

MINUTES
BERKELEY PUBLIC LIBRARY
BOARD OF LIBRARY TRUSTEES REGULAR MEETING
Wednesday, July 1, 2015, 6:30 PM

CENTRAL LIBRARY – 2090 KITTREDGE STREET

Board of Library Trustees:

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|--------------------------|----------------|
| Chair Abigail Franklin | Winston Burton |
| Vice Chair Julie Holcomb | Darryl Moore |
| | Jim Novosel |

I. PRELIMINARY MATTERS

A copy of the agenda packet and a digital recording of the meeting is accessible at <http://www.berkeleypubliclibrary.org/about/board-library-trustees>

A. Call to Order: 6:30 P.M.

Present: Trustees Franklin, Holcomb, Moore and Novosel.

Absent: Trustee Burton

Also Present: Jeff Scott, Director of Library Services; Eve Franklin, Administrative Secretary.

Library staff: Joseph Alvarez, Alan Bern, Debbie Carton, Emma Coleman, Tom Dufour; Kay Finney, Lisa Hesselgesser, David Howd, Wendy Hyman, Leo Lopez, Greg McKean, Michele McKenzie, Andrea Mullarkey, Lydia Shiosaki

Kathy Huff, Berkeley Public Library Foundation.

B. Public Comments: Six speakers.

C. Report from library employees and unions, discussion of staff issues:

1. Andrea Mullarkey
2. Tom Dufour

D. Report from Board of Library Trustees:

1. Julie Holcomb – Attended the ALA Annual Conference in San Francisco. Reported on recent experiences with the Tool Lending Library and Link+.
2. Jim Novosel – Attended the ALA Annual Conference in San Francisco. First time visit, it was a marvelous experience..
3. Abigail Franklin – Pleased that so many staff were able to attend the ALA Annual Conference.

II. PRESENTATION

- A. Central Library Renovation** – Chris Noll and Allison Yarus of Noll & Tam provided an update on the Central Library renovation project (Attachment 1).

III. CONSENT CALENDAR

Items A & D held for discussion.

Action Calendar Item A moved to Consent.

M/S/C Trustee Moore / Trustee Novosel to adopt Resolution # R15-110 approving the Consent Calendar items B, C, E and .

Vote: Ayes: Trustees Franklin, Holcomb, Moore and Novosel. Noes: None. Absent: Trustee Burton.
Abstentions: None.

B. Approve minutes of May 28, 2015 Special Meeting

From: Director of Library Services

Recommendation: Adopt a resolution to approve the minutes of the May 28, 2015 Special Meeting as presented.

Financial Implications: None.

Contact: Jeff Scott, Director of Library Services

Action: Adopted Resolution # R15-112

C. Approve minutes of June 3, 2015 Special Meeting

From: Director of Library Services

Recommendation: Adopt a resolution to approve the minutes of the May 3, 2015 Special Meeting as presented.

Financial Implications: None.

Contact: Jeff Scott, Director of Library Services

Action: Adopted Resolution # R15-113

E. Amendment: Contract No. 9200, One Workplace L. Ferrari, LLC

From: Director of Library Services

Recommendation: Adopt a resolution authorizing the Director of Library Services to amend Contract No. 9200 with One Workplace L. Ferrari, LLC in an incremental amount of \$40,000 for the procurement of furniture, delivery, and installation services for staff workstations and other related furniture at the Central Library for an amended not-to-exceed value of \$390,000.

Financial Implications: None.

Contact: Jeff Scott, Director of Library Services

Action: Adopted Resolution # R15-115.

Board Discussion on items A & D

A. Approve minutes of May 7, 2015 Special Meeting

From: Director of Library Services

Recommendation: Adopt a resolution to approve the minutes of the minutes of the May 7, 2015 Special Meeting of the Board of Library Trustees.

Financial Implications: None.

Contact: Jeff Scott, Director of Library Services

Action: M/S/C Trustee Novosel / Trustee Holcomb to adopt Resolution # R15-111 approving the minutes of the minutes of the May 7, 2015 Special Meeting of the Board of Library Trustees as corrected.

Vote: Ayes: Trustees Franklin, Holcomb, Moore and Novosel. Noes: None. Absent: Trustee Burton.

Abstentions: None.

D. Purchase Authorization in Excess of Director of Library Services' Granted Authority for Fiscal Year 2016

From: Director of Library Services

Recommendation: Adopt a resolution authorizing the Director of Library Services to enter into fiscal year 2016 purchase agreements and approve payments to specified vendors for services encompassing utility, telephone and intranet/internet services, library materials, state taxes, professional services, and office supplies projected to exceed the director's delegated spending authority of \$50,000 for services and \$100,000 for goods, materials, and equipment.

Financial Implications: None.

Contact: Jeff Scott, Director of Library Services

Action: M/S/C Trustee Holcomb / Trustee Moore to adopt Resolution # R15-114.

Vote: Ayes: Trustees Franklin, Holcomb, Moore and Novosel. Noes: None. Absent: Trustee Burton.

Abstentions: None.

The following item was moved from the Action Calendar to the Consent Calendar.

A. Contract: Noll & Tam Architects and Planners for Construction Documents, Bidding Negotiation, and Construction Administration for Central Library Area Improvements

From: Director of Library Services

Recommendation: Adopt a resolution authorizing the Director of Library Services to enter into a contract and any amendments with Noll & Tam Architects and Planners for Construction Documents, Bidding Negotiation, and Construction Administration for the Central Library Area Improvements (Project) (aka Inventing Your Library) in an amount not to exceed \$194,128 for the projected period from July 1, 2015 through October 30, 2016.

Financial Implications: None.

Contact: Jeff Scott, Director of Library Services

Action: Adopted Resolution # R15-116.

IV. ACTION CALENDAR

A. Contract: Noll & Tam Architects and Planners for Construction Documents, Bidding Negotiation, and Construction Administration for Central Library Area Improvements

Moved to Consent Calendar.

B. Appointment of Library Signage Subcommittee

The Library Signage Subcommittee to be made up of Trustee Darryl Moore, Trustee Jim Novosel, Library Director Jeff Scott, Neighborhood & Childrens Services Manager Sarah Dentan and three (3) Community members to be selected after application. Applications are due September 1, 2015.

From: Director of Library Services

Recommendation: Adopt a resolution to empower the BOLT Chair to appoint a Library Signage Subcommittee to decide on the new sign for the South/Tarea Hall Pittman branch library.

Financial Implications: None.

Contact: Jeff Scott, Director of Library Services

Action: M/S/C Trustee Holcomb / Trustee Moore to adopt Resolution # R15-117.

Vote: Ayes: Trustees Franklin, Holcomb, Moore and Novosel. Noes: None. Absent: Trustee Burton.

Abstentions: None.

V. INFORMATION REPORTS

A. July 2015 Monthly Report from Library Director

B. Library Operations Report

C. Library Events: Calendar of events and press releases for various Library programs are posted at <http://www.berkeleypubliclibrary.org>

VI. AGENDA BUILDING

The next meeting will be a Regular Meeting held at 6:30PM on Wednesday, September 9, 2015 at the South Branch Library, 1901 Russell Street, Berkeley.

- Presentation on Weeding / Collection Development
- Strategic Plan
- Update on Arntz
- South Berkeley Renaming Sub-Committee

VII. ADJOURNMENT

Adjourned at 7:45 P.M.

This is to certify that the foregoing is a true and correct copy of the minutes of the regular meeting of July 1, 2015 as approved by the Board of Library Trustees

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Jeff Scott, Director of Library Services, acting as secretary to BOLT

COMMUNICATIONS:

1. Central Library Renovations presentation by Noll & Tam.

SUPPLEMENTAL COMMUNICATIONS AND REPORTS: none