

**MINUTES**  
**BERKELEY PUBLIC LIBRARY**  
**BOARD OF LIBRARY TRUSTEES REGULAR MEETING**  
**Wednesday, February 10, 2016, 6:30 PM**

TAREA HALL PITTMAN SOUTH BRANCH – 1901 RUSSELL STREET

Board of Library Trustees:

Chair Julie Holcomb	Winston Burton
Vice Chair Jim Novosel	Abigail Franklin
	Darryl Moore

**I. PRELIMINARY MATTERS**

*A copy of the agenda packet can be found at <http://www.berkeleypubliclibrary.org/about/board-library-trustees>*

**A. Call to Order: 6:31 PM**

Present: Trustees Burton, Franklin, Holcomb, Moore and Novosel.

Absent: None.

Also Present: Beth Pollard, Interim Director of Library Services; Sarah Dentan, Acting Deputy Director; Eve Franklin.

**B. Public Comments:** 5 speakers.

**C. Report from Library employees and unions, discussion of staff issues** - None.

**D. Report from Board of Library Trustees**

1. **Trustee Moore** – reported attending the Author’s Dinner last weekend.
2. **Trustee Novosel** – reported attending the Author’s Dinner last weekend.
3. **Trustee Burton** – reported attending the Author’s Dinner last weekend.

**II. PRESENTATION CALENDAR**

**A. Presentation of East Bay Municipal Water District Water Smart Award** - East Bay Municipal Water District representative was not in attendance.

**III. CONSENT CALENDAR**

Action: M/S/C Trustee Novosel / Trustee Franklin to adopt Resolution # R16-003 to approve Consent Calendar items with corrections to the minutes of December 16, 2015.

Vote: Ayes: Trustees Burton, Franklin, Holcomb, Moore and Novosel. Noes: None. Absent: None. Abstentions: None.

**A. Approve minutes of January 13, 2016 Regular Meeting**

From: Interim Director of Library Services

Recommendation: Adopt a resolution to approve the minutes of the January 13, 2016 Regular Meeting of the Board of Library Trustees.

Financial Implications: None.

Contact: Beth Pollard, Interim of Library Services

Action: Adopted Resolution # R16-004

**B. Accept And Appropriate Gift Funds In Support Of Berkeley Public Library Programs**

From: Acting Deputy Director of Library Services

Recommendation: Adopt a resolution authorizing the acceptance of gift funds from the Alba Witkin Foundation through the Berkeley Public Library Foundation constituting payment implementation of the Berkeley Public Library's early childhood initiative, Berkeley Builds Readers.

Financial Implications: see report.

Contact: Sarah Dentan, Acting Deputy Director of Library Services

Action: Adopted Resolution # R16-005

**C. California State Library FY 2016 Grant Funds From The California Library Literacy Services (CLLS) Program**

From: Accounting Office Specialist III

Recommendation: Adopt a resolution authorizing the Director of Library Services to accept the second and final payment of \$41,167 of the FY 2016 CLLS grant fund award of \$59,167.

Financial Implications: see report.

Contact: Raymond Westphal, Accounting Office Specialist III

Action: Adopted Resolution # R16-006

**IV. ACTION CALENDAR**

Information Calendar Item B was moved to Action Calendar

**B. Tarea Hall Pittman South Branch Signage Subcommittee Update**

Trustees Burton and Novosel provided a status report. Memorial feature designed by Avery Taylor Moore was approved by the subcommittee. Subcommittee has completed their task and will disband. Sarah Dentan will continue to hold public meetings to discuss interior memorial features.

From: Acting Deputy Director of Library Services

Contact: Sarah Dentan, Acting Deputy Director of Library Services

Action: M/S/C Trustee Franklin / Trustee Burton to adopt Resolution # R16-007 to approve the memorial feature as shown in the design drawings and ask the Library Director to find and allocate funds.

Vote: Ayes: Trustees Burton, Franklin, Holcomb, Moore and Novosel. Noes: None. Absent: None.

Abstentions: None.

**V. INFORMATION REPORTS**

Item B moved to Action Calendar.

**A. Update on Library Director Recruitment Process**

Associate Human Resources Analyst July Cole provided a status report.

From: Associate Human Resources Analyst

Contact: July Cole, Associate Human Resources Analyst

Action: Received.

**B. Tarea Hall Pittman South Branch Signage Subcommittee Update**

Moved to Action Calendar

**C. Library Operations**

Sarah Dentan provided a presentation (Attachment 1).

From: Acting Deputy Director of Library Services

Contact: Sarah Dentan, Acting Deputy Director of Library Services

Action: Received

**D. February 2015 Monthly Report from Library Director**

From: Interim Director of Library Services

Contact: Beth Pollard, Interim Director of Library Services

Action: Received.

**E. Library Events: Calendar of events and press releases for various Library programs are posted at**

<http://www.berkeleypubliclibrary.org>

From: Interim Director of Library Services

Contact: Beth Pollard, Interim Director of Library Services

Action: Received.

**VI. AGENDA BUILDING**

- Measure FF Bond Funds Update
- Strategic Plan Update (May 2016)

**VII. ADJOURNMENT**

**Adjourned at 7:40 PM.**

**COMMUNICATIONS:** none

**SUPPLEMENTAL COMMUNICATIONS AND REPORTS:**

1. Library Operations Presentation - Sarah Dentan, Acting Deputy Director