I. RELIMINARY MATTERS

A copy of the agenda packet and a digital recording of the meeting is accessible at http://www.berkeleypubliclibrary.org/about_the_library/bolt/bolt.php

A. Call to Order: 6:34 P.M.
   Present: Trustees Burton, Franklin, Holcomb, Moore and Novosel.
   Absent: None.
   Also Present: Donna Corbeil, Director of Library Services; Douglas Smith, Deputy Director; Dennis Dang, Administrative and Financial Services Manager.

B. Public Comments: None.

C. Report from library employees and unions, discussion of staff issues: None.

D. Report from Board of Library Trustees:
   1. Trustee Franklin – Attended 4x2 meeting today. Friends of the Library gave Berkeley Public Library Foundation $50,000. Michael Lewis event at Central next week.

II. CONSENT CALENDAR

   Action: M/S/C (Trustee Franklin / Trustee Holcomb to adopt Resolution# R12-058 to adopt the Consent Calendar except item I.

A. Approve minutes of September 12, 2012 Regular Meeting

   From: Director of Library Services
   Recommendation: Approve the minutes of the September 12, 2012 regular meeting of the Board of Library Trustees.
   Financial Implications: None.
   Contact: Donna Corbeil, Director of Library Services
   Action: Adopted Resolution# R12-059 to approve minutes as presented.
B. **Proposed Fine Amnesty Period**

From: Circulation Services Manager  
Recommendation: Adopt a resolution authorizing an approximate two-week period in November 2012 as a fine amnesty period and authorizing the Director of Library Services to carry out the program.  
Financial Implications: See report.  
Contact: Jay Dickinson, Circulation Services Manager  
Action: Adopted Resolution# R12-060.

C. **Resolution of Gratitude to Marge Sussman**

Trustee Holcomb – Another great example of an excellent staff member who is beloved by the community.

From: Director of Library Services  
Recommendation: Adopt a resolution expressing gratitude to Marge Sussman, who served for the Berkeley Public Library as Librarian and Supervising Librarian from 1989 to 2012.  
Financial Implications: None.  
Contact: Donna Corbeil, Director of Library Services  
Action: Adopted Resolution# R12-061.

D. **Contract Amendment No. 8657 Avidex Industries, LLC**

From: Library Information Systems Administrator  
Recommendation: Adopt a resolution authorizing the Director of Library Services to amend Contract No. 8657 with Avidex Industries, LLC to provide LCD flat panel digital signs and service installation for the South and West Branch Library Improvement Projects in an incremental amount of $13,600.00 for a total revised contract value not-to-exceed $65,089.00; and to extend the contract’s date of expiration from December 31, 2012 to September 30, 2013.  
Financial Implications: See report.  
Contact: Alicia Abramson, Library Information Systems Administrator  
Action: Adopted Resolution# R12-062.

E. **Apply for and, if Successful , Accept Technology Innovation Grant Awarded Annually by (BALIS) Bay Area Library Information Services**

From: Director of Library Services  
Recommendation: Adopt a resolution authorizing the Director of Library Services to apply for and, if successful, to accept a grant of an amount up to but not to exceed $40,000 from the Bay Area Library Information Services Consortium to develop and implement an incident tool kit.  
Financial Implications: None.  
Contact: Donna Corbeil, Director of Library Services  
Action: Adopted Resolution# R12-063.

III. **ACTION CALENDAR**

A. **Chairperson and Vice-Chairperson Nominations and Election of Chairperson and Vice-Chairperson**

From: Director of Library Services
Recommendation: Accept nominations and adopt a resolution electing Winston Burton to sit as Chairperson and Abigail Franklin to sit as Vice-Chairperson for a one-year term commencing on November 14, 2012.
Financial Implications: None.
Contact: Donna Corbeil, Library Director
Action: M/S/C (Trustee Holcomb / Trustee Franklin to adopt Resolution# R12-064.

IV. INFORMATION REPORTS

A. Update on Branch Bond Program
Director Corbeil led a discussion on the redwood tree at the West Branch.

From: Director of Library Services
Contact: Donna Corbeil, Library Director
Action: Received.

B. October 2012 Monthly Report from Library Director

From: Director of Library Services
Contact: Donna Corbeil, Library Director
Action: Received.

C. FY14/15 Budget Preparation

From: Director of Library Services
Contact: Donna Corbeil, Library Director
Action: Received.

D. Library events

From: Director of Library Services
Contact: Donna Corbeil, Library Director
Action: None.

V. AGENDA BUILDING

The next meeting will be a Regular Meeting held at 6:30 PM on Wednesday, November 14, 2012 at the North Branch Library, 1170 The Alameda, Berkeley.

- November 14, 2012 agenda items:
  o West Branch Landscape Plan

VI. ADJOURNMENT

Adjourned at 7:05 p.m.

COMMUNICATIONS:

1) University Avenue Association regarding West Branch Construction.
SUPPLEMENTAL COMMUNICATIONS AND REPORTS: None.