



MINUTES
Berkeley Public Library - Board of Library Trustees Special Meeting
Wednesday, September 7, 2016 6:30 PM

TAREA HALL PITTMAN SOUTH BRANCH – 1901 RUSSELL STREET

Board of Library Trustees:

Chair Julie Holcomb	Winston Burton
Vice Chair Jim Novosel	Abigail Franklin
	Darryl Moore

I. PRELIMINARY MATTERS

A copy of the agenda packet can be found at <http://www.berkeleypubliclibrary.org/about/board-library-trustees>

A. Call to Order: 6:29 PM

Present: Trustees Burton, Franklin, Holcomb, Moore and Novosel.

Absent: None.

Also Present: Sarah Dentan, Acting Director of Library Services; Jason Dickinson, Manager of Circulation Services; July Cole, Associate Human Resources Analyst; Eve Franklin, Administrative Secretary.

B. Public Comments: 11 speakers.

C. Comments from Library Unions: none.

D. Comments from Board of Library Trustees

1. Trustee Novosel –

II. CONSENT CALENDAR

Action: M/S/C Moore Trustee / Trustee Franklin to adopt Resolution # R16-027 to approve Consent Calendar items as presented.

Vote: Ayes: Trustees Burton, Franklin, Holcomb, Moore and Novosel. Noes: None. Absent: None.

Abstentions: None.

A. Gann Override Measure

From: Acting Director of Library Services

Recommendation: Adopt the resolution supporting the passage of the Gann Override measure on the November 2012 ballot reauthorizing the City to spend the proceeds of the Library Relief Tax that was approved by the voters in 1988.

Financial Implications: See report.

Contact: Sarah Dentan, acting Director of Library Services

Action: Adopted Resolution # R16-028

B. Contract Amendment: L.J. Kruse Company

From: Administrative and Fiscal Services Manager

Recommendation: Adopt a resolution authorizing the Director of Library Services to amend Contract No. 9004 with L.J. Kruse Company increasing the contracted not-to-exceed amount to \$350,000, to add to the Scope of Services repair and renovation of the HVAC system at the Central Library for exhaust fan and air distribution improvements, and to extend the contracted termination date to December 31, 2018.

Financial Implications: See report.

Contact: Dennis Dang, Administrative and Fiscal Services Manager

Action: Adopted Resolution # R16-029

C. Contract Amendment: Konica Minolta Business Solutions USA, Inc.

From: Administrative and Fiscal Services Manager

Recommendation: Adopt a resolution authorizing the Director of Library Services to amend Contract No. 8977 with Konica Minolta Business Solutions USA, Inc. by increasing the contracted not-to-exceed amount to \$250,000 for the continuing provision of public use copiers, printers, and related vending services at all Library locations and extending the term date to end on September 18, 2020.

Financial Implications: See report.

Contact: Dennis Dang, Administrative and Fiscal Services Manager

Action: Adopted Resolution # R16-030.

D. FY 2016 Closing Budget Results and FY 2017 Budget Amendment (AAO1)

From: Administrative and Fiscal Services Manager

Recommendation: Adopt a resolution amending the FY 2017 Adopted Expenditures Budget for all Fund entities based upon recommended re-appropriation of committed prior year funding and other adjustments totaling \$565,237.

Financial Implications: See report.

Contact: Dennis Dang, Administrative and Fiscal Services Manager

Action: Adopted Resolution # R16-031.

III. ACTION CALENDAR

A. Appointment of Director of Library Services

From: Chairperson, Board of Library Trustees

Recommendation: Adopt a Resolution confirming the appointment of Heidi Dolamore to be Director of Library Services for the Berkeley Public Library effective September 30, 2016 at an annual salary of \$180,000.

Financial Implications: See report.

Contact: Julie Holcomb, Chairperson, Board of Library Trustees.

Action: M/S/C Trustee Moore / Trustee Franklin to adopt Resolution # R16-32

Vote: Ayes: Trustees Franklin, Holcomb, Moore and Novosel. Noes: None. Absent: None. Abstentions: Trustee Burton.

IV. INFORMATION REPORT

A. Update – Disciplinary Actions and Investigations

Sarah Dentan provided an update. Library is still waiting for the report from independent investigator.

From: Acting Director of Library Services

Contact: Sarah Dentan, Acting Director of Library Services

Action: Received

B. Update - Hiring Process

July Cole, Associate Human Resources Analyst provided an update on the search for Director of Library Services (Attachment 1).

From: Associate Human Resources Analyst

Contact: July Cole, Associate Human Resources Analyst

Action: Received

V. ADJOURNMENT

Adjourned at 7:11 PM.

This is to certify that the foregoing is a true and correct copy of the minutes of the special meeting of September 7, 2016 as approved by the Board of Library Trustees

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Sarah Dentan, Acting Director of Library Services, acting as secretary to BOLT