

III Consent, Item A

MINUTES
BERKELEY PUBLIC LIBRARY
BOARD OF LIBRARY TRUSTEES REGULAR MEETING
Wednesday, March 14, 2012, 6:30 P.M.

WEST BRANCH LIBRARY – 1125 University Avenue

Board of Library Trustees:

Chair Winston Burton	Darryl Moore
Vice Chair Abigail Franklin	Julie Holcomb
	Jim Novosel

I. PRELIMINARY MATTERS

A copy of the agenda packet and a digital recording of the meeting is accessible at http://www.berkeleypubliclibrary.org/about_the_library/bolt/bolt.php

A. Call to Order: 6:34 p.m.

Present: Trustees, Franklin, Holcomb, Moore and Novosel

Absent: Trustee Burton

Also Present: Donna Corbeil, Director of Library Services; Dennis Dang, Library Admin Manager; Eve Franklin, Administrative Secretary.

B. Public Comments: None.

C. Report from library employees and unions, discussion of staff issues: None.

D. Report from Board of Library Trustees:

1. Trustee Novosel – Attended South Branch closing , the magician was unbelievably good.
2. Trustee Holcomb – Misspoke at last meeting about parcel taxes. Parcel taxes are currently not deductible. Future tax returns will require parcel number on the return. The whole community is really excited about the new North Branch Library.
3. Trustee Franklin – North Branch is spectacular, you really notice the historic details.

II. CONSENT CALENDAR

Action: M/S/C (Trustee Holcomb / Trustee Moore to adopt Resolution# R12-013 to adopt the Consent Calendar as presented.

Vote: Ayes: Trustees Franklin, Holcomb, Novosel and Moore. Noes: None. Absent: Trustee Burton. Abstentions: None.

A. Approve minutes of February 8, 2012 Regular Meeting

From: Director of Library Services

Recommendation: Approve the minutes of the February 8, 2012 regular meeting of the Board of Library Trustees.

Financial Implications: None.

Contact: Donna Corbeil, Director of Library Services

Action: Adopted Resolution# R12-014 to approve minutes as presented.

B. Contract: New Image Landscape Company

From: Director of Library Services

Recommendation: Adopt a resolution authorizing the Director of Library Services to enter into an agreement with New Image Landscape Company for the provision of landscape maintenance services at all Berkeley Public Library facilities for the anticipated period from July 1, 2012 through June 30, 2015 in a total amount not to exceed \$22,000 annually with the option to extend for two additional 12-month periods at \$25,000 per period.

Financial Implications: See report.

Contact: Donna Corbeil, Director of Library Services

Action: Adopted Resolution# R12-015.

C. Library Fee Schedule 2012

From: Circulation Services Manager

Recommendation: Adopt the resolution approving the Library Fee Schedule for 2012 and approve the Director of Library Services' submission of the fee schedule to the City of Berkeley, Budget Office, for inclusion in the City of Berkeley's Master Fee Schedule.

Financial Implications: see report.

Contact: Jay Dickinson, Circulations Services Manager

Action: Adopted Resolution# R12-016.

III. ACTION CALENDAR

A. FYTD JAN 2012 Budget Summary Performance Report and FY12 Budget Amendment

From: Administrative and Fiscal Services Manager

Recommendation: Adopt a resolution amending the FY 2012 Revised Budget for all Fund entities based upon recommended re-appropriation of budgeted expenditures as presented and amend the FY12 expenditure budget for a total revised budget of \$37,778,137.

Financial Implications: see report.

Contact: Dennis Dang, Administrative and Fiscal Services Manager.

Action: M/S/C (Trustee Moore / Trustee Novosel to adopt Resolution # R12-017.

Vote: Ayes: Trustees Burton, Franklin, Holcomb, Moore and Novosel. Noes: None. Absent: Trustee Burton. Abstentions: None.

IV. INFORMATION REPORTS

A. Update on the Branch Bond Program

From: Director of Library Services

Contact: Donna Corbeil, Library Director

Action: Received.

B. March 2012 Monthly Report from Library Director

From: Director of Library Services

Contact: Donna Corbeil, Library Director

Action: Received.

C. Library events

From: Director of Library Services
Contact: Donna Corbeil, Library Director
Action: None.

V. AGENDA BUILDING

The next meeting will be a Regular Meeting held at 5:30 PM on Wednesday, April 4, 2012 at the West Branch Library, 1125 University Avenue, Berkeley.

- Naming Policy
- Biennial Budget
- Bond Budget
- Solar Program Grant
- West Branch Temporary Closure Date
- Acceptance of Donation from the Library Foundation

VI. ADJOURNMENT

Adjourned at 7:27 p.m.

COMMUNICATIONS: None.

SUPPLEMENTAL COMMUNICATIONS AND REPORTS: None.