

II Consent Calendar, Item A

MINUTES
BERKELEY PUBLIC LIBRARY
BOARD OF LIBRARY TRUSTEES REGULAR MEETING
Wednesday, March 9, 2016, 6:30 PM

TAREA HALL PITTMAN SOUTH BRANCH – 1901 RUSSELL STREET

Board of Library Trustees:

Chair Julie Holcomb	Winston Burton
Vice Chair Jim Novosel	Abigail Franklin
	Darryl Moore

I. PRELIMINARY MATTERS

A copy of the agenda packet can be found at <http://www.berkeleypubliclibrary.org/about/board-library-trustees>

A. Call to Order: 6:32 PM

Present: Trustees Burton, Franklin, Holcomb, Moore and Novosel.

Absent: None.

Also Present: Beth Pollard, Interim Director of Library Services; Sarah Dentan, Acting Deputy Director; Lucy Xie, Senior Management Analyst; Eve Franklin, Administrative Secretary.

B. Public Comments: 5 speakers.

C. Report from Library employees and unions, discussion of staff issues

1. **Andrea Mullarkey** - spoke regarding library operations.
2. **Debbie Carton** – spoke regarding call #'s on new books.

D. Report from Board of Library Trustees

1. **Trustee Burton** – spoke regarding interior memorial feature for Tarea Hall Pittman South Branch. Looking to doing something similar to Frances Albrier Community Center. Asking Community Members to provide any pictures or information they have on Tarea Hall Pittman.

II. CONSENT CALENDAR

Action: M/S/C Trustee Franklin / Trustee Moore to adopt Resolution # R16-008 to approve Consent Calendar items with corrections to the minutes of February 10, 2016 as provided.

Vote: Ayes: Trustees Burton, Franklin, Holcomb, Moore and Novosel. Noes: None. Absent: None.

Abstentions: None.

A. Approve minutes of February 10, 2016 Regular Meeting

Corrected version provided.

From: Interim Director of Library Services

Recommendation: Adopt a resolution to approve the minutes of the February 10, 2016 Regular Meeting of the Board of Library Trustees.

Financial Implications: None.

Contact: Beth Pollard, Interim of Library Services

Action: Adopted Resolution # R16-009

B. Accept and Appropriate Grant and Gift Funds in Support of Berkeley Public Library Programs

From: Accounting Office Specialist III

Recommendation: Adopt a resolution to accept and appropriate grant funds from Pacific Library Partnership (PLP) in the amount of \$15,000 and a gift from community member Nicol Addison in the amount of \$700

Financial Implications: see report.

Contact: Raymond Westphal, Accounting Office Specialist III

Action: Adopted Resolution # R16-010

III. ACTION CALENDAR

A. Measure FF Funds

From: Senior Management Analyst

Recommendation: Adopt a resolution to transfer unused balance of Measure FF Branch Renovation Bond proceeds from Capital Project Fund 308 to Debt service Fund 714 upon completion of remaining projects.

Contact: Lucy Xie, Senior Management Analyst

Action: M/S/C Trustee Moore / Trustee Franklin to adopt Resolution # R16-011.

Vote: Ayes: Trustees Burton, Franklin, Holcomb, Moore and Novosel. Noes: None. Absent: None.

Abstentions: None.

B. Central Library Improvement Project

From: Interim Director of Library Services

Recommendation: Adopt a resolution approving an amendment to Fiscal Year 2017 Budget to authorize the expenditure of \$1.8 million from Fund 301 for construction of the Central Library Project.

Contact: Beth Pollard, Interim Director of Library Services

Action: M/S/C Trustee Novosel / Trustee Burton to adopt Resolution # R16-012.

Vote: Ayes: Trustees Burton, Franklin, Holcomb, Moore and Novosel. Noes: None. Absent: None.

Abstentions: None.

C. All-Staff Development Day

From: Interim Director of Library Services

Recommendation: Adopt a resolution to authorize the closure of the Central Library and all branch libraries on Friday, June 3, 2016 to allow adequate time for an All-Staff Development Day.

Action: M/S/C Trustee Franklin / Trustee Burton to adopt Resolution # R16-013.

Vote: Ayes: Trustees Burton, Franklin, Holcomb, Moore and Novosel. Noes: None. Absent: None.

Abstentions: None.

IV. INFORMATION REPORTS

A. FY16 – 1st Half Budget Report -

From: Senior Management Analyst

Contact: Lucy Xie, Senior Management Analyst

Action: Received.

B. Library Operations

Sarah Dentan provided a presentation (Attachment 1).

From: Acting Deputy Director of Library Services

Contact: Sarah Dentan, Acting Deputy Director of Library Services

Action: Received

C. March 2015 Monthly Report from Library Director

Beth Pollard reported a contract with a search firm for the Director of Library Services recruitment is imminent. Gift Funds have been allocated for the Tarea Hall Pittman exterior memorial feature. Friends

of the Berkeley Public Library will provide funding for related programs and the Berkeley Library Foundation will fund a celebration event.

From: Interim Director of Library Services
Contact: Beth Pollard, Interim Director of Library Services
Action: Received.

D. Library Events: Calendar of events and press releases for various Library programs are posted at <http://www.berkeleypubliclibrary.org>

From: Interim Director of Library Services
Contact: Beth Pollard, Interim Director of Library Services
Action: Received.

V. AGENDA BUILDING

- Strategic Plan Update (May 2016)

VI. ADJOURNMENT

Adjourned at 7:40 PM.

This is to certify that the foregoing is a true and correct copy of the minutes of the special meeting of March 9, 2016 as approved by the Board of Library Trustees

//s// _____

Beth Pollard, Interim Director of Library Services, acting as secretary to BOLT

COMMUNICATIONS: none

SUPPLEMENTAL COMMUNICATIONS AND REPORTS:

1. Library Operations Presentation - Sarah Dentan, Acting Deputy Director