



MINUTES
Berkeley Public Library - Board of Library Trustees Regular Meeting
Wednesday, May 11, 2016, 6:30 PM

TAREA HALL PITTMAN SOUTH BRANCH – 1901 RUSSELL STREET

Board of Library Trustees:

Chair Julie Holcomb	Winston Burton
Vice Chair Jim Novosel	Abigail Franklin
	Darryl Moore

I. PRELIMINARY MATTERS

A copy of the agenda packet can be found at <http://www.berkeleypubliclibrary.org/about/board-library-trustees>

A. Call to Order: 6:32 PM

Present: Trustees Burton, Franklin, Holcomb, Moore and Novosel.

Absent: None.

Also Present: Beth Pollard, Interim Director of Library Services; Sarah Dentan, Acting Deputy Director; Bill Kolb, Acting Library Services Manager; Eve Franklin, Administrative Secretary.

B. Public Comments: 15 speakers.

C. Comments from Library Unions:

1. **SEIU, LOCAL 1021 (Maintenance and Clerical Units)** - 0 speakers
2. **SEIU, LOCAL 1021 (Community Services and PTRLA Units)** - 2 speakers
3. **Public Employees Union, LOCAL 1** - 2 speakers

D. Comments from Board of Library Trustees

1. **Trustee Novosel** – Thanks to Charles Austin for his efforts to rename South Branch to Tarea Hall Pittman South Branch.
2. **Trustee Burton** – Gave appreciation to all who attended the meeting and spoke.
3. **Trustee Franklin** – Gave appreciation to all who attended the meeting and spoke.
4. **Trustee Moore** – Gave appreciation to all who attended the meeting and spoke.

II. CONSENT CALENDAR

Action: M/S/C Trustee Franklin / Trustee Burton to adopt Resolution # R16-014 to approve Consent Calendar items as presented.

Vote: Ayes: Trustees Burton, Franklin, Holcomb, Moore and Novosel. Noes: None. Absent: None.

Abstentions: None.

A. Approve minutes of March 9, 2016 Regular Meeting

From: Interim Director of Library Services

Recommendation: Adopt a resolution to approve the minutes of the March 9, 2016 Regular Meeting of the Board of Library Trustees.

Financial Implications: None.

Contact: Beth Pollard, Interim Director of Library Services

Action: Adopted Resolution # R16-015

Action Calendar, Item A was moved to Consent Calendar.

B. Amend Contract: Universal Building Services

From: Interim Director of Library Services

Recommendation: Adopt a resolution authorizing the Director of Library Services to execute a contract amendment with Universal Building Services (UBS) for janitorial services at all Berkeley Public Library locations effective July 1, 2016 through June 30, 2018 for another two years at an amount not to exceed \$225,000 annually and a total not to exceed of \$450,000 during the two years.

Financial Implications: See report.

Contact: Beth Pollard, Interim Director of Library Services

Action: Adopted Resolution # R16-016.

Vote: Ayes: Trustees Burton, Franklin, Holcomb, Moore and Novosel. Noes: None. Absent: None. Abstentions: None.

III. ACTION CALENDAR

A. Amend Contract: Universal Building Services

This item was moved to the Consent Calendar.

C. Approval of Board of Library Trustees Meeting Policy

From: Chairperson, BOLT

Recommendation: Adopt a resolution to approve the attached Board of Library Trustees Meetings Policy.

Financial Implications: None.

Contact: Julie Holcomb, Chairperson, BOLT

Action: M/S/C Trustee Novosel / Trustee Franklin to adopt Resolution # R16-017.

Vote: Ayes: Trustees Franklin, Holcomb, Moore and Novosel. Noes: None. Absent: None. Abstentions: Trustee Burton.

IV. INFORMATION REPORTS

A. Berkeley Public Library FY 16-18 Strategic Plan – May 2016 Update

From: Interim Director of Library Services

Financial Implications: None.

Contact: Beth Pollard, Interim Director of Library Services

Action: Received.

B. Director of Library Services Recruitment Update

From: Associate Human Resources Analyst

Financial Implications: None.

Contact: July Cole, Associate Human Resources Analyst

Action: Received.

C. Library Operations

Sarah Dentan provided a presentation (Attachment 1).

From: Acting Deputy Director of Library Services

Contact: Sarah Dentan, Acting Deputy Director of Library Services

Action: Received

D. May 2016 Monthly Report from Library Director

From: Interim Director of Library Services

Contact: Beth Pollard, Interim Director of Library Services

Action: Received.

E. Library Events: Calendar of events and press releases for various Library programs are posted at <http://www.berkeleypubliclibrary.org>

From: Interim Director of Library Services

Contact: Beth Pollard, Interim Director of Library Services

Action: Received.

V. AGENDA BUILDING

- Fines
- Labelling
- Biographies
- Inventory
- Tarea Hall Pittman South Signage Update

VI. ADJOURNMENT

Adjourned at 8:40 PM.

This is to certify that the foregoing is a true and correct copy of the minutes of the special meeting of May 11, 2016 as approved by the Board of Library Trustees

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Beth Pollard, Interim Director of Library Services, acting as secretary to BOLT

COMMUNICATIONS: none

SUPPLEMENTAL COMMUNICATIONS AND REPORTS:

1. Berkeley Public Library FY 16-18 Strategic Plan – May 2016 Update
2. Library Operations Presentation - Sarah Dentan, Acting Deputy Director