

**Berkeley Public Library
Board of Library Trustees**

II Consent, Item A

**Regular Meeting
December 8, 2010**

**MINUTES
6:30 p.m.**

**South Branch
1901 Russell Street**

I. PRELIMINARY MATTERS

*A copy of the agenda packet and a digital recording of this meeting is accessible at
http://www.berkeleypubliclibrary.org/about_the_library/bolt/bolt.php*

A. Call to Order

The Regular meeting of December 8, 2010 was called to order by Chair Kupfer at 6:34 PM.

Present: Trustees Winston Burton, Abigail Franklin, Carolyn Henry-Golphin, Susan Kupfer and Darryl Moore.

Trustee Moore arrived at 6:37 PM and left at 7:42 PM.

Trustee Henry-Golphin arrived at 7:00 PM.

Absent: None.

Also present: Donna Corbeil, Director of Library Services; Douglas Smith, Deputy Director; Dennis Dang, Library Admin Manager; Eve Franklin, Administrative Secretary.

B. Public Comments

1. Elizabeth Watson – Spoke regarding the lawsuit around Measure FF.
2. Peter Warfield, Library Users Association – Spoke regarding the minutes of the November 10, 2010 BOLT meeting.
3. David Snyder, Library Foundation – Reported the Library Foundation has joined the City of Berkeley in fighting the lawsuit.

C. Report from Library employees and Unions, Discussion of Staff Issues – None.

D. Report from Board of Library Trustees – None.

E. Approval of Agenda

R10-087 Moved by Trustee Burton, seconded by Trustee Moore, to approve the agenda as presented. Motion passed. Trustees Burton, Franklin, Kupfer and Moore in favor. Trustee Henry-Golphin absent.

II. CONSENT CALENDAR

R10-088 Moved by Trustee Burton, seconded by Trustee Franklin, to approve Consent Calendar as presented. Motion passed unanimously.

A. Approve minutes of November 10, 2010 Regular Meeting

Correction - Change "Library Users Group" to "Library Users Association" in Public Comments 4 and 10.

R10-089 Moved by Trustee Burton, seconded by Trustee Franklin, to approve the minutes of the November 10, 2010 regular meeting of the Board of Library Trustees as amended. Motion passed unanimously.

B. 2011 Annual Authors Dinner Event

R10-090 Moved by Trustee Burton, seconded by Trustee Franklin, to approve the resolution approving the arrangements in preparation for the ninth Annual Authors Dinner to be held on Saturday, February 12, 2011 at the Central Library. Motion passed unanimously.

C. Measure FF bond proceeds and other miscellaneous appropriations to the FY 11 revised budget

R10-091 Moved by Trustee Burton, seconded by Trustee Franklin, to adopt a resolution to appropriate into the FY11 Revised Budget \$16,000,000 of bond proceeds for Measure FF program expenditures and other

miscellaneous appropriations as specified herein, including the acceptance of gift funds. Motion passed unanimously.

III. ACTION CALENDAR

A. Confirmation and Direction on the Annual Personnel Evaluation for the Director of Library Services

Trustees Burton and Franklin to serve on sub-committee to conduct evaluation, will report on progress to date at the January 13 BOLT meeting and determine date of evaluation (late January or early February.)

R10-092 Moved by Trustee Kupfer, seconded by Trustee Moore, to adopt a resolution approving a process and scheduling a date for a Closed Session discussion of the Director of Library Services' annual personnel evaluation. Motion passed unanimously.

B. Authorization to Sign Downtown PBID Petition and Ballot on Behalf of the Library

John Caner, Executive director of Downtown Berkeley Association and Michael Caplan, Manager of the City's Office of Economic Development spoke about the proposed Property-Based Business Improvement District (PBID) which would finance services to improve the downtown area.

R10-093 Moved by Trustee Moore, seconded by Trustee Franklin, to adopt a resolution authorizing the City Manager to approve and sign the "Preliminary Petition to Form the Downtown Berkeley Property-Based Business Improvement District" document on behalf of the Library, located in the proposed Downtown PBID area; and in the event the petition is successful in triggering a ballot process to establish a Downtown PBID, authorizing the City Manager to vote YES on any ballots on behalf of the Library. Motion passed unanimously.

IV. DISCUSSION CALENDAR

A. Biennial Budget Development – FY12 & FY13

Dennis Dang provided an update on the development of the biennial library budget for fiscal years 2012 and 2013; and draft budget priorities for the upcoming fiscal cycle. Provided copy of previous Library Projects FY2010 & 2011 (Attachment #1) and three versions of Library Tax fund (301) 5-year analysis. (Attachment #2) Board asked staff to prepare proposed priorities for January Action Calendar.

V. INFORMATION REPORTS

A. **Update on the Branch Bond Program** – No discussion.

B. **December 2010 Monthly Report from Library Director** – No discussion.

C. **Library events:** Calendar of events and press releases for various Library programs are posted at <http://www.berkeleypubliclibrary.org>

I. AGENDA BUILDING

A. The next meeting will be a Regular Meeting held at 6:30 PM on Wednesday, January 12, 2011 at the South Branch Library, 1901 Russell Street, Berkeley.

1. Possible topics for the agenda
 - Budget priorities
 - Date for Directors evaluation
 - Trustee recruitment
 - Public Art for Claremont and North

- EIR progress report

II. ADJOURNMENT

R10-094 Moved by Trustee Franklin, seconded by Trustee Golphin, to adjourn the regular meeting of the board at 7:46 PM. Motion passed. Trustees Burton, Franklin, Henry-Golphin and Kupfer in favor. Trustee Moore absent.

COMMUNICATIONS

1. **David G. Snyder - Supporters of South and West Branch Libraries and Library Foundation responses for the First Amended Answer to Reverse Validation Action.**