

MINUTES
BERKELEY PUBLIC LIBRARY
BOARD OF LIBRARY TRUSTEES SPECIAL MEETING
Wednesday, September 3, 2014, 6:00 P.M.

SOUTH BRANCH LIBRARY – 1901 RUSSELL STREET

Board of Library Trustees:

Chair Abigail Franklin	Winston Burton
Vice Chair Julie Holcomb	Darryl Moore
	Jim Novosel

I. PRELIMINARY MATTERS

A copy of the agenda packet and a digital recording of the meeting are accessible at <http://www.berkeleypubliclibrary.org/about/board-library-trustees>

A. Call to Order: 6:00 P.M.

Present: Trustees Franklin, Holcomb, Moore and Jim Novosel. Trustee Burton arrive at 6:10 PM.

Absent: none.

Also Present: Donna Corbeil, Director of Library Services; Dennis Dang, Administrative and Fiscal Services Manager; Sarah Dentan; Children’s and Neighborhood Services Manager; Walter Johnson, Senior Building Maintenance Supervisor; Jay Dickinson, Circulation Manager; Eve Franklin, Administrative Secretary.

B. Public Comments: none.

C. Report from library employees and unions, discussion of staff issues:

1. Andrea Mullarkey, SEIU 1021 Shop Steward – spoke regarding library fee schedule and National Library Card Sign-up Month.
2. Director Corbeil – introduced Walter Johnson, Senior Building Maintenance Supervisor

D. Report from Board of Library Trustees:

1. Trustee Holcomb – Thanked Donna Corbeil for her work as Library Director.
2. Trustee Moore – Thanked Donna Corbeil for her work as Library Director.
3. Trustee Franklin – Thanked Donna Corbeil for her work as Library Director.
4. Trustee Novosel – Thanked Donna Corbeil for her work as Library Director.

II. PRESENTATIONS CALENDAR

National Library Card Sign-up Month Celebration:

Sarah Dentan, Children’s and Neighborhood Services Manager provided a presentation. (Attachment 1)

III. CONSENT CALENDAR

M/S/C Trustee Burton / Trustee Novosel to adopt Resolution # R14-044 approving the Consent Calendar as presented.

Vote: Ayes: Trustees Burton, Franklin, Holcomb, Moore and Novosel. Noes: None. Absent: None. Abstentions: None.

A. Approve minutes of July 23, 2014 Special Meeting

From: Director of Library Services

Recommendation: Adopt a resolution to approve the minutes of the July 23, 2014 Special Meeting as presented.

Financial Implications: None.

Contact: Donna Corbeil, Director of Library Services

Action: Adopted Resolution # R14-045.

B. Approve minutes of August 14, 2014 Special Meeting

From: Director of Library Services

Recommendation: Adopt a resolution to approve the minutes of the August 14, 2014 Special Meeting as presented.

Financial Implications: None.

Contact: Donna Corbeil, Director of Library Services

Action: Adopted Resolution # R14-046.

C. Approve minutes of August 18, 2014 Special Meeting

From: Director of Library Services

Recommendation: Adopt a resolution to approve the minutes of the August 18, 2014 Special Meeting as presented.

Financial Implications: None.

Contact: Donna Corbeil, Director of Library Services

Action: Adopted Resolution # R14-047.

D. Library Fee Schedule for FY 2015

From: Circulation Services Manager

Recommendation: Adopt the resolution approving the Library Fee Schedule for 2015 and approve the Director of Library Services' submission of the fee schedule to the City of Berkeley, Budget Office, for inclusion in the City of Berkeley's Master Fee Schedule.

Financial Implications: Unknown.

Contact: Jay Dickinson, Circulation Services Manager

Action: Adopted Resolution # R14-048.

E. Library Circulation Policy for FY 2015

From: Circulation Services Manager

Recommendation: Adopt a resolution authorizing changes to the feature film circulation period and renewal rates for ADA patrons effective October 1, 2014.

Financial Implications: None.

Contact: Jay Dickinson, Circulation Services Manager

Action: Adopted Resolution # R14-049.

F. California State Library FY 2015 Baseline Grant Funds from the California Library Literacy Services (CLLS) Program

From: Director of Library Services

Recommendation: Adopt a resolution authorizing the Director of Library Services to apply for and accept \$15,000 of FY 2015 CLLS baseline grant funds.

Financial Implications: see report.

Contact: Donna Corbeil, Director of Library Services

Action: Adopted Resolution # R14-050.

G. FY 2014 Annual Closing Budget Report and FY 2015 Budget Amendment

From: Administrative and Fiscal Services Manager

Recommendation: Adopt a resolution amending the FY 2015 Revised Budget for all Fund entities based upon recommended re-appropriation of committed prior year funding and other adjustments totaling \$398,650.

Financial Implications: see report.

Contact: Dennis Dang, Administrative and Fiscal Services Manager

Action: Adopted Resolution # R14-051.

H. Friends of the Berkeley Public Library

From: Director of Library Services

Recommendation: Adopt a resolution acknowledging the sixty year anniversary of the Friends of the Berkeley Public Library.

Financial Implications: none.

Contact: Donna Corbeil, Director of Library Services

Action: Adopted Resolution # R14-052.

I. Berkeley Reads

From: Director of Library Services

Recommendation: Adopt a resolution in celebration of adult literacy awareness month.

Financial Implications: none.

Contact: Donna Corbeil, Director of Library Services

Action: Adopted Resolution # R14-053.

IV. INFORMATION REPORTS

A. September 2014 Monthly Report from Library Director

From: Director of Library Services

Contact: Donna Corbeil, Library Director

Action: Received.

B. Library events

From: Director of Library Services
Contact: Donna Corbeil, Library Director
Action: None.

V. AGENDA BUILDING

The September 10, 2014 regular BOLT meeting will be canceled.

The next meeting will be a Regular Meeting held at 6:00 PM on Wednesday, October 22, 2014 at the South Branch Library, 1901 Russell Street, Berkeley.

Future agenda items:

- Annual Report to City Council
- Strategic Plan Update

VI. ADJOURNMENT

Adjourned at 6:24 P.M.

This is to certify that the foregoing is a true and correct copy of the minutes of the special meeting of September 3, 2014 as approved by the Board of Library Trustees

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Donna Corbeil, Director of Library Services, acting as secretary to BOLT

COMMUNICATIONS: none

SUPPLEMENTAL COMMUNICATIONS AND REPORTS:

1. National Library Card Sign-up Month Celebration presentation