular Meeting
Wednesday, February 1, 2017 5:00 PM

TAREA HALL PITTMAN SOUTH BRANCH – 1901 RUSSELL STREET

Board of Library Trustees:

Chair Julie Holcomb	Winston Burton
Vice Chair Jim Novosel	Abigail Franklin
	Sophie Hahn

I. PRELIMINARY MATTERS

A copy of the agenda packet can be found at <http://www.berkeleypubliclibrary.org/about/board-library-trustees>

1. Call to Order: 5:00 PM

Present: Trustees Franklin, Hahn, Holcomb and Novosel.

Absent: Trustee Burton.

Also Present: Heidi Dolamore, Director of Library Services; Jay Dickinson, Circulation Services Manager; Rachel MacNeilly, Collection Services Manager; July Cole, Associate Human Resources Analyst; Eve Franklin, Administrative Secretary.

2. Public Comments: 4 speakers.

3. Comments from Library Unions:

1. SEIU, LOCAL 1021 (Community Services and PTRLA Units) – 1 speaker.
2. Public Employees Union, LOCAL 1 – 0 speakers
3. SEIU, LOCAL 1021 (Maintenance and Clerical Units) – 0 speakers

4. Comments from Board of Library Trustees

1. Trustee Novosel – Welcome Council member Ben Bartlett, recommended the book *Public Library and Other Stories* by Ali Smith
2. Trustee Franklin – Attended the ALA midwinter Meeting in Atlanta. Good to see BPL staff there and hear excitement about new director.
3. Trustee Holcomb – Attended the ALA midwinter Meetings. It was a great crowd of really smart people. How libraries can promote social discourse.

II. CONSENT CALENDAR

Action: M/S/C Trustee Novosel / Trustee Franklin to approve the consent calendar as presented.

Vote: Ayes: Trustees, Franklin, Hahn, Holcomb, and Novosel. Noes: None. Absent: Trustee Burton.
Abstentions: None.

A. Approve minutes of the January 4, 2017 Special Meeting

From: Director of Library Services

Recommendation: Adopt a resolution to approve the minutes of the January 4, 2017 Special Meeting of the Board of Library Trustees.

Financial Implications: None.

Contact: Heidi Dolamore, Director of Library Services

Action: Adopted resolution # R17-007 to approve minutes of the January 4, 2017 Special Meeting.

Vote: Ayes: Trustees, Franklin, Hahn, Holcomb, and Novosel. Noes: None. Absent: Trustee Burton.
Abstentions: None.

B. Approve minutes of the January 4, 2017 Regular Meeting

From: Director of Library Services

Recommendation: Adopt a resolution to approve the minutes of the January 4, 2017 Regular Meeting of the Board of Library Trustees.

Financial Implications: None.

Contact: Heidi Dolamore, Director of Library Services

Action: Adopted resolution # R17-008 to approve minutes of the January 4, 2017 Special Meeting.

Vote: Ayes: Trustees, Franklin, Hahn, Holcomb, and Novosel. Noes: None. Absent: Trustee Burton.

Abstentions: None.

C. Gifts

From: Administrative and Finance Manager

Recommendation: Adopt a resolution authorizing the Director of Library Services to accept and appropriate gift funds in the amount of \$4,630.

Financial Implications: None.

Contact: Dennis Dang, Administrative and Finance Manager

Action: Adopted resolution # R17-009.

Vote: Ayes: Trustees, Franklin, Hahn, Holcomb, and Novosel. Noes: None. Absent: Trustee Burton.

Abstentions: None.

D. 2017 Annual Authors Dinner Event

From: Acting Deputy Director

Recommendation: Adopt a Resolution approving the arrangements in preparation for the 15th annual Authors Dinner to be held on Saturday, February 11, 2017 at the Central Library.

Financial Implications: None.

Contact: Sarah Dentan, Acting Deputy Director

Action: Adopted resolution # R17-010.

Vote: Ayes: Trustees, Franklin, Hahn, Holcomb, and Novosel. Noes: None. Absent: Trustee Burton.

Abstentions: None.

E. California State Library FY 2017 Grant Funds for California Library Literacy Services (CLLS) Program

From: Administrative and Finance Manager

Recommendation: Adopt a resolution authorizing the Director of Library Services to accept and appropriate in full the FY 2017 CLLS grant fund award of \$61,534.

Financial Implications: None.

Contact: Dennis Dang, Administrative and Finance Manager

Action: Adopted resolution # R17-011.

Vote: Ayes: Trustees, Franklin, Hahn, Holcomb, and Novosel. Noes: None. Absent: Trustee Burton.

Abstentions: None.

F. Amendment: Contract No. 9200, One Workplace L. Ferrari, LLC

From: Administrative and Finance Manager

Recommendation: Adopt a resolution authorizing the Director of Library Services to amend Contract No. 9200 with One Workplace L. Ferrari, LLC in an incremental amount of \$15,000 for the procurement of furniture, delivery, and installation services for staff furniture at the Central Library for an amended not-to-exceed value of \$405,000.

Financial Implications: None.

Contact: Dennis Dang, Administrative and Finance Manager

Action: Adopted resolution # R17-012. Vote: Ayes: Trustees, Franklin, Hahn, Holcomb, and Novosel. Noes:

None. Absent: Trustee Burton. Abstentions: None.

III. ACTION CALENDAR

A. Trustee interviews and recommendation to City Council for trustee appointment effective March 24, 2017

President Holcomb adjourned the meeting for five minutes at 5:55pm due to audience interruption.

President Holcomb call the meeting back to order at 6:00pm

From: Director of Library Services

Recommendation: Trustees will conduct interviews during this meeting of candidates for the upcoming vacancy on the Board of Library Trustees in order for the Trustees to make a recommendation to the City Council. Packets of the candidate applications will be available for review by the public at the meeting.

Financial Implications: None.

Contact: Heidi Dolamore, Director of Library Services.

Action: No action taken. Trustee interviews were deferred to a later date. Board discussion regarding questions for candidates.

B. President and Vice President Elections – Heidi Dolamore, Director of Library Services

Board discussion of process.

M/S/C Trustee Novosel / Trustee Franklin to follow process as outlined in the report.

M/ Trustee Hahn offered an alternate motion to allow for a roll call vote. There being no second, no action was taken.

Vote: Ayes: Trustees Franklin, Holcomb, and Novosel. Noes: Trustee Hahn. Absent: Trustee Burton. Abstentions: None.

Trustee Hahn left the room at 6:15pm.

From: Director of Library Services

Recommendation: Adopt a resolution to appoint President and Vice-President through the time of election in 2017.

Financial Implications: None.

Contact: Heidi Dolamore, Director of Library Services

Action: M/S/C Trustee Novosel / Trustee Franklin to nominate Julie Holcomb as President. There being only one nomination for the position of President, Julie Holcomb was elected President by acclamation. Absent: Trustees Burton and Hahn.

M/S/C Trustee Franklin / Trustee Holcomb to nominate Jim Novosel as Vice President. There being only one nomination for the position of Vice President, Jim Novosel was elected Vice President by acclamation. Absent: Trustees Burton and Hahn. Adopted by resolution # R17-013.

Trustee Hahn returned to the room at 6:17pm.

IV. INFORMATION CALENDAR

A. Monthly Library Director's Report

Elliot Warren will start on February 14 as Deputy Director. Thanks to Sarah Dentan.

From: Director of Library Services

Contact: Heidi Dolamore, Director of Library Services

Action: Received

B. Library Events

From: Director of Library Services

Contact: Heidi Dolamore, Director of Library Services

Action: Received

V. AGENDA BUILDING

- Tarea Hall Pittman Signage Update

VI. ADJOURNMENT

Adjourned at 6:20 PM.

This is to certify that the foregoing is a true and correct copy of the minutes of the regular meeting of February 1, 2017 as approved by the Board of Library Trustees

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Heidi Dolamore, Director of Library Services, acting as secretary to BOLT