MINUTES
BERKELEY PUBLIC LIBRARY
BOARD OF LIBRARY TRUSTEES REGULAR MEETING
Wednesday, February 8, 2012, 6:30 P.M.
SOUTH BRANCH LIBRARY – 1901 RUSSELL STREET

Board of Library Trustees:
Chair Winston Burton
Vice Chair Abigail Franklin
Darryl Moore
Julie Holcomb
Jim Novosel

I. PRELIMINARY MATTERS

A copy of the agenda packet and a digital recording of the meeting is accessible at
http://www.berkeleypubliclibrary.org/about_the_library/bolt/bolt.php

A. Call to Order: 6:28 p.m.
Present: Trustees Burton, Franklin, Holcomb, Moore and Novosel
Absent: None
Also Present: Donna Corbeil, Director of Library Services; Douglas Smith; Deputy Director;
Dennis Dang, Library Admin Manager; Eve Franklin, Administrative Secretary.
Steve Dewan, Kitchell CEM
Elizabeth Watson, Berkeley Public Library Foundation

B. Public Comments:
1. Elizabeth Watson, Berkeley Public Library Foundation – Here for the Foundation when you
discuss funding issues.

C. Report from library employees and unions, discussion of staff issues: None.

D. Report from Board of Library Trustees:
1. Trustee Novosel – Excited about temporary Tool Lending Library Location

2. Trustee Holcomb – Thrilled to be looking forward to the Author’s Dinner on Saturday.
   Reported the State Franchise Tax Board is considering revoking the deductibility of parcel
taxes. Throughout the state most library and school taxes are parcel taxes. The possible
detriment to communities passing parcel taxes outweighs the benefits to the state. We
should think about lobbying our state representatives.

3. Trustee Moore – We should consider sending a letter to Senator Hancock and
   Assemblyperson Skinner regarding the parcel taxes. Reported the City Council recently
   approved a Naming Policy and Council suggested BOLT review this new policy.

4. Chair Burton – Did the recent State budget trigger cuts affect the library? Director Corbeil –
   All public library was eliminated but there hasn’t been anything new since our last report.
II. CONSENT CALENDAR

Action: M/S/C (Trustee Moore / Trustee Franklin to adopt Resolution# R12-006 to adopt the Consent Calendar with correction to the minutes of December 14, 2011.

A. Approve minutes of January 11, 2012 Regular Meeting
Corrected copy distributed. (Attachment 1) Additional correction to Vice Chair noted.

From: Director of Library Services
Recommendation: Approve the minutes of the January 11, 2012 regular meeting of the Board of Library Trustees.
Financial Implications: None.
Contact: Donna Corbeil, Director of Library Services
Action: Adopted Resolution# R12-007 to approve minutes with corrections.

B. Accept Gift Funds from the Library Foundation in the amount of $204,750

From: Director of Library Services
Recommendation: Adopt a resolution authorizing the acceptance and allocation of gift funds from the Berkeley Public Library Foundation constituting payment toward the Foundation’s branch library capital campaign pledge and other purposes.
Financial Implications: See report.
Contact: Donna Corbeil, Director of Library Services
Action: Adopted Resolution# R12-008.

C. Administrative Regulations

From: Deputy Director of Library Services
Recommendation: Adopt a resolution adopting Berkeley Public Library Administrative Regulations as presented effective February 16, 2012.
Financial Implications: None.
Contact: Douglas Smith, Deputy Director of Library Services
Action: Adopted Resolution# R12-009.

D. Bay Friendly Landscaping Grant

From: Director of Library Services
Recommendation: Adopt a resolution accepting and appropriating Stopwaste.org managed Bay-Friendly grant funds for the North Branch Improvement Project in an amount not to exceed $15,000.
Financial Implications: See report.
Contact: Donna Corbeil, Director of Library Services
Action: Adopted Resolution# R12-010.

III. ACTION CALENDAR

A. South Branch Construction Contract

From: Director of Library Services
Recommendation: Adopt a resolution to recommend City Council approve execution of a contract and any amendments with Gonsalves & Stronck Construction Inc. to provide
construction related services for the South Branch Library project in an amount not to exceed $4,963,000.
Financial Implications: see report.
Contact: Donna Corbeil, Director of Library Services.
Action: M/S/C (Trustee Franklin / Trustee Moore to adopt Resolution # R12-011.

B. Temporary closure of the South Branch Library and Relocation of the Tool Lending Library; re-opening the North Branch Library; and reopening the Claremont Branch Library

From: Director of Library Services
Recommendation: Adopt a resolution authorizing the Director of Library Services to close the South Branch Library effective Sunday, March 17, 2012 for approximately 15 months for replacement and new construction; select a start date for temporary operation of the Tool Lending Library at an alternative location to begin prior to March 19, 2012; and re-open the North Branch Library on Saturday April 7, 2012 in order to complete Measure FF branch library authorized improvements.
Financial Implications: None.
Contact: Donna Corbeil, Director of Library Services.
Action: M/S/C (Trustee Novosel / Trustee Holcomb to adopt Resolution # R12-012.

IV. INFORMATION REPORTS

A. Update on the Branch Bond Program

Update Report provided. (Attachment 2)

From: Director of Library Services
Contact: Donna Corbeil, Library Director
Action: Received.

B. February 2012 Monthly Report from Library Director

From: Director of Library Services
Contact: Donna Corbeil, Library Director
Action: Received.

C. Library Work Plan FY2012 and FY2013

From: Director of Library Services
Contact: Donna Corbeil, Library Director
Action: Received.

D. Library events

From: Director of Library Services
Contact: Donna Corbeil, Library Director
Action: None.

V. AGENDA BUILDING
The next meeting will be a Regular Meeting held at 6:30 PM on Wednesday, March 14, 2012 at the West Branch Library, 1125 University Avenue, Berkeley.

- Naming Policy
- Biennial Budget
- Bond Budget

VI. ADJOURNMENT

Adjourned at 7:55 p.m.

COMMUNICATIONS: None.

SUPPLEMENTAL COMMUNICATIONS AND REPORTS:

1. Corrected minutes of January 11, 2012 Regular BOLT Minutes
2. Bond Program – Funding needs and revenue Worksheet