

**MINUTES**  
**BERKELEY PUBLIC LIBRARY**  
**BOARD OF LIBRARY TRUSTEES REGULAR MEETING**  
**Wednesday, October 10, 2012, 6:30 P.M.**

NORTH BRANCH LIBRARY – 1170 THE ALAMEDA

Board of Library Trustees:

Chair Winston Burton	Darryl Moore
Vice Chair Abigail Franklin	Julie Holcomb
	Jim Novosel

**I. RELIMINARY MATTERS**

*A copy of the agenda packet and a digital recording of the meeting is accessible at [http://www.berkeleypubliclibrary.org/about\\_the\\_library/bolt/bolt.php](http://www.berkeleypubliclibrary.org/about_the_library/bolt/bolt.php)*

**A. Call to Order: 6:34 P.M.**

Present: Trustees Burton, Franklin, Holcomb, Moore and Novosel.

Absent: None.

Also Present: Donna Corbeil, Director of Library Services; Douglas Smith, Deputy Director; Dennis Dang, Administrative and Financial Services Manager.

**B. Public Comments:** None.

**C. Report from library employees and unions, discussion of staff issues:** None.

**D. Report from Board of Library Trustees:**

1. Trustee Franklin – Attended 4x2 meeting today. Friends of the Library gave Berkeley Public Library Foundation \$50,000. Michael Lewis event at Central next week.

**II. CONSENT CALENDAR**

Action: M/S/C (Trustee Franklin / Trustee Holcomb to adopt Resolution# R12-058 to adopt the Consent Calendar except item I.

Vote: Ayes: Trustees Burton, Franklin Holcomb, Moore and Novosel. Noes: None. Absent: None.

Abstentions: None.

**A. Approve minutes of September 12, 2012 Regular Meeting**

From: Director of Library Services

Recommendation: Approve the minutes of the September 12, 2012 regular meeting of the Board of Library Trustees.

Financial Implications: None.

Contact: Donna Corbeil, Director of Library Services

Action: Adopted Resolution# R12-059 to approve minutes as presented.

**B. Proposed Fine Amnesty Period**

From: Circulation Services Manager

Recommendation: Adopt a resolution authorizing an approximate two-week period in November 2012 as a fine amnesty period and authorizing the Director of Library Services to carry out the program.

Financial Implications: See report.

Contact: Jay Dickinson, Circulation Services Manager

Action: Adopted Resolution# R12-060.

**C. Resolution of Gratitude to Marge Sussman**

Trustee Holcomb – Another great example of an excellent staff member who is beloved by the community.

From: Director of Library Services

Recommendation: Adopt a resolution expressing gratitude to Marge Sussman, who served for the Berkeley Public Library as Librarian and Supervising Librarian from 1989 to 2012.

Financial Implications: None.

Contact: Donna Corbeil, Director of Library Services

Action: Adopted Resolution# R12-061.

**D. Contract Amendment No. 8657 Avidex Industries, LLC**

From: Library Information Systems Administrator

Recommendation: Adopt a resolution authorizing the Director of Library Services to amend Contract No. 8657 with Avidex Industries, LLC to provide LCD flat panel digital signs and service installation for the South and West Branch Library Improvement Projects in an incremental amount of \$13,600.00 for a total revised contract value not-to-exceed \$65,089.00; and to extend the contract's date of expiration from December 31, 2012 to September 30, 2013.

Financial Implications: See report.

Contact: Alicia Abramson, Library Information Systems Administrator

Action: Adopted Resolution# R12-062.

**E. Apply for and, if Successful , Accept Technology Innovation Grant Awarded Annually by (BALIS) Bay Area Library Information Services**

From: Director of Library Services

Recommendation: Adopt a resolution authorizing the Director of Library Services to apply for and, if successful, to accept a grant of an amount up to but not to exceed \$40,000 from the Bay Area Library Information Services Consortium to develop and implement an incident tool kit.

Financial Implications: None.

Contact: Donna Corbeil, Director of Library Services

Action: Adopted Resolution# R12-063.

**III. ACTION CALENDAR**

**A. Chairperson and Vice-Chairperson Nominations and Election of Chairperson and Vice-Chairperson**

From: Director of Library Services

Recommendation: Accept nominations and adopt a resolution electing Winston Burton to sit as Chairperson and Abigail Franklin to sit as Vice-Chairperson for a one-year term commencing on November 14, 2012.

Financial Implications: None.

Contact: Donna Corbeil, Library Director

Action: M/S/C (Trustee Holcomb / Trustee Franklin to adopt Resolution# R12-064.

Vote: Ayes: Trustees Burton, Franklin, Holcomb, Moore and Novosel. Noes: None. Absent: None.

Abstentions: None.

#### **IV. INFORMATION REPORTS**

##### **A. Update on Branch Bond Program**

Director Corbeil led a discussion on the redwood tree at the West Branch.

From: Director of Library Services

Contact: Donna Corbeil, Library Director

Action: Received.

##### **B. October 2012 Monthly Report from Library Director**

From: Director of Library Services

Contact: Donna Corbeil, Library Director

Action: Received.

##### **C. FY14/15 Budget Preparation**

From: Director of Library Services

Contact: Donna Corbeil, Library Director

Action: Received.

##### **D. Library events**

From: Director of Library Services

Contact: Donna Corbeil, Library Director

Action: None.

#### **V. AGENDA BUILDING**

The next meeting will be a Regular Meeting held at 6:30 PM on Wednesday, November 14, 2012 at the North Branch Library, 1170 The Alameda, Berkeley.

- November 14, 2012 agenda items:
  - West Branch Landscape Plan

#### **VI. ADJOURNMENT**

Adjourned at 7:05 p.m.

#### **COMMUNICATIONS:**

- 1) University Avenue Association regarding West Branch Construction.

**SUPPLEMENTAL COMMUNICATIONS AND REPORTS: None.**