

MINUTES
BERKELEY PUBLIC LIBRARY
BOARD OF LIBRARY TRUSTEES REGULAR MEETING
Wednesday, December 19, 2012, 6:30 P.M.

NORTH BRANCH LIBRARY – 1170 THE ALAMEDA

Board of Library Trustees:

Chair Winston Burton	Darryl Moore
Vice Chair Abigail Franklin	Julie Holcomb
	Jim Novosel

I. PRELIMINARY MATTERS

A copy of the agenda packet and a digital recording of the meeting is accessible at http://www.berkeleypubliclibrary.org/about_the_library/bolt/bolt.php

A. Call to Order: 6:30 P.M.

Present: Trustees Burton, Franklin, Holcomb, Moore and Novosel.

Absent: None.

Also Present: Donna Corbeil, Director of Library Services; Eve Franklin, Administrative Secretary.

Steve Dewan, Kitchell CEM; John N. Roberts, John Northmore Roberts & Associates; Gerard Lee AIA, Harley Ellis Devereaux

B. Public Comments: None.

C. Report from library employees and unions, discussion of staff issues: None.

D. Report from Board of Library Trustees: None.

II. PRESENTATIONS CALENDAR

A. Kitchell CEM Quarterly Update

Steve Dewan provided an update on the Branch Project (Attachment 1). Board Discussion followed.

B. West Branch Library Project, Landscaping Update

John N. Roberts of John Northmore Roberts & Associates and Gerard Lee AIA of Harley Ellis Devereaux provided an update on West Branch Library Landscaping (Attachment 2).

Public Comment:

1. Chaim Mahgel-Friedman – identified self as a neighbor of the library. What is the nature of the fence that will go between the library property and apartment building property behind it?
2. Nell Mahgel-Friedman – identified self as a neighbor of the library. Expressed desire to be involved in the discussion about the redwood tree replacement and expressed concerns about the fence design, wants to maintain level of privacy.

Board discussion and consideration, agreed to direction recommended by designers.

III. CONSENT CALENDAR

Action: M/S/C (Trustee Moore / Trustee Holcomb to adopt Resolution# R12-077 to adopt the Consent Calendar as presented.

Vote: Ayes: Trustees Burton, Franklin, Holcomb, Moore and Novosel. Noes: None. Absent:None..

Abstentions: Trustee Franklin abstained from item A only.

A. Approve minutes of November 14, 2012 Regular Meeting

From: Director of Library Services

Recommendation: Approve the minutes of the November 14, 2012 regular meeting of the Board of Library Trustees.

Financial Implications: None.

Contact: Donna Corbeil, Director of Library Services

Action: Adopted Resolution# R12-078 to approve minutes as presented.

B. Author's Dinner

From: Deputy Director

Recommendation: Adopt the resolution approving the arrangements in preparation for the eleventh annual Authors Dinner to be held on Saturday, February 9, 2013 at the Central Library.

Financial Implications: None.

Contact: Douglas Smith, Deputy Director

Action: Adopted Resolution# R12-079.

C. Resolution of Gratitude to Karen Joseph Smith

From: Director of Library Services

Recommendation: Adopt a resolution expressing gratitude to Karen Joseph, who served for the Berkeley Public Library as a Librarian / Supervising Librarian from 1991 to 2012.

Financial Implications: None.

Contact: Donna Corbeil, Director of Library Services

Action: Adopted Resolution# R12-080.

D. Reappointment of Trustee Winston Burton

From: Director of Library Services

Recommendation: Adopt a resolution approving the recommendation to City Council to reappoint Trustee Winston Burton to serve a second four-year term commencing March 23, 2013.

Financial Implications: None.

Contact: Donna Corbeil, Director of Library Services

Action: Adopted Resolution# R12-081.

E. Holiday Schedule Revisions

From: Director of Library Services

Recommendation: Adopt a resolution approving the change to the approved 2012 Library schedule to allow the library to adopt a daytime operating schedule at all locations on New Year's Eve.

Financial Implications: None.

Contact: Donna Corbeil, Director of Library Services

Action: Adopted Resolution# R12-082.

F. Contract Amendment: L. J. Kruse Company

From: Finance and Administrative Services Manager

Recommendation: Adopt a resolution authorizing the Director of Library Services to amend Contract No. 9004 with L. J. Kruse Company to a total not-to-exceed amount of \$175,000 for the inclusion of the purchase of equipment, and service and installation work for a replacement outside condensing heating boiler at the Central Library.

Financial Implications: See report.

Contact: Dennis Dang, Finance and Administrative Services Manager

Action: Adopted Resolution# R12-083.

IV. ACTION CALENDAR

A. Biennial Budget Development FY2014 & 2015

From: Director of Library Services

Recommendation: Adopt a resolution adopting budget priorities for the Library for the Fiscal period FY 2014 and FY 2015.

Financial Implications: None.

Contact: Donna Corbeil, Director of Library Services

Action: M/S/C (Trustee Moore / Trustee Franklin to adopt Resolution# R12-084.

Vote: Ayes: Trustees Burton, Franklin, Holcomb, Moore and Novosel. Noes: None. Absent: None.

Abstentions: None.

B. Revised Bond Program Budget

From: Director of Library Services

Recommendation: Adopt a resolution adopting a revised program budget for the branch library improvement program, Measure FF for FY 12 and FY13.

Financial Implications: None.

Contact: Donna Corbeil, Director of Library Services

Action: M/S/C (Trustee Moore / Trustee Franklin to adopt Resolution# R12-085.

Vote: Ayes: Trustees Burton, Franklin, Holcomb, Moore and Novosel. Noes: None. Absent: None.

Abstentions: None.

V. INFORMATION REPORTS

A. Update on Branch Bond Program

From: Director of Library Services

Contact: Donna Corbeil, Library Director

Action: Received.

B. December 2012 Monthly Report from Library Director

From: Director of Library Services

Contact: Donna Corbeil, Library Director

Action: Received.

C. Strategic Plan Status Update

From: Deputy Director
Contact: Douglas Smith, Deputy Director
Action: Received.

D. Library events

From: Director of Library Services
Contact: Donna Corbeil, Library Director
Action: None.

VI. AGENDA BUILDING

The next meeting will be a Regular Meeting held at 6:30 PM on Wednesday, January 9, 2013 at the North Branch Library, 1170 The Alameda, Berkeley.

- January 9, 2013 agenda items
 - Communication Plan Update
 - Diversity Report
 - West Landscaping
 - Collection Development Presentation

VII. ADJOURNMENT

Adjourned at 7:55 p.m.

This is to certify that the foregoing is a true and correct copy of the minutes of the regular meeting of December 19, 2012 as approved by the Board of Library Trustees

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Donna Corbeil, Director of Library Services, acting as secretary to BOLT

COMMUNICATIONS: None.

SUPPLEMENTAL COMMUNICATIONS AND REPORTS:

1. Kitchell CEM Quarterly Update
2. West Branch Library Project Landscape Update