

MINUTES
BERKELEY PUBLIC LIBRARY
BOARD OF LIBRARY TRUSTEES SPECIAL MEETING
Wednesday, February 11, 2015, 5:30 P.M.

SOUTH BRANCH LIBRARY – 1901 RUSSELL STREET

Board of Library Trustees:

Chair Abigail Franklin	Winston Burton
Vice Chair Julie Holcomb	Darryl Moore
	Jim Novosel

I. PRELIMINARY MATTERS

A copy of the agenda packet and a digital recording of the meeting is accessible at <http://www.berkeleypubliclibrary.org/about/board-library-trustees>

A. Call to Order: 5:30 P.M.

Present: Trustees Burton, Franklin, Holcomb, Moore and Novosel.

Absent: None

Also Present: Jeff Scott, Director of Library Services; Suzanne Olawski, Deputy Director of Library Services; Dennis Dang, Administrative and Fiscal Services Manager; Andrea Mullarkey, Teen Librarian; Debbie Carton, Librarian Specialist II; Lisa Hesselgesser, Librarian Specialist II, Eve Franklin, Administrative Secretary.

B. Public Comments:

1. Charles Austin – Reported the City Council had approved a request that the Library Board of Trustees consider naming the South Berkeley Library for Tarea Hall Pittman.

C. Report from library employees and unions, discussion of staff issues:

1. Andrea Mullarkey, SEIU 1021 Shop Steward – Spoke regarding Security Committee, Strategic Plan and Exhibition Policy.
2. Debbie Carton, Art & Music Librarian - Spoke regarding changing of BOLT meeting starting times and difficulty for staff to attend. (Attachment #1)

D. Report from Board of Library Trustees:

1. Trustee Moore
 - a. Reported that the City Council had unanimously approved recommending that the Board of Library Trustees consider naming the South Berkeley Library for Tarea Hall Pittman.
 - b. Attended ALA Conference in Chicago
2. Trustee Novosel – reported on book weeding article
3. Trustee Burton – reported attending the City Council Meeting where Director Jeff Scott gave a presentation on the Library.
4. Trustee Franklin – Reported attending the ALA Conference.

II. PRESENTATIONS CALENDAR

A. Strategic Plan Update

Postponed to a later date.

III. CONSENT CALENDAR

Consent Calendar Item C was pulled for discussion.
Action Calendar Item A was moved to the Consent Calendar

M/S/C Trustee Burton / Trustee Novosel to adopt Resolution # R15-081 approving the Consent Calendar except for item C and with the addition of Action Calendar Item A..
Vote: Ayes: Trustees Burton, Franklin, Holcomb, Moore and Novosel. Noes: None. Absent: None.
Abstentions: None.

A. Approve minutes of January 14, 2015 Regular Meeting

From: Director of Library Services
Recommendation: Adopt a resolution to approve the minutes of the January 14, 2015 Regular Meeting as presented.
Financial Implications: None.
Contact: Jeff Scott, Director of Library Services
Action: Adopted Resolution # R15-082

B. California State Library FY 2015 Grant Funds from the California Library Literacy Services (CLLS) Program

From: Director of Library Services
Recommendation: Adopt a resolution authorizing the Director of Library Services to accept the second and final payment of \$34,011 of the FY 2015 CLLS grant fund award of \$49,011.
Financial Implications: None.
Contact: Jeff Scott, Director of Library Services
Action: Adopted Resolution # R15-083

C. Contract: Califa Group for Advanced Network Data Services

This item was pulled for discussion

From: Administrative and Fiscal Services Manager
Recommendation: Adopt a resolution authorizing the Director of Library Services to enter into a contract with Califa Group ("Califa"), a California public benefit corporation, for the provision, installation, and maintenance of advanced network (data) services in an amount not to exceed \$200,000 for the projected period from Spring 2015 through June 30, 2017 with automatic renewals subject to cancellation by notice of either party.
Financial Implications: None.
Contact: Dennis Dang, Administrative and Fiscal Services Manager
Action: M/S/C Trustee Holcomb / Trustee Moore to adopt Resolution # R15-84 approving the Consent Calendar except for item C.
Vote: Ayes: Trustees Burton, Franklin, Holcomb, Moore and Novosel. Noes: None. Absent: None.
Abstentions: None.

D. Moving Expense Reimbursement

From: Administrative and Fiscal Services Manager

Recommendation: Adopt a resolution authorizing the Library to reimburse eligible moving expenses to Mr. Dennis Dang, Administrative and Fiscal Services Manager.

Financial Implications: None.

Contact: Dennis Dang, Administrative and Fiscal Services Manager

Action: Adopted Resolution # R15-085

IV. ACTION CALENDAR REPORTS

A. Bulletin Board and Free Printed Matter Policy

This item was moved to the Consent Calendar

From: Deputy Director of Library Services

Recommendation: Adopt a resolution approving the policy as presented effective February 12, 2015.

Financial Implications: None.

Contact: Suzanne Olawski, Deputy Library Director

Action: Adopted Resolution # R15-086.

Vote: Ayes: Trustees Burton, Franklin, Holcomb, Moore and Novosel. Noes: None. Absent: None.

Abstentions: None.

B. Policy Governing Use Of Exhibit Spaces

From: Deputy Director of Library Services

Recommendation: Adopt a resolution instituting a policy governing use of exhibit spaces at all Library facilities.

Financial Implications: None.

Contact: Suzanne Olawski, Deputy Library Director

Action: M/S/C Trustee Holcomb / Trustee Moore to adopt Resolution # R15-087.

Vote: Ayes: Trustees Franklin, Holcomb, Moore and Novosel. Noes: Trustee Burton. Absent: None.

Abstentions: None.

C. FY15 – Half-year Budget Report and Annual Appropriation Ordinance #2

From: Administrative and Fiscal Services Manager

Recommendation: Adopt a resolution amending the FY 2015 Revised Budget for specified Fund entities based upon the appropriation of adjustments of \$19,011 for revenues and \$56,408 for expenditures.

Financial Implications: None.

Contact: Dennis Dang, Administrative and Fiscal Services Manager

Action: M/S/C Trustee Moore / Trustee Novosel to adopt Resolution # R15-088.

Vote: Ayes: Trustees Burton, Franklin, Holcomb, Moore and Novosel. Noes: None. Absent: None.

Abstentions: None.

V. INFORMATION REPORTS

A. February 2015 Monthly Report from Library Director

From: Director of Library Services

Contact: Jeff Scott, Library Director

Action: Received.

B. Library events

From: Director of Library Services
Contact: Jeff Scott, Library Director
Action: None.

VI. AGENDA BUILDING

The next meeting will be a Regular Meeting held at 6:30 PM on Wednesday, March 11, 2105 at the South Branch Library, 1901 Russell Street, Berkeley.

Future agenda items:

- BOLT Meeting Start Time
- Request to rename the South Branch update
- Book Vending Machine
- Measure FF Bond Funds
- Arntz Settlement
- ALA Annual Meeting in San Francisco
- Tool Lending Library

VII. ADJOURNMENT

Adjourned at 6:32 P.M.

This is to certify that the foregoing is a true and correct copy of the minutes of the regular meeting of February 11, 2015 as approved by the Board of Library Trustees

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Jeff Scott, Director of Library Services, acting as secretary to BOLT

COMMUNICATIONS: none

SUPPLEMENTAL COMMUNICATIONS AND REPORTS:

1. Debbie Carton letter regarding Board of Library Meeting start time