MINUTES
BERKELEY PUBLIC LIBRARY
BOARD OF LIBRARY TRUSTEES SPECIAL MEETING
Wednesday, February 11, 2015, 5:30 P.M.

SOUTH BRANCH LIBRARY – 1901 RUSSELL STREET

Board of Library Trustees:
Chair Abigail Franklin         Winston Burton
Vice Chair Julie Holcomb      Darryl Moore
                                Jim Novosel

I. PRELIMINARY MATTERS

A copy of the agenda packet and a digital recording of the meeting is accessible at
http://www.berkeleypubliclibrary.org/about/board-library-trustees

A. Call to Order: 5:30 P.M.

Present: Trustees Burton, Franklin, Holcomb, Moore and Novosel.
Absent: None

Also Present: Jeff Scott, Director of Library Services; Suzanne Olawski, Deputy Director of Library
Services; Dennis Dang, Administrative and Fiscal Services Manager; Andrea Mullarkey, Teen Librarian;
Debbie Carton, Librarian Specialist II; Lisa Hesselgesser, Librarian Specialist II, Eve Franklin,
Administrative Secretary.

B. Public Comments:

1. Charles Austin – Reported the City Council had approved a request that the Library Board of
   Trustees consider naming the South Berkeley Library for Tarea Hall Pittman.

C. Report from library employees and unions, discussion of staff issues:

1. Andrea Mullarkey, SEIU 1021 Shop Steward – Spoke regarding Security Committee, Strategic
   Plan and Exhibition Policy.
2. Debbie Carton, Art & Music Librarian - Spoke regarding changing of BOLT meeting starting times
   and difficulty for staff to attend. (Attachment #1)

D. Report from Board of Library Trustees:

1. Trustee Moore
   a. Reported that the City Council had unanimously approved recommending that the Board of
      Library Trustees consider naming the South Berkeley Library for Tarea Hall Pittman.
   b. Attended ALA Conference in Chicago

2. Trustee Novosel – reported on book weeding article

3. Trustee Burton – reported attending the City Council Meeting where Director Jeff Scott gave a
   presentation on the Library.

4. Trustee Franklin – Reported attending the ALA Conference.
II. PRESENTATIONS CALENDAR

A. Strategic Plan Update
   Postponed to a later date.

III. CONSENT CALENDAR

Consent Calendar Item C was pulled for discussion.
Action Calendar Item A was moved to the Consent Calendar

M/S/C Trustee Burton / Trustee Novosel to adopt Resolution # R15-081 approving the Consent Calendar except for item C and with the addition of Action Calendar Item A.

A. Approve minutes of January 14, 2015 Regular Meeting

From: Director of Library Services
Recommendation: Adopt a resolution to approve the minutes of the January 14, 2015 Regular Meeting as presented.
Financial Implications: None.
Contact: Jeff Scott, Director of Library Services
Action: Adopted Resolution # R15-082

B. California State Library FY 2015 Grant Funds from the California Library Literacy Services (CLLS) Program

From: Director of Library Services
Recommendation: Adopt a resolution authorizing the Director of Library Services to accept the second and final payment of $34,011 of the FY 2015 CLLS grant fund award of $49,011.
Financial Implications: None.
Contact: Jeff Scott, Director of Library Services
Action: Adopted Resolution # R15-083

C. Contract: Califa Group for Advanced Network Data Services

This item was pulled for discussion

From: Administrative and Fiscal Services Manager
Recommendation: Adopt a resolution authorizing the Director of Library Services to enter into a contract with Califa Group (“Califa”), a California public benefit corporation, for the provision, installation, and maintenance of advanced network (data) services in an amount not to exceed $200,000 for the projected period from Spring 2015 through June 30, 2017 with automatic renewals subject to cancellation by notice of either party.
Financial Implications: None.
Contact: Dennis Dang, Administrative and Fiscal Services Manager
Action: M/S/C Trustee Holcomb / Trustee Moore to adopt Resolution # R15-84 approving the Consent Calendar except for item C.
D. Moving Expense Reimbursement

From: Administrative and Fiscal Services Manager
Recommendation: Adopt a resolution authorizing the Library to reimburse eligible moving expenses to Mr. Dennis Dang, Administrative and Fiscal Services Manager.
Financial Implications: None.
Contact: Dennis Dang, Administrative and Fiscal Services Manager
Action: Adopted Resolution # R15-085

IV. ACTION CALENDAR REPORTS

A. Bulletin Board and Free Printed Matter Policy

This item was moved to the Consent Calendar

From: Deputy Director of Library Services
Recommendation: Adopt a resolution approving the policy as presented effective February 12, 2015.
Financial Implications: None.
Contact: Suzanne Olawski, Deputy Library Director
Action: Adopted Resolution # R15-086.

B. Policy Governing Use Of Exhibit Spaces

From: Deputy Director of Library Services
Recommendation: Adopt a resolution instituting a policy governing use of exhibit spaces at all Library facilities.
Financial Implications: None.
Contact: Suzanne Olawski, Deputy Library Director
Action: M/S/C Trustee Holcomb / Trustee Moore to adopt Resolution # R15-087.

C. FY15 – Half-year Budget Report and Annual Appropriation Ordinance #2

From: Administrative and Fiscal Services Manager
Recommendation: Adopt a resolution amending the FY 2015 Revised Budget for specified Fund entities based upon the appropriation of adjustments of $19,011 for revenues and $56,408 for expenditures.
Financial Implications: None.
Contact: Dennis Dang, Administrative and Fiscal Services Manager
Action: M/S/C Trustee Moore / Trustee Novosel to adopt Resolution # R15-088.

V. INFORMATION REPORTS

A. February 2015 Monthly Report from Library Director

From: Director of Library Services
Contact: Jeff Scott, Library Director
Action: Received.
B. Library events
   From: Director of Library Services
   Contact: Jeff Scott, Library Director
   Action: None.

VI. AGENDA BUILDING

The next meeting will be a Regular Meeting held at 6:30 PM on Wednesday, March 11, 2015 at the South Branch Library, 1901 Russell Street, Berkeley.

Future agenda items:
- BOLT Meeting Start Time
- Request to rename the South Branch update
- Book Vending Machine
- Measure FF Bond Funds
- Arntz Settlement
- ALA Annual Meeting in San Francisco
- Tool Lending Library

VII. ADJOURNMENT

Adjourned at 6:32 P.M.

This is to certify that the foregoing is a true and correct copy of the minutes of the regular meeting of February 11, 2015 as approved by the Board of Library Trustees

//s// _______________________________
   Jeff Scott, Director of Library Services, acting as secretary to BOLT

COMMUNICATIONS: none

SUPPLEMENTAL COMMUNICATIONS AND REPORTS:

1. Debbie Carton letter regarding Board of Library Meeting start time