I. PRELIMINARY MATTERS

A copy of the agenda packet can be found at http://www.berkeleypubliclibrary.org/about/board-library-trustees

A. Call to Order: 6:32 PM

Present: Trustees Burton, Franklin, Holcomb, Moore and Novosel.

Absent: None.

Also Present: Beth Pollard, Interim Director of Library Services; Sarah Dentan, Acting Deputy Director; Bill Kolb, Acting Library Services Manager; Eve Franklin, Administrative Secretary.

B. Public Comments: 15 speakers.

C. Comments from Library Unions:

   1. SEIU, LOCAL 1021 (Maintenance and Clerical Units) - 0 speakers
   2. SEIU, LOCAL 1021 (Community Services and PTRLA Units) - 2 speakers
   3. Public Employees Union, LOCAL 1 - 2 speakers

D. Comments from Board of Library Trustees

   1. Trustee Novosel – Thanks to Charles Austin for his efforts to rename South Branch to Tarea Hall Pittman South Branch.
   2. Trustee Burton – Gave appreciation to all who attended the meeting and spoke.
   3. Trustee Franklin – Gave appreciation to all who attended the meeting and spoke.
   4. Trustee Moore – Gave appreciation to all who attended the meeting and spoke.

II. CONSENT CALENDAR

Action: M/S/C Trustee Franklin / Trustee Burton to adopt Resolution # R16-014 to approve Consent Calendar items as presented.


A. Approve minutes of March 9, 2016 Regular Meeting

   From: Interim Director of Library Services
   Recommendation: Adopt a resolution to approve the minutes of the March 9, 2016 Regular Meeting of the Board of Library Trustees.
   Financial Implications: None.
   Contact: Beth Pollard, Interim Director of Library Services
   Action: Adopted Resolution # R16-015
Action Calendar, Item A was moved to Consent Calendar.

B.  Amend Contract: Universal Building Services
From: Interim Director of Library Services
Recommendation: Adopt a resolution authorizing the Director of Library Services to execute a contract amendment with Universal Building Services (UBS) for janitorial services at all Berkeley Public Library locations effective July 1, 2016 through June 30, 2018 for another two years at an amount not to exceed $225,000 annually and a total not to exceed of $450,000 during the two years.
Financial Implications: See report.
Contact: Beth Pollard, Interim Director of Library Services
Action: Adopted Resolution # R16-016.

III. ACTION CALENDAR

A. Amend Contract: Universal Building Services
This item was moved to the Consent Calendar.

C. Approval of Board of Library Trustees Meeting Policy
From: Chairperson, BOLT
Recommendation: Adopt a resolution to approve the attached Board of Library Trustees Meetings Policy.
Financial Implications: None.
Contact: Julie Holcomb, Chairperson, BOLT
Action: M/S/C Trustee Novosel / Trustee Franklin to adopt Resolution # R16-017.

IV. INFORMATION REPORTS

A. Berkeley Public Library FY 16-18 Strategic Plan – May 2016 Update
From: Interim Director of Library Services
Financial Implications: None.
Contact: Beth Pollard, Interim Director of Library Services
Action: Received.

B. Director of Library Services Recruitment Update
From: Associate Human Resources Analyst
Financial Implications: None.
Contact: July Cole, Associate Human Resources Analyst
Action: Received.

C. Library Operations
Sarah Dentan provided a presentation (Attachment 1).
From: Acting Deputy Director of Library Services
Contact: Sarah Dentan, Acting Deputy Director of Library Services
Action: Received.

D. May 2016 Monthly Report from Library Director
From: Interim Director of Library Services
Contact: Beth Pollard, Interim Director of Library Services
Action: Received.
E. Library Events: Calendar of events and press releases for various Library programs are posted at http://www.berkeleypubliclibrary.org
From: Interim Director of Library Services
Contact: Beth Pollard, Interim Director of Library Services
Action: Received.

V. AGENDA BUILDING

- Fines
- Labelling
- Biographies
- Inventory
- Tarea Hall Pittman South Signage Update

VI. ADJOURNMENT

Adjourned at 8:40 PM.

This is to certify that the foregoing is a true and correct copy of the minutes of the special meeting of May 11, 2016 as approved by the Board of Library Trustees

//s// ______________________________
Beth Pollard, Interim Director of Library Services, acting as secretary to BOLT

COMMUNICATIONS: none

SUPPLEMENTAL COMMUNICATIONS AND REPORTS:

1. Berkeley Public Library FY 16-18 Strategic Plan – May 2016 Update
2. Library Operations Presentation - Sarah Dentan, Acting Deputy Director