

II Consent, Item A

**MINUTES**  
**BERKELEY PUBLIC LIBRARY**  
**BOARD OF LIBRARY TRUSTEES REGULAR MEETING**  
**Wednesday, February 8, 2012, 6:30 P.M.**

SOUTH BRANCH LIBRARY – 1901 RUSSELL STREET

Board of Library Trustees:

Chair Winston Burton  
Vice Chair Abigail Franklin

Darryl Moore  
Julie Holcomb  
Jim Novosel

**I. PRELIMINARY MATTERS**

*A copy of the agenda packet and a digital recording of the meeting is accessible at [http://www.berkeleypubliclibrary.org/about\\_the\\_library/bolt/bolt.php](http://www.berkeleypubliclibrary.org/about_the_library/bolt/bolt.php)*

**A. Call to Order: 6:28 p.m.**

Present: Trustees Burton, Franklin, Holcomb, Moore and Novosel

Absent: None

Also Present: Donna Corbeil, Director of Library Services; Douglas Smith; Deputy Director; Dennis Dang, Library Admin Manager; Eve Franklin, Administrative Secretary.

Steve Dewan, Kitchell CEM

Elizabeth Watson, Berkeley Public Library Foundation

**B. Public Comments:**

1. Elizabeth Watson, Berkeley Public Library Foundation – Here for the Foundation when you discuss funding issues.

**C. Report from library employees and unions, discussion of staff issues:** None.

**D. Report from Board of Library Trustees:**

1. Trustee Novosel – Excited about temporary Tool Lending Library Location
2. Trustee Holcomb – Thrilled to be looking forward to the Author’s Dinner on Saturday. Reported the State Franchise Tax Board is considering revoking the deductibility of parcel taxes. Throughout the state most library and school taxes are parcel taxes. The possible detriment to communities passing parcel taxes outweighs the benefits to the state. We should think about lobbying our state representatives.
3. Trustee Moore – We should consider sending a letter to Senator Hancock and Assemblyperson Skinner regarding the parcel taxes. Reported the City Council recently approved a Naming Policy and Council suggested BOLT review this new policy.
4. Chair Burton – Did the recent State budget trigger cuts affect the library? *Director Corbeil – All public library was eliminated but there hasn’t been anything new since our last report.*

## II. CONSENT CALENDAR

Action: M/S/C (Trustee Moore / Trustee Franklin to adopt Resolution# R12-006 to adopt the Consent Calendar with correction to the minutes of December 14, 2011.

Vote: Ayes: Trustees Burton, Franklin, Holcomb Novosel and Moore. Noes: None. Absent: None. Abstentions: None.

### A. Approve minutes of January 11, 2012 Regular Meeting

Corrected copy distributed. (Attachment 1) Additional correction to Vice Chair noted.

From: Director of Library Services

Recommendation: Approve the minutes of the January 11, 2012 regular meeting of the Board of Library Trustees.

Financial Implications: None.

Contact: Donna Corbeil, Director of Library Services

Action: Adopted Resolution# R12-007 to approve minutes with corrections.

### B. Accept Gift Funds from the Library Foundation in the amount of \$204,750

From: Director of Library Services

Recommendation: Adopt a resolution authorizing the acceptance and allocation of gift funds from the Berkeley Public Library Foundation constituting payment toward the Foundation's branch library capital campaign pledge and other purposes.

Financial Implications: See report.

Contact: Donna Corbeil, Director of Library Services

Action: Adopted Resolution# R12-008.

### C. Administrative Regulations

From: Deputy Director of Library Services

Recommendation: Adopt a resolution adopting Berkeley Public Library Administrative Regulations as presented effective February 16, 2012.

Financial Implications: None.

Contact: Douglas Smith, Deputy Director of Library Services

Action: Adopted Resolution# R12-009.

### D. Bay Friendly Landscaping Grant

From: Director of Library Services

Recommendation: Adopt a resolution accepting and appropriating Stopwaste.org managed Bay-Friendly grant funds for the North Branch Improvement Project in an amount not to exceed \$15,000.

Financial Implications: See report.

Contact: Donna Corbeil, Director of Library Services

Action: Adopted Resolution# R12-010.

## III. ACTION CALENDAR

### A. South Branch Construction Contract

From: Director of Library Services

Recommendation: Adopt a resolution to recommend City Council approve execution of a contract and any amendments with Gonsalves & Stronck Construction Inc. to provide

construction related services for the South Branch Library project in an amount not to exceed \$4,963,000.

Financial Implications: see report.

Contact: Donna Corbeil, Director of Library Services.

Action: M/S/C (Trustee Franklin / Trustee Moore to adopt Resolution # R12-011.

Vote: Ayes: Trustees Burton, Franklin, Holcomb, Moore and Novosel. Noes: None. Absent: None. Abstentions: None.

**B. Temporary closure of the South Branch Library and Relocation of the Tool Lending Library; re-opening the North Branch Library; and reopening the Claremont Branch Library**

From: Director of Library Services

Recommendation: Adopt a resolution authorizing the Director of Library Services to close the South Branch Library effective Sunday, March 17, 2012 for approximately 15 months for replacement and new construction; select a start date for temporary operation of the Tool Lending Library at an alternative location to begin prior to March 19, 2012; and re-open the North Branch Library on Saturday April 7, 2012 in order to complete Measure FF branch library authorized improvements.

Financial Implications: None.

Contact: Donna Corbeil, Director of Library Services.

Action: M/S/C (Trustee Novosel / Trustee Holcomb to adopt Resolution # R12-012.

Vote: Ayes: Trustees Burton, Franklin, Holcomb, Moore and Novosel. Noes: None. Absent: None. Abstentions: None.

**IV. INFORMATION REPORTS**

**A. Update on the Branch Bond Program**

Update Report provided. (Attachment 2)

From: Director of Library Services

Contact: Donna Corbeil, Library Director

Action: Received.

**B. February 2012 Monthly Report from Library Director**

From: Director of Library Services

Contact: Donna Corbeil, Library Director

Action: Received.

**C. Library Work Plan FY2012 and FY2013**

From: Director of Library Services

Contact: Donna Corbeil, Library Director

Action: Received.

**D. Library events**

From: Director of Library Services

Contact: Donna Corbeil, Library Director

Action: None.

**V. AGENDA BUILDING**

The next meeting will be a Regular Meeting held at 6:30 PM on Wednesday, March 14, 2012 at the West Branch Library, 1125 University Avenue, Berkeley.

- Naming Policy
- Biennial Budget
- Bond Budget

#### **VI. ADJOURNMENT**

Adjourned at 7:55 p.m.

**COMMUNICATIONS:** None.

#### **SUPPLEMENTAL COMMUNICATIONS AND REPORTS:**

1. Corrected minutes of January 11, 2012 Regular BOLT Minutes
2. Bond Program – Funding needs and revenue Worksheet