

MINUTES
BERKELEY PUBLIC LIBRARY
BOARD OF LIBRARY TRUSTEES REGULAR MEETING
Wednesday, October 9, 2013, 6:00 P.M.

SOUTH BRANCH LIBRARY – 1901 RUSSELL STREET

Board of Library Trustees:

Chair Winston Burton	Darryl Moore
Vice Chair Abigail Franklin	Julie Holcomb
	Jim Novosel

I. PRELIMINARY MATTERS

A copy of the agenda packet and a digital recording of the meeting is accessible at http://www.berkeleypubliclibrary.org/about_the_library/bolt/bolt.php

A. Call to Order: 6:08 P.M.

Present: Trustees Burton (6:27) Franklin, Moore and Novosel.

Absent: Trustee Holcomb.

Also Present: Donna Corbeil, Director of Library Services; Sarah Dentan, Children's and Neighborhood Services Manager; Megan McArdle, Collection Development Manager; Eve Franklin, Administrative Secretary.

B. Public Comments:

1. Charles Austin – Suggested renaming the South Branch in honor of Tarea Hall Pittman. (Attachment 1)

C. Report from library employees and unions, discussion of staff issues: None.

D. Report from Board of Library Trustees:

1. Trustee Novosel – Sunday Streets takes place Sunday, October 13.

II. CONSENT CALENDAR

Action Item A moved to Consent Calendar

Action: M/S/C (Trustee Moore / Trustee Novosel to adopt Resolution # R13-057 to adopt the Consent Calendar except for items A & C.

Vote: Ayes: Trustees Franklin, Moore and Novosel. Noes: None. Absent: Trustees Burton and Holcomb,. Abstentions: None.

A. Approve minutes of July 10, 2013 Regular Meeting

From: Director of Library Services

Recommendation: Adopt a resolution to approve the minutes of the July 10, 2013 regular meeting as presented.

Financial Implications: None.

Contact: Donna Corbeil, Director of Library Services

Action: Adopted Resolution # R13-058.

B. Approve minutes of September 11, 2013 Regular Meeting

From: Director of Library Services

Recommendation: Adopt a resolution to approve the minutes of the September 11, 2013 regular meeting as presented.

Financial Implications: None.

Contact: Donna Corbeil, Director of Library Services

Adopted Resolution # R13-059

C. 2014 Holiday Schedule for the Berkeley Public Library

From: Director of Library Services

Recommendation: Adopt a resolution setting the public service hours for all branches of the Berkeley Public Library for the period January 2014 through December 2014.

Financial Implications: see report.

Contact: Donna Corbeil, Director of Library Services

Action: Adopted Resolution # R13-060.

D. Authorization to Open the Central Library and All Branches One Hour Late to Allow Adequate Time for All-Staff Meetings

From: Director of Library Services

Recommendation: Adopt a resolution to open the Central Library and all branch libraries one hour later on January 31, May 30, August 29, and October 31, 2014 to allow adequate time for the all-staff meeting.

Financial Implications: see report.

Contact: Donna Corbeil, Director of Library Services

Action: Adopted Resolution # R13-061.

E. Contract Amendment: No. 8500 Bibliotheca ITG, LLC Request to Extend the Term of Services to June 30, 2014

From: Director of Library Services

Recommendation: Adopt a resolution authorizing the Director of Library Services to amend Contract No. 8500 with Bibliotheca ITG, LLC for a revised expiration date of June 30, 2014 from October 28, 2013.

Financial Implications: see report.

Contact: Donna Corbeil, Director of Library Services

Action: Adopted Resolution # R13-062.

Action Calendar Item A moved to Consent as item F.

F. Formal Bid Solicitation and Request for Proposals for Central Library Interior Improvements

Sarah Dentan (Children's and Neighborhood Services Manager) & Megan McArdle (Collection Development Manager) provided a presentation (Attachment 2)

From: Director of Library Services

Recommendation: Approve the request to solicit proposals or invitation for bids that will be, or are planned to be, issued upon final approval by the Board of Library Trustees in regards to design services for identified interior infrastructure upgrades at the Central Library to enhance the safety and comfort of Library patrons.

Financial Implications: see report.

Contact: Donna Corbeil, Director of Library Services

Action: Adopted Resolution # R13-063.

III. ACTION CALENDAR

Action Calendar Item A moved to consent as item F.

IV. INFORMATION REPORTS

A. October 2013 Monthly Branch Improvement Report

From: Director of Library Services

Contact: Donna Corbeil, Library Director

Action: Received.

B. Branch Hours Expansion Plan Update

From: Neighborhood and Children's Services Manager

Contact: Sarah Dentan, Neighborhood and Children's Services Manager

Action: Received

C. Library Budget Reserve Fund Update

From: Director of Library Services

Contact: Donna Corbeil, Library Director

Action: Received.

D. Library events

From: Director of Library Services

Contact: Donna Corbeil, Library Director

Action: None.

V. AGENDA BUILDING

The next meeting will be a Regular Meeting held at 6:30 PM on Wednesday, November 13, 2013 at the South Branch Library, 1901 Russell Street, Berkeley.

Future agenda items:

- 2014 BOLT Meeting Schedule
- Study Room Policy

VI. ADJOURNMENT

Adjourned at 7:00 P.M.

This is to certify that the foregoing is a true and correct copy of the minutes of the regular meeting of October 9, 2013 as approved by the Board of Library Trustees

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Donna Corbeil, Director of Library Services, acting as secretary to BOLT

COMMUNICATIONS: none.

SUPPLEMENTAL COMMUNICATIONS AND REPORTS:

1. Information on Tarea Hall Pittman
2. Central Library Interior Improvements Presentation