

**MINUTES**  
**BERKELEY PUBLIC LIBRARY**  
**BOARD OF LIBRARY TRUSTEES SPECIAL MEETING**  
**Wednesday, October 21, 2015, 6:30 PM**

SOUTH BRANCH – 1901 RUSSELL STREET

Board of Library Trustees:

|                          |                |
|--------------------------|----------------|
| Chair Abigail Franklin   | Winston Burton |
| Vice Chair Julie Holcomb | Darryl Moore   |
|                          | Jim Novosel    |

**I. PRELIMINARY MATTERS**

*A copy of the agenda packet can be found at <http://www.berkeleypubliclibrary.org/about/board-library-trustees>*

**A. Call to Order: 6:31P.M.**

Present: Trustees Burton, Franklin, Holcomb, Moore and Novosel.

Absent: None.

Also Present: Sarah Dentan, Acting Director of Library Services; Eve Franklin, Administrative Secretary.

**B. Public Comments:** 19 speakers.

**C. Report from Library employees and unions, discussion of staff issues**

1. **Andrea Mullarkey**

2. **Debbie Carton**

**D. Report from Board of Library Trustees**

1. **Trustee Novosel** – apologized for missing September 9, 2015 meeting due to long schedule vacation. Eager to work.

2. **Trustee Burton** – expressed concern about morale at the library.

**II. PRESENTATION CALENDAR**

**A. Update on Interim Director of Library Services and Director of Library Services Search** – July Cole provided an update on the Interim Director of Library Services and Director of Library Services Search. We are following City of Berkeley HR process. The first priority is finding an Interim Director of Library Services. Once that is accomplished the focus will be on finding a permanent Director of Library Services.

**B. Programming Presentation** - Sarah Dentan, Acting Library Director provided a presentation (Attachment #1)

**III. CONSENT CALENDAR**

Item D held for discussion.

Action Calendar items A & B moved to consent.

Action: M/S/C Trustee Moore / Trustee Novosel to adopt Resolution # R15-123 to approve Consent Calendar items A, B, C, E, F G and Action Item A (moved to consent calendar).

Vote: Ayes: Trustees Burton, Franklin, Holcomb, Moore and Novosel. Noes: None. Absent: None.

Abstentions: None.

**A. Approve minutes of September 09, 2015 Special Meeting**

From: Acting Director of Library Services

Recommendation: Adopt a resolution to approve the minutes of the September 9, 2015 Special Meeting as presented.

Financial Implications: None.

Contact: Sarah Dentan, Acting Director of Library Services

Action: Adopted Resolution # R15-124

**B. Approve minutes of September 09, 2015 Regular Meeting**

From: Acting Director of Library Services

Recommendation: Adopt a resolution to approve the minutes of the September 9, 2015 Regular Meeting as presented.

Financial Implications: None.

Contact: Sarah Dentan, Acting Director of Library Services

Action: Adopted Resolution # R15-125

**C. Approve minutes of October 2, 2015 Special Meeting**

From: Acting Director of Library Services

Recommendation: Adopt a resolution to approve the minutes of the October 2, 2015 Special Meeting as presented.

Financial Implications: None.

Contact: Sarah Dentan, Acting Director of Library Services

Action: Adopted Resolution # R15-126

**D. 2016 Meeting Schedule for the Board of Library Trustees**

From: Acting Director of Library Services

Recommendation: Adopt a resolution approving the dates, times and locations for the 2016 regular meeting schedule for the Board of Library Trustees.

Financial Implications: None.

Contact: Sarah Dentan, Acting Director of Library Services

Action: M/S/C Trustee Moore / Trustee Novosel to adopt Resolution # R15-130 to approve Consent Calendar items D.

Vote: Ayes: Trustees Burton, Franklin, Holcomb, Moore and Novosel. Noes: None. Absent: None. Abstentions: None.

**E. 2016 Holiday Schedule for the Berkeley Public Library**

From: Acting Director of Library Services

Recommendation: Adopt a resolution approving the 2016 calendar of holidays for the Berkeley Public Library.

Financial Implications: None.

Contact: Sarah Dentan, Acting Director of Library Services

Action: Adopted Resolution # R15-127

**F. Authorization to Open the Central Library and All Branches One Hour Late to Allow Adequate Time for All-Staff Meetings**

From: Acting Director of Library Services

Recommendation: Adopt a resolution to open the Central Library and all branch libraries one hour later on January 29, April 29, July 29 and September 30, 2016 to allow adequate time for the all-staff meeting.

Financial Implications: None.

Contact: Sarah Dentan, Acting Director of Library Services

Action: Adopted Resolution # R15-128

**G. California State Library FY 2016 Baseline Grant Funds From The California Library Literacy Services (CLLS) Program**

From: Acting Director of Library Services

Recommendation: Adopt a resolution authorizing the Director of Library Services to accept \$18,000 in awarded FY 2016 CLLS baseline grant funds.

Financial Implications: See report.

Contact: Sarah Dentan, Acting Director of Library Services

Action: Adopted Resolution # R15-129

The following items were moved to the Consent Calendar from the Action Calendar:

**A. Amendment: Contract No. 9200, One Workplace L. Ferrari, LLC**

From: Acting Director of Library Services

Recommendation: Adopt a resolution authorizing the Director of Library Services to amend Contract No. 9200 with One Workplace L. Ferrari, LLC in an incremental amount of \$100,000 for the procurement of furniture and associated delivery, temporary storage, and installation services for staff workstations and other related furniture at the Central Library for an amended not-to-exceed value of \$490,000 for the period projected from February 18, 2013 through June 30, 2016.

Financial Implications: see report.

Contact: Sarah Dentan, Acting Director of Library Services

Action: Adopted Resolution # R15-133

**B. Contract No. 9563 Amendment: Noll & Tam Architects And Planners**

From: Acting Director of Library Services

Recommendation: Adopt a resolution authorizing the Director of Library Services to amend Contract No. 9563 with Noll & Tam Architects and Planners to provide for an increase of \$213,541, inclusive of a 10% contingency to execute project ASAs, to the expenditure authority, thereby, increasing the Contract's allowable not-to-exceed amount to \$355,416.

Financial Implications: see report.

Contact: Sarah Dentan, Acting Director of Library Services

Action: Adopted Resolution # R15-134

**IV. ACTION CALENDAR**

Items A & B were moved to the Consent calendar.

**A. Amendment: Contract No. 9200, One Workplace L. Ferrari, LLC**

**B. Contract No. 9563 Amendment: Noll & Tam Architects And Planners**

**V. INFORMATION REPORTS**

**A. Oral Update on South Signage Sub-Committee**

Darryl Moore reported the Library Signage Sub-Committee will meet on Thursday, November 5 at 6:30 pm at the South Berkeley Senior Center. Future meetings will be held at the South Branch Library.

**B. Library Events:** Calendar of events and press releases for various Library programs are posted at <http://www.berkeleypubliclibrary.org>

From: Director of Library Services

Contact: Sarah Dentan, Acting Library Director

Action: None.

## **VI. ADJOURNMENT**

**Adjourned at 7:51 P.M.**

### **COMMUNICATIONS:**

1. Andrea Mullarkey
2. Debbie Carton

### **SUPPLEMENTAL COMMUNICATIONS AND REPORTS:**

1. Programming Presentation - Sarah Dentan, Acting Library Director