I. PRELIMINARY MATTERS

A copy of the agenda packet and a digital recording of the meeting is accessible at http://www.berkeleypubliclibrary.org/about/board-library-trustees

A. Call to Order: 6:30 P.M.

Present: Trustees Franklin, Holcomb, Moore and Novosel.

Absent: Trustee Burton

Also Present: Jeff Scott, Director of Library Services; Eve Franklin, Administrative Secretary.

Library staff: Joseph Alvarez, Alan Bern, Debbie Carton, Emma Coleman, Tom Dufour; Kay Finney, Lisa Hesselgesseter, David Howd, Wendy Hyman, Leo Lopez, Greg McKean, Michele McKenzie, Andrea Mullarkey, Lydia Shiosaki

Kathy Huff, Berkeley Public Library Foundation.

B. Public Comments: Six speakers.

C. Report from library employees and unions, discussion of staff issues:

1. Andrea Mullarkey
2. Tom Dufour

D. Report from Board of Library Trustees:

1. Julie Holcomb – Attended the ALA Annual Conference in San Francisco. Reported on recent experiences with the Tool Lending Library and Link+.
2. Jim Novosel – Attended the ALA Annual Conference in San Francisco. First time visit, it was a marvelous experience.
3. Abigail Franklin – Pleased that so many staff were able to attend the ALA Annual Conference.

II. PRESENTATION

A. Central Library Renovation – Chris Noll and Allison Yarus of Noll & Tam provided an update on the Central Library renovation project (Attachment 1).

III. CONSENT CALENDAR

Items A & D held for discussion.

Action Calendar Item A moved to Consent.

M/S/C Trustee Moore / Trustee Novosel to adopt Resolution # R15-110 approving the Consent Calendar items B, C, E and .
B. **Approve minutes of May 28, 2015 Special Meeting**
   From: Director of Library Services
   Recommendation: Adopt a resolution to approve the minutes of the May 28, 2015 Special Meeting as presented.
   Financial Implications: None.
   Contact: Jeff Scott, Director of Library Services
   Action: Adopted Resolution # R15-112

C. **Approve minutes of June 3, 2015 Special Meeting**
   From: Director of Library Services
   Recommendation: Adopt a resolution to approve the minutes of the May 3, 2015 Special Meeting as presented.
   Financial Implications: None.
   Contact: Jeff Scott, Director of Library Services
   Action: Adopted Resolution # R15-113

E. **Amendment: Contract No. 9200, One Workplace L. Ferrari, LLC**
   From: Director of Library Services
   Recommendation: Adopt a resolution authorizing the Director of Library Services to amend Contract No. 9200 with One Workplace L. Ferrari, LLC in an incremental amount of $40,000 for the procurement of furniture, delivery, and installation services for staff workstations and other related furniture at the Central Library for an amended not-to-exceed value of $390,000.
   Financial Implications: None.
   Contact: Jeff Scott, Director of Library Services

Board Discussion on items A & D

A. **Approve minutes of May 7, 2015 Special Meeting**
   From: Director of Library Services
   Recommendation: Adopt a resolution to approve the minutes of the May 7, 2015 Special Meeting of the Board of Library Trustees.
   Financial Implications: None.
   Contact: Jeff Scott, Director of Library Services
   Action: M/S/C Trustee Novosel / Trustee Holcomb to adopt Resolution # R15-111 approving the minutes of the May 7, 2015 Special Meeting of the Board of Library Trustees as corrected.
   Abstentions: None.
D. **Purchase Authorization in Excess of Director of Library Services’ Granted Authority for Fiscal Year 2016**

   From: Director of Library Services
   Recommendation: Adopt a resolution authorizing the Director of Library Services to enter into fiscal year 2016 purchase agreements and approve payments to specified vendors for services encompassing utility, telephone and intranet/internet services, library materials, state taxes, professional services, and office supplies projected to exceed the director’s delegated spending authority of $50,000 for services and $100,000 for goods, materials, and equipment.
   Financial Implications: None.
   Contact: Jeff Scott, Director of Library Services
   Action: M/S/C Trustee Holcomb / Trustee Moore to adopt Resolution # R15-114.

The following item was moved from the Action Calendar to the Consent Calendar.

A. **Contract: Noll & Tam Architects and Planners for Construction Documents, Bidding Negotiation, and Construction Administration for Central Library Area Improvements**

   From: Director of Library Services
   Recommendation: Adopt a resolution authorizing the Director of Library Services to enter into a contract and any amendments with Noll & Tam Architects and Planners for Construction Documents, Bidding Negotiation, and Construction Administration for the Central Library Area Improvements (Project) (aka Inventing Your Library) in an amount not to exceed $194,128 for the projected period from July 1, 2015 through October 30, 2016.
   Financial Implications: None.
   Contact: Jeff Scott, Director of Library Services

IV. **ACTION CALENDAR**

   A. **Contract: Noll & Tam Architects and Planners for Construction Documents, Bidding Negotiation, and Construction Administration for Central Library Area Improvements**

      Moved to Consent Calendar.

   B. **Appointment of Library Signage Subcommittee**

      The Library Signage Subcommittee to be made up of Trustee Darryl Moore, Trustee Jim Novosel, Library Director Jeff Scott, Neighborhood & Childrens Services Manager Sarah Dentan and three (3) Community members to be selected after application. Applications are due September 1, 2015.

      From: Director of Library Services
      Recommendation: Adopt a resolution to empower the BOLT Chair to appoint a Library Signage Subcommittee to decide on the new sign for the South/Tarea Hall Pittman branch library.
      Financial Implications: None.
      Contact: Jeff Scott, Director of Library Services
      Action: M/S/C Trustee Holcomb / Trustee Moore to adopt Resolution # R15-117.

V. **INFORMATION REPORTS**

   A. **July 2015 Monthly Report from Library Director**
   B. **Library Operations Report**
   C. **Library Events:** Calendar of events and press releases for various Library programs are posted at http://www.berkeleypubliclibrary.org
VI. AGENDA BUILDING

The next meeting will be a Regular Meeting held at 6:30PM on Wednesday, September 9, 2015 at the South Branch Library, 1901 Russell Street, Berkeley.

- Presentation on Weeding / Collection Development
- Strategic Plan
- Update on Arntz
- South Berkeley Renaming Sub-Committee

VII. ADJOURNMENT

Adjoined at 7:45 P.M.

This is to certify that the foregoing is a true and correct copy of the minutes of the regular meeting of July 1, 2015 as approved by the Board of Library Trustees

//s// __________________________

Jeff Scott, Director of Library Services, acting as secretary to BOLT

COMMUNICATIONS:

1. Central Library Renovations presentation by Noll & Tam.

SUPPLEMENTAL COMMUNICATIONS AND REPORTS: none