



MINUTES
Berkeley Public Library - Board of Library Trustees Regular Meeting
Wednesday, December 14, 2016 6:30 PM

TAREA HALL PITTMAN SOUTH BRANCH – 1901 RUSSELL STREET

Board of Library Trustees:

Chair Julie Holcomb	Winston Burton
Vice Chair Jim Novosel	Abigail Franklin
	Sophie Hahn

I. PRELIMINARY MATTERS

A copy of the agenda packet can be found at <http://www.berkeleypubliclibrary.org/about/board-library-trustees>

1. Call to Order: 6:32 PM

President Holcomb welcomed Sophie Hahn and acknowledged Darryl Moore.

Present: Trustees Burton, Franklin, Hahn, Holcomb and Novosel.

Absent: none.

Also Present: Heidi Dolamore, Director of Library Services; Sarah Dentan, Acting Deputy Director of Library Services; Alicia Abramson, Library Information Technology Manager; Jay Dickinson, Circulation Services Manager; Rachel MacNeilly, Collection Services Manager; July Cole, Associate Human Resources Analyst; Isobel Schneider, Librarian II; Debbie Carton, Librarian II; Tom Dufour, Librarian II, Leo Lopez, Library Aide; Andrea Mullarkey, Librarian II; Eve Franklin, Administrative Secretary.

2. Public Comments: 3 speakers.

3. Comments from Library Unions:

- SEIU, LOCAL 1021 (Maintenance and Clerical Units) – 0 speakers.
- SEIU, LOCAL 1021 (Community Services and PTRLA Units) – 1 speaker.
- Public Employees Union, LOCAL 1 – 1 speaker.

4. Comments from Board of Library Trustees

- Trustee Burton – Welcomed Sophie Hahn
- Trustee Franklin – Welcomed Sophie Hahn
- Trustee Holcomb – We're taking applications for Board of Library Trustee vacancy.
- Trustee Novosel – Welcomed Sophie Hahn, expressed appreciation to Darryl Moore.
- Trustee Hahn – I'm delighted to be here.

II. CONSENT CALENDAR

Item A held to next meeting

A. Approve minutes of November 9, 2016 Regular Meeting

From: Director of Library Services

Recommendation: Adopt a resolution to approve the minutes of the November 9, 2016 Regular Meeting of the Board of Library Trustees.

Financial Implications: None.

Contact: Heidi Dolamore, Director of Library Services

Action: None.

III. ACTION CALENDAR

A. Review and Possible Action on Budget Priorities for the FY2018 & FY 2019 Biennial Budget Cycle

From: Administrative & Fiscal Services Manager

Recommendation: Adopt a resolution adopting budget priorities for the Library for the FY2018 and FY2019 biennial budget cycle.

Financial Implications: None.

Contact: Dennis Dang, Administrative & Fiscal Services Manager

Action: Adopted Resolution # R16-050

M/S/C Trustee Hahn / Trustee Franklin to adopt budget priorities as amended for the Library for the FY2018 and FY2019 biennial budget cycle through the time of election in 2017. Priority 1 amended as follows: Better organizational health by cultivating an engaged staff, enhancing operational efficiencies, and building a culture of collaboration, planning, evaluation, and evidence-based decisions

Vote: Ayes: Trustees Burton, Franklin, Hahn, Holcomb and Novosel. Noes: None. Absent: none. Abstentions: none.

B. Pacific Library Partnership 2016-2017 Grant Program: Learning by Doing – Easy PC Building Workshop

From: Director of Library Services

Recommendation: Adopt a resolution authorizing the Director of Library Services to accept and appropriate \$12,000 in FY 2016-2017 Innovation and Technology Opportunity Grant Program funds from the Pacific Library Partnership

Financial Implications: None.

Contact: Heidi Dolamore, Director of Library Services

Action: Adopted Resolution # R16-051

M/S/C Trustee Franklin / Trustee Hahn to adopt a resolution authorizing the Director of Library Services to accept and appropriate \$12,000 in FY 2016-2017 Innovation and Technology Opportunity Grant Program funds from the Pacific Library Partnership.

Vote: Ayes: Trustees Burton, Franklin, Hahn, Holcomb and Novosel. Noes: None. Absent: none. Abstentions: none.

C. Berkeley Public Library's Commitment to Diversity, Equity, Inclusion, and Social Justice

From: Director of Library Services

Recommendation: Adopt a resolution to affirm Berkeley Public Library's commitment to Diversity, Equity, Inclusion, and Social Justice.

Financial Implications: None.

Contact: Heidi Dolamore, Director of Library Services

Action: Adopted Resolution # R16-052

M/S/C Trustee Novosel / Trustee Franklin to adopt a resolution to affirm Berkeley Public Library's commitment to Diversity, Equity, Inclusion, and Social Justice.

Vote: Ayes: Trustees Burton, Franklin, Hahn, Holcomb and Novosel. Noes: None. Absent: none. Abstentions: none.

IV. PRESENTATION CALENDAR

- A. Inventory Exploration and Human Centered Design** – Rachel MacNeilly, Collection Services Manager provided a presentation. (Attachment 1)

V. INFORMATION CALENDAR

A. FY17 – 1st Quarter Budget Report

From: Administrative & Fiscal Services Manager

Contact: Dennis Dang, Administrative & Fiscal Services Manager

Action: Received

B. Monthly Library Director's Report

From: Director of Library Services

Contact: Heidi Dolamore, Director of Library Services

Action: Received

C. Library Events

From: Director of Library Services

Contact: Heidi Dolamore, Director of Library Services

Action: Received

VI. ADJOURNMENT

Adjourned at 8:35 PM.

This is to certify that the foregoing is a true and correct copy of the minutes of the regular meeting of December 14, 2016 as approved by the Board of Library Trustees

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Heidi Dolamore, Director of Library Services, acting as secretary to BOLT

ATTACHMENTS:

1. Inventory Exploration and Human Centered Design Presentation