

**Berkeley Public Library
Board of Library Trustees**

**Regular Meeting
September 15, 2010**

**MINUTES
6:30 p.m.**

**South Branch
1901 Russell Street**

I. PRELIMINARY MATTERS

A. Call to Order

The regular meeting of September 15, 2010 was called to order by Chair Kupfer at 6:39 PM.

Present: Trustees Winston Burton, Abigail Franklin, and Susan Kupfer.

Absent: Trustees Carolyn Henry-Golphin and Darryl Moore.

Also present: Donna Corbeil, Director of Library Services; Douglas Smith, Deputy Director; Dennis Dang, Library Admin Manager; Suzanne Olawski, Branch Library Manager; Eve Franklin, Administrative Secretary.

Field Paoli Architects - Avery Moore, AIA; Yann Taylor, AIA & Mati Teiblum

Kitchell CEM - Steve Dewan

B. Public Comments

1. Rita Maran, Peace and Justice Commission, Nuclear-Free Berkeley Act Sub-committee – The two-year waiver for the Library to terminate the 3M contract is about to expire. We do not have full information in the NFBA sub-committee about how and when action is being taken in order for the library to terminate the 3M contract. Efforts were made in July and August with site visits by the library. We would like to know what the site visits produced. Has a replacement vendor been selected? Delivered a letter to Donna Corbeil tonight. Asked for a place on the agenda at the next meeting in order to make a summary report on activities of the NFBA sub-committee.
2. Vimont – Spoke in support of a barcode system to replace the RFID self-check system and for keeping Reference Desks.
3. Gene Bernardi, SuperBOLD – Requested a presentation of recommended vendors include a discussion on positives and negatives of RFID & Barcode. Requested to include SuperBOLD documents. Referred to copy of a petition.
4. Elizabeth Watson spoke regarding Berkeley Architectural Heritage Associations (BAHA) suggestion to move South Branch library to a new site. Primary concern is that plans for South will increase the available square footage by over 60%, make it possible to put books in circulation much faster which puts them out in the hands of people who want to read them and vastly improve the facilities for this neighborhood which I think is absolutely essential as this is a critical part of the South Berkeley Community.
5. Ned Fielden, identified self as a Berkeley resident and Librarian at SF State. You can see I am in a wheel chair, so I was very excited about this project turning the branch into space I could actually use which I can't do right now. We had a block party in our neighborhood and everyone I talked to was really interested in seeing the project go forward and let's get the best bang for our buck and have good services for the neighborhood.
6. Max Anderson, City Council District 3 – Voters generously and overwhelming supported the idea of improving branches on the heels of having a really great remodeling done on the Main Library. It's a reflection of Berkeley resident's concerns to make sure that every family in Berkeley has access to spacious, up-to-date and well stocked libraries that will aid their families as they work through school. Frankly, I think it's an integral part of our efforts to close the achievement gap with 2020 Vision; when students have access to up-to-date modern facilities that allow them to research, read for pleasure and to

enjoy the benefits of the written and recorded word. This is a huge asset to our community, I was very proud to make all the votes I made in the City Council to help move this on.

C. Report from Library employees and Unions, Discussion of Staff Issues - None.

D. Report from Board of Library Trustees

1. Trustee Burton reported attending the September 11th Community Meeting for the West Branch Library. It was well attended, thoughtful and encouraging. People in the community had a chance to express their concerns. In the process I have seen over the past year, people's concerns, and suggestions have not been rejected, but have been encouraged and have been incorporated in the designs. Each time there was a meeting, concerns and suggestions from the previous meeting were incorporated into the design and improved the project. Encouraged by communities' knowledge, their activity and input into the project. Encourage people to become invested in the project.
2. Trustee Franklin reported she and Trustee Burton were involved in the public art process. Working on the letter to invite local artists (Alameda and Contra Costa County residents) which will be invited to submit ideas.

E. Approval of Agenda

R10-062 Moved by Trustee Burton, seconded by Trustee Franklin, to approve the agenda as modified. II Presentations, Item B - Staff Presentation on Technical Services will be rescheduled for a later meeting. Motion passed unanimously.

II. PRESENTATIONS

Board Members gratefully acknowledged the Friends of the Berkeley Public Library's generous donation to the Foundation Campaign.

A. South Branch Project – Measure FF - Design Team Update

1. Avery Moore gave a brief update on the construction document phase.

Field Paoli last presented to BOLT at the June 9, 2010 meeting.

On July 15th Field Paoli gave a voluntary presentation to the Design Review Board. Design Review Board was mostly complementary, but expressed strong concerns about the sloped roof design. The design team revised the design with flat roof, which still encompasses the clerestory windows. (Attachment 2, 3 and 4)

Reviewed materials (Attachment 5):

- Stained cedar siding for sides of the building (areas with horizontal lines.)
- Ceramic tile or stone on curved facades of the meeting room space.
- Aluminum framing for doors and windows.
- Fritted glass (decorative glass) for large windows facing the east.
- Carpet in reading rooms
- Tile in main browsing and lobby
- Linoleum in meeting room.
- Acoustical tile ceilings to reduce noise.

The Design Review Board asked Library to use the latest, best, green, sustainable and durable products. We're in the construction documents phase and doing a lot of research on products.

The Landscape zones (Attachment 6) remain the same.

Reviewed Furnishing Plan (Attachment 7)

Public Comment

- a. Elizabeth Watson – The computer area is next to the windows overlooking the zen garden. Will that work? *The windows in the computer area will be fritted so they'll obscure the light, the building next door will block most of the direct light as well.*
- b. Kimberly Gates – Will there be increased options for plugging into laptops, etc? *Yes, outlets planned in tables and seating locations and the meeting room area.*
- c. Patron – Identified himself as a neighbor. Regarding the design change back to the flat roof, expressed concern about flat roof and possible drainage and leakage issues. *The flat roof will have a slope to it. Drainage is something we are responsible for. Where will the two copper materials be used? The copper flashing materials will be used at the edges of the wood siding. The perforated copper material is a starting idea for graphics, as a punch on the building somewhere. What is the roof material? Single-ply roofing system with a light, reflecting surface. There will be a cluster of photovoltaic panels on each roof.*
- d. Trustee Burton – So is everything that is planned within the budget. *Yes, we are still on track.*
- e. Elizabeth Watson – Are you just going to do solar to provide for the library's needs or are you doing more to sell power back to PG&E. *We will sell excess power to PG&E. A LEED Silver rating is required by the City, but we're aiming for LEED Gold.*
- f. Director Corbeil – The design team have just completed the 50% Construction Documents. Kitcell CEM and library staff will be looking at those carefully. Planning Department has undertaken CEQA and have hired a firm to do an EIR to focus on the historical elements of the current building. There is a public input process into that. The library will put some links on their web site, and the Planning Department will post documents on their website. We've posted current design boards in each branch with a one-sheet update and comment sheets. We'll continue to work with the design teams to further refine the project.
- g. Judith Epstein – You said, "we're going to do a CEQA process," and that's to assess environmental impacts of the project but haven't you already decided to destroy the current building? *The Planning Department is in charge of CEQA, not the Library. The Library Board has looked at all the earlier options and the different opportunities here and the Library Board is recommending a new building. The approval process is not complete yet. What we're presenting tonight is what the Library Board is recommending, a new library. When did you come to the idea that you wanted a new library as opposed to adaptive reuse of the current building? There are details in BOLT meeting notes, we had a series of 4 community meetings and at least 4 Board meetings where this was discussed. If you go to the library's website and look at the Branch Improvement Program we list past and future meetings for the projects, you can download presentation boards and notes/minutes regarding the history of the project.*

III. CONSENT CALENDAR

Trustee Franklin asked if the 10% contingency for items B and C was common practice and if it took money away from some other account. *The contingency is standard. The Board has already approved the possible expenditure for the architects for the Claremont and West branches. The funds are already in the budget, we are now asking the Board to approve the possible expenditures.*

Chair Kupfer asked for clarification of expenditure authority for items B and C

R10-063 Moved by Trustee Burton, seconded by Trustee Franklin, to approve the consent calendar with a correction to the minutes of the July 14, 2010. Trustees Henry-Golphin and Moore absent. Motion passed unanimously.

A. Approve minutes of July 14, 2010 Regular Meeting

R10-064 Moved by Trustee Burton, seconded by Trustee Franklin, to approve the minutes of the July 14, 2010 regular meeting of the Board of Library Trustees as corrected. Page 3, Item B, second to the last paragraph, Trustees Franklin and Burton volunteered to service on the nominating committee for Claremont and North. Trustees Henry-Golphin and Moore absent. Motion passed unanimously.

- B. Contract No. 8060 Amendment: Architectural Resources Group
R10-065 Moved by Trustee Burton, seconded by Trustee Franklin, to adopt a resolution recommending the City Council authorize the City Manager to amend Contract No. 8060 with Architectural Resources Group, an architectural design firm, to provide for a 10% contingency allowance of \$68,295 to the expenditure authority, increasing the allowable not-to-exceed amount to \$751,245. Trustees Henry-Golphin and Moore absent. Motion passed unanimously.
- C. Contract No. 8061 Amendment: Field Paoli Architects
R10-066 Moved by Trustee Burton, seconded by Trustee Franklin, to adopt a resolution recommending the City Council authorize the City Manager to amend Contract No. 8061 with Field Paoli Architects, an architectural design firm, to provide for a 10% contingency allowance of \$78,500 to the expenditure authority, increasing the allowable not-to-exceed amount to \$863,500. Trustees Henry-Golphin and Moore absent. Motion passed unanimously.
- D. Contract No. 7891 Amendment: Rene L. Cardinaux , AIA, Consultant
R10-067 Moved by Trustee Burton, seconded by Trustee Franklin, to adopt a resolution recommending the City Council authorize the City Manager to amend Contract No. 7891 with Rene Cardinaux AIA, a design consultant, to increase the expenditure authority by \$50,000, increasing the allowable not-to-exceed amount to \$100,000. Trustees Henry-Golphin and Moore absent. Motion passed unanimously.
- E. Resolution of Gratitude to Linda Perkins
Chair Kupfer publicly acknowledged Ms. Perkins tremendous efforts . She’s been a wonderful resource at this library. The Board has had to call on her so many times in emergency situations to take over, she was Acting Director on more than one occasion.
Doug Smith reported there will be a retirement party for Linda Perkins on Friday, September 24th.
R10-068 Moved by Trustee Burton, seconded by Trustee Franklin, to adopt a resolution expressing gratitude to Linda Perkins, who served as a Supervising Program Librarian, Library Services Manager, and Acting Deputy Director for the Berkeley Public Library from December 1978 to September 2010. Trustees Henry-Golphin and Moore absent. Motion passed unanimously.
- F. Contract No. 7508 Amendment: Freitas Landscaping
R10-069 Moved by Trustee Burton, seconded by Trustee Franklin, to adopt a resolution authorizing an amendment to the contract with Freitas Landscaping to increase the expenditure authority by \$8,000, increasing the not-to-exceed amount from \$72,000 to \$80,000. Trustees Henry-Golphin and Moore absent. Motion passed unanimously.

I. INFORMATION REPORTS

- A. September 2010 Monthly Report from Library Director**
Trustee Franklin – Was the Summer Volunteer Program available at all branches? Yes.
i. Library Development
ii. Professional Activities
iii. Programs, Services and Collections
iv. Personnel
- B. Update on the Branch Bond Program**
1. Director Corbeil reported the West Branch project will not be going to the Design Review Board on September 16, we’ll reschedule when we’re ready. North Branch will likely go before the full Landmarks Preservation Commission on October 7.
 2. Trustee Franklin – How does the ZAB Use Permits appeal to the City Council affect schedule? *It is unknown how this will impact our schedule. Usually the Planning Department staff does a report. Library staff will be present to answer questions.*

- C. **Library events:** Calendar of events and press releases for various Library programs are posted at <http://www.berkeleypubliclibrary.org>

II. AGENDA BUILDING

- A. The Regular Meeting scheduled for October 13, 2010 is cancelled. A Special Meeting, date and time to be determined, possibly on October 19th, but this will need to be confirmed.
1. October Special Meeting (possible topics for the agenda)
 - FY2010 Budget Update

III. ADJOURNMENT

R10-070 Moved by Trustee Burton, seconded by Trustee Franklin, to adjourn the regular meeting of the board at **7:26 PM**. Trustees Henry-Golphin & Moore absent. Motion passed unanimously.

COMMUNICATIONS

1. Kenji Nakadegawa – Claremont Branch Project
2. Sarah Hart – South Branch Library Improvement Project
3. Berkeley Architectural Heritage Association – South Branch Library EIR Comments