

MINUTES
BERKELEY PUBLIC LIBRARY
BOARD OF LIBRARY TRUSTEES REGULAR MEETING
Wednesday, June 11, 2014, 6:00 P.M.

SOUTH BRANCH LIBRARY – 1901 RUSSELL STREET

Board of Library Trustees:

Chair Abigail Franklin	Winston Burton
Vice Chair Julie Holcomb	Darryl Moore
	Jim Novosel

I. PRELIMINARY MATTERS

A copy of the agenda packet and a digital recording of the meeting is accessible at <http://www.berkeleypubliclibrary.org/about/board-library-trustees>

A. Call to Order: 6:02 P.M.

Present: Trustees Franklin, Holcomb, Moore and Jim Novosel.

Absent: Trustees Burton.

Also Present: Donna Corbeil, Director of Library Services; Suzanne Olawski, Deputy Director; Dennis Dang, Administrative and Fiscal Services Manager; Sarah Dentan, Neighborhood and Children’s Services Manager; Jenifer Shurson; Assoc. Human Resources Analyst; Eve Franklin, Administrative Secretary.

Andrea Mullarkey; Steve Douglas

B. Public Comments:

1. Steve Douglas, Library employee - spoke regarding the Senior Building Maintenance Supervisor position.

C. Report from library employees and unions, discussion of staff issues:

1. Andrea Mullarkey, SEIU 1021 Shop Steward – spoke regarding internal communications, asked Trustees to place internal communications as an agenda item at the next BOLT meeting.

D. Report from Board of Library Trustees:

1. Trustee Novosel - reported on the San Jose bond issue that just passed and a New Yorker article about the New York Public Library.

II. Presentations

A. Director Recruitment Update

Jenifer Shurson, Assoc. Human Resources Analyst , provided a presentation (Attachment 1) followed by board discussion.

BOLT will interview candidates on August 18.

III. CONSENT CALENDAR

Item D (Library Fee schedule for FY2015) was pulled from the agenda.

Action Calendar Item A (Library Work Plan FY2015 was moved to consent calendar.

M/S/C Trustee Moore / Trustee Novosel to adopt Resolution # R14-032 approving the Consent Calendar as presented.

Vote: Ayes: Trustees Franklin, Holcomb, Moore and Novosel. Noes: None. Absent: Trustee Burton.
Abstentions: None.

A. Approve minutes of May 20, 2014 Special Meeting

From: Director of Library Services

Recommendation: Adopt a resolution to approve the minutes of the May 20, 2014 Special Meeting as presented.

Financial Implications: None.

Contact: Donna Corbeil, Director of Library Services

Action: Adopted Resolution # R14-033.

B. Amendment: Contract No. 9453, GNU Group

From: Director of Library Services

Recommendation: Adopt a resolution authorizing the Director of Library Services to amend Contract No. 9453 with GNU Group in an incremental amount of \$12,000 for the design, procurement and installation of signage services, and to extend the term of the contract from December 31, 2014 to June 30, 2015 for an amended not-to-exceed value of \$60,000.

Financial Implications: see report.

Contact: Donna Corbeil, Director of Library Services

Action: Adopted Resolution # R14-034.

C. Amendment: Contract No. 8500 Bibliotheca ITG, LLC

From: Library Network Administrator

Recommendation: Adopt a resolution authorizing the Director of Library Services to execute an amendment to Contract No. 8500 with Bibliotheca ITG, LLC for the annual maintenance of the Library's Automated Material Handling (AMH), Self-Check and Materials Security Equipment, increasing the contract amount by \$197,703 for a total amount not to exceed \$1,097,703 and extending the term of the contract to June 30, 2017.

Financial Implications: see report.

Contact: Alicia Abramson, Library Network Administrator

Action: Adopted Resolution # R14-035.

D. Library Fee Schedule for FY 2015

Item pulled from agenda.

E. Library Work Plan FY 2015

Moved from Action Calendar
From: Director of Library Services
Recommendation: Adopt a resolution to approve the Library Work Plan for the second year of the biennial budget period, fiscal years 2014 and 2015.
Financial Implications: see report.
Contact: Donna Corbeil, Director of Library Services

IV. ACTION CALENDAR

A. Library Work Plan FY 2015

Item moved to Consent Calendar.

V. INFORMATION REPORTS

A. June 2014 Monthly Report from Library Director

From: Director of Library Services
Contact: Donna Corbeil, Library Director
Action: Received.

B. FY 2014 – 3rd Quarter FYTD Update

From: Administrative Services Manager
Contact: Dennis Dang, Administrative Services Manager
Action: None.

C. Report On Foundation Fund (307)

From: Director of Library Services
Contact: Donna Corbeil, Library Director
Action: None.

D. Library events

From: Director of Library Services
Contact: Donna Corbeil, Library Director
Action: None.

VI. AGENDA BUILDING

The next meeting will be a Regular Meeting held at 6:00 PM on Wednesday, July 16, 2014 at the South Branch Library, 1901 Russell Street, Berkeley.

Future agenda items:

- Central Library Space Project
- Policy Updates
- Contracts
- Annual Gift Report to City Council
- Recruitment update
- Discussed Special Meeting in July

VII. ADJOURNMENT

Adjourned at 7:11 P.M.

COMMUNICATIONS: none

SUPPLEMENTAL COMMUNICATIONS AND REPORTS:

1. Director Recruitment Update presentation