

MINUTES
BERKELEY PUBLIC LIBRARY
BOARD OF LIBRARY TRUSTEES REGULAR MEETING
Wednesday, January 15, 2014, 6:00 P.M.

SOUTH BRANCH LIBRARY – 1901 RUSSELL STREET

Board of Library Trustees:

Chair Abigail Franklin	Winston Burton
Vice Chair Julie Holcomb	Darryl Moore
	Jim Novosel

I. PRELIMINARY MATTERS

A copy of the agenda packet and a digital recording of the meeting is accessible at http://www.berkeleypubliclibrary.org/about_the_library/bolt/bolt.php

A. Call to Order: 6:03 P.M.

Present: Trustees Burton, Franklin, Holcomb Moore and Novosel.

Absent: None.

Also Present: Donna Corbeil, Director of Library Services; Suzanne Olawski, Deputy Director; Dennis Dang, Administrative and Fiscal Services Manager; Eve Franklin, Administrative Secretary.

Kirsten Cowan, Executive Director, Berkeley Public Library Foundation.

Trish Hawthorne, Board President, Berkeley Public Library Foundation.

B. Public Comments: None.

C. Report from library employees and unions, discussion of staff issues: None.

D. Report from Board of Library Trustees:

1. Trustee Franklin – Spoke regarding the West Branch reopening celebration.
2. Trustee Burton – Spoke regarding the success of the whole Measure FF process, impressed with the final product.
3. Trustee Moore – Spoke regarding the West Branch reopening celebration.
4. Trustee Novosel – Spoke regarding the West Branch reopening celebration.
5. Trustee Holcomb – Spoke regarding the West Branch reopening celebration.
6. Trustee Franklin – PLA Conference is coming up in March and ALA Annual Conference is in June.

II. Presentations

- A. **Berkeley Public Library Foundation** – Kirsten Cowan, Executive Director and Trish Hawthorne, Board President, Berkeley Public Library Foundation provided a presentation (Attachment 1.)

III. CONSENT CALENDAR

Item D Held for discussion.

Action: M/S/C Trustee Moore / Trustee Holcomb to adopt Resolution # R14-001 to adopt Consent Calendar items A, B, C & E.

Vote: Ayes: Trustees Burton, Franklin, Holcomb, Moore and Novosel. Noes: None. Absent: None. Abstentions: None.

A. Approve minutes of November 9, 2013 Special Closed Session Meeting

From: Director of Library Services

Recommendation: Adopt a resolution to approve the minutes of the November 9, 2013 Special Closed Session Meeting as amended.

Financial Implications: None.

Contact: Donna Corbeil, Director of Library Services

Action: Adopted Resolution # R14-0026.

B. Authors Dinner

From: Deputy Director of Library Services

Recommendation: Adopt a resolution approving the arrangements in preparation for the eleventh annual Authors Dinner to be held on Saturday, February 8, 2014 at the Central Library.

Financial Implications: None.

Contact: Suzanne Olawski, Deputy Director of Library Services

Action: Adopted Resolution # R14-003.

C. E-Rate Discount

From: Information Technology and Technical Services Manager

Recommendation: Adopt a resolution approving ongoing participation and acceptance of Universal Service Discounts (E-Rate) into FY14.

Financial Implications: See report.

Contact: Alicia Abramson, Information Technology and Technical Services Manager

Action: Adopted Resolution # R14-004.

D. BranchVan Vehicle Disposal

Board Discussion.

From: Director of Library Services

Recommendation: Adopt a resolution authorizing the sale of the BranchVan vehicle.

Financial Implications: see report.

Contact: Donna Corbeil, Director of Library Services

Action: M/S/C Trustee Moore / Trustee Holcomb to adopt Resolution # R14-005 to adopt Consent Calendar item D.

Vote: Ayes: Trustees Burton, Franklin, Holcomb, Moore and Novosel. Noes: None. Absent: None. Abstentions: None.

E. Donation of Work of Art as Gift to Library.

From: Deputy Director of Library Services

Recommendation: Adopt a resolution authorizing the Director of Library Services to decline acceptance of a donation in the form of works of art per the Library's Gift / Donation Policy.

Financial Implications: None.

Contact: Suzanne Olawski, Deputy Director of Library Services

Action: Adopted Resolution # R14-006.

IV. INFORMATION REPORTS

A. January 2014 Monthly Branch Improvement Report

Discussion regarding celebrations during National Library Week in April.

From: Director of Library Services

Contact: Donna Corbeil, Library Director

Action: Received.

B. Tool Lending Borrowing Procedures

From: Director of Library Services

Contact: Jay Dickinson, Circulation Services Manager

Action: Received.

C. Library events

From: Director of Library Services

Contact: Donna Corbeil, Library Director

Action: None.

V. AGENDA BUILDING

The next meeting will be a Regular Meeting held at 6:00 PM on Wednesday, February 12, 2014 at the South Branch Library, 1901 Russell Street, Berkeley.

Future agenda items:

- National Library Week Celebrations
- Central Space Planning
- Mid Year FY14 Budget

VI. ADJOURNMENT

Adjourned at 7:04 P.M.

This is to certify that the foregoing is a true and correct copy of the minutes of the regular meeting of January 15, 2014 as approved by the Board of Library Trustees

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Donna Corbeil, Director of Library Services, acting as secretary to BOLT

COMMUNICATIONS: none.

SUPPLEMENTAL COMMUNICATIONS AND REPORTS:

1. Directions for the Future – Berkeley Public Library Foundation Update