



MINUTES
Berkeley Public Library - Board of Library Trustees Regular Meeting
Wednesday, January 4, 2017 6:30 PM

TAREA HALL PITTMAN SOUTH BRANCH – 1901 RUSSELL STREET

Board of Library Trustees:

Chair Julie Holcomb	Winston Burton
Vice Chair Jim Novosel	Abigail Franklin
	Sophie Hahn

I. PRELIMINARY MATTERS

A copy of the agenda packet can be found at <http://www.berkeleypubliclibrary.org/about/board-library-trustees>

1. Call to Order: 6:35 PM

Present: Trustees Burton, Franklin, Hahn, Holcomb and Novosel.

Absent: None.

Also Present: Heidi Dolamore, Director of Library Services; Jay Dickinson, Circulation Services Manager; Rachel MacNeilly, Collection Services Manager; July Cole, Associate Human Resources Analyst; Eve Franklin, Administrative Secretary.

2. Public Comments: 3 speakers.

3. Comments from Library Unions:

1. SEIU, LOCAL 1021 (Community Services and PTRLA Units) – 1 speaker.
2. Public Employees Union, LOCAL 1 – 0 speakers
3. SEIU, LOCAL 1021 (Maintenance and Clerical Units) – 0 speakers

4. Comments from Board of Library Trustees

1. Trustee Burton – Spoke regarding restart of Joint Labor Management meetings and Tarea Hall Pittman sign sttus.
2. Trustee Franklin – Spoke regarding Foundation and Authors Dinner honoring Linda Schact.
3. President Holcomb – Spoke regarding Foundation.
4. Trustee Novosel – Spoke regarding Friends and Foundation.
5. Trustee Hahn – Spoke regarding Foundation

II. CONSENT CALENDAR

A. Approve minutes of November 9, 2016 Regular Meeting

From: Director of Library Services

Recommendation: Adopt a resolution to approve the minutes of the November 9, 2016 Regular Meeting of the Board of Library Trustees.

Financial Implications: None.

Contact: Heidi Dolamore, Director of Library Services

Action: Adopted Resolution # R17-002

Action: M/S/C Trustee Burton / Trustee Novosel to approve minutes of November 9, 2016 Regular Meeting.

Vote: Ayes: Trustees Burton, Holcomb, and Novosel. Noes: None. Absent: None. Abstentions: Trustees Franklin and Hahn.

B. Approve minutes of December 14, 2016 Regular Meeting

From: Director of Library Services

Recommendation: Adopt a resolution to approve the minutes of the December 14, 2016 Regular Meeting of the Board of Library Trustees.

Financial Implications: None.

Contact: Heidi Dolamore, Director of Library Services

Action: Adopted Resolution # R17-003

Action: M/S/C Trustee Burton / Trustee Franklin to approve minutes of December 14, 2016 Regular Meeting.

Vote: Ayes: Trustees Burton, Franklin, Hahn, Holcomb, and Novosel. Noes: None. Absent: None. Abstentions: None.

III. ACTION CALENDAR

A. Contract: Valley Power Systems, Inc.

From: Senior Building Maintenance Supervisor

Recommendation: Adopt a resolution authorizing the Director of Library Services to enter into a contract in an amount not to exceed \$170,000 with Valley Power Systems, Inc. for the provision and installation of a rooftop generator at the Central Library for the projected period from January 9, 2017 through June 30, 2017.

Financial Implications: None.

Contact: Walter Johnson, Senior Building Maintenance Supervisor

Action: M/S/C Trustee Franklin / Trustee Novosel to adopt Resolution # R17-004.

Vote: Ayes: Trustees Burton, Franklin, Hahn, Holcomb, and Novosel. Noes: None. Absent: None. Abstentions: None.

B. Contract Amendment: Unique Management Services, Inc.

From: Circulation services Manager

Recommendation: Adopt a resolution authorizing the Director of Library Services to amend Contract No. 8638 with Unique Management Services, Inc. for the provision of collection agency services for library fees and fines in an incremental amount of \$4,000 for a contracted not-to-exceed amount of \$64,000.

Financial Implications: None.

Contact: Jay Dickinson, Circulation services Manager

Action: M/S/C Trustee Franklin / Trustee Novosel to adopt Resolution # R17-005.

Vote: Ayes: Trustees Burton, Franklin, Hahn, Holcomb, and Novosel. Noes: None. Absent: None. Abstentions: None.

C. President and Vice President Elections – Heidi Dolamore, Director of Library Services

From: Director of Library Services

Recommendation: Adopt a resolution to appoint President and Vice-President for the remainder of 2016 and through the time of election in 2017.

Financial Implications: None.

Contact: Heidi Dolamore, Director of Library Services

Action: No action taken.

IV. PRESENTATION CALENDAR

A. Technology – Alicia Abramson, Information Technology Manager provided a presentation. (Attachment 1)

B. YouthWorks – July Cole, Human Resources Analyst provided a presentation. (Attachment 2)

V. INFORMATION CALENDAR

A. Monthly Library Director's Report

Heidi Dolamore will bring a detailed report for the February meeting regarding Tarea Hall Pittman signage

From: Director of Library Services

Contact: Heidi Dolamore, Director of Library Services

Action: Received

B. Library Events

From: Director of Library Services

Contact: Heidi Dolamore, Director of Library Services

Action: Received

VI. AGENDA BUILDING

- Trustee Interview
- President/Vice President Election
- Tarea Hall Pittman Signage

VII. ADJOURNMENT

Adjourned at 7:55 PM.

This is to certify that the foregoing is a true and correct copy of the minutes of the regular meeting of January 4, 2017 as approved by the Board of Library Trustees

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Heidi Dolamore, Director of Library Services, acting as secretary to BOLT

ATTACHMENTS:

1. Technology Presentation
2. Youth Works Presentation