

III Consent, Item A

MINUTES
BERKELEY PUBLIC LIBRARY
BOARD OF LIBRARY TRUSTEES REGULAR MEETING
WEDNESDAY, MAY 11, 2011, 6:30 P.M.

CENTRAL LIBRARY – 2090 KITTREDGE STREET

Board of Library Trustees:

Chair Susan Kupfer
Vice Chair Darryl Moore

Winston Burton
Abigail Franklin
Carolyn Henry-Golphin

I. PRELIMINARY MATTERS

*A copy of the agenda packet and a digital recording of the meeting is accessible at
http://www.berkeleypubliclibrary.org/about_the_library/bolt/bolt.php*

A. Call to Order: 6:30 p.m.

Present: Trustees Franklin, Trustee Henry-Golphin, Kupfer and Moore.

Absent: Trustee Burton.

Also Present: Donna Corbeil, Director of Library Services; Douglas Smith; Deputy Director; Dennis Dang, Library Admin Manager; Suzanne Olawski, Neighborhood Services Manager; Jenifer Shurson, Human Resources Analyst; Shani Leonards, Supervising Librarian; Dayna Holz, Librarian I; Andrea Mullarkey, Librarian II, Lisa Hesselgesser, Library Specialist II; Debbie Carton, Librarian II; Patricia Hoshi-Nagamoto, Library Specialist II; Linda Sakamoto-Jahnke, Library Literacy Coordinator; Joy Shiohita, Interim Children's Manager, Eve Franklin, Administrative Secretary.

Public Comments:

Jane Scantlebury, retired Librarian – Expressed concerns about changes to management structure in regard to Art & Music and Reference.

Peter Warfield, Library Users Associations – Expressed concerns about summarized public comments in the April 13, 2011 minutes. Expressed concerns about May 11, 2011 agenda items: 1) Innovative Interfaces. 2) Branch Improvement Project Report – lack of detail. 3) Spoke out against the reduction in patron noticing.

Patricia Hoshi-Nagamoto – Spoke in favor of building a new South Branch Library.

David Snyder, Berkeley Public Library Foundation – Encouraged the Board and public to attend the May 17, 2011 City Council Meeting public hearings for South and West Branches.

B. Report from library employees and unions, discussion of staff issues:

Brian Lee, SEIU Local 1021 Field Representative – Spoke regarding Personnel Board's decision to not approve revisions to Library Aide and Library Assistant classifications; and the establishment of the Library Page classification. Stated what was presented to the Personnel Board was not what was agreed to, the dispute is over establishing a 6 month pilot program and to limit Library Page classification to intermittent employees.

C. Report from Board of Library Trustees:

Chair Kupfer welcomed incoming Trustee Julie Holcomb.

Outgoing Trustee Henry-Golphin thanked everyone and stated these are challenging times and it's rewarding to see the progress made.

Outgoing Trustee/Chair Kupfer – It's a great community, city, staff and the people who come to meetings. Much progress has been made.

Trustee Moore – Thank you to the individuals in our community who step up to the plate to volunteer time and skills. Thank you to Trustees Kupfer and Henry-Golphin for hard work and commitment.

II. PRESENTATIONS

A. Berkeley READS Adult Literacy Program – Linda Sakamoto-Jahnke

From: Library Literacy Coordinator

Contact: Linda Sakamoto-Jahnke

Action: Presentation made and discussion held. Handouts provided (attachment 1.)

III. CONSENT CALENDAR

Action: M/S/C (Trustee Henry-Golphin / Trustee Franklin) to adopt Resolution# R11-033 to adopt the Consent Calendar in one motion as presented.

Vote: Ayes: Trustees Franklin, Henry-Golphin, Kupfer and Moore. Noes: None. Absent: Trustee Burton. Abstentions: None.

A. Approve minutes of April 13, 2011 Regular Meeting

From: Director of Library Services

Recommendation: Approve the minutes of the April 13, 2011 regular meeting of the Board of Library Trustees.

Financial Implications: None.

Contact: Donna Corbeil, Library Director

Action: Adopted Resolution# R11-034 to approve minutes as presented.

B. Bay-Friendly Landscaping Grant

From: Director of Library Services

Recommendation: Adopt a resolution accepting and appropriating Stopwaste.org managed Bay-Friendly grant funds for the Claremont Branch Improvement Project in an amount not to exceed \$15,000.

Financial Implications: see report.

Contact: Donna Corbeil, Library Director

Action: Adopted Resolution # R11-035.

C. Recommendation to City Council for trustee appointments effective May 14, 2011 through May 14, 2015 (corrected dates)

From: Director of Library Services

Recommendation: Adopt a resolution to recommend candidates to the City Council for appointment of four-year term.

Financial Implications: none.

Contact: Donna Corbeil, Library Director

Action: Adopted Resolution # R11-036.

D. Innovative Interfaces, Inc. Renew Contract for Hardware and Software Maintenance Services

From: Library Systems Manager

Recommendation: Adopt a resolution to authorize the Director of Library Services to renew the existing agreement with Innovative Interfaces, Inc. for the provision of hardware and software maintenance services for the Library's circulation system for the period of July 1, 2011 through June 30, 2012 in a not to exceed amount of \$195,000, for a total contract amount not to exceed \$425,000 for fiscal years 2011 and 2012.

Financial Implications: see report.

Contact: Alicia Abramson, Library Systems Manager

Action: Adopted Resolution # R11-037.

IV. ACTION CALENDAR

A. Proposed FY 2012 and 2013 Berkeley Public Library Biennial Budget

From: Administrative Services Manager

Recommendation: Adopt a resolution approving the FY 2012 and 2013 Proposed Biennial Budget as presented. Handout provided (Attachment 2)

Financial Implications: see report.

Contact: Dennis Dang, Administrative Services Manager

Action: M/S/C (Moore/Franklin) to adopt Resolution# R11-038 to adopt a resolution to approve the FY 2012 and 2013 Proposed Biennial Budget as presented.

Vote: Ayes: Trustees Franklin, Henry-Golphin, Kupfer and Moore. Noes: None. Absent: Trustee Burton. Abstentions: None.

B. Recommendation to the City Council on the FY2012 Library Tax Rate

From: Director of Library Services

Recommendation: Adopt a resolution to recommend that the Berkeley City Council set the FY 2012 tax rate for the Library Services Tax at \$0.1650 (16.50 cents) per square foot for dwelling units and \$0.2496 (24.96 cents) per square foot for industrial, commercial, and institutional buildings, based on the per capita personal income growth factor of 2.51% for the state of California.

Financial Implications: see report.

Contact: Donna Corbeil, Library Director

Action: M/S/C (Moore/Franklin) to adopt Resolution# R11-039 to recommend that the Berkeley City Council set the FY 2012 tax rate for the Library Services Tax at \$0.1650 (16.50 cents) per square foot for dwelling units and \$0.2496 (24.96 cents) per square foot for industrial, commercial, and institutional buildings, based on the per capita personal income growth factor of 2.51% for the state of California.

Vote: Ayes: Trustees Franklin, Henry-Golphin, Kupfer and Moore. Noes: None. Absent: Trustee Burton. Abstentions: None.

C. Nomination and selection of Chair and Vice Chair of the Board of Library Trustees

From: Director of Library Services

Recommendation: Adopt a resolution to select one Trustee to service as chair and a second Trustee to serve as vice chair, for the term commencing May 12, 2011 through November 2011.

Financial Implications: none.

Contact: Donna Corbeil, Library Director

Action: M/S/C to adopt Resolution # R11-040 in two motions: (Kupfer/Golphin) to select Trustee Moore to service as chair, (Moore/Franklin) to select Trustee Burton to serve as vice chair, for the term commencing May 12, 2011 through November 2011.

Vote: Ayes: Trustees Franklin, Henry-Golphin, Kupfer and Moore. Noes: None. Absent: Trustee Burton. Abstentions: None.

V. INFORMATION REPORTS

A. Update on the Branch Bond Program

From: Director of Library Services

Contact: Donna Corbeil, Library Director

Action: Received.

B. May 2011 Monthly Report from Library Director

From: Director of Library Services

Contact: Donna Corbeil, Library Director

Action: Received.

C. FY 2011 – 3rd Quarter Update

From: Administrative Services Manager

Contact: Dennis Dang, Administrative Services Manager

Action: Received.

D. Discussion of Library Work Plan for FY2012 and FY2013

From: Director of Library Services

Contact: Donna Corbeil, Library Director

Action: Received.

E. Library events: Calendar of events and press releases for various Library programs are posted at <http://www.berkeleypubliclibrary.org>

From: Director of Library Services

Contact: Donna Corbeil, Library Director

Action: Received.

VI. AGENDA BUILDING

The next meeting will be a Regular Meeting held at 6:30 PM on Wednesday, June 8, 2011 at the South Branch Library, 1901 Russell Street, Berkeley.

- Kitchell CEM quarterly update
- Work Plan

VII. ADJOURNMENT

Adjourned at 7:50 p.m.

This is to certify that the foregoing is a true and correct copy of the minutes of the regular meeting of May 11, 2011 as approved by the Board of Library Trustees

Donna Corbeil, Library Director, Secretary to BOLT

COMMUNICATIONS

1. Jenny Wenk – South and West Lawsuit
2. Al Kitt - Ergonomics

SUPPLEMENTAL COMMUNICATIONS AND REPORTS

None.